



ROCK COUNTY HUMAN SERVICES BOARD MEETING
Wednesday, August 13, 2014 – 4:30 P.M.

Call to Order: Chair Knudson called the meeting to order at 4:36 p.m. on Wednesday, August 13, 2014, in room D/E at the Rock County Job Center, Janesville, Wisconsin.

Committee Members Present: Brian Knudson, Supervisor; Terry Fell, Supervisor; Sally Jean Weaver-Landers, Citizen Representative; Kathy Schulz, Supervisor; Linda Garrett, Supervisor; Ashley Kleven, Citizen Representative; Terry Thomas, Supervisor; and William Grahn, Supervisor.

Committee Members Absent: Shirley Williams, Citizen Representative.

Staff Present: Charmian Klyve, Director; Sara Mooren, Administrative Services Division Manager; Tim Zuehlke, Controller; Kate Flanagan, MH/AODA Division Manager; Cori Marsh, Dementia Specialist; and Jennifer Thompson, ADRC/LTS Division Manager.

Others Present: None.

Approval of Agenda: Supervisor Grahn moved the agenda to the floor, seconded by Supervisor Fell with unanimous approval. APPROVED.

Approval of Minutes of Human Services Board Meeting of July 23, 2014: Citizen Representative Weaver-Landers moved the minutes to the floor, seconded by Supervisor Fell. Supervisor Thomas requested the correction under Committee Members Present to (in at 4:37 p.m.) for Citizen Representative Williams. The minutes were unanimously approved. APPROVED.

Citizen Participation: None.

Approval of Contracts, Transfers, and/or Encumbrances: Supervisor Grahn moved the five contracts and five encumbrances to the floor, seconded by Citizen Representative Weaver-Landers. Ms. Mooren explained all the contracts are new providers, and responded to questions. The contracts and encumbrances were unanimously approved. APPROVED.

Approval of Bills: Mr. Zuehlke presented the bills for approval and responded to questions.

ADM	67,955.88	SubCare	1,573.05
CYF	11,248.70		

Citizen Representative Weaver-Landers moved the bills to the floor, seconded by Supervisor Thomas. Citizen Representative Weaver-Landers stated Sentry can be high priced and requested looking into using other stores as well. Mr. Zuehlke explained we have contacted other stores but they will not bill us, therefore, we use Sentry. Chair Knudson advised on page 4 the payment of \$556.00 is struck out and will not be paid. Mr. Zuehlke advised it will be paid later for a different amount. The bills were unanimously approved. APPROVED.

Report on the Dementia Specialist: Ms. Thompson introduced Cori Marsh, the Dementia Specialist. Ms. Thompson explained through the ADRC grant we were awarded the funds to hire a Dementia Care Specialist. The resolution was brought before the Board previously. Ms. Marsh was hired about two months ago. She has many years of experience, which includes working with geriatric dementia for thirteen years in Baraboo. Ms. Marsh will work in conjunction with the ADRC

to keep people at home whenever possible. The three key areas of the position are to get services provided to people with dementia, support and educate families to provide services in the home and work one on one with the spouse and family, and to train staff. She has been very busy with State trainings and meeting with multiple community agencies. Ms. Marsh and Ms. Thompson responded to questions. She will be contacting the nursing home to introduce herself and she hopes to connect with the Alzheimer's Support Center to have them provide hands on training and education.

Resolution Awarding Contract to REM for Level 5 Shift Staff Home: Citizen Representative Weaver-Landers moved the resolution to the floor, seconded by Supervisor Thomas. Ms. Flanagan explained we are working toward moving children from institutional settings to a less restrictive level 5 shift staff home. Through the RFP process a provider was selected but withdrew, REM is the second choice. A shift staff home will be a cost savings and a improvement of life for clients. Tera O'Connor has spent many months working on the proposal, working with staff and working with the home. Ms. Flanagan responded to questions. The resolution was unanimously approved. APPROVED.

Director's Report:

- Ms. Klyve wished Chair Knudson, Citizen Representative Kleven and Supervisor Grahn all happy birthday.

Committee Requests for Future Agenda Items: Supervisor Schulz asked to place dental plans on the next agenda to share information she has received.

Chair Knudson advised the Public Hearing will be held tonight, in room K at 6:00 p.m. He advised the Public Hearing is a forum where the public speaks on the budget, but Board members are not allowed to respond. After the meeting feel free to talk to people and thank them for their input.

Next Meeting: Wednesday, August 27, 2014 at 4:30 p.m., at the Rock County Health Care Center, in the 3rd Floor Conference room, Janesville, Wisconsin.

Adjournment: Supervisor Grahn motioned to adjourn, seconded by Supervisor Fell with unanimous approval at 5:16 p.m.

Jodi Parson, Administrative Secretary

NOT OFFICIAL UNTIL APPROVED BY THE BOARD