



**COUNTY BOARD STAFF COMMITTEE  
TUESDAY – JANUARY 24, 2017 – 4:00 P.M.  
CONFERENCE ROOM N-1 – FIFTH FLOOR  
ROCK COUNTY COURTHOUSE-EAST**

**Agenda**

1. Call to Order & Approval of Agenda
2. Citizen Participation, Communications and Announcements
3. Approval of Minutes – January 10, 2017
4. Transfers
5. Resolutions
  - A. Amending the 2016 Developmental Disabilities Board Budget to Increase Funding to the CESA-2, Birth-to-Three Program
6. Discussion and Possible Action on Humane Society of Southern Wisconsin Request for County Property
7. Discussion and Possible Action on Recommendations for County Seal Approval Process
8. Discussion and Possible Action on Facilities Superintendents Taking County Truck Home at Night
9. **EXECUTIVE SESSION:** Per Section 19.85(1)(e), Wis. Stats. – to Deliberate and Set Negotiating Parameters for the Possible Purchase of Public Property
10. Adjournment

**RESOLUTION  
ROCK COUNTY BOARD OF SUPERVISORS**

Human Services Board  
INITIATED BY



Sara Mooren  
DRAFTED BY

Human Services Board  
SUBMITTED BY

December 30, 2016  
DATE DRAFTED

**Amending the 2016 Developmental Disabilities Board Budget  
to Increase Funding to the CESA-2, Birth-to-Three Program**

- 1 **WHEREAS**, the Developmental Disabilities Board contracted with CESA-2 to operate the State  
2 mandated Birth-to-Three Program in 2016; and  
3  
4 **WHEREAS**, in December 2016 Resolution 16-12A-179 transferred all budget authority and contract  
5 management of the Birth-to-Three program from the Developmental Disabilities Board to the Human  
6 Services Department effective January 1, 2017; and  
7  
8 **WHEREAS**, CESA-2's cost for operating the state-mandated Birth-to-Three program has exceeded the  
9 CY2016 budget due to the initial start-up costs, increased number of children receiving therapy and  
10 multiple therapy services and the transition of services from a previous provider to CESA-2 in CY2015;  
11 and  
12  
13 **WHEREAS**, in September 2016 Resolution 16-9A-098 provided \$84,929 in additional funds from the  
14 General Fund to cover the first six months of 2016; and  
15  
16 **WHEREAS**, a second request was anticipated at that time and the amount needed to address the budgetary  
17 shortfall for the second half of the year is \$119,000; and  
18  
19 **WHEREAS**, the 2017 adopted HSD budget included additional funds for this program and staff have been  
20 working closely with CESA-2 and the State of Wisconsin's Birth-to-Three Program staff to identify ways  
21 to reduce costs and increase billing revenue.  
22  
23 **NOW, THEREFORE, BE IT RESOLVED** by the Rock County Board of Supervisors duly assembled  
24 this \_\_\_\_\_ day of \_\_\_\_\_, 2017, does hereby amend the 2016 Rock County DD Board  
25 Budget as follows:

Account/Description	Budget 12/1/16	Increase (Decrease)	Amended Budget
<u>Source of Funds</u>			
33-3310-0000-62604 DD Board Nursing Home Relocation	\$26,590,639	(\$119,000)	\$26,471,639
<u>Use of Funds</u>			
33-3310-0000-62601 DD Board Purchase of Care	\$1,250,407	\$119,000	\$1,369,407

Respectfully submitted,

HUMAN SERVICES BOARD

COUNTY BOARD STAFF COMMITTEE

\_\_\_\_\_  
Brian Knudson, Chair

\_\_\_\_\_  
J. Russell Podzilni, Chair

\_\_\_\_\_  
Sally Jean Weaver-Landers, Vice Chair

\_\_\_\_\_  
Sandra Kraft, Vice Chair

\_\_\_\_\_  
Karl Dommershausen

\_\_\_\_\_  
Eva Arnold

\_\_\_\_\_  
Terry Fell

\_\_\_\_\_  
Henry Brill

\_\_\_\_\_  
Linda Garrett

\_\_\_\_\_  
Betty Jo Bussie

\_\_\_\_\_  
Ashley Kleven

\_\_\_\_\_  
Mary Mawhinney

\_\_\_\_\_  
Kathy Schulz

\_\_\_\_\_  
Louis Peer

\_\_\_\_\_  
Terry Thomas

\_\_\_\_\_  
Alan Sweeney

\_\_\_\_\_  
Shirley Williams

\_\_\_\_\_  
Terry Thomas

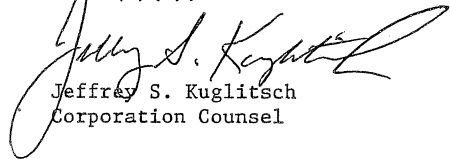
FISCAL NOTE:

LEGAL NOTE:

This resolution increases the CESA-2 contract for the Birth to Three program by \$119,000. This increase is being funded by a transfer from the Nursing Home Relocation budget line, which is under budget due to clients moving to Family Care mid-year.

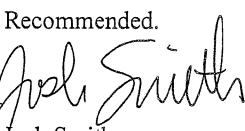
As an amendment to the adopted 2016 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.490(5)(a), Wis. Stats.

  
Sherry Oja  
Finance Director

  
Jeffrey S. Kuglitsch  
Corporation Counsel

ADMINISTRATIVE NOTE:

FINANCE COMMITTEE ENDORSEMENT

Recommended.  
  
Josh Smith  
County Administrator

Reviewed and approved on a vote of \_\_\_\_\_  
\_\_\_\_\_  
Mary Mawhinney, Chair

**ROCK COUNTY, WISCONSIN**

**County Administrator**  
51 South Main Street  
Janesville, WI 53545  
(608)757-5510  
Fax (608)757-5511



DATE: January 17, 2017  
TO: County Board Staff Committee  
FROM: Nick Osborne, Assistant to the County Administrator *NO*  
RE: Recommendations for County Seal Approval Process

Periodically, outside groups will request to use the Rock County Seal. In an effort to apply consistent standards, the County Board Staff Committee asked that Administration research how other counties and nearby municipalities approve the use of their logo/seal. My findings are below.

After researching the approval process of Beloit and Janesville as well as Kenosha County and Waukesha County, it is noteworthy that all of the jurisdictions approve the use of their County Seal/City Logo administratively as long as certain conditions are met.

Consistent with these practices, the County Board Staff Committee could choose to authorize the use of the County Seal if all of the following conditions are met:

- The organization making the request is a non-profit
- The request is for one-time use
- Rock County and the organization serve the same client base
- Authorizing use of the Rock County Seal furthers the County's Mission

Alternatively, approval may also be granted under the follow circumstance:

- Rock County contracts for services with the organization or the organization does business on our behalf

By applying this framework, requests can be judged consistently using the same standards and may be approved or denied in a timely manner by the County Administrator's Office.

If there is a question about whether a request fits the conditions above, County staff could present the details to the County Board Staff Committee for their input and approval.

If you have any questions or concerns, you may contact me at 757-5506.

**Rock County, Wisconsin**  
51 South Main Street  
Janesville WI 53545



**General Services**  
Facilities Management  
Maintenance  
(608) 757-5527

## **Executive Summary**

### **Facilities Superintendents Taking County Truck Home at Night**

For the past 40 years the Facilities Superintendents have taken a County truck home at night. The county has a policy on this practice and the use of County owned trucks. This shows as a benefit on the Facilities Superintendents paychecks and they are taxed on this as a benefit. This taxable amount is set by the IRS.

When I started my position on June 6, 2016 I stopped this practice due to both Facilities Superintendents retiring and I could not see the value in this practice. I have since filled both positions and have evaluated this practice for 6 months. I do now feel there is value in them taking the trucks home at night. They are required to respond to the County buildings for all emergencies. They tour the buildings on their way in. They also provide additional assistance for snow removal of facilities parking lots in the winter.

I would like approval to reinstate this practice.