



ROCK COUNTY HUMAN SERVICES BOARD MEETING
Wednesday, July 9, 2014 – 4:30 P.M.

Call to Order: Chair Knudson called the meeting to order at 4:30 p.m. on Wednesday, July 9, 2014, in the 3rd Floor Conference room at the Rock County Health Care Center, Janesville, Wisconsin.

Committee Members Present: Brian Knudson, Supervisor; Terry Fell, Supervisor; Sally Jean Weaver-Landers, Citizen Representative; Ashley Kleven, Citizen Representative; Shirley Williams, Citizen Representative; Kathy Schulz, Supervisor; Linda Garrett, Supervisor; Terry Thomas, Supervisor and William Grahm, Supervisor.

Committee Members Absent: None.

Staff Present: Charmian Klyve, Director; Phil Boutwell, Deputy Director; Sara Mooren, Administrative Services Division Manager; Tim Zuehlke, Controller; Lance Horozewski, CYF Division Manager; Alisa Pritchard, ES Training Supervisor.

Others Present: Catherine Idzerda, Janesville Gazette Reporter. Jason Dowd, County Board Supervisor.

Approval of Agenda: Citizen Representative Weaver-Landers moved the agenda to the floor, seconded by Citizen Representative Kleven with unanimous approval. APPROVED.

Approval of Minutes of Human Services Board Meeting of June 25, 2014: Citizen Representative Weaver-Landers moved the minutes to the floor, seconded by Supervisor Fell. The minutes were unanimously approved. APPROVED.

Citizen Participation: None.

Approval of Contracts, Transfers, and/or Encumbrances: Supervisor Thomas moved the two encumbrances to the floor, seconded by Supervisor Fell. Ms. Mooren clarified one encumbrance is for Backyard Properties of Rock County, the new owner of the Job Center, and the payment is for four months rent. The encumbrances were unanimously approved. APPROVED.

Approval of Bills: Mr. Zuehlke presented the bills for approval and responded to questions from Supervisor Grahm, Citizen Representative Williams, and Supervisor Schulz.

CPS	3,804.00	ES	5,838.50
ADM	35,655.34		
Job Center	18,906.15		

Supervisor Thomas moved the bills to the floor, seconded by Supervisor Grahm. The bills were unanimously approved. APPROVED.

Children, Youth and Families 2013 Annual Report: Mr. Horozewski reviewed the 2013 Annual Report for Children, Youth and Families. He explained in 2013 the Child Protective Services Division and Juvenile Justice & Prevention Services Division were separate Divisions. In 2014, the two Divisions have combined into one the Children, Youth and Families Division. The Child Protective Service's assessments increased in 2013, but the CPS staff were able to meet the State

standards successfully. More children were reunited back home safely and found permanency due to the hard work of the CPS staff.

The year 2013 was another year of reform for the Juvenile Justice Division. Youth corrections hit zero and the recidivism rate remained low for youth. The Juvenile Justice and Prevention Division worked hard to keep youth in the community, and formed strong partnerships with schools. The Functional Family Therapy program has been successful in keeping out of home placements low by keeping youth in the community and working with families. Mr. Horozewski responded to questions. Supervisor Thomas commented positively that he saw a placemat in a local restaurant recruiting for Foster Parents. Mr. Horozewski advised there is always a need for foster homes and the Sub Care unit has been very creative trying to recruit foster parents. Mr. Horozewski explained unfortunately the trending is up a bit for out of home care because of child abuse and neglect but is still overall about the same as the past three years.

Resolution to Increase the FTE of the Investigative Assistant in the Sheriff's Office:

Supervisor Fell moved the resolution to the floor, seconded by Supervisor Thomas. Mr. Horozewski presented the resolution and explained this is a partnership between the Sheriff's Department and Rock County HSD to process background checks for the YSC. Background checks are a lengthy process, therefore, it can take a long time to hire staff. Due to staff shortages and stress levels for staff covering vacancies, this could help hire staff more quickly. Mr. Horozewski responded to questions. The resolution was unanimously approved. APPROVED.

Resolution Authorizing the Purchase of the Rock County Job Center: Supervisor Grahn moved the resolution to the floor, seconded by Supervisor Thomas. Ms. Klyve advised the purchase of the Job Center was considered years ago but the price was too high and included the adjacent strip mall. The County did not wish to become a strip mall landlord. She emphasized the Job Center is part of an entire parcel but the County will purchase only the Job Center building and sufficient parking for the Job Center building occupants.

Mr. Boutwell explained the current lease is \$3.03 per square foot. The Job Center parcel has a new owner who gave us two options, either buy the Job Center or rent at a higher rate. To move the Job Center would be very costly. The current purchase price offered was below market rate at \$2.65 per square foot. Ms. Klyve added the Job Center is located in the center of Rock County making it the most convenient site for the community. It has served us well since 1998 and last year we built the ADRC in the Job Center. Ms. Klyve answered questions. Mr. Boutwell added Angus and Young were hired to evaluate the building and gave a good report on the structure. The resolution was unanimously approved. APPROVED.

Director's Report:

- Semi Annual Report - Ms. Klyve advised in the last six-month period one YSC individual attended the Position of Subject Control (POSC) Instructor training in the amount of \$1,953.34. This person attended the "train the trainer" training to come back and train YSC staff. This will result in decreasing our costs for this required training in the future.

One individual attended the 2014 Justice Mental Health Collaboration Program (JMHCP) Grantee Orientation Conference in the amount of \$1,111.80. This was partially funded by the Jail Re-entry Grant for the flight.

- Ms. Klyve announced the Fast Feet For Families event is coming up on July 26th.

Committee Requests for Future Agenda Items: Chair Knudson requested setting the 2015 HSD Budget Public Hearing date. Ms. Klyve advised typically the Public Hearing is held in August after a regular HSD Board meeting at the Job Center in Room K. Supervisor Grahn moved August 13th for the Public Hearing meeting to be held, seconded by Supervisor Thomas. The date of August 13th was unanimously approved. APPROVED.

Supervisor Grahn was sent a message on his phone that a U.S. Security staff has not been receiving paychecks on time. Ms. Klyve advised we have a contract with U.S. Security, and we pay them but U.S. Securities is responsible for paying their employees. However, she will look into this.

Supervisor Thomas requested an update on Food Share FSET program. Ms. Klyve advised that Southern Wisconsin Workforce Development (SWWD) is specified to take the program over from the County. Supervisor Thomas heard SWWD does not want it. Ms. Klyve will bring back information.

Discussion took place regarding holding a HSD Board meeting at the Eclipse Center. It was agreed to schedule one of the September HSD Board meetings at the Eclipse Center.

Supervisor Fell asked to keep in mind that for any future joint meetings, he suggests holding the meeting somewhere other than the auditorium such as the meeting room in Rock Haven. It was hard to hear at the joint HSD/DD meeting.

Next Meeting: Wednesday, July 23, 2014 at 4:30 p.m., at the Health Care Center, in the 3rd Floor Conference Room, Janesville, Wisconsin.

Adjournment: Citizen Representative Williams motioned to adjourn, seconded by Citizen Representative Kleven with unanimous approval at 5:16 p.m.

Jodi Parson, Administrative Secretary

NOT OFFICIAL UNTIL APPROVED BY THE BOARD