

**Rock County Nutrition Advisory Council Minutes
Wednesday, September 17, 2014**

Call to Order: The meeting was called to order by Chair Marti Everts at 10:01 a.m.

Approval of Agenda: Jo Ann Koltyk stated that the date on the agenda should be changed from Wednesday August 20 to Wednesday September 17. JoAnn Koltyk made a motion to approve the agenda with this amendment, seconded by Mike Santucci. Motion carried.

Roll Call:

Present: Charlie Daniel, Marti Everts, Dawn Fossum, Sonja Heiser, Jo Ann Koltyk, Daryl Porter, Mike Santucci, Joe Scharenbroch, Peg Slaback, Pam Strom

Excused: Nancy Arnold, Supervisor Wayne Gustina, Char Lezvow

Staff Present: Ranee Goodroad

Introduction of Visitors: Also present were John Schnabl (GWAAR), Angela Ellis (GWAAR), and Kim Whitford (Best Events).

Citizen Participation, Communications, and Announcements: Ranee Goodroad announced that upcoming events include the Grinnell Hall Picnic on September 19 and the Volunteer Appreciation Open House at Rotary Gardens on October 9. The dining centers are organizing special events for Veteran's Day on Nov. 11.

Approval of August 20, 2014 Minutes: Jo Ann Koltyk recommended a revision to the last sentence in Reports: Dining Center. Instead of "*Comments from diners included whether an advance reservation was required and concern about the low number of attendees*" it should be "*Comments from diners indicated that the 24-hour reservation requirement may be a barrier to increasing attendance at the dining centers.*" Motion made to accept the minutes as amended was made by Mike Santucci, seconded by Sonja Heiser. Motion carried.

Staff Report: Ranee Goodroad reported that she will be submitting an article to the November *Senior Review* based on an interview with Mr. Ralph Clifford, Evansville as recommended at the August Advisory Council meeting.

Reports:

Dining Center Visits: Reports on dining center visits were provided by Daryl Porter and Mike Santucci.

Rebecca Suehring, Nutrition and Health Associates: No report.

Best Events: Kim Whitford announced that the October menu begins the 6-month fall/winter menu cycle.

Continued Business: John Schnabl conducted the next phase of the Quality Improvement Project which was to review progress on the task assignments made at the last meeting and select one focus/target area.

The following assignments were completed:

Sonja Heiser: develop a list of churches and contacts

Aimee Paffel: create a list of medical related resources

Pam Strom: identify senior housing and contacts

Mike Santucci: identify local service organizations and contacts

Daryl Porter: obtain information as to informational inserts being enclosed with energy bills

Ranee Goodroad: develop talking point/handouts explaining the benefits of the nutrition program to churches/social service organizations and medical facilities.

Contacting churches in Evansville was identified as the first area of focus. Sonja Heiser will write a cover letter to be sent to area churches along with the nutrition program handouts and brochures. Personal contact with each church will be made as part of follow-up.

Adjournment: A motion was made by Sonja Heiser, seconded by Pam Strom to adjourn the meeting. Motion carried. Meeting adjourned at 11:01 a.m.

Minutes not official until approved by the Nutrition Advisory Board.