



**GENERAL SERVICES COMMITTEE**  
**Minutes – April 4, 2017**

**Call to Order.** Chair Brill called the meeting of the General Services Committee to order at 8:00 A.M., Tuesday, April 4, 2017 in Conference Room N-1, Rock County Courthouse-East.

**Committee Members Present:** Supervisors Brill, Heidenreich, Homan, Yeomans and Zajac.

**Committee Members Absent:** None.

**Staff Members Present:** Brent Sutherland, Facilities Management Director; Josh Smith, County Administrator; Randy Terronez and Nick Osborne, Assistants to the County Administrator; Jodi Millis, Purchasing Manager; Phil Boutwell, Human Services Deputy Director.

**Others Present:** Supervisors Podzilni and Bostwick; Brian Zobel, UW Colleges – Southwest; Jacki Wood, Chris Suhs, Abigail Scieszinski, Joe Moss, Susannah Ryan, Jen Drach, Polly Ryan, and Janna Ryan, Courthouse neighbors.

**Approval of Agenda:** Supervisor Zajac moved approval of the agenda as presented, second by Supervisor Yeomans. ADOPTED.

**Citizen Participation.** None.

**Approval of Minutes.** Supervisor Heidenreich moved approval of the minutes of March 21, 2017 as presented, second by Supervisor Homan. ADOPTED.

**Transfer.** None.

**Review of Payments.** None.

**Resolutions.**

**Awarding the Contract for Comprehensive Community Services Program  
Space Renovation at the Job Center**

**“NOW, THEREFORE, BE IT RESOLVED,** that the Rock County Board of Supervisors duly assembled this \_\_\_\_ day of \_\_\_\_\_ 2017 does hereby approve and authorize awarding a contract for the CCS renovation at the Job Center in the amount of \$193,950.00 to Glen Fern Construction LLC., from Lake Geneva, WI.

**BE IT FURTHER RESOLVED,** that a \$6,000.00 contingency also be approved to cover any possible unforeseen items.”

Supervisor Zajac moved approval of the above resolution, second by Supervisor Yeomans. ADOPTED.

**Awarding Bid for the A-Unit Jail Showers Remodeling**

“NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this \_\_\_\_ day of \_\_\_\_\_ 2017, award a contract with TMI Coatings Inc., of St. Paul, Minnesota, in the amount of \$39,600.00.”

Supervisor Heidenreich moved approval of the above resolution, second by Supervisor Zajac. ADOPTED.

**Authorizing the Installation of the Security Camera System at the Job Center and Amending the 2017 Facilities Management Budget**

“NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this \_\_\_\_ day of \_\_\_\_\_ 2017, that a purchase order be issued to SGTS Inc. in the amount of \$15,985.00, for the required engineering, equipment, installation, setup, programming, and training.

**BE IT FURTHER RESOLVED**, that the Facilities Management 2017 budget be amended as follows:

...”

Supervisor Heidenreich moved approval of the above resolution, second by Supervisor Yeomans. ADOPTED.

**Retaining Johnson Controls Inc. to Complete a Building Retro-Commissioning at the Jail and the Courthouse for Facilities Management**

“NOW, THEREFORE, BE IT RESOLVED by the Rock County Board of Supervisors duly assembled this \_\_\_\_ day of \_\_\_\_\_ 2017, that Johnson Controls Inc. of Madison, WI will be retained to a building retro-commissioning, not to exceed energy savings incentive for a maximum of \$400,000.00.”

Supervisor Homan moved approval of the above resolution, second by Supervisor Yeomans. ADOPTED.

**Courthouse Security Phase 2 Update.** Mr. Sutherland handed out copies of an aerial of the proposed east parking lot from the study, supportive data on Option 3B parking, and went over them. Mr. Sutherland explained that when he and Chair Podzilni met with the Janesville Historic Preservation commission, the night before, they were not in favor of the taking of any greenspace, nor did they want to vacate the portion of Wisconsin Street that runs behind the Rock County Courthouse.

The Committee, Supervisors, citizens and staff discussed various issues and options including: having the loading dock be built in the east underground parking; the repairs needing to be done to both the east and west parking structures; update costs for the parking structures is about \$300,000 every five years; building on-grade parking is least expensive method for both installation and upkeep; to have the vehicles for the loading dock use St. Lawrence Ave.; how many stalls would be added if Court Street was made two-way with angle parking; have employees use on-street parking along the various streets around the Courthouse; for the County to look at other

parking in commercial areas in the downtown area; move a department(s) out of the Courthouse to other facilities thus reducing the number of employees in the Courthouse; using a corner lot the City of Janesville owns near the Courthouse to build a parking lot; the west (front) lots would be for visitor parking and the east (back) lot(s) would be for employee parking; having parking on the opposite side of Court Street with an angel flight walkway to the Courthouse side; the average cost per stall for a two level structure is \$20,000 per stall – a guesstimate per stall for on-grade parking is \$1,000; the need for a loading dock versus parking on the street and using hand carts; and the moving of the loading dock from the west parking area to the east parking would also address a public safety issue.

Supervisor Podzilni said the County is under a great deal of pressure from the State to improve the security in the Rock County Courthouse.

Supervisor Podzilni said this issue will be on the agenda for the April 13, 2017 County Board meeting for information and discussion and encouraged suggestions be brought to the meeting.

**Communications, Announcements and Information.** Mr. Sutherland informed the Committee about a fire in the ductwork at the Jail over the weekend.

**Adjournment.** Supervisor Yeomans moved adjournment at 9:15 A.M., second by Supervisor Heidenreich. ADOPTED.

Respectfully submitted,

Marilyn Bondehagen  
Confidential Administrative Assistant

**NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.**