

**Rock County Nutrition Program Advisory Council Minutes  
Wednesday, August 20, 2014**

**Call to Order:** The meeting was called to order by Chair Everts at 9:30 a.m.

**Approval of Agenda:** A motion was made by Daryl Porter, seconded by Joe Scharenbroch to approve the agenda. Motion carried.

**Roll Call:**

Present: Nancy Arnold, Marti Everts, Supervisor Wayne Gustina, Sonja Heiser, Jo Ann Koltyk, Char Levezow, Daryl Porter, Mike Santucci, Joe Scharenbroch, Pam Strom

Excused: Dawn Fossum, Peg Slaback

Unexcused: Charlie Daniel

Staff Present: Joyce Lubben

**Introduction of Visitors:** Also present were Kim Whitford, Rodney Oksuita, Aimee Paffel, Becky Suehring, John Schnabl, Angela Sauer and Marcy Berner-Reedy.

**Citizen Participation, Communications, and Announcements:** Marcy Berner-Reedy provided copies of the Beloit Meals on Wheels annual report.

Sonja Heiser stated that she was networking with a group of people and shared information about the congregate sites. Char Levezow reported she also shared information about the program with a group of classmates while they were traveling together. Jo Ann Koltyk suggested everyone have an envelope with pamphlets that would be ready to give out.

**Approval of July 16, 2014 Minutes:** A motion was made by Supervisor Wayne Gustina, seconded by Nancy Arnold, to approve the minutes of the July 16, 2014 meeting.

**Staff Report:** Rane Goodroad provided a written report. There was discussion on the success of providing coupons for a free meal to new participants. Joyce Lubben added that a resolution is in process to add a .4 position to the nutrition program to provide clerical support.

## **Reports:**

Dining Center Visits: Reports on dining center visits were provided by Sonja Heiser, Char Lezvow and Daryl Porter. Comments from diners included whether an advance reservation was required and concern about the low number of attendees.

Rebecca Suehring, Nutrition & Health Associates: Becky Suehring stated that she attended the Evansville site and that day participants ate in the smaller dining area. She felt this provided a more intimate setting and conversation flowed better. She is finishing her Health Eating class and it has been very successful. Ms. Suehring stated she considered that class participants should be taken to a dining center at the end of the workshop to acquaint them with the program. She is doing sanitation checks on sides and conducting home visits with high risk clients.

Rodney Oksuita, Best Events: Mr. Oksuita stated they are submitting a proposal for the next catering contract.

**Continued Business:** John Schnabl conducted the next phase of the Process Improvement Project by planning for the implementing the top solution, "Communicate with area senior sites, clergy, church groups, long term care facilities and doctors to identify need and invite to participate."

**Adjournment:** A motion was made by Supervisor Wayne Gustina, seconded by Daryl Porter to adjourn the meeting. Motion carried. Meeting adjourned at 11:04 a.m.