

ROCK COUNTY, WISCONSIN



Board of Supervisors
51 South Main Street
Janesville, WI 53545
(608)757-5510

**COUNTY BOARD STAFF COMMITTEE
TUESDAY – FEBRUARY 14, 2017 – 4:00 P.M.
CONFERENCE ROOM N-1 – FIFTH FLOOR
ROCK COUNTY COURTHOUSE-EAST**

Agenda

1. Call to Order & Approval of Agenda
2. Citizen Participation, Communications and Announcements
3. Approval of Minutes – January 24, 2017
4. Transfers
 - A. Human Resources
5. Review of Payments
6. Resolutions
 - A. To Recognize Gretchen Dypold
 - B. Recognizing Sarah Richards
7. Review, Discussion and Possible Action on AT&T Cellular Upgrade Request – West Court Street Tower
8. Adjournment

Rock County Transfer Request - Over \$5,000

TO: FINANCE DIRECTOR Date 1/20/17
 Requested By Human Resources
Department

Transfer No. 16-71
Annette Mikula
Department Head

FROM:	AMOUNT	TO:	AMOUNT
Account #: 08-1420-0000-64215 Description: Recruitment Current Balance: \$15,600	\$6,000	Account #: 08-1420-0000-64200 Description: Training	\$6,000
Account #: Description: Current Balance:		Account #: Description:	
Account #: Description: Current Balance:		Account #: Description:	
Account #: Description: Current Balance:		Account #: Description:	

REASON FUNDS ARE AVAILABLE FOR TRANSFER - BE SPECIFIC

Rock County did not publish as many newspaper print ads, or higher level positions open that required larger recruiting expenses. HR utilized Facebook, AA contacts, job fairs etc. for advertisement.
 *This is a 2016 transfer request for carryover into 2017.

REASON TRANSFER IS NECESSARY - BE SPECIFIC

in 2017, Human Resources is planning a 6 session Supervisory Training for all new managers. Approximately 30 managers, 18 training hours. Expected cost is at least \$5000.00. Training is tentatively scheduled to start in late March and conclude before June.

FISCAL NOTE:

Sufficient funds are available for transfer. *8/1/2017*

ADMINISTRATIVE NOTE:

Recommended *[Signature]* *1-23-17*

REQUIRED APPROVAL

- Governing Committee _____
- Finance Committee _____

DATE

COMMITTEE CHAIR

COMMITTEE REVIEW REPORT
FOR THE MONTH OF DECEMBER 2016

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
01-1320-0000-63100	OFC SUPP & EXP				
		P1600697	10/26/2016	OFFICE PRO INC	38.45
		P1600800	12/31/2016	JP MORGAN CHASE BANK NA	119.28
COUNTY ADMINISTRATOR PROG TOTAL					157.73

I have reviewed the preceding payments in the total **\$157.73**

Date: _____ Dept _____
Committee _____

COMMITTEE REVIEW REPORT
FOR THE MONTH OF DECEMBER 2016

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
03-1110-0000-63107	PUBL & LEGAL	P1600217	12/20/2016	JANESVILLE GAZETTE INC	3,167.34
COUNTY BOARD PROG TOTAL					3,167.34

I have reviewed the preceding payments in the total **\$3,167.34**

Date: _____ Dept _____
Committee _____

COMMITTEE REVIEW REPORT
FOR THE MONTH OF DECEMBER 2016

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
06-1620-0000-63100	OFC SUPP & EXP				
		P1601278	12/17/2016	STAPLES BUSINESS ADVANTAGE	54.12
		P1601321	10/26/2016	OFFICE PRO INC	57.86
06-1620-0000-64200	TRAINING EXP				
		P1600201	12/20/2016	STATE BAR OF WISCONSIN	25.00
CORPORATION COUNSEL PROG TOTAL					136.98

I have reviewed the preceding payments in the total \$136.98

Date: _____ Dept _____
Committee _____

COMMITTEE REVIEW REPORT
FOR THE MONTH OF DECEMBER 2016

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
08-1420-0000-63100	OFC SUPP & EXP	P1600012	12/31/2016	JP MORGAN CHASE BANK NA	334.16
		P1601832	12/21/2016	OFFICE PRO INC	239.20
		P1603401	12/01/2016	AMC3 IDENTITY SOLUTIONS	188.00
08-1420-0000-63107	PUBL & LEGAL	P1600186	12/31/2016	JANESVILLE GAZETTE INC	274.95
		P1600188	12/31/2016	WISCONSIN DEPARTMENT OF JUSTIC	215.05
		P1600190	12/20/2016	CHRONICLE,THE	144.00
08-1420-0000-64200	TRAINING EXP	P1600012	12/31/2016	JP MORGAN CHASE BANK NA	54.67
		P1603490	12/12/2016	BLACKHAWK TECHNICAL COLLEGE	695.00
08-1420-0000-64215	RECRUITMENT	P1600012	12/31/2016	JP MORGAN CHASE BANK NA	12.00
08-1420-0000-64417	RH EXPENSES	P1600185	12/31/2016	BELOIT DAILY NEWS	255.50
		P1600188	12/31/2016	WISCONSIN DEPARTMENT OF JUSTIC	37.95
		P1603401	12/01/2016	AMC3 IDENTITY SOLUTIONS	975.00
HUMAN RESOURCES PROG TOTAL					3,425.48

I have reviewed the preceding payments in the total **\$3,425.48**

Date: _____ Dept _____
 _____ Committee _____

COMMITTEE REVIEW REPORT
FOR THE MONTH OF DECEMBER 2016

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
14-1411-0000-64604	PROGRAM EXPENSE				
		P1600800	12/31/2016	JP MORGAN CHASE BANK NA	1,128.75
				ELECTIONS PROG TOTAL	1,128.75

I have reviewed the preceding payments in the total \$1,128.75

Date: _____ Dept _____
Committee _____

COMMITTEE REVIEW REPORT
FOR THE MONTH OF JANUARY 2017

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
01-1320-0000-63200	PUBL/SUBCR/DUES	P1700320	01/05/2017	JP MORGAN CHASE BANK NA	1,786.00
		P1700548	01/01/2017	WCMA	199.00
		P1700679	01/05/2017	JANESVILLE GAZETTE INC	299.00
01-1320-0000-64200	TRAINING EXP	P1700320	01/05/2017	JP MORGAN CHASE BANK NA	140.00
		COUNTY ADMINISTRATOR PROG TOTAL			

I have reviewed the preceding payments in the total **\$2,424.00**

Date: _____ Dept _____

Committee _____

COMMITTEE REVIEW REPORT
FOR THE MONTH OF JANUARY 2017

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
03-1110-0000-63200	PUBL/SUBCR/DUES				
		P1700320	01/05/2017	JP MORGAN CHASE BANK NA	3,207.00
		P1700544	01/01/2017	WISCONSIN COUNTIES ASSOCIATION	18,098.00
		P1700549	01/01/2017	WISCONSIN COUNTIES UTILITY TAX	3,056.14
COUNTY BOARD PROG TOTAL					24,361.14

I have reviewed the preceding payments in the total **\$24,361.14**

Date: _____ Dept _____
Committee _____

COMMITTEE REVIEW REPORT
FOR THE MONTH OF JANUARY 2017

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
06-1620-0000-62129	OTHER LEGAL SERV				
		P1700791	01/11/2017	MURRAY,DANIEL P	36.00
06-1620-0000-63200	PUBL/SUBCR/DUES				
		P1700682	01/01/2017	WISCONSIN CHILD SUPPORT ENFORC	180.00
06-1620-0000-63202	LAW BOOKS				
		P1700023	01/04/2017	THOMSON REUTERS WEST	501.75
CORPORATION COUNSEL PROG TOTAL					717.75

I have reviewed the preceding payments in the total **\$717.75**

Date:

Dept

Committee

COMMITTEE REVIEW REPORT
FOR THE MONTH OF JANUARY 2017

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
08-1420-0000-63200	PUBL/SUBCR/DUES	P1700751	01/01/2017	PROGRESSIVE BUSINESS PUBLICATI	432.00
08-1420-0000-64200	TRAINING EXP	P1700311	01/05/2017	JP MORGAN CHASE BANK NA	22.72
08-1420-0000-64215	RECRUITMENT	P1700550	01/01/2017	UNIVERSITY OF WISCONSIN WHITEW	200.00
HUMAN RESOURCES PROG TOTAL					654.72

I have reviewed the preceding payments in the total **\$654.72**

Date: Dept _____

Committee _____

COMMITTEE REVIEW REPORT
FOR THE MONTH OF JANUARY 2017

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
19-1911-0000-65201	OFFICIALS BONDS				
		P1700639	01/01/2017	MGM TRICOR INC	378.25
BONDS OF COUNTY EMPLOYEES PROG TOTAL					378.25

I have reviewed the preceding payments in the total \$378.25

Date: _____ Dept _____
Committee _____

RESOLUTION NO. _____

AGENDA NO. _____

RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS

Lance Horozewski
INITIATED BY



Cheryl Salava
DRAFTED BY

Human Service Board
SUBMITTED BY

January 26, 2017
DATE DRAFTED

TO RECOGNIZE GRETCHEN DYPOLD

1 **WHEREAS**, Ms. Dypold has served the citizens of Rock County for over sixteen (16) years as a
2 dedicated and valued employee of Rock County; and,
3

4 **WHEREAS**, Ms. Dypold began her career on February 19, 2001 as a Master's Social Worker for the
5 Rock County Human Services Department, she has served the County in the primary role of Prevention
6 Specialist. Throughout the course of her employment, Ms. Dypold carried out this role in a number of
7 ways. As the Brighter Futures Coordinator for the County, she worked with the Child Protective
8 Services and Juvenile Justice divisions as well as a variety of community agencies to create prevention
9 programs and projects that enhanced positive youth development through the use of the Developmental
10 Assets approach; and,
11

12 **WHEREAS**, Ms. Dypold was a leader in coordinating the development of the Rock County Home
13 Visiting Network. Along with other community leaders, a system for increasing collaboration around
14 home visiting services was initiated. A primary benefit of Ms. Dypold's work in this area was
15 decreasing the duplication of services, thus eliminating agencies working at cross purposes; and,
16

17 **WHEREAS**, in addition to her Prevention work, Ms. Dypold was instrumental in researching and
18 writing grants that allowed the County to develop innovative programming for our internal clients as
19 well as those who receive services through community partners. Most recently, Ms. Dypold partnered
20 with Children's Hospital of Wisconsin and Rock-Walworth Head Start/Early Head Start to implement
21 the Comprehensive Home Visiting grant. During the five (5) years that Rock County held this grant,
22 Ms. Dypold and her partners developed programming that resulted in pregnant African-American
23 mothers and families with newborns get off to a healthy start in life by completing 4965 home visits
24 focusing on providing education, support, parent/child developmental activities and community
25 connections; and,
26

27 **WHEREAS**, with each job responsibility transition, Ms. Dypold showed a high degree of adaptability
28 and willingness to assist her colleagues as much as she possibly could. She has an unmatched
29 commitment to her colleagues and a passion for prevention and she will be remembered for her tireless
30 work in advocating for the needs of those less fortunate members of the Rock County community; and,
31

32 **WHEREAS**, Ms. Dypold has demonstrated through her actions her belief in the mission of the Social
33 Work profession; rooted in core values to include: service delivery, social justice, dignity & self-worth,
34 importance of human relationships, integrity and competence; and,
35

36 **WHEREAS**, Ms. Dypold has proven herself to be a dedicated and outstanding employee, serving on
37 behalf of Rock County residents, and will be retiring from the Rock County Human Services
38 Department on Wednesday, February 1, 2017; and,
39

40 **WHEREAS**, the Rock County Board of Supervisors, representing the citizens of Rock County, wishes
41 to recognize Ms. Dypold for her achievements and significant contributions to the citizens of Rock
42 County and her lifelong and faithful service.
43

44 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors, duly
45 assembled this _____ day of _____, 2017, does hereby recognize Ms. Dypold for her 16 years of
46 service and extend best wishes to her in her future endeavors.

To Recognize Gretchen Dypold
Page 2

Respectively Submitted,

HUMAN SERVICES BOARD

Brian Knudson, Chair

Sally Jean Weaver-Landers, Vice Chair

Karl Dommershausen

Terry Fell

Linda Garrett

Ashley Kleven

Kathy Schulz

Terry Thomas

Shirley Williams

COUNTY BOARD STAFF COMMITTEE

J. Russell Podzilni, Chair

Sandra Kraft, Vice Chair

Eva Arnold

Henry Brill

Betty Jo Bussie

Mary Mawhinney

Louis Peer

Alan Sweeney

Terry Thomas

RESOLUTION NO. _____

AGENDA NO. _____

RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS

Katherine Flanagan
INITIATED BY

April Heim
DRAFTED BY

Human Service Board
SUBMITTED BY

January 18, 2017
DATE DRAFTED



RECOGNIZING SARAH RICHARDS

- 1 **WHEREAS**, Sarah Richards has served the citizens of Rock County for over thirty (30) years
- 2 as a dedicated and valued employee of Rock County; and,
- 3
- 4 **WHEREAS**, Sarah Richards began her career with Rock County on January 13, 1987 as a
- 5 Transportation Clerk under the Human Services Department. On August 3, 1988 Ms. Richards
- 6 transferred to a Duplicating Equipment Operator within the Human Services Department. Ms.
- 7 Richards then transferred into a Clerk III position within the Human Services Department on
- 8 January 1, 1990. After ten years serving the Human Services Department as a Clerk III, Ms.
- 9 Richards took on the challenge of Job Center Support Specialist on July 19, 2010 where she
- 10 demonstrated excellent customer services to Job Center customers. Ms. Richards has
- 11 benefited many Rock County citizens throughout her thirty (30) year career. Ms. Richards
- 12 will be retiring from Rock County Department of Human Services on February 11, 2017; and,
- 13
- 14 **WHEREAS**, Sarah Richards has proven herself to be a compassionate, caring, and committed
- 15 employee, always advocating for the Economic Support program participants; and,
- 16
- 17 **WHEREAS**, the Rock County Board of Supervisors, representing the citizens of Rock
- 18 County, wishes to recognize Sarah Richards for her significant contributions to Rock County
- 19 and the Human Services Department and her long and faithful service.
- 20
- 21 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors,
- 22 duly assembled this _____ day of _____, 2017, does hereby recognize Sarah
- 23 Richards for her thirty (30) years of service and extend best wishes to her in her future
- 24 endeavors.

Respectfully Submitted,

ROCK COUNTY HUMAN SERVICES BOARD

Brian Knudson, Chair

Terry Thomas

Sally Jean Weaver-Landers, Vice Chair

Shirley Williams

Karl Dommershausen

Terry Fell

Linda Garrett

Ashley Kleven

Kathy Schulz

COUNTY BOARD STAFF COMMITTEE

J. Russell Podzilni, Chair

Sandra Kraft, Vice Chair

Eva Arnold

Henry Brill

Betty Jo Bussie

Mary Mawhinney

Louis Peer

Alan Sweeney

Terry Thomas


ROCK COUNTY, WISCONSIN



County Administrator's Office
51 South Main Street
Janesville, Wisconsin 53545
Phone: 608/757-5510
Web Site: www.co.rock.wi.us

DATE: February 8, 2017

TO: County Board Staff Committee

FROM: Randy Terronez, 
Assistant County Administrator

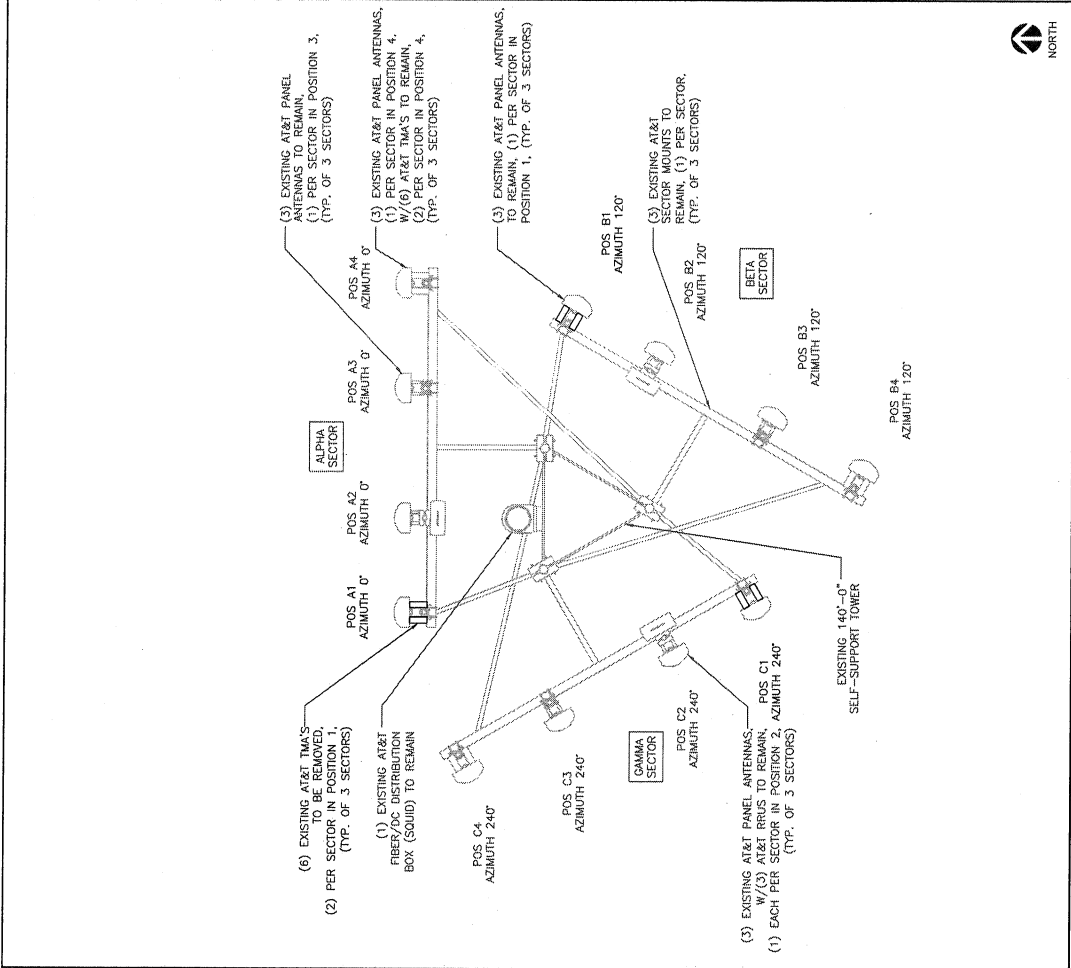
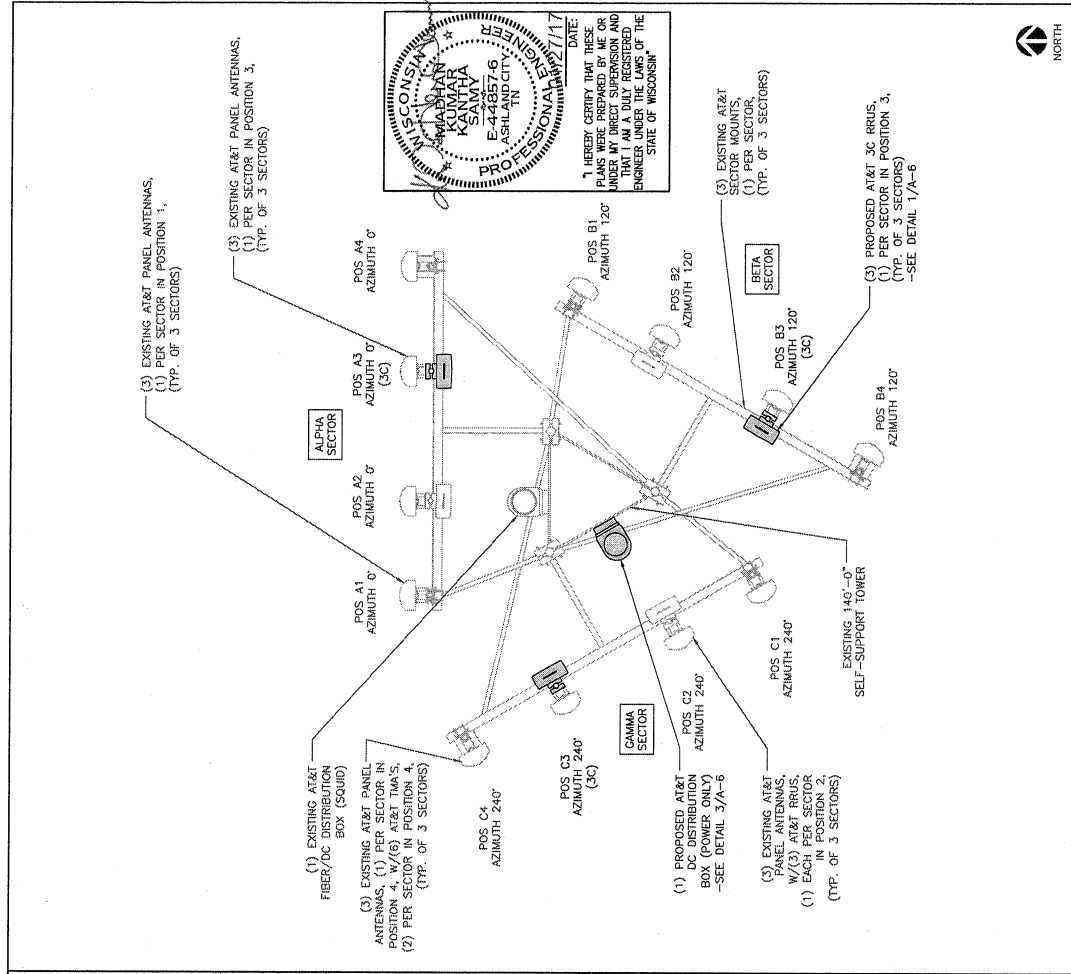
RE: AT & T Cellular Upgrade Request – West Court Street Tower

AT & T has a lease with the County for antennas and supporting equipment at the West Court Street Tower and is requesting (through a 3rd party –SAC Wireless) various upgrades including replacing antenna and cable and adding an electrical panel box at the tenant's equipment base.

The equipment will be installed in the area already leased by AT & T.

Attached are selected pages of the Project's Scope of Work.

It is recommended that the AT & T (via SAC Wireless) request be approved.



DATE: 2/17
 I HEREBY CERTIFY THAT THESE PLANS WERE PREPARED BY ME OR UNDER MY CLOSE PERSONAL SUPERVISION AND THAT I AM A DULY REGISTERED ENGINEER UNDER THE LAWS OF THE STATE OF WISCONSIN.
 PROFESSIONAL ENGINEER
 KANITHA SAMMY
 E-44857-6
 WISCONSIN
 MILWAUKEE COUNTY
 ASHLAND CITY

EXISTING ANTENNA PLAN		PROPOSED ANTENNA PLAN	
0.6" = 1'-0"	0.6" = 1'-0"	0.6" = 1'-0"	0.6" = 1'-0"
SCALE: 1/2" = 1'-0" (22x34)	SCALE: 1/4" = 1'-0" (11x17)	SCALE: 1/2" = 1'-0" (22x34)	SCALE: 1/4" = 1'-0" (11x17)
CARRIER: at&t 530 MIDLAND PARKWAY, 4TH FLOOR SCHUMBERG, IL 60173		3C 10080121 AWE - ROCK COUNTY 2741 WEST COURT STREET JANESVILLE, WI 53548	
PLAN PREPARED FOR: SDC 500 N. MANDALAY CT. 5TH FLOOR MILWAUKEE, WI 53211 WWW.SDC.COM 312.286.6977		PLAN PREPARED BY: LETS LETS AERIAL CORP. INC. 1115 S. CHANDLER, AZ 85226 ARIZONA 480-981-9151 LES PROJ. # AT-L-224	
REVISIONS		REVISIONS	
REV.	DATE	DESCRIPTION	INITIALS
0	01/27/17	FOR CONSTRUCTION	VBS
A	01/19/17	90% CD'S	VMR
NOT FOR CONSTRUCTION UNLESS LABELED AS CONSTRUCTION SET			
SHEET TITLE: EXISTING & PROPOSED ANTENNA PLAN		SHEET NUMBER: A-4	

