

ROCK COUNTY, WISCONSIN



COUNTY BOARD STAFF COMMITTEE TUESDAY – FEBRUARY 11, 2020 – 4:00 P.M. CONFERENCE ROOM N-1 – FIFTH FLOOR ROCK COUNTY COURTHOUSE-EAST

Agenda

1. Call to Order
2. Approval of Agenda
3. Citizen Participation, Communications and Announcements
4. Approval of Minutes – January 9, 2020, January 14, 2020 and January 23, 2020
5. Transfers
6. Review of Payments
7. Resolutions and Committee Action
 - A. Community Strategic Planning 2020
 - B. Recognizing Deputy Shawn P. Nolan
 - C. Creating Five 0.4 FTE and One 0.15 FTE Positions and Amending the Council on Aging Budget
 - D. Increasing the Number Rock County Transportation Coordinating Committee Members to Include a Healthcare, Medical or Related Professional Representative
 - E. Deleting, Creating and Retitling 2.7 FTE Positions at Rock Haven
 - F. Amending the 2020 Human Services Department Budget to Accept a Community Mental Health Services Block Grant Supplemental Award for FFY 2020 and Creating a 1.0 FTE Human Services Professional Position Embedded in the Janesville Police Department
 - G. Creating a 1.0 FTE Enterprise Desktop Administrator Position and Deleting a 1.0 FTE Instructor/Support Specialist Position
 - H. Authorizing Part-Time Positions for Courthouse Security and Amending the 2020 Sheriff's Office Budget
 - I. Establishing an Advisory Committee to Study the Effects of an Electromagnetic Pulse on Rock County and its Infrastructure
 - J. US Cellular Upgrade Request – West Court Street Tower
8. **EXECUTIVE SESSION:** Per Section 19.85(1)(c), Wis. Stats. – Performance Evaluation – County Administrator
9. Adjournment

The County of Rock will provide reasonable accommodations to people with disabilities. Please contact us at 608-757-5510 or e-mail countyadmin@co.rock.wi.us at least 48 hours prior to a public meeting to discuss any accommodations that may be necessary.



COUNTY BOARD STAFF COMMITTEE
Minutes – January 9, 2020

Call to Order. Chair Podzilni called the meeting of the County Board Staff Committee to order at 5:30 P.M. in the Jury Deliberation Room on the fourth floor of the Rock County Courthouse-East.

Committee Members Present: Supervisors Podzilni, Mawhinney, Brill, Bussie, Peer, Sweeney, Thomas, Yeomans and Bostwick (at 5:53 P.M.).

Committee Members Excused: None.

Staff Members Present: Josh Smith, County Administrator; Randy Terronez, Assistant to County Administrator; Sherry Oja, Finance Director; Bridget Laurent, Deputy Corporation Counsel; Amy Spoden, Assistant Human Resources Director; Sheriff Knudson; and Lisa Tollefson, County Clerk.

Others Present: Supervisors Richard, Beaver, Fox and Brien.

Approval of Agenda. Supervisor Sweeney moved approval of the agenda as presented, second by Supervisor Peer. ADOPTED.

Citizen Participation, Communications and Announcements. Supervisor Bussie informed the Committee that she will not be running for County Board Supervisor this year. Chair Podzilni told her she will be missed.

Transfers. None.

Resolutions.

Authorizing Double Fill of Financial Office Manager Position

“NOW, THEREFORE, BE IT RESOLVED, that the Rock County Board of Supervisors duly assembled this _____ day of _____, 2019, does hereby authorize the temporary double fill of the Financial Office Manager position.”

Supervisor Bussie moved approval of the above resolution, second by Supervisor Beaver.

Ms. Spoden explained the current Financial Office Manager is retiring May 1st and the Sheriff’s Office wants the opportunity for the replacement to have training. Supervisor Yeomans expressed concern over how the Sheriff’s Office would pay for a 3 month overlap. Mr. Smith said the funding mechanism is vacancies in the Sheriff’s Office staff, so we are not doing a transfer at this time. The department traditionally has not had available funding in non-personnel lines. A transfer from the General Fund may need to be done toward year

end if cost savings from vacancies do not occur. However, the County Board may choose to amend the resolution to do a transfer from the General Fund now.

Supervisor Yeomans asked who the position reports to and whether there are written procedures for the position. Sherriff Knudson responded that the position reports to Captain Fell and he believes there are written procedures.

ADOPTED on the following vote: YES – Supervisors Podzilni, Mawhinney, Brill, Bussie, Peer, Sweeney, Thomas; NO – Supervisor Yeomans; ABSENT – Supervisor Bostwick.

To Ratify the 2020 Labor Agreement between Rock County and the Correctional Officers in the Sheriff's Office

“NOW, THEREFORE, BE IT RESOLVED, that the Rock County Board of Supervisors assembled this _____ day of _____, 2020 does hereby ratify the terms and conditions of the 2020 labor agreement between Rock County and the Correctional Officer's Association.”

Supervisor Sweeney moved approval of the above resolution, second by Supervisor Brill.

Ms. Spoden explained the representatives from Human Resources and Corporation Counsel met with association members and came to the agreement of an overall package of a 3% increase. The package includes raising the starting wage for Correctional Officers to \$20 and some increases to longevity steps. Only minimal contract changes were made.

ADOPTED.

To Ratify the 2020 Labor Agreement between Rock County and Deputy Sheriff's Supervisors Association

“NOW, THEREFORE, BE IT RESOLVED, that the Rock County Board of Supervisors assembled this _____ day of _____, 2020 does hereby ratify the terms and conditions of the 2020 labor agreement between Rock County and the Deputy Sheriff's Supervisors Association.”

Supervisor Bussie moved approval of the above resolution, second by Supervisor Thomas.

Ms. Spoden said the Deputy Sheriff's Supervisors package was for an overall 3% with minimal contract changes.

ADOPTED.

Reallocating the Rock County Sheriff's Office Command Staff

“NOW, THEREFORE, BE IT RESOLVED, by the Rock County Board of Supervisors duly assembled this _____ day of _____, 2020, increase the pay range for the Captain, Unilateral Range 30A to 31, Commander, Unilateral Range 32A to 33, and Chief Deputy, Unilateral Range 34A to 35.”

Supervisor Beaver moved approval of the above resolution, second by Supervisor Thomas.

Ms. Spoden said due to the increases in the Deputy Sheriff’s Association and Deputy Sheriff’s Supervisor contracts, there are compression issues affecting the command staff. These reallocations will help with the compression.

ADOPTED.

Approving the 2020 Base Wage Rates for All Employees except Represented Law Enforcement Employees, and Amending the Personnel Policy Wage Appendixes

“NOW, THEREFORE, BE IT RESOLVED, that the Rock County Board of Supervisors duly assembled this _____ day of _____, 2020 does hereby approve the County’s 2020 Pay Plans by increasing each step by 3.00% effective January 1, 2020.”

Supervisor Peer moved approval of the above resolution, second by Supervisor Brill.
ADOPTED.

Supervisor Bostwick arrived at 5:53 P.M.

Mr. Smith left at 5:55 P.M.

Setting the 2020 Salary of the County Administrator

“NOW, THEREFORE, BE IT RESOLVED, that the Rock County Board of Supervisors duly assembled this _____ day of _____, 2020 does hereby authorize that the County Administrator’s salary be adjusted by 3.00% effective 1-1-20.

BE IT FURTHER RESOLVED, that the health insurance plan granted other Unilateral employees be continued.

BE IT FURTHER RESOLVED, that the dental plan available to Unilateral employees be continued.

BE IT FURTHER RESOLVED, that the current car allowance of \$6,000 annually be continued and the current expense allowance of \$2,000 annually be continued.

BE IT FURTHER RESOLVED, that the County continues to contribute annually to a deferred compensation program and the contribution in 2020 increases from \$6,000 to \$6,500.”

Supervisor Sweeney moved approval of the above resolution, second by Supervisor Mawhinney. ADOPTED.

Adjournment. Supervisor Sweeney moved adjournment at 5:56 P.M., second by Supervisor Bostwick. ADOPTED.

Respectfully submitted,

Sherry Oja
Finance Director

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.



COUNTY BOARD STAFF COMMITTEE
Minutes – January 14, 2020

Call to Order. Chair Podzilni called the meeting of the County Board Staff Committee to order at 4:00 P.M. in Conference Room N-1 on the fifth floor of the Rock County Courthouse-East.

Committee Members Present: Supervisors Podzilni, Mawhinney, Brill, Bostwick, Bussie, Peer, Sweeney, Thomas and Yeomans.

Committee Members Excused: None.

Staff Members Present: Josh Smith, County Administrator; Randy Terronez, Assistant to County Administrator; Annette Mikula, Human Resources Director; Richard Greenlee, Corporation Counsel; Terri Carlson, Risk Manager.

Others Present: Supervisor Rick Richard; Tim Cullen, and Mark Fuller.

Approval of Agenda. Chair Podzilni said he would like to move item 7.E. up prior to item 7.A. Supervisor Peer moved approval of the agenda with this change, second by Supervisor Bussie. ADOPTED.

Citizen Participation, Communications and Announcements. Supervisor Mawhinney and the Committee wished Mr. Greenlee a belated happy birthday.

Chair Podzilni welcomed Ms. Mikula back.

Approval of Minutes – December 10, 2019. Supervisor Sweeney moved approval of the minutes of December 10, 2019 as presented, second by Supervisor Bostwick. ADOPTED.

Transfers. None.

Review of Payments. The Committee accepted the reports.

Resolutions.

Placing Advisory Referendum on the Spring 2020 County Ballot on Creation of Nonpartisan Redistricting Procedure

“NOW, THEREFORE, BE IT RESOLVED, that the Rock County Board of Supervisors duly assembled this _____ day of _____, 2020 does hereby

direct the Rock County Clerk to place the following advisory referendum on the April 7, 2020 county wide ballot:

Question: Should the Wisconsin legislature create a nonpartisan procedure for the preparation of legislative and congressional district plans and maps.

YES _____ NO _____

BE IT FURTHER RESOLVED, that the Corporation Counsel prepare a Notice of Referendum to be published by the Rock County Clerk in accordance with statutory requirements; and

BE IT FURTHER RESOLVED, that this resolution and the referendum shall be filed with the Rock County Clerk no later than 70 days prior to the April 7, 2020 election at which the question will appear on the ballot.”

Supervisor Bostwick moved approval of the above resolution, second by Supervisor Thomas.

Supervisor Bostwick said a constituent of his had asked for this referendum.

Mr. Cullen said he and Senator Schultz had gone on the road throughout the state, at over 500 meetings to discuss this issue. He brought a few maps and discussed gerrymandering, how the politicians do their jobs, and how it effects the outcome of elections.

Mr. Cullen said the Janesville Gazette had an editorial in today’s paper “*Census must lead to fair voting maps*” and handed out copies as well as a map showing the 50 counties that have already passed a fair map resolution, and 8 counties that have passed a referendum.

Chair Podzilni said that Rock County did everything we possibly could to make the districts as close in population as possible. Mr. Cullen said the legislature had already drawn their maps first and this is what they went with.

ADOPTED.

Recognizing Celease Fox

“NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this _____ day of _____, 2020 does hereby recognize Celease Fox for her dedication to service in the Circuit Courts and extend their best wishes to her in her future endeavors.”

Supervisor Mawhinney moved approval of the above resolution, second by Supervisor Brill. ADOPTED.

Recognizing Lianne Lannon

“NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors, duly assembled this _____ day of _____, 2019, does hereby recognize Lianne Lannon for her twenty-eight (28) years of service and extend their best wishes to her in her future endeavors; and,

BE IT FURTHER RESOLVED that the County Clerk be authorized and directed to furnish a copy of this resolution to Lianne Lannon.”

Supervisor Peer moved approval of the above resolution, second by Supervisor Yeomans.

Supervisor Mawhinney suggested a rewrite of lines 9 and 10 as they do not flow well. This will need to be done on the County Board floor as the Human Services Board has already approved the resolution.

ADOPTED.

Transfer of Lot 31 of Nelson’s First Subdivision to the Town of Milton, Rock County for Park and Open Space Land Uses

“NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this _____ day of _____, 2020, approves the transfer of Lot 31 Nelson’s First Subdivision to the Town of Milton contingent upon Town of Milton Board acceptance of a Quit Claim Deed noting the property is restricted to public park and open space land uses.

BE IT FURTHER RESOLVED that the County Board Chair and the County Clerk are authorized to execute required property transfer documents for the good and valuable consideration of \$1.00 from the Town of Milton.”

Supervisor Sweeney moved approval of the above resolution, second by Supervisor Mawhinney.

Mr. Smith said this lot is owned by Rock County but the parcels on either side of the lot are owned by Town of Milton. The lot has been used by the citizens as a park, and even has playground equipment on it. The Town of Milton intends to parcel the lots and give them to the neighbors to take care of.

ADOPTED.

Community Strategic Planning 2020

“NOW, THEREFORE, BE IT RESOLVED, that the County Board will engage a strategy planning facilitator to guide the board through the public opinion input process, board review, and creation and adoption of 5 year community strategic plan. The

facilitator will have experience in community focused strategic planning, and will have facilitated plans that have shown success with achievement of one or more goals or actionable items; and,

BE IT FURTHER RESOLVED, the County Board will collect community input through a telephone, mailed, or online survey. Further input will be collected from focus groups composed of local stakeholders, based on identified areas of concern; and,

BE IT FURTHER RESOLVED, the County Board will review the effect on senior residents, on fixed income, of annual maximum tax levy increases; and,

BE IT FURTHER RESOLVED, the strategic plan created and adopted shall have strategic goals and actionable items for which outcomes can be measured, to the extent possible; and,

BE IT FURTHER RESOLVED, the County will seek to have the strategic plan endorsed by local Public Organizations, Academic Organizations, Business Organizations, Non Profit Organizations, Civic Organizations, and local elected state level representatives.”

Supervisor Brill moved approval of the above resolution, second by Supervisor Peer.

Supervisor Richard said he hopes this will help the drug abuse and drug stream issues as well as look at issues in a global sense.

Supervisor Sweeney asked if this would be limited to the issues listed. Supervisor Richard replied no, that it would include issues brought forward from the community via the facilitator.

Supervisor Bostwick asked what the timeline would be. Supervisor Richard said about 9 months from the start.

Chair Podzilni asked if this would be done by someone from within. Supervisor Richard said he felt it would be someone who has done this before, and focus groups on things that continue to be bad. An RFP should include the facilitators prior projects results/progress.

There was discussion on the new analyst taking part in this; there are not funds budgeted for this in 2020; that the County has not done this before; that for a strategic plan to work the County Board will need to take the information and set priorities, that this is a lot of commitment and involvement for them, and they will have a lot of hard decisions to make.

Supervisor Richard said the facilitator will total the results of where the population is struggling, create relationships, get people involved, and people will learn more about what county government does. He suggested holding some four-to-five hour retreats to talk about the results, bounce ideas around, and work together to create better results.

Supervisor Yeomans said the plan should tell where we want to go, where we are at now, and how to get to where we want to go. He said the plan needs to have action steps. Supervisor Richard said he would like to hear direction on the next steps.

Mr. Greenlee reminded everyone this is a resolution on the floor to approve or not approve community strategic planning in 2020.

There was discussion on the need to have department input; there is a limit to what we can do, that ultimately people will do what they want and not have the governments tell them what to do; people not using services because they don't know about them; and that maybe we need a smaller strategic plan before getting to a bigger one.

Mr. Smith said our governing committees feel the departments are doing well. The County Board would need to address things the outcome of the findings, such as if it comes back that there is more need for public health than public safety and other things, would the County Board be willing/prepared to put more resources to public health than any other department.

Supervisor Bostwick said he feels we need more time to look at and think about this.

Supervisor Bostwick moved to table the resolution to February 11, 2020, second by Supervisor Mawhinney. TABLED to February 11, 2020 on the following vote: YES – Supervisors Bostwick, Brill, Bussie, Mawhinney, Peer, Podzilni, Sweeney and Thomas; NO – Supervisor Yeomans.

Semi-annual Reports. The Committee accepted the reports.

Adjournment. Supervisor Sweeney moved adjournment at 5:18 P.M., second by Supervisor Bostwick. ADOPTED.

Respectfully submitted,

Marilyn Bondehagen
Office Coordinator

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.



COUNTY BOARD STAFF COMMITTEE
Minutes – January 23, 2020

Call to Order. Chair Podzilni called the meeting of the County Board Staff Committee to order at 5:30 P.M. in the Jury Deliberation Room on the fourth floor of the Rock County Courthouse-East.

Committee Members Present: Supervisors Podzilni, Mawhinney, Brill, Bostwick, Peer, and Sweeney.

Committee Members Excused: Supervisors Bussie, Thomas and Yeomans.

Staff Members Present: Josh Smith, County Administrator; Randy Terronez, Assistant to County Administrator; Richard Greenlee, Corporation Counsel; Bridget Laurent, Deputy Corporation Counsel; Terri Carlson, Risk Manager.

Others Present: None.

Approval of Agenda. Supervisor Bostwick moved approval of the agenda as presented, second by Supervisor Brill. ADOPTED.

Citizen Participation, Communications and Announcements. None,

Executive Session: Supervisors Sweeney and Mawhinney moved to go into Executive Session at 5:30 P.M. per Section 19.85(1)(g), Wis. Stats. – To Confer with Legal Counsel Regarding Litigation or Potential Litigation. ADOPTED on a roll call vote with the following: Ayes – Supervisors Sweeney, Bostwick, Brill, Peer, Mawhinney and Podzilni. Absent – Supervisors Bussie, Thomas and Yeomans.

Supervisor Mawhinney moved to go out of Executive Session at 5:37 P.M., second by Supervisor Sweeney. ADOPTED.

Adjournment. Supervisor Peer moved adjournment at 5:37 P.M., second by Supervisor Bostwick. ADOPTED.

Respectfully submitted,

Randy Terronez
Assistant to County Administrator

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.

ROCK COUNTY

**COMMITTEE REVIEW REPORT
WITH DESCRIPTION**
FOR THE MONTH OF DECEMBER 2019

01/31/2020

Account Number	Account Name	PO#	Check Date	Vendor Name	Description	Inv/Enc Amt
01-1320-0000-63100	Office&Misc Exp	P1902574	01/16/2020	HENRICKSEN	WORKSPACE JODIE SURBER	6,344.57
County Administrator PROG TOTAL						6,344.57

I have reviewed the preceding payments in the total amount of **\$6,344.57**

Date:

Dept Head _____

Committee Chair _____

**COMMITTEE REVIEW REPORT
WITH DESCRIPTION**
FOR THE MONTH OF DECEMBER 2019

Account Number	Account Name	PO#	Check Date	Vendor Name	Description	Inv/Enc Amt
03-1110-0000-63100	Office&Misc Exp	P1900719	01/30/2020	US BANK	PAPER AND TONER	119.40
03-1110-0000-63107	Legal Notices	P1900013	01/16/2020	GREATER BELOIT PUBLISHING CO	PUBL OF AMENDING PERSONNEL ORD	521.42
County Board PROG TOTAL						640.82

I have reviewed the preceding payments in the total amount of **\$640.82**

Date: _____ Dept Head _____
Committee Chair _____

**COMMITTEE REVIEW REPORT
WITH DESCRIPTION**
FOR THE MONTH OF DECEMBER 2019

Account Number	Account Name	PO#	Check Date	Vendor Name	Description	Inv/Enc Amt
06-1620-0000-63100	Office&Misc Exp					
		P1900152	01/16/2020	OFFICE PRO INC	COPY PAPER	64.00
		P1900533	01/23/2020	US BANK	OFFICE SUPPLIES	304.41
06-1620-0000-63202	Law Books					
		P1900154	01/23/2020	THOMSON REUTERS WEST	LAW BOOKS	572.00
		P1900533	01/23/2020	US BANK	LAW BOOKS	56.27
Corporation Counsel PROG TOTAL						996.68

I have reviewed the preceding payments in the total amount of **\$996.68**

Date: _____ Dept Head _____
Committee Chair _____

**COMMITTEE REVIEW REPORT
WITH DESCRIPTION
FOR THE MONTH OF DECEMBER 2019**

Account Number	Account Name	PO#	Check Date	Vendor Name	Description	Inv/Enc Amt
08-1420-0000-61925	Background/Test	P1900598	01/16/2020	WISCONSIN DEPARTMENT OF JUSTIC	BACKGROUND AND TESTING	89.25
		P1902753	01/02/2020	MERCY HEALTH SYSTEM	DRUG AND ALCOHOL TESTING	68.00
		P1902817	01/23/2020	STANARD AND ASSOCIATES INC	2019 BACKGROUND AND TESTING	1,867.50
08-1420-0000-63100	Office&Misc Exp	P1900593	01/16/2020	US BANK	OFFICE SUPPLIES	118.16
08-1420-0000-63200	Pubs/Subs/Dues	P1900593	01/16/2020	US BANK	BACKGROUND AND TESTING	41.95
08-1420-0000-64200	Training	P1902823	01/16/2020	BLACKHAWK TECHNICAL COLLEGE	SELF LEADERSHIP TRAINING	372.00
08-1420-0000-64215	Recruitment	P1900340	01/23/2020	GREATER BELOIT PUBLISHING CO	RECRUITMENT GENERAL	50.00
		P1902251	01/16/2020	ADAMS PUBLISHING GROUP OF SOUT	RECRUITMENT CIRCUIT COURT	183.20
08-1420-0000-64417	RH Expenses	P1900598	01/16/2020	WISCONSIN DEPARTMENT OF JUSTIC	BACKGROUND AND TESTING	15.75
Human Resources PROG TOTAL						2,805.81

**COMMITTEE REVIEW REPORT
WITH DESCRIPTION**
FOR THE MONTH OF DECEMBER 2019

Account Number	Account Name	PO#	Check Date	Vendor Name	Description	Inv/Enc Amt
----------------	--------------	-----	------------	-------------	-------------	-------------

I have reviewed the preceding payments in the total amount of **\$2,805.81**

Date:

Dept Head _____

Committee Chair _____

**COMMITTEE REVIEW REPORT
WITH DESCRIPTION**
FOR THE MONTH OF DECEMBER 2019

Account Number	Account Name	PO#	Check Date	Vendor Name	Description	Inv/Enc Amt
19-1932-0000-64904	Sundry Expense					
		P1900592	01/16/2020	US BANK	EMPLOYEE RECOG PICNIC	14.77
		P1902732	01/02/2020	OLD FASHION BAKERY OF BELOIT	500 ASSORTED COOKIES	273.00
Employee Recognition Committee PROG TOTAL						287.77

I have reviewed the preceding payments in the total amount of **\$287.77**

Date:

Dept Head _____

Committee Chair _____

**COMMITTEE REVIEW REPORT
WITH DESCRIPTION
FOR THE MONTH OF JANUARY 2020**

Account Number	Account Name	PO#	Check Date	Vendor Name	Description	Inv/Enc Amt
01-1320-0000-63200	Pubs/Subs/Dues					
		P2000697	01/16/2020	WCMA	2020 MEMBERSHIP DUES - TERRONE	60.00
		P2000698	01/16/2020	WCMA	2020 MEMBERSHIP DUES-JOSH SMIT	207.04
		P2000699	01/16/2020	ICMA	2020 MEMBERSHIP DUES	725.82
		P2000700	01/16/2020	ICMA	2020 MEMBERSHIP DUES - JOSH SM	1,152.00
01-1320-0000-64200	Training					
		P2000697	01/16/2020	WCMA	REGISTRATION: RANDOLPH TERRONE	225.00
County Administrator PROG TOTAL						2,369.86

I have reviewed the preceding payments in the total amount of **\$2,369.86**

Date:

Dept Head _____

Committee Chair _____

ROCK COUNTY

**COMMITTEE REVIEW REPORT
WITH DESCRIPTION**
FOR THE MONTH OF JANUARY 2020

01/31/2020

Account Number	Account Name	PO#	Check Date	Vendor Name	Description	Inv/Enc Amt
03-1110-0000-63200	Pubs/Subs/Dues					
		P2000695	01/16/2020	NATIONAL ASSOCIATION OF COUNTI	2020 MEMBERSHIP DUES - JOSH SM	3,207.00
		P2000696	01/16/2020	WISCONSIN COUNTIES ASSOCIATION	2020 ROCK COUNTY MEMBERSHIP DU	18,098.00
		P2000715	01/16/2020	WISCONSIN COUNTIES UTILITY TAX	2020 DUES FOR ROCK COUNTY	4,040.02
County Board PROG TOTAL						25,345.02

I have reviewed the preceding payments in the total amount of **\$25,345.02**

Date:

Dept Head _____

Committee Chair _____

**COMMITTEE REVIEW REPORT
WITH DESCRIPTION**
FOR THE MONTH OF JANUARY 2020

Account Number	Account Name	PO#	Check Date	Vendor Name	Description	Inv/Enc Amt
06-1620-0000-63200	Pubs/Subs/Dues					
		P2000211	01/23/2020	US BANK	SELF INSURERS	635.00
		P2000422	01/16/2020	WISCONSIN CHAPTER OF PRIMA	2020 MEMBERSHIP DUES FOR	100.00
06-1620-0000-63300	Travel					
		P2000211	01/23/2020	US BANK	TRAINING TRAVEL EXPENSE	122.36
06-1620-0000-64200	Training					
		P2000211	01/23/2020	US BANK	TRAVEL	229.00
Corporation Counsel PROG TOTAL						1,086.36

I have reviewed the preceding payments in the total amount of **\$1,086.36**

Date:

Dept Head _____

Committee Chair _____

**COMMITTEE REVIEW REPORT
WITH DESCRIPTION
FOR THE MONTH OF JANUARY 2020**

Account Number	Account Name	PO#	Check Date	Vendor Name	Description	Inv/Enc Amt
08-1420-0000-61925	Background/Test					
		P2000374	01/23/2020	ILLINOIS STATE POLICE	ILLINOIS BACKGROUND CHECK	16.00
		P2000718	01/23/2020	IOWA DIVISION OF CRIMINAL INVE	STATE OF IOWA BACKGROUND CHECK	15.00
		P2000720	01/23/2020	SECRETARY OF STATE	BACKGROUND-DRIVING RECORD	12.00
08-1420-0000-63200	Pubs/Subs/Dues					
		P2000685	01/23/2020	SOCIETY FOR HUMAN RESOURCE MAN	2020 SHRM MEMBERSHIP DUES	219.00
Human Resources PROG TOTAL						262.00

I have reviewed the preceding payments in the total amount of **\$262.00**

Date: _____ Dept Head _____
Committee Chair _____

RESOLUTION NO. _____

AGENDA NO. _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Supervisor Rick Richard
INITIATED BY



Supervisor Rick Richard
DRAFTED BY

County Board Staff Committee
SUBMITTED BY

January 2, 2020
DATE DRAFTED

COMMUNITY STRATEGIC PLANNING 2020

- 1 **WHEREAS**, the Rock County budget will likely reach \$200M for 2021, this could be an appropriate time
2 for the County Board to engage in strategic planning. The most effective strategic planning seems to
3 center around a community focused public input process; and,
4
- 5 **WHEREAS**, one important outcome of this process will be to open the conversation between leadership
6 and citizens about how to best shape our collective future, while keeping in mind the reality of the
7 County's finances; and,
8
- 9 **WHEREAS**, the County has shown progress in many areas over the last few years in improving outcomes
10 for county residents, including treatment courts, 911 center success rates, inmate programs, and
11 construction projects that better serve residents; and,
12
- 13 **WHEREAS**, Rock County continues to move forward, there is opportunity to improve, especially in
14 comparison to WI counties in areas including;
- 15 • Percentage of driving deaths with alcohol involvement, Rock County exceeds state average:
16 County Health Rankings 2019
 - 17 • Health Behaviors: Rock County ranked 68 of 72 counties: County Health Rankings 2019
 - 18 • Number of CPS reports per 1k population, Rock County ranked 12th highest: WI Child Abuse and
19 Neglect Report 2017
 - 20 • Rock County has highest ACE scores in the state: Milwaukee Journal Sentinel 2017
 - 21 • Rock County poverty rate exceeds the state average: WCA: The Green Book
 - 22 • Rock County has the 3rd highest drug OD mortality rate of all WI counties: County Health
23 Rankings 2019; and,
24
- 25 **WHEREAS**, other areas of concern that may benefit from a strategic planning approach, some with
26 community input, include; Workforce training, Mental health care, Homeless care, Veteran care, Inter-
27 governmental cooperation, Board member training, Personnel/hiring strategy; and,
28
- 29 **WHEREAS**, while reviewing overall priorities for spending, we should also look at spending levels.
30 When the county increases it's levy by the maximum allowed by law, we should determine if that creates
31 a hardship on the 26,000 seniors in the county that may rely on their annual social security cost of living
32 adjustment (1.6% for 2020) to pay increased taxes; and,
33
- 34 **WHEREAS** while baseline budgeting may be effective most of the time, we should consider the
35 possibility of occasional zero based budgeting, or, priority based budgeting.
36
- 37 **WHEREAS** during the strategic planning process, the County Board may meet offsite in a retreat
38 format to review results of community input and/or to create the phases of the community input
39 process; and
40
- 41 **NOW, THEREFORE, BE IT RESOLVED**, that the County Board will engage a strategy planning
42 facilitator to guide the board through the public opinion input process, board review, and creation and
43 adoption of 5 year community strategic plan. The facilitator will have experience in community focused
44 strategic planning, and will have facilitated plans that have shown success with achievement of one or
45 more goals or actionable items; and,

46 **BE IT FURTHER RESOLVED**, the County Board will collect community input through a
47 telephone, mailed, or online survey. Further input will be collected from focus groups
48 composed of local stakeholders, based on identified areas of concern; and,
49
50 **BE IT FURTHER RESOLVED**, The County Board will review the effect on senior residents,
51 on fixed incomes, of annual maximum tax levy increases; and,
52
53 **BE IT FURTHER RESOLVED**, the strategic plan created and adopted shall have strategic
54 goals and actionable items for which outcomes can be measured, to the extent possible; and
55
56 **BE IT FURTHER RESOLVED**, the County will seek to have the strategic plan endorsed by
57 local Public Organizations, Academic Organizations, Business Organizations, Non Profit
58 Organizations, Civic Organizations, and local elected state level representatives.

Respectfully submitted,

COUNTY BOARD STAFF COMMITTEE

J. Russell Podzilni

Louis Peer

Mary Mawhinney, Vice Chair

Alan Sweeney

Richard Bostwick

Terry Thomas

Henry Brill

Bob Yeomans

Betty Jo Bussie

FISCAL NOTE:

Per County Board Rule IV-C, County Board Supervisors who are members of additional special, single purpose or ad hoc committees are eligible for per meeting allowances and mileage reimbursement. Monetary and staff costs associated with the community surveys and focus groups, County Board retreat, Citizen's Budget Advisory Committee, etc are undetermined at this time.



Sherry Oja
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51(1), Wis. Stats., together with its rules of procedure.



Richard Greenlee
Corporation Counsel

ADMINISTRATIVE NOTE:

Strategic planning should be viewed as a positive approach to ensuring that the County Board—and the community more broadly—has identified its priorities and is allocating limited resources thereto. Given the many challenges facing Rock County, such an approach could add significant value. However, to fully realize this value, the Board would need to be fully committed to the substantial amount of time the Board and staff would need to devote to this effort, particularly as the resolution envisions broad involvement of the community in shaping the strategic plan.



Josh Smith
County Administrator

RESOLUTION NO. _____

AGENDA NO. _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Sheriff Troy J. Knudson
INITIATED BY



Chief Deputy Craig Strouse
DRAFTED BY

Public Safety and Justice Committee
SUBMITTED BY

January 14, 2020
DATE DRAFTED

RECOGNIZING DEPUTY SHAWN P. NOLAN

- 1 **WHEREAS**, Shawn P. Nolan started his employment with Rock County as a Juvenile Detention Officer
- 2 on November 16, 1998; and,
- 3
- 4 **WHEREAS**, Shawn P. Nolan was hired at the Rock County Sheriff's Office as a Correctional Officer on
- 5 April 24, 1999; and was hired as a Deputy Sheriff on October 21, 2006; and,
- 6
- 7 **WHEREAS**, throughout his tenure with the Sheriff's Office, Deputy Nolan has served in many
- 8 capacities including, SWAT Team, HIDTA Team, and a Canine Handler; and,
- 9
- 10 **WHEREAS**, Deputy Nolan has received numerous awards and commendations; and,
- 11
- 12 **WHEREAS**, Deputy Shawn P. Nolan has worked under the command of three Sheriffs, Eric A. Runaas,
- 13 Robert D. Spoden, and Troy J. Knudson and will retire from public service on January 5, 2020.
- 14
- 15 **NOW, THEREFORE BE IT RESOLVED**, that the Rock County Board of Supervisors duly assembled
- 16 this _____ day of _____, 2020, does hereby recognize Deputy Shawn P. Nolan for his over
- 17 21 years of faithful service and recommends that a sincere expression of appreciation be given to Deputy
- 18 Shawn P. Nolan along with best wishes for the future.

Respectfully submitted,

COUNTY BOARD STAFF COMMITTEE

PUBLIC SAFETY AND JUSTICE COMMITTEE

J. Russell Podzilni, Chair

Mary Beaver
Mary Beaver, Chair

Mary Mawhinney, Vice Chair

Phillip Owens
Phillip Owens, Vice Chair

Richard Bostwick

Terry Fell
Terry Fell

Henry Brill

Ron Bomkamp
Ron Bomkamp

Betty Jo Bussie

Brian Knudson
Brian Knudson

Louis Peer

Alan Sweeney

Terry Thomas

Bob Yeomans

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Paula Schutt COA Director
INITIATED BY



Paula Schutt, COA Director

Education, Veterans
And Aging Committee
SUBMITTED BY

January 13, 2020
Date Drafted

**Creating Five 0.4 FTE and One 0.15 FTE Positions and
Amending the Council on Aging Budget**

1 **WHEREAS**, the Rock County Council on Aging operates a Senior Nutrition Program Monday through
2 Friday to provide meals to Rock County residents age 60 and above.

3
4 **WHEREAS**, the County utilizes contracted site managers through Manpower to provide these positions.

5
6 **WHEREAS**, The Council on Aging Director did review costs incurred to Manpower throughout CY2019
7 and has determined the cost to provide these services would be less by utilizing part time County
8 employees for these positons.

9
10 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly assembled
11 this _____ day of _____, 2020, does hereby approve creating five part-time positions in
12 the County Budget to replace current Manpower positions, altering the 2020 Budget under the terms set
13 forth below.

<u>Account/Description</u>	<u>Budget at 01/01/2020</u>	<u>Increase (Decrease)</u>	<u>Amended Budget</u>
Congregate Nutrition Program			
Source of Funds			
30-3903-0000-62119	80,347	(60,546)	19,801
Other Contracted Services			
Use of Funds			
30-3903-0000-61100	57,433	50,934	108,367
Wages			
30-3903-0000-61400	4,394	3,896	8,290
FICA			

Respectfully submitted,

EDUCATION VETERANS AND AGING COMMITTEE

Rick Richard
Rick Richard, Chair

absent
Phillip Owens, Vice Chair

Craig J. Gramke
Craig Gramke

Tom Brien
Tom Brien

absent
Kevin Leavy

COUNTY BOARD STAFF COMMITTEE

J. Russell Podzilni, Chair

Louis Peer

Mary Mawhinney, Vice Chair

Alan Sweeney

Richard Bostwick

Terry Thomas

Henry Brill

Bob Yeomans

Betty Jo Bussie

FINANCE COMMITTEE ENDORSEMENT

Reviewed and approved on a vote of 3-0-2

Mary Mawhinney 2/6/2020
Mary Mawhinney, Chair Date

FISCAL NOTE:

This resolution authorizes replacing congregate site managers currently hired through Manpower with 5 part time County staff. This move is expected to save the County approximately \$6,000 annually.



Sherry Oja
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to sec. 59.22(2), Wis. Stats. As an amendment to the adopted 2020 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.



Richard Greenlee
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Josh Smith
County Administrator

Executive Summary

The cost to provide employees through Manpower for one week totals \$1,173.44. The cost to have those same individuals become part time County employees is \$1,054.43. This is a savings of \$119.01 per week. Over the course of 52 weeks the total **savings would be \$6,188.52.**

While employed by Manpower we reimburse Manpower \$15.44 per employee for four employees and \$16.17 for one employee who has been employed for over 10 years. Manpower reimburses four employees \$10.50 per hour and one employee \$11.00 per hour.

As County employees, they would all receive a raise of \$1.50 per hour. We feel that this would increase moral substantially and also give the employees more incentive, as they would no longer be considered a "temp" employee.

Historically, Manpower does not recruit site managers for Rock County. Whenever one is needed, our Nutrition Supervisor finds them and sends them to Manpower to complete their paperwork. There will be no hardship incurred to the County by releasing Manpower as an employment source.

Nutrition Site Mangers -Manpower			
Site	Hours	Hourly Rate Man Power	Cost/Week
Clinton	15	\$15.44	\$ 231.60
Janesville	15	\$15.44	\$ 231.60
Beloit	15	\$15.44	\$ 231.60
Evansville	6	\$15.44	\$ 92.64
Milton	25	\$15.44	<u>\$ 386.00</u>
TOTAL			\$1,173.44

Nutrition Site Mangers – Employees				
Site	Proposed	Salary	FICA	Cost/Week
Clinton	\$12.00	\$180.00	\$13.77	\$ 193.77
Janesville	\$12.00	\$180.00	\$13.77	\$ 193.77
Beloit	\$12.50	\$187.50	\$14.34	\$ 201.84
Evansville	\$12.00	\$ 72.00	\$ 5.51	\$ 77.51
Milton (2 @ 15 hrs)	\$12.00	<u>\$360.00</u>	<u>\$27.54</u>	<u>\$ 387.54</u>
TOTAL		\$979.50	\$74.93	\$1,054.43

RESOLUTION NO. _____

AGENDA NO. _____

RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS

Education, Veterans & Aging
Services Committee
INITIATED BY



Jennifer McIlhone
DRAFTED BY

Education, Veterans & Aging
Services Committee
SUBMITTED BY

November 11, 2019
DATE DRAFTED

**INCREASING THE NUMBER ROCK COUNTY TRANSPORTATION COORDINATING
COMMITTEE MEMBERS TO INCLUDE A HEALTHCARE, MEDICAL OR RELATED
PROFESSIONAL REPRESENTATIVE**

1 **WHEREAS**, under the federal SAFETEA-LU and *Moving Ahead for Progress in the 21st Century Act*
2 (MAP-21) laws, federal grant programs that support the transportation of the elderly and people with
3 disabilities all require that projects derive from a “locally developed, coordinated public transit-human
4 services transportation plan” as a condition of funding; and,
5
6 **WHEREAS**, the State of Wisconsin, Department of Transportation defines a Transportation
7 Coordinating Committee as being appointed by the county board for coordinating the county’s specialized
8 transportation; and,
9
10 **WHEREAS**, as Rock County experiences significant and increasing issues with medical transportation,
11 the Transportation Coordinating Committee advocates on behalf of transportation disadvantaged
12 populations, and
13
14 **WHEREAS**, the committee, will add one representative from the health care, medical, or medically
15 related field to serve on the committee.
16
17 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly assembled
18 this _____ day of _____, 2019, does hereby add a representative from a health care, medical or
19 medically related field to the Transportation Coordinating Committee. This will increase the membership
20 of the committee to 16 members.

Respectfully submitted,

COUNTY BOARD STAFF COMMITTEE

EDUCATION, VETERANS & AGING
SERVICES COMMITTEE

J. Russell Podzilni

Rick Richard
Rick Richard, Chair

Mary Mawhinney, Vice Chair

absent
Phillip Owens, Vice Chair

Richard Bostwick

Tom Brien
Tom Brien

Henry Brill

Craig Gramke
Craig Gramke

Betty Jo Bussie

absent
Kevin Leavy

Louis Peer

Alan Sweeney

Terry Thomas

Bob Yeomans

INCREASING THE NUMBER ROCK COUNTY TRANSPORTATION COORDINATING
COMMITTEE MEMBERS TO INCLUDE A HEALTHCARE, MEDICAL OR RELATED
PROFESSIONAL REPRESENTATIVE

Page 2

FISCAL NOTE:

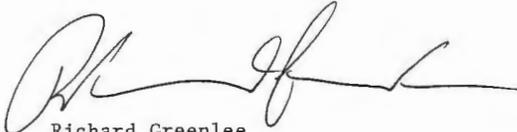
Citizen members of committees are eligible for mileage reimbursement.



Sherry Oja
Finance Director

LEGAL NOTE:

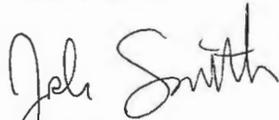
The County Board is authorized to take this action pursuant to sections 59.01
and 59.51, Wis. Stats. as well as Rule IV-C of the County Board Rules.



Richard Greenlee
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Josh Smith
County Administrator

Executive Summary

When the TCC/Transportation coordinating Committee was established, it was set up to contain members across a wide spectrum of agencies, local public bodies, providers, and others. The Rock County Transportation Coordinating Committee is committed to seeking input, to improve access to transportation options for the elderly, low-income, and disabled residents of Rock County. Upon defining and addressing transportation related problems and issues, it has become notable that there is need to address issues within medical, and medically related transportation.

The Rock County Transportation Coordinating Committee has determined that an additional stakeholder from the medical, and medically related community would be an asset to the group. Thus, the Committee has made the recommendation to change the number of members from 15 to 16, and add "healthcare, medical or related professional" to the list of groups to be represented in the Rock County Transportation Coordinating Committee. Thus, the Committee has made the recommendation to add one spot to the Transportation Coordinating Committee to increase its membership to sixteen.

RESOLUTION NO. _____

AGENDA NO. _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Rock Haven
INITIATED BY



Sherry Gunderson NHA
DRAFTED BY

Health Services Committee
SUBMITTED BY

January 20, 2020
DATE DRAFTED

Deleting, Creating, and Retitling 2.7 FTE Positions at Rock Haven

- 1 **WHEREAS**, the County Finance Director and the Nursing Home Administrator have determined that
- 2 changes to administrative positions are necessary to cover duties and improve operations; and,
- 3
- 4 **WHEREAS**, some accounting and billing tasks have been assigned to an Administrative Assistant
- 5 position, which is now vacant due to internal movement; and,
- 6
- 7 **WHEREAS**, the Nursing Home Administrator is recommending to change 1.0 FTE Administrative
- 8 Assistant to 1.0 FTE Accounting Specialist; and,
- 9
- 10 **WHEREAS**, the Nursing Home Administrator is recommending to change 0.7 FTE vacant nursing
- 11 assistant to 0.5 FTE Administrative Assistant in the nursing department; and,
- 12
- 13 **WHEREAS**, the Nursing Home Administrator is recommending a retitle of 1.0 Analyst to Financial
- 14 Office Manager, which has no budget implications because those positions are in the same pay range;
- 15 and,
- 16
- 17 **WHEREAS**, the changes would be budget neutral as the funding budgeted for the 0.7 FTE relief nursing
- 18 assistant exceeds the cost of the changes.
- 19
- 20 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly assembled
- 21 this _____ day of _____, 2020 does hereby approve deleting a 1.0 Administrative
- 22 Assistant, creating a 1.0 FTE Accounting Specialist, deleting 0.7 FTE nursing assistant, creating 0.5 FTE
- 23 Administrative Assistant, and retitling an Analyst position to Financial Office Manager.

Respectfully submitted,

HEALTH SERVICES COMMITTEE

Tom Brien, Chair

Mary Beaver, Vice Chair

Ron Bomkamp

Kevin Leavy

Kathy Schulz

COUNTY BOARD STAFF COMMITTEE

J. Russell Podzilni, Chair

Mary Mawhinney, Vice Chair

Richard Bostwick

Henry Brill

Betty Jo Bussie

Louis Peer

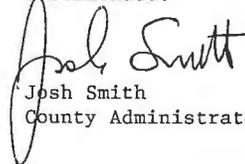
Alan Sweeney

Terry Thomas

Bob Yeomans

ADMINISTRATIVE NOTE:

Recommended.


Josh Smith
County Administrator

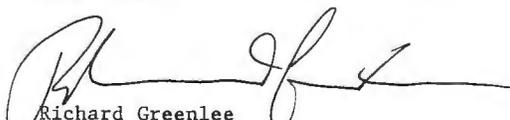
FISCAL NOTE:

The requested personnel changes will result in a slight budget decrease of approximately \$15,000.


Sherry Oja
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to § 59.22(2),
Wis. Stats.


Richard Greenlee
Corporation Counsel

Executive Summary

Deleting, Creating, and Retitling 2.7 FTE Positions at Rock Haven

The interim Nursing Home Administrator and the County Finance Director have reviewed financial and administrative operations at Rock Haven and are recommending a number of position changes that will allow staff to cover all duties and improve operations in the short term. These include:

- Deleting a vacant 1.0 FTE Administrative Assistant that has recently been assigned some accounting and billing duties and creating a 1.0 FTE Accounting Specialist.
- Deleting a vacant 0.7 FTE Certified Nursing Assistant position and creating a 0.5 FTE Administrative Assistant position in the nursing department.
- Retitling a 1.0 FTE Analyst position to Financial Office Manager. These positions are in the same pay range, so this change has no impact on the budget.

Overall, the savings from the reductions outweigh any cost increases, so the change does not require a budget amendment.

This change will better align financial operations at Rock Haven, a process that began in 2019. The revised organizational structure will include two Financial Office Manager positions, one overseeing billing and one overseeing traditional accounting operations. Each of the accounting and billing managers will directly supervise Accounting Specialist position. The new Nursing Home Administrator and the County Finance Director will monitor these operations in 2020 and suggest any further changes, if necessary, for the 2021 budget.

Due to these finance-related changes, the nursing department would lose some administrative support currently provided by the 1.0 FTE Administrative Assistant. The deletion of the vacant CNA position and creation of a part-time AA will provide needed administrative support to the nursing department while ensuring the overall change does not result in any cost increases.

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Katherine Luster
INITIATED BY



Greg Winkler
DRAFTED BY

Human Services Board
SUBMITTED BY

January 8, 2020
DATE DRAFTED

**Amending the 2020 Human Services Department Budget to Accept a
Community Mental Health Services Block Grant Supplemental Award for FFY 2020
and Creating a 1.0 FTE Human Services Professional Position
Embedded in the Janesville Police Department**

1 **WHEREAS**, the State of Wisconsin Department of Health Services has made available supplemental
2 funding through the Community Mental Health Services Block Grant Supplemental Award for Federal
3 Fiscal Year 2020; and,
4

5 **WHEREAS**, the purpose of these funds is to expand or enhance services for adults with serious
6 mental illness or children with a serious emotional disturbance; and,
7

8 **WHEREAS**, Rock County has requested and been approved to receive the sum of \$70,004; and,
9

10 **WHEREAS**, the funds must be used between October 1, 2019 and September 30, 2020; and,
11

12 **WHEREAS**, there is an opportunity to use this grant to fund (1) a 1.0 FTE Crisis Worker in the
13 Janesville Police Department and (2) projects to enhance client services available through Beloit Area
14 Community Health Center; and,
15

16 **WHEREAS**, Crisis Services and the Janesville Police Department have a strong ongoing commitment to
17 collaborate for citizens who experience behavioral health crises; and,
18

19 **WHEREAS**, HSD and JPD have completed a successful exploratory integration of a 0.4 FTE Crisis
20 Worker into the JPD department using existing resources; and,
21

22 **WHEREAS**, a primary identified need is to embed a 1.0 FTE Crisis Worker more fully into the
23 operations of JPD; and,
24

25 **WHEREAS**, the Community Mental Health Services Block Grant Supplemental Award for Federal
26 Fiscal Year 2020 is available to fund this position through September 30, 2020 as well as the purchase
27 of a cell phone for this worker's use; and,
28

29 **WHEREAS**, there are funds available in the Outpatient contractual line item to fund the new position
30 for the last quarter of 2020; and,
31

32 **WHEREAS**, the remaining \$22,000 in grant funds will be used for projects to enhance client services
33 available through Beloit Area Community Health Center.
34

35 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly
36 assembled this ____ day of _____, 2020 does hereby authorize the acceptance of the
37 Community Mental Health Services Block Grant Supplemental Award for FFY 2020 and the creation of
38 a 1.0 FTE Human Services Professional (Crisis Intervention Worker) embedded in the Janesville Police
39 Department.
40

41 **BE IT FURTHER RESOLVED**, that the Human Services Department budget for 2020 be amended as
42 follows to fund (1) the 1.0 FTE Crisis Worker in the Janesville Police Department and (2) projects to
43 enhance client services available through Beloit Area Community Health Center:

Amending the 2020 Human Services Department Budget to Accept a Community Mental Health Services Block Grant Supplemental Award for FFY 2020 and Creating a 1.0 FTE Human Services Professional Position Embedded in the Janesville Police Department

Page 2

	<u>Budget</u>	<u>Increase</u>	<u>Amended</u>
<u>Account/Description</u>	<u>1/1/2020</u>	<u>(Decrease)</u>	<u>Budget</u>
<u>Source of Funds</u>			
36-3661-2020-42100			
Federal Aid	\$0	\$70,004	\$70,004
<u>Use of Funds</u>			
36-3661-2020-62119			
Other Contracted Services	\$0	\$22,002	\$22,002
36-3661-2020-62210			
Telephone	\$0	\$522	\$522
36-3661-2020-68210			
Allocated Crisis	\$0	\$47,480	\$47,480
36-3689-0000-61100			
Regular Wages	\$1,793,382	\$46,454	\$1,839,836
36-3689-0000-61400			
FICA	\$146,605	\$3,554	\$150,159
36-3689-0000-61510			
Retirement-Employers	\$123,920	\$3,136	\$127,056
36-3689-0000-61610			
Health Insurance	\$531,742	\$14,146	\$545,888
36-3689-0000-61620			
Dental Insurance	\$13,787	\$539	\$14,326
36-3689-0000-68313			
MHBG Supplemental Allocation	\$0	(\$47,480)	(\$47,480)
36-3690-0000-62119			
Other Contracted Services	\$143,060	(\$20,349)	\$122,711

Respectfully submitted,

HUMAN SERVICES BOARD

Brian Knudson

Brian Knudson, Chair

Sally Jean Weaver Landers

Sally Jean Weaver-Landers, Vice Chair

Stephanie Aegerter

Stephanie Aegerter

Terry Fell

Terry Fell

Absent

Ashley Kleven

Absent

David Homan

Kathy Schulz

Kathy Schulz

Terry Thomas

Terry Thomas

Shirley Williams

Shirley Williams

FINANCE COMMITTEE ENDORSEMENT

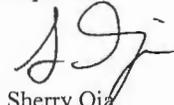
Reviewed and approved on a vote of _____

Mary Mawhinney, Chair

Date

FISCAL NOTE:

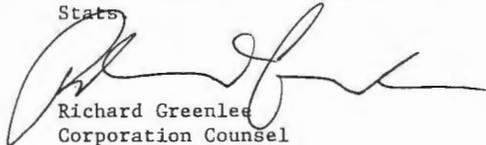
This resolution accepts \$70,004 in federal aid. HSD requests the grant funding to be used for a 1.0 FTE Crisis Worker and client services projects. Existing funds in the HSD budget will be used to fund the 1.0 FTE Crisis Worker for the last quarter of 2020. No additional County funds are being requested.



Sherry Oja
Finance Director

LEGAL NOTE:

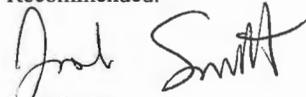
The County Board is authorized to accept grant funds pursuant to sec. 59.52(19), Wis. Stats. and to take this action pursuant to sec. 59.22(2), Wis. Stats. As an amendment to the adopted 2020 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.



Richard Greenlee
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Josh Smith
County Administrator

COUNTY BOARD STAFF COMMITTEE

J. Russell Podzilni, Chair

Mary Mawhinney, Vice Chair

Richard Bostwick

Henry Brill

Betty Jo Bussie

Louis Peer

Alan Sweeney

Terry Thomas

Bob Yeomans

Executive Summary

**Amending the 2020 Human Services Department Budget to Accept a
Community Mental Health Services Block Grant Supplemental Award for FFY 2020
and Creating a 1.0 FTE Human Services Professional Position
Embedded in the Janesville Police Department**

Rock County has received Mental Health Block Grant funds for years from the State of Wisconsin. In 2019, counties were offered two payments of additional supplemental funds, the first to be used by 9/30/19 and the second by 9/30/20. This resolution allocates the second payment, \$70,004, to fund (1) a 1.0 FTE Crisis Worker in the Janesville Police Department and (2) projects to enhance client services available through Beloit Area Community Health Center.

Crisis Services and the Janesville Police Department completed a successful exploratory integration of a 0.4 FTE Crisis Worker into the JPD using existing resources, but a primary identified need is to embed a 1.0 FTE Crisis Worker more fully into the operations of JPD. Best practice in law enforcement and behavioral health is to deescalate and resolve behavioral health crises within a community-based model that maximizes client choice and respect and minimizes coercion and power struggles. The MHBG Supplemental Award will fund a 1.0 FTE Crisis Worker through September 30, 2020. Funds are being transferred from the Outpatient Contracted Services line to cover the remainder of the year.

There will be approximately \$22,000 in remaining grant funds. These funds will be used for projects to enhance client services available through Beloit Area Community Health Center.

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Director of IT
INITIATED BY



Amy Spoden
DRAFTED BY

Finance Committee
SUBMITTED BY

January 20, 2020
DATE DRAFTED

**CREATING A 1.0 FTE ENTERPRISE DESKTOP ADMINISTRATOR POSITION
AND DELETING A 1.0 FTE INSTRUCTOR/SUPPORT SPECIALIST POSITION**

- 1 **WHEREAS**, the Information Technology Department requests that a 1.0 FTE Instructor/Support
- 2 Specialist position be deleted and a 1.0 FTE Enterprise Desktop Administrator position be created;
- 3 and,
- 4
- 5 **WHEREAS**, the 1.0 FTE Instructor/Support Specialist is currently vacant; and,
- 6
- 7 **WHEREAS**, as a result of the Baker Tilly assessment the first project recommended for I.T. to complete
- 8 was to reorganize the department; and,
- 9
- 10 **WHEREAS**, this change will help the Information Technology Department improve the level of
- 11 efficiency with system deployment, upgrades, and patching for PCs and servers.
- 12
- 13 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly
- 14 assembled this _____ day of _____, 2020 does hereby approve the creation of a 1.0 FTE
- 15 Enterprise Desktop Administrator position and the deletion of a 1.0 FTE Instructor/Support Specialist
- 16 position in the Information Technology Department budget.

Respectfully submitted,

FINANCE COMMITTEE

Absent
Mary Mawhinney., Chair

Mary Beaver
Mary Beaver, Vice Chair

Absent
Brent Fox

J. Russell Podzilni
J. Russell Podzilni

Bob Yeomans
Bob Yeomans

COUNTY BOARD STAFF COMMITTEE

J. Russell Podzilni, Chair

Mary Mawhinney, Vice Chair

Richard Bostwick

Henry Brill

Betty Jo Bussie

Louis Peer

Alan Sweeney

Terry Thomas

Bob Yeomans

CREATING A 1.0 FTE ENTERPRISE DESKTOP ADMINISTRATOR POSITION
AND DELETING A 1.0 FTE INSTRUCTOR/SUPPORT SPECIALIST POSITION
Page 2

FISCAL NOTE:

This action is budget neutral.



Sherry Oja
Finance Director

LEGAL NOTE:

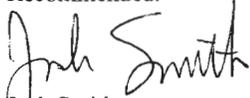
The County Board is authorized to take this action pursuant to sec. 59.22 (2), Wis. Stats.



Bridget Laurent
Deputy Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Josh Smith
County Administrator

APPENDIX A
UNILATERAL PAY PLAN
Salaries Effective January 1, 2020

	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5
Range 1					
Range 2					
Range 3					
Range 4					
Range 5					
Range 6	\$16.91	\$17.82	\$18.61	\$19.61	\$20.60
	\$35,308.08	\$37,208.16	\$38,857.68	\$40,945.68	\$43,012.80
	Environmental Health Technician (A)		Vehicle Maintenance Technician (A)		
Range 7	\$17.50	\$18.39	\$19.38	\$20.28	\$21.32
	\$36,540.00	\$38,398.32	\$40,465.44	\$42,344.64	\$44,516.16
	Secretary I (A)		Fleet Specialist (A)		
Range 8	\$18.23	\$19.03	\$20.04	\$20.99	\$22.06
	\$38,064.24	\$39,734.64	\$41,843.52	\$43,827.12	\$46,061.28
Range 9	\$18.85	\$19.68	\$20.73	\$21.76	\$22.82
	\$39,358.80	\$41,091.84	\$43,284.24	\$45,434.88	\$47,648.16
	Nursing Staff Coordinator (A)				
Range 10	\$19.46	\$20.37	\$21.42	\$22.50	\$23.63
	\$40,632.48	\$42,532.56	\$44,724.96	\$46,980.00	\$49,339.44
	Court Attendant (A)		Judicial Assistant (A)		
	Human Resources Secretary (A)		Legal Assistant (A)		
	Secretary II (A)		Administrative Secretary (A)		
				Payroll Specialist (A)	

Range 11

\$20.13	\$21.10	\$22.17	\$23.27	\$24.43
\$42,031.44	\$44,056.80	\$46,290.96	\$48,587.76	\$51,009.84

Community Coordinator (A)
 Conservationist I (A)
 Health Promotion Coordinator (A)
 Purchasing Specialist (A)
 Victim Witness Specialist (B)
 Vehicle Maintenance Supervisor (A)

Range 12

\$20.84	\$21.88	\$22.97	\$24.13	\$25.32
\$43,513.92	\$45,685.44	\$47,961.36	\$50,383.44	\$52,868.16

Range 13

\$21.55	\$22.64	\$23.72	\$24.94	\$26.21
\$44,996.40	\$47,272.32	\$49,527.36	\$52,074.72	\$54,726.48

Administrative Services Supervisor (C)
 Division Leader Deputy Clerk (A)
 Mobility Manager (C)
 Office Coordinator (A)
 RECAP Site Supervisor (A)
 Environmental Health Specialist I (B)
 Storekeeper (A)
 Nutrition Program Supervisor (C)
 Transportation Program Supervisor (C)

Range 14

\$22.29	\$23.39	\$24.59	\$25.82	\$27.13
\$46,541.52	\$48,838.32	\$51,343.92	\$53,912.16	\$56,647.44

Assistant Food Services Manager (A)*
 GIS Specialist (A)
 Employee Benefits Specialist (A)
 Investigator (A)

Range 15

\$23.12	\$24.23	\$25.45	\$26.72	\$28.03
\$48,274.56	\$50,592.24	\$53,139.60	\$55,791.36	\$58,526.64

Application Support Specialist (A)
 Support Services Supervisor (C)

Range 16

\$23.85	\$25.10	\$26.33	\$27.68	\$29.09
\$49,798.80	\$52,408.80	\$54,977.04	\$57,795.84	\$60,739.92

Youth Services Center Supervisor (A)*

Range 17

\$24.75	\$25.95	\$27.23	\$28.59	\$30.01
\$51,678.00	\$54,183.60	\$56,856.24	\$59,695.92	\$62,660.88

Accountant (C)
 Environmental Health Specialist II (B)
 Conservation Specialist II (C)
 GEO Application Specialist (B)
 Human Resources Analyst (C)
 Materials & Environmental Services Manager (C)

Range 18

\$25.59	\$26.92	\$28.22	\$29.62	\$31.12
\$53,431.92	\$56,208.96	\$58,923.36	\$61,846.56	\$64,978.56

Activity Director (C)
 DA Office Manager (C)
 Child Support Supervisor (C)
 Conservation Specialist III (C)
 Economic Support Supervisor (C)
 Financial Supervisor (C)
 Planner III (B)
 User Support Specialist (A)

Range 19

\$26.49	\$27.82	\$29.21	\$30.66	\$32.16
\$55,311.12	\$58,088.16	\$60,990.48	\$64,018.08	\$67,150.08

Chief Deputy Clerk of Circuit Court (C)	Health Educator (A)
Circuit Court Office Manager (C)	Instructor/Support Specialist (A)
Communication Center Shift Supervisor (B)	Lead Economic Support Supervisor (C)
Court Reporter (A)	Medicolegal Investigator (A)
Food Service Manager (C)	Payroll Manager (C)
Enterprise Desktop Administrator (A)	Senior Conservation Specialist (C)

Range 20

\$27.42	\$28.80	\$30.24	\$31.73	\$33.31
\$57,252.96	\$60,134.40	\$63,141.12	\$66,252.24	\$69,551.28

AODA Coordinator (C)	Financial Office Manager (C)
Analyst (C)	Medical Records Manager (C)

Range 21

\$28.40	\$29.79	\$31.32	\$32.82	\$34.52
\$59,299.20	\$62,201.52	\$65,396.16	\$68,528.16	\$72,077.76

Deferred Prosecution Director (C)	Real Property Lister (C)
Mediation & Fam Court Services Manager (C)	Shop Superintendent (B)
Master Electrician (A)	Surveyor (C)
Public Works Accounting Supervisor (C)	Veterans Service Officer (C)
Public Works Superintendent (B)	Victim Witness Coordinator (C)

Range 22

\$29.34	\$30.89	\$32.39	\$34.03	\$35.70
\$61,261.92	\$64,498.32	\$67,630.32	\$71,054.64	\$74,541.60

Admissions Registered Nurse (C)	MDS Nurse (A*)
Community Health Education Coordinator (C)	Environmental Health Specialist III (C)
Epidemiologist (C)	Purchasing Manager (C)
Human Resources Manager (C)	Senior Planner/GIS Manager (C)
Lead Floor Supervisor (C)	Senior Planner (C)

Range 23

\$30.40	\$31.95	\$33.54	\$35.21	\$36.94
\$63,475.20	\$66,711.60	\$70,031.52	\$73,518.48	\$77,130.72

Computer Programmer/Analyst I (B)	Network Technician (B)
Coordinator of Prevention and Community Engagement (C)	Parks Manager (C)
	Systems Analyst (B)

Range 24

\$31.48	\$33.05	\$34.67	\$36.39	\$38.25
\$65,730.24	\$69,008.40	\$72,390.96	\$75,982.32	\$79,866.00

Human Services Supervisor I (C)	Facilities Superintendent (C)
Director of Council on Aging (C)	

Range 25

\$32.61	\$34.20	\$35.89	\$37.71	\$39.58
\$68,089.68	\$71,409.60	\$74,938.32	\$78,738.48	\$82,643.04

Environmental Health Supervisor (C)	Nursing Supervisor (A)*
Human Services Supervisor II (C)	Public Health Supervisor (C)
Coordinator of Quality Improvement (C)	Medicolegal Investigations Manager (C)
	Operations Manager (C)

Range 26

\$34.09	\$35.35	\$37.19	\$39.00	\$40.97
\$71,179.92	\$73,810.80	\$77,652.72	\$81,432.00	\$85,545.36

Airport Director(C)
 Assistant Human Resources Director (C)
 Assistant to Information Technology Director (B)
 Computer Programmer/Analyst II (B)
 Child Support Director (C)
 Information Technology Project Manager (B)

Business Manager (C)
 County Conservationist (C)
 Environmental Protection Director (C)
 Network Support Administrator (B)
 Justice System Manager (C)

Range 27

\$34.86	\$36.65	\$38.44	\$40.38	\$42.38
\$72,787.68	\$76,525.20	\$80,262.72	\$84,313.44	\$88,489.44

Assistant Public Works Director (C)
 Assistant Director of Nursing (C)
 Assistant Director (C)
 Program Manager (C)
 Public Safety Systems Manager (B)

Communications Center Operations
 Manager (C)
 Risk Manager (C)
 IT Service Operations Manager (C)

Range 28

\$36.13	\$37.91	\$39.82	\$41.79	\$43.88
\$75,439.44	\$79,156.08	\$83,144.16	\$87,257.52	\$91,621.44

Assistant to County Administrator (C)
 Assistant Finance Director (C)

Range 29

\$37.36	\$39.22	\$41.21	\$43.27	\$45.41
\$78,007.68	\$81,891.36	\$86,046.48	\$90,347.76	\$94,816.08

Economic Support Division Manager (C)
 ADRC/Adult Protective Services
 Division Manager (C)

Range 30

\$38.64	\$40.57	\$42.66	\$44.81	\$46.95
\$80,680.32	\$84,710.16	\$89,074.08	\$93,563.28	\$98,031.60

Computer Network Engineer (C)
 Data Services Manager (C)

IT Security Officer (C)
 IT Infrastructure Services Manager

Range 31

\$39.90	\$41.90	\$44.01	\$46.17	\$48.43
\$83,311.20	\$87,487.20	\$91,892.88	\$96,402.96	\$101,121.84

Economic Development Manager (C)
 Director of Nursing (C)

Range 32

\$41.21	\$43.27	\$45.44	\$47.66	\$50.10
\$86,046.48	\$90,347.76	\$94,878.72	\$99,514.08	\$104,608.80

Administrative Services Division Manager (C)
 Court Commissioner (C)
 Communication Center Director (C)

Range 33

\$42.56	\$44.67	\$46.91	\$49.28	\$51.76
\$88,865.28	\$93,270.96	\$97,948.08	\$102,896.64	\$108,074.88

Deputy Corporation Counsel (C)
 Health Officer (C)
 HSD Deputy Director (C)

Information Technology Deputy
 Director (C)

Range 34

\$43.96	\$46.14	\$48.42	\$50.86	\$53.41
\$91,788.48	\$96,340.32	\$101,100.96	\$106,195.68	\$111,520.08

Director of Planning and Development (C)
 Facilities Management Director (C)

Public Works Director (C)

Range 35

\$45.37	\$47.61	\$50.00	\$52.50	\$55.17
\$94,732.56	\$99,409.68	\$104,400.00	\$109,620.00	\$115,194.96

Range 36

\$46.82	\$49.19	\$51.62	\$54.22	\$56.94
\$97,760.16	\$102,708.72	\$107,782.56	\$113,211.36	\$118,890.72

Human Resources Director (C)

Range 37

\$48.36	\$50.76	\$53.28	\$55.97	\$58.79
\$100,975.68	\$105,986.88	\$111,248.64	\$116,865.36	\$122,753.52

Director of Information Technology (C)

Range 38

\$49.93	\$52.44	\$55.08	\$57.76	\$60.65
\$104,253.84	\$109,494.72	\$115,007.04	\$120,602.88	\$126,637.20

Finance Director (C)

Range 39

\$51.54	\$54.18	\$56.89	\$59.68	\$62.65
\$107,615.52	\$113,127.84	\$118,786.32	\$124,611.84	\$130,813.20

Nursing Home Administrator (C)

Range 40

\$53.20	\$55.85	\$58.70	\$61.57	\$64.67
\$111,081.60	\$116,614.80	\$122,565.60	\$128,558.16	\$135,030.96

Range 41

\$54.95	\$57.69	\$60.55	\$63.60	\$66.83
\$114,735.60	\$120,456.72	\$126,428.40	\$132,796.80	\$139,541.04

Corporation Counsel (C)

Director of Human Services (C)

Unilateral (A) employees are non-exempt FLSA covered employees, which means they are eligible for overtime compensation on a time and one-half basis over 40 hours per week.

Unilateral (B) employees are exempt employees for purposes of the FLSA, but we have decided that they are eligible for overtime compensation on a straight time basis over 40 hours per week.

Unilateral (C) employees are exempt employees for purposes of FLSA and we have decided that they are not eligible for overtime, but may utilize "flex" hours.

An * indicates that the position is exempt for the purposes of FLSA, but we have decided to pay them overtime on a time and one half basis over 40 hours per week.

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Sheriff Troy J. Knudson
INITIATED BY



Captain Jay L. Wood
DRAFTED BY

Public Safety and Justice Committee
SUBMITTED BY

January 29, 2020
DATE DRAFTED

Authorizing Part-Time Positions for Courthouse Security and Amending the 2020 Sheriff's Office Budget

1 **WHEREAS**, the courthouse entrance screening station is currently staffed by private, unarmed security;
2 and,

3
4 **WHEREAS**, the Sheriff's Office Deputies are able to staff the security station; and,

5
6 **WHEREAS**, the annualized cost of providing this service with Sheriff's Deputies has been calculated to
7 be no more than \$162,000; and

8
9 **WHEREAS**, the Sheriff's Office is able to provide this service for the remainder of 2020 at a cost of
10 approximately \$149,000; and,

11
12 **WHEREAS**, the proposed budget increase would allow for part-time Court Deputy positions and all
13 equipment needed for the part-time positions; and,

14
15 **WHEREAS**, the Sheriff's Office could begin providing this service as early as mid-March 2020.

16
17 **NOW, THEREFORE BE IT RESOLVED** by the Rock County Board of Supervisors duly assembled
18 this ____ day of _____ 2020, that the Rock County Sheriff's Office is authorized to hire 2.2 FTE
19 part-time Court Deputies, which may include up to 7 individuals working less than 0.5 FTE each.

20
21 **BE IT FURTHER RESOLVED**, that the 2020 Rock County budget be amended as follows:

<u>Account/ Description</u>	<u>Budget at 01/01/2020</u>	<u>Increase (Decrease)</u>	<u>Amended Budget</u>
<u>Source of Funds</u>			
19-1921-0000-47010 General Fund	-0-	\$93,918	\$93,918
<u>Use of Funds</u>			
21-2200-0000-61100 Court Services Wages	\$6,287,799	\$123,467	\$6,411,266
21-2200-0000-61400 FICA	\$520,000	\$9,446	\$529,446
21-2200-0000-63406 Uniform Allowance	\$99,017	\$2,505	\$101,522
21-2100-0000-63405 Security Supplies	\$37,133	\$3,620	\$40,753
21-2100-0000-63904 Policing and 1 st Aid Supplies	\$83,220	\$10,005	\$93,225
18-1810-0000-62112 Facilities Management-Security Expense	\$73,500	(\$55,125)	\$18,375

Respectfully submitted,

PUBLIC SAFETY AND JUSTICE COMMITTEE

Mary Beaver
Mary Beaver, Chair

Ronald Bomkamp
Ron Bomkamp

Terry Fell
Terry Fell

Brian Knudson
Brian Knudson

Phillip Owens
Phillip Owens, Vice Chair

COUNTY BOARD STAFF COMMITTEE

J. Russell Podzilni
J. Russell Podzilni, Chair

Mary Mawhinney
Mary Mawhinney, Vice Chair

Richard Bostwick
Richard Bostwick

Henry Brill
Henry Brill

Betty Jo Bussie
Betty Jo Bussie

Louis Peer
Louis Peer

Alan Sweeney
Alan Sweeney

Terry Thomas
Terry Thomas

Bob Yeomans
Bob Yeomans

FINANCE COMMITTEE ENDORSEMENT

Reviewed and approved on a vote of 2-1-2

Mary Mawhinney 2/6/2020
Mary Mawhinney, Chair Date

FISCAL NOTE:

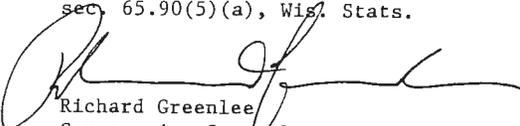
This resolution transfers \$55,125 from the Facilities Management budget for security services and uses \$93,918 in General Fund fund balance to staff armed deputies at the Courthouse security station.



Sherry Øja
Finance Director

LEGAL NOTE:

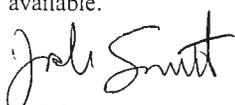
The County Board is authorized to take this action pursuant to § 59.22(2), Wis. Stats. As an amendment to the adopted 2020 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.



Richard Greenlee
Corporation Counsel

ADMINISTRATIVE NOTE:

In determining whether to approve the policy of having Sheriff's Office deputies provide security screening at the Courthouse, the County Board must weigh the benefits of the higher level of security versus the increased cost. The advanced training deputies receive provides greater confidence that security incidents will be handled appropriately and overall safety increased. With a total estimated annualized cost of up to \$162,000, the budget-to-budget increase of \$88,500 means that the Board would be deciding to allocate this amount from the levy limit increase it will be allowed for 2021, which using the 2020 levy limit figure would have represented about 6.8% of the new tax levy funding available.



Josh Smith
County Administrator

Executive Summary

Recently, Rock County completed a \$6.8 million dollar security upgrade to the courthouse. The upgrade included modernized and expanded screening stations at the public entrance. These stations are currently staffed by private security personnel.

Brent Sutherland, the Rock County Facilities Management Director, performed an extensive study of best practices for courthouse security. The study revealed that armed officers at the entrance was a significant deterrent to preventing courthouse violence. Therefore, after input from the County Board, the Sheriff's Office is offering this proposal to hire part-time Court Deputies to replace private, unarmed security.

The hiring of the part-time Court Deputies would provide operational flexibility to efficiently address the day to day requirement of staffing, scheduling, and benefit time off for Deputies in the courthouse.

The amount required to facilitate the hiring of part-time Court Deputies in 2020 is \$149,043. This amount is pro-rated assuming a start date for these Court Deputies of no earlier than March 9, 2020. The actual date the Court Deputies would begin providing services would be contingent on the amount of time required to train these staff and provide notice to the current private security contractor (no less than 30 days' notice). This costs includes one-time purchases of equipment, including vests, radios, and firearms.

The resolution would authorize an additional 2.2 FTE Deputy positions, which are intended to be part time and spread among no more than 7 individuals who would be working less than 0.5 FTE each.

The estimated annual costs for the Sheriff's Office providing this service using these assumptions totals approximately \$162,000. This represents an increase of \$88,500 over the 2020 budgeted costs for the private contract. This is estimated to be the maximum amount needed, as there are scenarios under which the service could be provided for a lesser cost. This would be determined following implementation once there is some experience with operating the security station.

RESOLUTION NO. _____

AGENDA NO. _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Supervisor Phil Owens
INITIATED BY



Supervisor Phil Owens
DRAFTED BY

County Board Staff Committee
SUBMITTED BY

December 12, 2019
DATE DRAFTED

Establishing an Advisory Committee to Study the Effects of an Electromagnetic Pulse on Rock County and its Infrastructure

1 **WHEREAS**, an Electromagnetic Pulse ("EMP") is a burst of electromagnetic energy created by the rapid
2 acceleration of charged particles and can be caused by a number of different sources, including natural
3 sources such as a solar storm or solar flare, and manmade sources such as an atmospheric nuclear
4 detonation; and,
5

6 **WHEREAS**, an EMP releases highly charged electromagnetic particles that can induce currents of up to
7 thousands of amperes in long conducting lines of a few kilometers or greater, impairing components of the
8 electric grid and connected systems, and potentially permanently damaging or disrupting any exposed
9 electrical system; and,
10

11 **WHEREAS**, in a recent assessment of the risks associated with an EMP, the Electromagnetic Defense Task
12 Force of the United States Air Force noted that the occurrence on an EMP could have dire consequences
13 for society as a whole, including the blackout of the power grid, a shutdown of critical infrastructure
14 including emergency and non-emergency communications, transportation, food distribution and water
15 supply; and,
16

17 **WHEREAS**, an ad hoc advisory committee should be formed in order to study the effects of an EMP on
18 Rock County infrastructure in order to ensure that governmental actors in Rock County are aware and
19 taking appropriate precautions and making appropriate preparations for such an event.
20

21 **NOW, THEREFORE, BE IT RESOLVED**, that the Rock County Board of Supervisors duly assembled
22 this _____ day of _____, 2020 does establish the ad hoc Advisory Committee to Study the
23 Effects on an Electromagnetic Pulse on County Infrastructure in order to study and make policy
24 recommendations concerning the effects of an electromagnetic pulse on infrastructure in Rock County,
25 including, but not limited to, 911 and related emergency response and dispatch systems, IT systems, and
26 operational continuity including the estimated costs of such effects and policy recommendations.
27

28 **BE IT FURTHER RESOLVED**, that such committee shall be composed of nine people, two of
29 whom shall be selected from the members of the Rock County Board of Supervisors and seven of
30 whom shall be selected from personnel and departments that may be most affected by such an event,
31 including, but not limited to, the Rock County 911 Center, the Rock County Sheriff's Office and
32 other law enforcement agencies, Rock-IT, Municipal Fire and EMS agencies, risk management, and
33 local municipal administration.

Respectfully submitted,

COUNTY BOARD STAFF COMMITTEE

J. Russell Podzilni

Louis Peer

Mary Mawhinney, Vice Chair

Alan Sweeney

Richard Bostwick

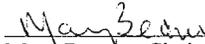
Terry Thomas

Henry Brill

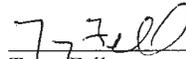
Bob Yeomans

Betty Jo Bussie

PUBLIC SAFETY AND JUSTICE COMMITTEE



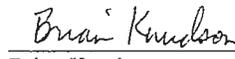
Mary Beaver, Chair



Terry Fell



Phillip Owens, Vice Chair



Brian Knudson



Ron Bomkamp

FISCAL NOTE:

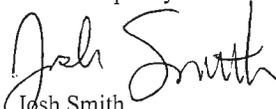
Per County Board Rule IV-C, County Board Supervisors who are members of additional special, single purpose or ad hoc committees are eligible for per meeting allowances and mileage reimbursement.



Sherry Oja
Finance Director

ADMINISTRATIVE NOTE:

Matter of policy.



Josh Smith
County Administrator

LEGAL NOTE:

The County Board is authorized to take this action pursuant to sections 59.01 and 59.51, Wis. Stats. as well as Rule IV-C of the County Board Rules.



Richard Greenlee
Corporation Counsel

ROCK COUNTY, WISCONSIN



County Administrator's Office
51 South Main Street
Janesville, Wisconsin 53545
Phone: 608/757-5510
Web Site: www.co.rock.wi.us

DATE: February 4, 2020

TO: County Board Staff Committee

FROM: Randy Terronez, 
Assistant County Administrator

RE: US Cellular Upgrade Request – West Court Street
Tower

US Cellular has a lease with the County for antennas and supporting equipment at the West Court Street Tower and is requesting to upgrade equipment to provide 5G service. The request covers replacement of various antennas, radio and related cabling.

The ground space/equipment is to remain the same.

Attached is background correspondence on the request.

It is recommended that the US Cellular request be approved.

THIRD AMENDMENT TO TOWER AND GROUND SPACE LICENSE AGREEMENT

This Third Amendment to Tower and Ground Space License Agreement (the “Third Amendment”), made this ___ day of _____, 2020, modifies that certain Tower and Ground Space License Agreement (the “Agreement”) dated October 5, 1999 by and between the County of Rock, a municipal corporation, having as address at 51 South Main Street, Janesville, Wisconsin 53545 (“Licensor”) and United States Cellular Operating Company LLC, a Delaware limited liability company, Attn: Real Estate Lease Administration, 8410 West Bryn Mawr Avenue, Chicago, Illinois, 60631, (“Licensee”).

WHEREAS, Licensor and Licensee into the Agreement as amended by the First Amendment to Tower and Ground Space License Agreement dated February 12, 2013 and the Second Amendment to Tower and Ground Space License Agreement dated April 6, 2015, to allow Licensee to locate telecommunications equipment at 2741 W. Court Street, Janesville, Wisconsin; and,

WHEREAS, Licensor and Licensee hereby agree to amend the Agreement to describe changes to Licensee’s equipment on the Premises, and;

NOW, THEREFORE, in consideration of these presents, the parties hereby agree that the Agreement is now modified as follows:

- I. Exhibit B-1 is hereby deleted and replaced with Exhibit B-2 attached hereto and incorporated herein.
- II. Except as amended herein, all other terms of the Lease remain unchanged and in full force and effect.

[END OF AMENDMENT - SIGNATURE PAGE FOLLOWS]

IN WITNESS WHEREOF, Licensor and Licensee have executed this Third Amendment as of the last signature date below.

LICENSOR: Rock County

LICENSEE: United States Cellular Operating Company LLC

By: _____

By: _____

Printed: _____

Printed: _____

Title: _____

Title: Vice President

Date: _____

Date: _____

STATE OF WISCONSIN)
)
COUNTY OF)

I, the undersigned, a notary public in and for the State and County aforesaid, do hereby certify that _____, known to me to be the same person whose name is subscribed to the foregoing Third Amendment to Tower and Ground Space License Agreement, appeared before me this day in person and acknowledged that he signed the said Lease as his free and voluntary act for the uses and purposes therein stated.

Given under my hand and seal this ____ day of _____, 2020.

Notary Public

My commission expires _____

STATE OF ILLINOIS)
)
COUNTY OF COOK)

I, the undersigned, a notary public in and for the State and County aforesaid, do hereby certify that _____, Vice President, for United States Cellular Operating Company LLC, known to me to be the same person whose name is subscribed to the foregoing Third Amendment to Tower and Ground Space License Agreement, appeared before me this day in person and acknowledged that, pursuant to his authority, he signed the said Lease as his free and voluntary act on behalf of the named Tenant, for the uses and purposes therein stated.

Given under my hand and seal this ____ day of _____, 2020.

Notary Public

My commission expires _____

EXHIBIT B-2



EXHIBIT B-2 continued

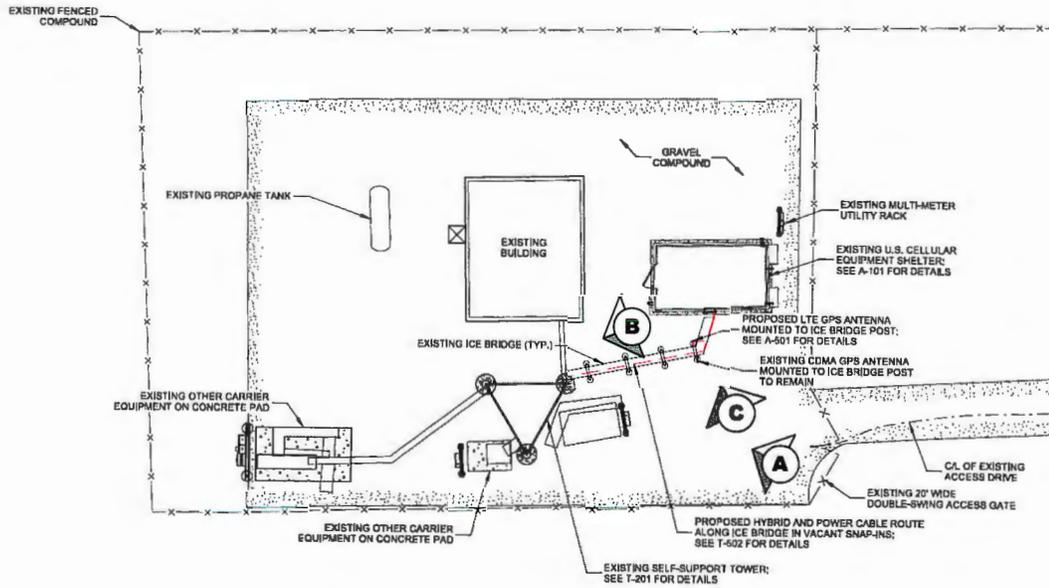


EXHIBIT B-2 continued

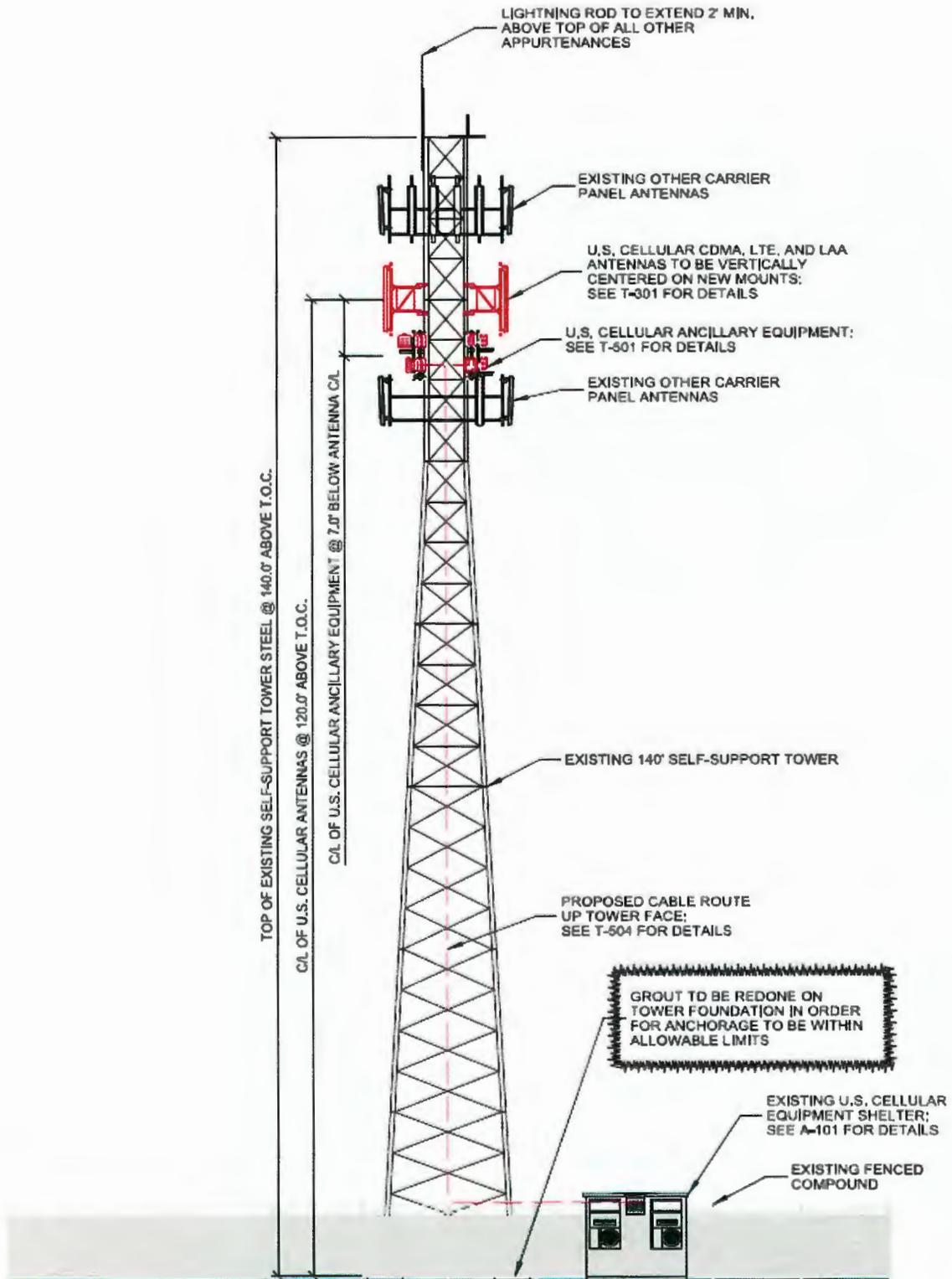
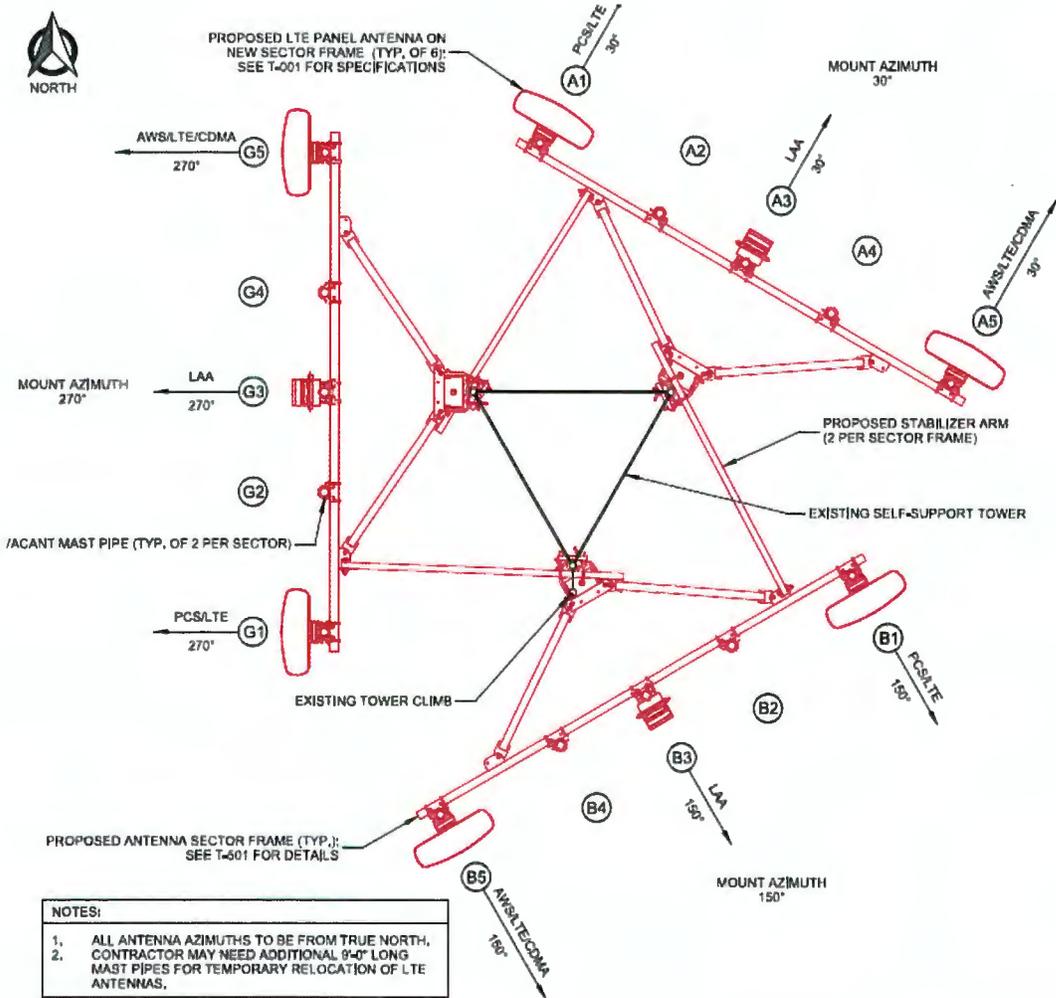


EXHIBIT B-2 continued



NOTES:
 1. ALL ANTENNA AZIMUTHS TO BE FROM TRUE NORTH.
 2. CONTRACTOR MAY NEED ADDITIONAL 9'-0" LONG MAST PIPES FOR TEMPORARY RELOCATION OF LTE ANTENNAS.

Antenna Position	Technology	Antenna Model	Antenna Quantity	RAD Center	Azimuth	Mech. Tilt	Dive Protector Qty	B7/B12 Radio	Radio Qty	B2/B4 Radio	Radio Qty	B5 Radio	Radio Qty	B46 Radio	Radio Qty	Cable Type	Cable Qty.
ALPHA	A1	PCSLTE	Amphenol TW#N858LD000G-T	1	120	30°	0°	1	RRU4449	1	RRU8843	1	-	-	-	1-1/4" Hybrid	1
	A2	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	A3	LAA	RRU2205 Built-in Directional Antenna	1	120	30°	-	Shared	-	-	-	-	-	Shared	-	Shared	-
	A4	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	A5	AWS/LTE/CDMA	Amphenol TW#N858LD000G-T	1	120	30°	0°	Shared	-	-	Shared	-	RRU11	1	-	-	Shared
BETA	B1	PCSLTE	Amphenol TW#N858LD000G-T	1	120	150°	0°	1	RRU4449	1	RRU8843	1	-	-	-	1-1/4" Power	1
	B2	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	B3	LAA	RRU2205 Built-in Directional Antenna	1	120	150°	-	Shared	-	-	-	-	-	Shared	-	Shared	-
	B4	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	B5	AWS/LTE/CDMA	Amphenol TW#N858LD000G-T	1	120	150°	0°	Shared	-	-	Shared	-	RRU11	1	-	-	Shared
GAMMA	G1	PCSLTE	Amphenol TW#N858LD000G-T	1	120	270°	0°	Shared	RRU4449	1	RRU8843	1	-	-	-	Shared	-
	G2	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	G3	LAA	RRU2205 Built-in Directional Antenna	1	120	270°	-	Shared	-	-	-	-	-	Shared	-	Shared	-
	G4	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	G5	AWS/LTE/CDMA	Amphenol TW#N858LD000G-T	1	120	270°	0°	1	-	-	Shared	-	RRU11	1	-	1-1/4" Hybrid	1
Total:			9				3		3		3		3	0		9	

*X110-L-CDMA