

**GENERAL SERVICES COMMITTEE**  
**Minutes – August 5, 2014**

**Call to Order.** Chair Brill called the meeting of the General Services Committee to order at 8:00 A.M., Tuesday, August 5, 2014 in Conference Room N-1, Fifth Floor, Courthouse-East.

**Committee Members Present:** Supervisors Brill, Brien, Heidenreich, Nash and Zajac.

**Committee Members Absent:** None.

**Staff Members Present:** Rob Leu, General Services Director; Josh Smith, County Administrator; Randy Terronez and Nick Osborne, Assistants to the County Administrator; Jodi Millis, Purchasing Manager.

**Others Present:** Jackie Wood; Cathy Idzerda, Janesville Gazette; Tony Whittington, Structural Research Inc.; Lynn Lauersdorf, Independent Masonry Consultant.

**Approval of Agenda:** Supervisor Heidenreich moved approval of the agenda as presented, second by Supervisor Brien. ADOPTED.

**Citizen Participation.** None.

**Approval of Minutes.** Supervisor Zajac moved approval of the minutes of July 15, 2014 as presented, second by Supervisor Brien. ADOPTED.

**Public Hearing – Courthouse Tower Project.** Chair Brill opened the public hearing at 8:01 A.M.

Mr. Leu said there were a list of options handed out prior to the meeting. Five of these are long term options and the sixth option is to tear it down.

Chair Brill said the Committee would listen to public comments, then make a recommendation to County Board.

Ms. Wood, 119 S. Wisconsin, Janesville, said she spoke to a number of people who live in the area and the comments were: #1 they didn't care if the tower comes down or not; #2 some of the people don't care for the design at all. She said the tower does not have a purpose, if it is torn down it will not change the character of the building. She added that it was a design element that did not work. She said she was a County Board Supervisor at the time the courthouse was being built and that many of the Supervisors felt coerced into voting on the design with the tower. She said the aesthetic, as well as cost effective value would be to tear the tower down.

Chair Brill asked if anyone else wished to speak. No one wished to speak.

Chair Brill closed the public hearing at 8:10 A.M.

**Transfers and Appropriations.** None.

**Bills/Encumbrances**

Postage Meter	\$ 912.20
General Services	42,701.64
Glen Oaks Facility Operations	8,090.75
Youth Services Center	19.79
Communications Center Operations	76.14
Diversion/ASC	559.95
Jail Capital Improvements	6,743.28
Courthouse Facility Project	1,485.00
Youth Services Center Capital Improvement	1,288.42
Rock Haven Building Project	2,397.50
HCC Building Complex	2,455.32

**Pre-Approved Encumbrance Amendments** None.

Supervisor Heidenreich moved approval of the above Bills/Encumbrances and Pre-Approved Encumbrance for the General Services Committee, second by Supervisor Nash. ADOPTED.

**Resolution.**

**Contracting for Replacement of the Roof on the Rock County Jail**

“NOW, THEREFORE, BE IT RESOLVED by the Rock County Board of Supervisors, duly assembled this \_\_\_\_ day of \_\_\_\_\_, 2014, that a contract for replacement of the Jail’s roof be awarded to Nieman Central Roofing, of Lyndon Station, WI, in the amount of \$250,270.00; and,

**BE IT FURTHER RESOLVED** that a contingency in the amount of \$15,000 be established to cover all change orders authorized by the General Services Committee.”

Supervisor Heidenreich moved approval of the above resolution, second by Supervisor Zajac.

Mr. Leu said Nieman has worked for the County on numerous projects and have always done a good job.

ADOPTED.

**Purchase Authorization.**

**Design Services for Health Care Center Masonry Project - \$6,000** Mr. Leu said this request is to hire Engineer, Lynn Lauersdorf to prepare the plans and specifications for masonry repairs on the Health Care Center. The specifications will include tuck-pointing, crack repair, and some brick replacement. An alternate bid to remove the smoke stack will also be part of the specifications. He said this project is budgeted.

Supervisor Heidenreich moved approval to hire Lynn Lauersdorf to prepare the plans and specifications for the masonry repairs on the Health Care Center in the amount of \$6,000, second by Supervisor Brien. ADOPTED.

**Design Services for Courthouse, North Planters/Light Base & East Ramp Wall - \$5,800**

Mr. Leu said this request is to hire Engineer Lynn Lauersdorf to prepare the plans and specifications for repair of the north entry planters, north entry light base, and the east parking ramp wall at the Courthouse. He said this project is budgeted.

Supervisor Zajac moved approval to hire Engineer Lynn Lauersdorf to prepare plans and specifications for repair of the north entry planters, north entry light base, and the east parking ramp wall at the Courthouse in the amount of \$5,800, second by Supervisor Heidenreich. ADOPTED.

**Updates.**

**Rock Haven**

**Update Report** Mr. Terronez said there is nothing to report at this time.

**Parking Structure**

**Update Report** Mr. Leu said this project is complete.

**Change Orders** None.

**Courthouse Window Project**

**Update Report** Mr. Leu said he met with Mr. Smith, Mr. Kuglitsch, and Ms. Timmerman August 5<sup>th</sup> to discuss the window issue. He said, after he finishes the budget, he will be putting a packet of information together for Corporation Counsel to review.

**Courthouse Planters** Mr. Leu said, after he finishes the budget, he will get together with the electrician Gilbank Construction, who was hired to remove and restore the light fixtures, so they can do selective demolition to determine how to proceed with repairs.

**Communications, Announcements and Information.** None.

**Adjournment.** Supervisor Zajac moved adjournment at 8:26 A.M., second by Supervisor Brien. ADOPTED.

Respectfully submitted,

Marilyn Bondehagen  
Confidential Administrative Assistant

**NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.**