

Board of Supervisors 51 South Main Street Janesville, WI 53545 (608)757-5510

#### COUNTY BOARD STAFF COMMITTEE

# **TUESDAY – APRIL 13, 2010 – 4:00 P.M.**

# **CONFERENCE ROOM N-1 – FIFTH FLOOR**

# **ROCK COUNTY COURTHOUSE-EAST**

# Agenda

- 1. Call to Order & Approval of Agenda
- 2. Approval of Minutes March 25 and 26, 2010
- 3. Citizen Participation, Communications and Announcements
- 4. Approval of Bills
- 5. Resolutions
  - A. Supporting a Statewide Competitive & Positioning Study
  - B. Recognizing William "Billy Bob" Grahn
  - C. Recognizing James Joiner
  - D. Recognizing Richard K. Ott
  - E. To Recognize Stephanie Stavn
  - F. Commending Regina Maltese
  - G. Commending Charlotte M. Austin
  - H. Commending Tucker Fredricks for Representing the USA at the 2010 Winter Olympics
- 6. Consideration of Proposed Rule Changes
- 7. **EXECUTIVE SESSION:** Per Section 19.85(1)(e) Negotiation Regarding the Acquisition of Public Property
- 8. Adjournment

Rock County - Pro	oduction	04/07/10	COMMITT	EE APPROVAL	REPORT			Page 1
Account Number	Name	Yearl Appropriatio	•	YTD xpenditure	, Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
0311100000-63107	PUBL & LEGAL			892.42 507 JAN	0.00 NESVILLE GAZETTE II	17,107.58 NC	1,491 85	
		5		CLOSING BA	ALANCE	15,615.73		1,491.85
		COUNT	Y BOARD	PROG-TOTAL	P0		1,491 85	
I HAVE EXAMINED TH INCURRED BY COUNTY AND HAVE BEEN PREV A. BILLS AND ENC B. BILLS UNDER \$ C. ENCUMBRANCES	Y BOARD CLAIMS ( VIOUSLY FUNDED CUMBRANCES OVER S \$10,000 TO BE PAI	COVERING THE ITEM THESE ITEMS ARE \$10,000 REFERRED ID.	IS ARE PROPE TO BE TREAT TO THE COUN	R ED AS FOLLOW TY BOARD				
COUNTY BOARD STAFF					VAL			PT-HEAD
		į	APR 1 3	<b>2010</b> DA	ATE		CH	AIR

Rock County - Production	04/07/10 COMMITTE	E APPROVAL REPORT	-			Page 2
Account Number Name	Yearly Pront Appropriation Spent Ex		Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
0616200000-63202 LAW BOOKS	1.500.00 10.3% P1000287-P0# 04/07/10 -VN#0172		0 00 UP	1,344.40	495.00	
		CLOSING BALANCE		849 40		495 00
	CORP. COUNSEL.	PROG-TOTAL-PO			495.00	
INCURRED BY CORPORATION COUNSE AND HAVE BEEN PREVIOUSLY FUNDE A BILLS AND ENCUMBRANCES OV B. BILLS UNDER \$10,000 TO BE C ENCUMBRANCES UNDER \$10,000	BILLS AND ENCUMBRANCES IN THE TO L CLAIMS COVERING THE ITEMS ARE D. THESE ITEMS ARE TO BE TREATE ER \$10,000 REFERRED TO THE COUNT PAID. O TO BE PAID UPON ACCEPTANCE BY COMMITTEE APPROVES THE ABOVE	E PROPER ED AS FOLLOWS IY BOARD THE DEPARTMENT HE	EAD.		DEF	PT-HEAD
	APR 1 3 2	010 DATE_			CHA	MIR

Rock County - Production	04/07/10 COMMITTE	EE APPROVAL REPORT			Page 3
Account Number Name	Yearly Prcnt Appropriation Spent Ex			Inv/Enc Amount	Total
0814200000-61920 PHYSICALS		278 LEUZINGER,	0 00 9,714.00 PAT D ASSOCIATES INC	49 00 3,882 50	
			5,782 50	7,772	3,931.50
0814200000-63100 OFC SUPP & E	XP 3,950 00 12 3% P1001689-PO# 04/07/10 -VN#0411			166 05	
		CLOSING BALANCE	3,297.77		166 .05
0814200000-63107 PUBL & LEGAL	35,000.00 19.2% P1000385-PO# 04/07/10 -VN#0101 P1000916-PO# 04/07/10 -VN#0242	10 CHRONICLE,T 34 MADISON TIM	HE ES WEEKLY NEWSPAPER	69300 21000	
	and the second s	CLOSING BALANCE			903.00
0814200000-64417 HCC EXPENSES	16,129 00 7 2% P1001689-PO# 04/07/10 -VN#04112			33. 20	
		CLOSING BALANCE	14,925 85		33 20
	HUMAN RESOURCES	PROG-TOTAL-PO		5,033.75	
I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$5,033.75  INCURRED BY HUMAN RESOURCES CLAIMS COVERING THE ITEMS ARE PROPER  AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS  A BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.  B. BILLS UNDER \$10,000 TO BE PAID  C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.  COUNTY BOARD STAFF COMMITTEE APPROVES THE ABOVE COM-APPROVAL DEPT-HEAD					
	APR 1 3 2	2000 DATE		CH/	AIR

	RESOLUTION NO	AGENDA NO
	RESOLUTIO ROCK COUNTY BOARD OI	
	PLANNING & DEVELOPMENT  COMMITTEE INITIATED BY	JAMES OTTERSTEIN DRAFTED BY
	PLANNING & DEVLOPMENT  COMMITTEE  SUBMITTED BY	March 24, 2010 DATE DRAFTED
	SUPPORTING A STATEWIDE COMPETITIVE	ENESS & POSITIONING STUDY
L 2 3	WHEREAS, the Wisconsin Economic Development As Wisconsin Counties Association have agreed to commission party to examine the State of Wisconsin's overall econositioning; and,	a research project with an independent third
;	WHEREAS, this research will offer policy recommend economic development efforts; and,	ations to align and advance Wisconsin's
)	WHEREAS, the results of this research will be available to throughout Wisconsin in advance of the 2010 Gubernatorial	the public and presented at various venues Election; and,
	WHEREAS, support for this research is being derived from public sector constituents; and,	a diverse group of private, philanthropic and
	WHEREAS, this Resolution does not commit, nor obligate financial support for this research project.	, the County of Rock to any form of direct
	NOW, THEREFORE, BE IT RESOLVED, by the Rock day of, 2010 hereby supports and Competitiveness & Positioning Study; and,	County Board of Supervisors on this endorses the preparation of this statewide
	BE IT FURTHER RESOLVED, that the Rock County Bo information will be critically important to the forthcoming pu Wisconsin's economy; and directs the County Clerk to County's state level Elected Delegation, the Assembly respectively.	blic policy discussions regarding the State of provide copies of this Resolution to Rock
	Respectfully Submitted,	
	Planning & Development Committee  Alan Sweeney, Chair	
`	Mary Mawhinney, Vice Chair	

Phillip Owens

Marilyan Jersey

Wayne Gustina

SUPPORTING A STATEWIDE COMPETI Page 2	TIVE & PO	SITIONING	G STUDY		
COUNTY BOARD STAFF COMMITTEE					
J. Russell Podzilni, Chair					
Sandra Kraft, Vice Chair	<del></del>				
Eva Arnold	=				\
Betty Jo Bussie	-				
Marilynn Jensen	<b></b>				
James Joiner	-				
Richard Ott					
Louis Peer					
Kurtis Yankee	-				
FISCAL NOTE;					
This resolution does not obligate the and, therefore, has no fiscal impact in Jeffred A. Smith Finance Director	County for n and by i	any direc	et financial	support	
LEGAL NOTE:					
County Board is authorized to take this	s action p	ursuant to	\$ 59.01 and	1 59.52,	
Jeffred 8. Kuglitsch Jorporation Counsel					
ADMINISTRATIVE NOTE:					
Recommended					
Craig Knutson County Administrator					

# SUPPORTING A STATEWIDE COMPETITIVENESS & POSITIONING STUDY

# **EXECUTIVE SUMMARY**

# Prepared by James R. Otterstein, Economic Development Manager

In response to the severe economic crisis facing the State of Wisconsin, as represented by numerous economic indicators, three statewide and non-partisan trade organizations have joined together to commission a statewide Competitiveness & Positioning Study. The results of this research will offer policy recommendations to align and advance Wisconsin's economic development efforts.

A pair of globally and nationally recognized firms, Deloitte Consulting LLP and Newmark Knight Frank, will conduct the study. Their research will provide a holistic review of past and present policies, programs and implementation strategies. Findings will be benchmarked against comparable regions, nations and countries. This research project is anticipated to begin April 2010 and then conclude June / July 2010.

Financial support for this Competitiveness & Positioning Study is being derived from a diverse group of private, philanthropic and public sector constituents. In lieu of providing direct financial support, as well as to demonstrate alignment and unity, local units of governments throughout Wisconsin are asked to authorize this Resolution.

	RESOLUTION NO.	RESOLUTION	
	ROCK GOUN	ITY BOARD OF	SUPERVISORS
	County Board Staff Committee INITIATED BY	STATE	Phil Boutwell, Assistant
	County Board Staff Committee		To the County Administrator DRAFTED BY
	SUBMITTED BY		April 7, 2010 DATE DRAFTED
			DATE DRAFTED
	<b>RECOGNIZING WI</b>	LLIAM "BI	LLY BOB" GRAHN
2	WHEREAS, William "Billy Bob" Grahm representing District 25, in 2008; and,	was elected	to the Rock County Board of Supervisors,
3 4	WHEREAS, Billy Bob has devoted many ho	urs to faithfully	serve on the following:
	Standing Committee: Human Services Board 2008-2010		
8 9	Other Boards and Commissions:		
10	Criminal Justice Coordinating Council Alter Rock County Housing Authority 2004-2011	nate 2009-201	
12	,		
14	the citizens of Rock County and commends hi	rvisors recogni m for his contri	zes Billy Bob Grahn for his dedicated service to butions to the betterment of Rock County.
15 16	NOW, THEREFORE, BE IT RESOLVEI	that the Rock	County Board of Supervisors duly assembled
17	this day of, 2010 doe and extends best wishes in his future endeavor	s hereby recogn	ize William "Billy Bob" Grahn for his service
	Respectfully submitted,		
	COUNTY BOARD STAFF COMMITTEE		
	COUNTY BOARD STAFF COMMITTEE	i	
	J. Russell Podzilni, Chair	Richard	Ott
	Sandra Kraft, Vice Chair	Louis P	еет
	Eva Arnold	Kurtis Y	Z1
	Lya Amoid	Kurus 1	ankee
	Betty Jo Bussie		
	Marilynn Jensen		
	James Joiner		
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	RESOLUTION NO.		AGENDA NO			
		RESOLUTION ROCK COUNTY BOARD OF				
	County Board Staff Committee INITIATED BY  County Board Staff Committee SUBMITTED BY		Phil Boutwell, Assistant To the County Administrator DRAFTED BY  April 7, 2010 DATE DRAFTED			
	<u>R</u> 1	ECOGNIZING JAME	ES JOINER			
2	WHEREAS, James Joiner was el 2006; and,	lected to the Rock County F	Board of Supervisors, representing District 19, in			
3 4 5	WHEREAS, Jim has devoted ma	any hours to faithfully serve	on the following:			
7 8 9 10	Standing Committees: County Board Staff Committee 2 Education, Veterans & Aging Ser Board of Health 2006-2010 Health Services 2006-2010, Vice	97				
13	Other Boards and Commissions: Community Action 2006-2010 Heritage Rock County 2008-2010 Tax Increment Finance Districts (Janesville): Dist 29 (2007), Dist 27 (2008)					
18	WHEREAS, the Rock County B citizens of Rock County and comm	oard of Supervisors recogn nends him for his contributi	izes Jim Joiner for his dedicated service to the ons to the betterment of Rock County			
21	NOW, THEREFORE, BE IT Rethis day of wishes in his future endeavors	RESOLVED that the Rock , 2010 does hereby recogni	County Board of Supervisors duly assembled ze James Joiner for his service and extends best			
	Respectfully submitted,	-				
	COUNTY BOARD STAFF COM	MMITTEE				
	J. Russell Podzilni, Chair	Richard	Ott			
	Sandra Kraft, Vice Chair	Louis Pe	eer			
	Eva Arnold	Kurtis Y	ankee			
	Betty Jo Bussie					
	Marilynn Jensen					
	James Joiner					

	RESOLUTION NO.	AGENDA NO.
	RESOLUTION ROCK COUNTY BOARD OF S	SUPERVISORS
	County Board Staff Committee INITIATED BY	Phil Boutwell, Assistant To the Courty Administrator
	County Board Staff Committee SUBMITTED BY	April 7, 2010 DATE DRAFTED
	RECOGNIZING RICHA	RD K. OTT
1 2	in 1998; and,	Board of Supervisors, representing District 23,
3 4 5	***************************************	rve on the following:
8 9 10	Standing Committees: Rock County Board Vice Chair 2000-2002, Rock County Board County Board Staff Committee 2000-2010, Vice Chair 2000 General Services Committee 1998-2000 Planning & Development Committee 1998-2002, Chair 199 Public Works Committee 2002-2010	-2002, Chair 2002-2008
14 15 16 17	Other Boards and Commissions: Ad Hoc Reapportionment Committee 2000 (Chair) Blackhawk Technical College, Board Appointment Commit Economic Development Revolving Loan Review Board 199 Hall of Honor Committee Chair 2002-2008 Madison Area Technical College Board Appointment Comm Metropolitan Planning Organization 2000-2003	9-2003
20 21 22 23 24 25	Rock County 208 Water/Sewer Commission (3 years) Southwest Wisconsin Workforce Development Board, Loca Stateline Area Transportation Study Committee 2000-2002 Tax Increment Finance Districts (Janesville): Dist. 20-21 (1 Dist 15 (2000), Joint Review Board Dist. 30, 31, 32, 33 U.W. Rock County Foundation Board, Rock County Board Wisconsin Counties Utility Tax Association 2002-2010	999), Dist. 5 & 6 (2000), Joint Review (2008), Joint Review Board Dist. 34 (2009).
28 29 30 31 32 33 34 35 36	WHEREAS, in his leadership role as County Board Chair for County through many significant projects such as: expanding County's outdoor tornado warning system, reconstructing and Wisconsin Regional Airport, conducting the Countywar consolidating county operations at the Eclipse Center in Belomerging of the County and City of Beloit Health Decoordinating Council, considering the land swap offer, and Rock County; and,	ng the Communications Center, upgrading the extending the primary runway at the Southern de Comprehensive "Smart Growth" Plan, but, implementing the county sales and use tax, partments, establishing the Criminal Justice starting the \$11 million library project at UW-
37	WHEREAS, the Rock County Board of Supervisors thanks	Mr. Ott for his accomplishments while on the

38 Board and commends him for his contributions to the betterment of Rock County; and,

WHEREAS, Richard Ott will be remembered as a natural leader who ran meetings with purpose and

41 decorum while allowing all opinions to be respectfully expressed and considered prior to thoughtful vote

NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this \_\_\_\_\_ day of \_\_\_\_\_, 2010 does hereby recognize Richard K Ott for his many years of dedicated service to the citizens of Rock County and wishes him the best in his future endeavors.

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RECOGNIZING RICHARD K. OT Page 2	T
Respectfully submitted,	
COUNTY BOARD STAFF COMMI	ITTEE
J. Russell Podzilni, Chair	Richard Ott
Sandra Kraft, Vice Chair	Louis Peer
Eva Arnold	Kurtis Yankee
Betty Jo Bussie	
Marilynn Jensen	
James Joiner	

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RESOLUTION NO. AGENDA	NO.
ACE III	
RESOLUTION	
ROCK COUNTY BOARD OF SUPP	ERVISORS
-	
David J. O'Leary District Attorney	David J. O'Leary
INITIATED BY	District Attorney DRAFTED BY
	DIAPTED DI
Public Safety & Justice	March 29, 2010
SUBMITTED BY	DATE DRAFTED
TO RECOGNIZE STEPHA	ANTE STAYN
TO RECOGNIZE STEP H	ANIE SIAVIN
1 WHEREAS, Stephanie Stavn has given the citizens o	f Rock County nearly 19 years of public
2 service; and,	
WHEREAS. Stephanie began her career on May 20 1	
WHEREAS, Stephanie began her career on May 20, 1 County Child Support Office and after a brief separation	991 as a Seasonal Employee in the Rock
6 County Child Support Office; and,	on returned as a Seasonar with the Rock
7	
8 WHEREAS, on August 29, 1994 Stephanie became a	Clerk Typist III with the Rock County
9 Human Services Department; and,	
11 WHEREAS, Stephanie became a Legal Stenographer v	hith the Rook County Dictrict Attornoving
Office on April 26, 1999; and,	District Attorney s
13	
14 WHEREAS, the Rock County Board of Supervisors, re	presenting the citizens of Rock County,
wishes to recognize Stephanie Stavn for her achievem Rock County District Attorney's Office and to the citize	ents and significant contributions to the
her many years of faithful service.	ens of Rock County, and to thank her for
18	
19 NOW, THEREFORE, BE IT RESOLVED, that the	Rock County Board of Supervisors duly
20 assembled this day of, 2010 does	hereby recognize Stephanie Stavn for
21 nearly 19 years of service and extends best wishes to her	in her future endeavors.
BE IT FURTHER RESOLVED, that the County Clerk	is hereby authorized and directed to
furnish a copy of this resolution to Stephanie Stavn	,
Description of the second of t	
Respectfully submitted,	
PUBLIC SAFETY AND JUSTICE COMMITTEE	
,	
d van Collins	
Ivan Collins, Chair	
Buan Knudson	
Brian Knudson, Vice Chair	
Markoonel	
Mary Beaver	
- Ven Drill	
Henry Brill	
Farry Whedenfald	
Larry Wiedenfeld	
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TO RECOGNIZE STEPHANIE STAVN Page 2		
COUNTY BOARD STAFF COMMITTEE		
J Russell Podzilni, Chair		
Sandra Kraft, Vice Chair		
Eva Arnold		
Betty Jo Bussie		
Marilynn Jensen		
James Joiner		
Richard Ott		
Louis Peer		
Kurtis Yankee		
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RESOLUTION NO.		AGENDA NO
ROCK COU	RESOLUTION NTY BOARD C	ON DF SUPERVISORS
Public Safety & Justice Committee INITIATED BY	STATE OF	Eldred Mielke DRAFTED BY
Public Safety & Justice Committee		April 1, 2010
SUBMITTED BY		DATE DRAFTED
	TITLE	
COMM	ENDING REGI	NA MALTESE
WHEREAS, Regina Maltese has faithfully		
WHEREAS, Regina Maltese began her car		
WHEREAS, Regina Maltese worked with Christianson, Wayne Pfister and Eldred Mie.	four different Clerike; and,	k of Circuit Court: Betty Jo Bussie, Randy
WHEREAS, Regina Maltese will retire fro	m public service o	n April 26, 2010
NOW, THEREFORE, BE IT RESOLVED,  day of, 20; the citizens of Rock County for over 29 year	that the Rock Cou	anty Board of Supervisors duly assembled this ognize Regina Maltese for her dedicated service to rell in her future endeavors; and,
BE IT FURTHER RESOLVED, that the C		
Regina Maltese.	ounty Clerk be un	ected to furnish a copy of this resolution to
Respectfully submitted, Public Safety & Justice Committee	Count	by Board Staff Committee
Ivan Collins, Chair		
Ivan Collins, Chair	J. Rus	sell Podzilni, Chair
Brian Knudson Brian Knudson, Vice-Chair		
Brian Knudson, Vice-Chair	Sandra	a Kraft, Vice-Chair
Mary Beaver	Betty	Jo Bussie
Hank Brill  Larry Wiedenfeld  Larry Wiedenfeld	Richar	rd Ott
Farry Windenfald		
Larry Wiedenfeld	Marily	nn Jensen
	Louis	Peer
	James	Joiner
	Knetta	Yankee
	Ruitis	1 direct
	Eva Aı	nold

RESOLUTION NO		AGENDA NO
	RESOLUTION	
ROCK COU	NTY BOARD OF S	SUPERVISORS
Public Safety & Justice Committee	STATE	Tellario al Nate III-
INITIATED BY		Eldred Mielke DRAFTED BY
Public Safety & Justice Committee		April 1, 2010
SUBMITTED BY	W. T.	DATE DRAFTED
	TITLE	
COMM	IENDING Charlotte	M. Austin
WHEREAS, Charlotte M. Austin has faith	fully served the citizer	ns of Rock County for 33 years; and,
WHEREAS, Charlotte M. Austin began he in the Janesville Court House; and,	er career on April 25,	1977 in the General Services Department
WHEREAS, Charlotte M. Austin transferr with three different Clerk of Circuit Courts:	ed to the Clerk of Circ Randy Christianson, V	uit Court office in April 24, 1989 and worked Vayne Pfister and Eldred Mielke; and,
WHEREAS, Charlotte M. Austin will retir	e from public service	on April 30, 2010
NOW, THEREFORE, BE IT RESOLVED day of, 201 service to the citizens of Rock County for over	), that the Rock County 0 does hereby recognized er 33 years and wishes	Board of Supervisors duly assembled this ze Charlotte M. Austin for her dedicated her well in her future endeavors; and,
BE IT FURTHER RESOLVED, that the Control of the M. Austin.	Į.	
Respectfully submitted, Public Safety & Justice Committee	County Bo	oard Staff Committee
Noan Collins		
Ivan Collins, Chair	J. Rússell I	Podzilni, Chair
Brian Knudson, Vice-Chair	Sandra Va	aft, Vice-Chair
	Salidra Ki	nt, vice-Chair
Mary Beaver	Betty Jo B	ussie
Xonly		
Hank Brill	Richard Ot	t
Farry Miedenfeld		
Hank Brill  Jamy Miedenfeld  Larry Wiedenfeld	Marilynn J	ensen
	Lavia D-	
	Louis Peer	
	James Join	ei

Kurtis Yankee

Eva Arnold

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	RESOLUTION NO.	AGENDA NO	
	RESOLUTION ROCK COUNTY BOARD OF		
	Supervisor Henry Brill INITIATED BY	Phil Boutwell  Assistant to County Administrator  DRAFTED BY	
	County Board Staff SUBMITTED BY	March 11, 2010 DATE DRAFTED	
	COMMENDING TUCKER F		
REPRESENTING THE USA IN THE 2010 WINTER OLYMPICS			
1 2 3	WHEREAS, Tucker Fredricks is a homegrown talent from J transcends language and wins friends around the globe; and,	anesville, Wisconsin, whose good nature	
4 5	WHEREAS, he has successfully competed with the finest sp	eed skaters on the world stage for years; and,	
6 7	WHEREAS, Tucker has demonstrated for all to see that he is the world, representing the USA in the 500 Meter Men's Rac in 2010; and,	s one of the best speed skating sprinters in e at the Winter Olympics both in 2006 and	
1.0 L1	WHEREAS, he prepared himself to compete in Vancouver a effort, perseverance, self-discipline, the support of his father a coaching and an unselfish devotion towards achieving a lofty	Dan and his mother Shawn, high quality	
l 4 l 5	WHEREAS, we take great pride in "our" Tucker Fredricks v to our home and our hearts.	who brought the Olympic experience closer	
. 8	NOW, THEREFORE, BE IT RESOLVED that the Rock of this day of, 2010, does hereby commountry on the world stage at the 2010 Winter Olympics in V	end Tucker Fredricks for representing our	
1	BE IT FURTHER RESOLVED that we have collectively conforward to his future successes, and wish him well in all of his	heered his many successes, eagerly look s future endeavors.	
	Respectfully submitted,		
	County Board Staff Committee		
	J. Russell Podzilni, Chair James	es Joiner	
	Sandra Kraft, Vice Chair Rich	ard Ott	
	Eva Arnold Loui	s Peer	
	Betty Jo Bussie Kurti	s Yankee	
	Marilynn Jensen		



Corporation Counsel Office 51 South Main Street Janesville, WI 53545 (608) 757-5530 Fax: (608) 757-5511

# **MEMORANDUM**

TO:

**County Board Staff Committee** 

FROM:

Jeffrey S. Kuglitsch

DATE:

**April 7, 2010** 

RE:

Rules of Procedure for the Rock County Board of Supervisors

The Rock County Board of Supervisors will hold its organizational meeting on April 20, 2010. One of the items of business will be the adoption of rules of procedure for the ensuing year. The following amendments have been requested to the current rules. In all cases new language is underscored and language deleted is erossed out. At the current time, there are five proposed rule changes.

- (1) Rule III-D shall be amended as follows:
- D. In order to provide advanced notice to the Board of Supervisors and the citizens of Rock County, items to be included on the agenda shall be in the office of the County Administrator no later than Wednesday of the week preceding the meeting, by 12:00 noon of the Thursday preceding the meeting with the meeting held on the succeeding Thursday, and by 12:00 noon of the fifth working day preceding the meeting in other cases.
  - (2) Rule III-B shall be amended as follows:
  - B. The format for the Agenda shall be as follows:
    - 1. Call to Order
    - 2. Invocation and Pledge of Allegiance (May be preceded by a nonsectarian inspirational message or moment of silence.)

The remaining order of 3. through 13. should remain in place.

- (3) Rule IV-I shall be amended as follows:
- I. Committee coordination shall be the responsibility of the County Administrator or a designated agent to provide agenda, meeting and minutes assistance, and administrative and staff follow-up and related matters. All committee agendas are to be submitted to the County Administrator's office at least five working days in advance of the meeting and in the committee member's hands no later than 48 hours before the meeting. All attachments to committee

agendas shall be marked to refer specifically to the agenda item to which it corresponds. A majority of the members of any committee shall have the right to add an item to the committee agenda subject to the requirements of the Open Meeting Law.

- (4) Rule I-D shall be amended as follows:
- D. The Board shall meet regularly on the second and fourth Thursdays of each month except for the month of December where the Board shall meet only on the third Thursday of the month. All meetings shall begin at 6:00 P.M. in the County Board Room, County Court House, Janesville, Wisconsin. (The dates or times of these meetings may be changed by the Chair and Vice Chair of the County Board).
  - (5) Rule I-F shall be amended as follows:
- F. Vacancies during the term of any supervisor shall be filled by the County Board Chair with only the County Administrator's office assistance for securing applicant's biographical data. No other County Board member's direct or indirect assistance shall be used by the County Board Chair in making his or her decision on selectee to fill vacant seat. The Chair's appointment shall be confirmed with confirmation by the County Board. If practicable, this shall be done within 30 working days of the date on which the vacancy was created.

These changes will be discussed at the next County Board Staff Committee meeting.