



**COUNTY BOARD STAFF COMMITTEE  
TUESDAY – OCTOBER 25, 2011 – 4:00 P.M.  
CONFERENCE ROOM N-1 – FIFTH FLOOR  
ROCK COUNTY COURTHOUSE-EAST**

**Agenda**

1. Call to Order & Approval of Agenda
2. Approval of Minutes – October 13, 2011
3. Citizen Participation, Communications and Announcements
4. Approval of Bills/Transfers/Pre-Approved Encumbrances
5. Budget Review
  - A. County Board
  - B. County Administrator
  - C. Corporation Counsel
  - D. Human Resources
  - E. Other
6. Resolution
  - A. Authorize the Renaming of the Juvenile Detention Center to the Youth Services Center
7. Review and Possible Action on Personnel Ordinance Revisions
8. **EXECUTIVE SESSION:** Per Section 19.85(1)(e), Wis. Stats.  
Update on Collective Bargaining  
  
Per Section 19.85(1)(g) Wis. Stats. – To Confer with Legal  
Counsel Regarding Potential Litigation
9. Adjournment

Account Number	Name	Yearly Prct Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
0000000001-17000	PREPAID BUDGET I	0.00 100.0%	38,613.77	0.00	-38,613.77		
	P1103463-PO# 10/14/11 -VN#014774		NPELRA			160.00	
			CLOSING BALANCE		-38,773.77		160.00
	BAL.SHEET A/C		PROG-TOTAL-PO			160.00	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$160.00 INCURRED BY BALANCE SHEET ACCOUNT. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

COUNTY BOARD STAFF \_\_\_\_\_ COMMITTEE APPROVES THE ABOVE. COM-APPROVAL \_\_\_\_\_ DEPT-HEAD

**OCT 25 2011** DATE \_\_\_\_\_ CHAIR

Account Number	Name	Yearly Prct Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
0113200000-63200	PUBL/SUBCR/DUES	3,697.00	90.4%	3,345.49	0.00	351.51	
	P1103363-PO# 10/14/11 -VN#040582			WISCONSIN STATE JOURNAL		153.15	
				CLOSING BALANCE		198.36	153.15
	COUNTY ADMINISTR			PROG-TOTAL-PO		153.15	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$153.15 INCURRED BY COUNTY ADMINISTRATOR. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

COUNTY BOARD STAFF COMMITTEE APPROVES THE ABOVE. COM-APPROVAL \_\_\_\_\_ DEPT-HEAD

**OCT 25 2011**

DATE \_\_\_\_\_ CHAIR

Account Number	Name	Yearly Prcent Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
0311100000-63100	OFC SUPP & EXP	800.00 18.6%	149.11	0.00	650.89		
	P1103434-PO# 10/14/11 -VN#019685			AMERICAN AWARDS AND PROMOTIONS		11.95	
				CLOSING BALANCE	638.94		11.95
0311100000-63107	PUBL & LEGAL	11,000.00 97.5%	10,885.33	-160.00	274.67		
	P1100961-PO# 10/14/11 -VN#011191			BELOIT DAILY NEWS		850.00	
	P1103519-PO# 10/13/11 -VN#013042			GRIMM BOOK BINDERY INC		160.00	
*** OVERDRAFT ***	<b>TRANSFER PENDING</b>			CLOSING BALANCE	-735.33		1,010.00
	COUNTY BOARD			PROG-TOTAL-PO		1,021.95	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$1,021.95 INCURRED BY COUNTY BOARD. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

COUNTY BOARD STAFF COMMITTEE APPROVES THE ABOVE. COM-APPROVAL \_\_\_\_\_ DEPT-HEAD

**OCT 25 2011** DATE \_\_\_\_\_ CHAIR

Account Number	Name	Yearly Prct Appropriation Spent	Yearly Prct Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
0814200000-61920	PHYSICALS	11,320.00	94.3%	12,751.75	-2,072.24	640.49		
	P1100909-PO# 10/14/11 -VN#017412				WISCONSIN DEPARTMENT OF JUSTIC		167.00	
					CLOSING BALANCE	473.49		167.00
0814200000-63107	PUBL & LEGAL	34,750.00	11.1%	33,009.36	-29,144.11	30,884.75		
	P1100902-PO# 10/14/11 -VN#011191				BELOIT DAILY NEWS		532.54	
	P1100903-PO# 10/14/11 -VN#013607				JANESVILLE GAZETTE INC		885.23	
					CLOSING BALANCE	29,466.98		1,417.77
0814200000-64200	TRAINING EXP	43,374.00	74.1%	30,232.67	1,908.46	11,232.87		
	10/14/11 -VN#044396				IHRKE, CONNIE		57.62	
	10/14/11 -VN#049974				O CONNELL, DAVID		136.30	
	P1103464-PO# 10/14/11 -VN#013792				KANDU INDUSTRIES INC		75.00	
	P1103465-PO# 10/14/11 -VN#046693				WELCHLIN COMMUNICATION STRATEG		300.00	
					CLOSING BALANCE	10,663.95		568.92
0814200000-64417	HCC EXPENSES	14,255.00	29.1%	6,131.65	-1,975.98	10,099.33		
	P1100903-PO# 10/14/11 -VN#013607				JANESVILLE GAZETTE INC		21.71	
	P1100909-PO# 10/14/11 -VN#017412				WISCONSIN DEPARTMENT OF JUSTIC		150.00	
					CLOSING BALANCE	9,927.62		171.71
	HUMAN RESOURCES			PROG-TOTAL -PO			2,325.40	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$2,325.40 INCURRED BY HUMAN RESOURCES. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

COUNTY BOARD STAFF COMMITTEE APPROVES THE ABOVE. COM-APPROVAL \_\_\_\_\_ DEPT-HEAD

**OCT 25 2011**

DATE \_\_\_\_\_ CHAIR

Account Number	Name	Yearly Prct Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
1919140000-62104	CONSULTING SERV	15,000.00	0.0%	3,660.49	-3,660.48	14,999.99	
	P1100076-PO# 10/14/11 -VN#016551			TE BRENNAN COMPANY		200.70	
				CLOSING BALANCE	14,799.29		200.70
		RISK MGMT.		PROG-TOTAL-PO		200.70	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$200.70 INCURRED BY RISK MANAGEMENT. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

COUNTY BOARD STAFF \_\_\_\_\_ COMMITTEE APPROVES THE ABOVE. COM-APPROVAL \_\_\_\_\_ DEPT-HEAD

**OCT 25 2011**

DATE \_\_\_\_\_ CHAIR

RESOLUTION NO. \_\_\_\_\_

AGENDA NO. \_\_\_\_\_

**RESOLUTION  
ROCK COUNTY BOARD OF SUPERVISORS**

Human Services Board  
INITIATED BY



Phil Boutwell, HSD Deputy Director  
DRAFTED BY

Human Services Board  
SUBMITTED BY

October 6, 2011  
DATE DRAFTED

**Authorize the Renaming of the Juvenile Detention Center  
to the Youth Services Center**

- 1 **WHEREAS**, the Rock County Juvenile Detention Center falls under the Juvenile Justice and Preventive
- 2 Services (JJPS) Division of the Human Services Department; and,
- 3
- 4 **WHEREAS**, the Rock County Juvenile Detention Center (JDC) was built in the mid-1990's and has
- 5 historically served two roles that included a state licensed secure detention center for youth detained for
- 6 criminal activity and a state licensed shelter facility for youth; and,
- 7
- 8 **WHEREAS**, it has been well publicized that the JJPS has undergone significant changes over the
- 9 previous two years including new programming initiatives at the JDC; and,
- 10
- 11 **WHEREAS**, one of those initiatives is a collaboration with the Mental Health Division to implement a
- 12 Behavioral Stabilization Program in shelter care to keep at-risk youth close to their families and reduce
- 13 mental health institutional costs; and,
- 14
- 15 **WHEREAS**, another initiative is planning for an alternative to the State Juvenile Correctional Institutes
- 16 by placing them in secure detention in order to keep youth close to their families, offer better
- 17 programming, reduce recidivism and reduce institutional cost; and
- 18
- 19 **WHEREAS**, the Rock County Juvenile Detention has moved away from a "jail" model to a "youth
- 20 development" model and youth placed at the Juvenile Detention Center (JDC) now receive programming
- 21 to address the reasons for their placement at the JDC; and,
- 22
- 23 **WHEREAS**, it is the desire of the Department and the Human Services Board to rename the Juvenile
- 24 Detention Center to the Youth Services Center, which more appropriately reflect the broader mission of
- 25 the facility.
- 26
- 27 **NOW, THEREFORE, BE IT RESOLVED** that by the Rock County Board of Supervisors duly
- 28 assembled this \_\_\_\_\_ day of \_\_\_\_\_, 2011, does hereby authorize the renaming of the
- 29 Juvenile Detention Center to the Youth Services Center.
- 30

**Authorize the Renaming of the Juvenile Detention Center to the  
Youth Services Center**

Page 2

Respectfully submitted,

**Human Services Board**

**COUNTY BOARD STAFF COMMITTEE**

\_\_\_\_\_  
Brian Knudson, Chair

\_\_\_\_\_  
J. Russell Podzilni, Chair

\_\_\_\_\_  
Sally Jean Weaver-Landers, Vice Chair

\_\_\_\_\_  
Sandra Kraft, Vice Chair

\_\_\_\_\_  
Terry Fell

\_\_\_\_\_  
Eva Arnold

\_\_\_\_\_  
Robert Fizzell

\_\_\_\_\_  
Hank Brill

\_\_\_\_\_  
Kathy Kelm

\_\_\_\_\_  
Betty Jo Bussie

\_\_\_\_\_  
Vacant

\_\_\_\_\_  
Ivan Collins

\_\_\_\_\_  
Phillip Owens

\_\_\_\_\_  
Marilynn Jensen

\_\_\_\_\_  
Terry Thomas

\_\_\_\_\_  
Louis Peer

\_\_\_\_\_  
Marvin Wopat

\_\_\_\_\_  
Kurtis Yankee

FISCAL NOTE:

ADMINISTRATIVE NOTE:

This resolution has no fiscal impact in and of itself.

Recommended.



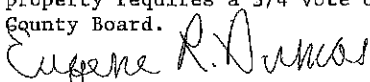


Sherry Oja  
Senior Accountant / Assistant to the Finance Director

Craig Knutson  
County Administrator

LEGAL NOTE:

The County Board is authorized to take this action by Wisconsin Statutes 59.02(1) and 59.52(6)(b). Resolution No. 79-12B-422 provides that naming or renaming of County property requires a 3/4 vote of the County Board.

  
Eugene R. Dumas  
Deputy Corporation Counsel



## **Executive Summary**

Following an evaluation by the Wisconsin Council on Children & Families of the Rock County Juvenile Detention Center (JDC) numerous improvements have occurred at the JDC. One such improvement is the implementation of a behavioral management program to better supervise and work with youth placed in the facility. In addition to programmatic changes, significant staff training has occurred to better prepare the Youth Specialists to meet the complex needs of the youth placed there. As a result of these strategic innovations in the JDC it is appropriate that the title of the detention facility reflect those changes.