

ROCK COUNTY, WISCONSIN



COUNTY BOARD STAFF COMMITTEE TUESDAY – AUGUST 13, 2019 – 4:00 P.M. CONFERENCE ROOM N-1 – FIFTH FLOOR ROCK COUNTY COURTHOUSE-EAST

Agenda

1. Call to Order
2. Approval of Agenda
3. Citizen Participation, Communications and Announcements
4. Approval of Minutes – July 9, 2019
and Joint Meeting with Finance Committee from July 29, 2019
5. Transfers
6. Review of Payments
7. Resolutions
 - A. Recognizing Gary Bersell Service with Kandu
 - B. Recognizing Christine Zantow for Service to Rock Haven
 - C. Recognizing Steven Woodstock
 - D. Recognizing Detective Richard A. Kamholz
 - E. Recognizing Deputy Michael L. Stalker
 - F. Recognizing Justine Reckard
 - G. Jury Appreciation Month
 - H. Authorizing Easement to Alliant Energy
 - I. Authorizing Naming the Recently Acquired Miller Property as Miller Farms Wetlands Conservancy
 - J. Authorizing Naming the Turtle Creek Access at State Highway 140
8. Committee Action, Updates and Possible Action
9. **EXECUTIVE SESSION:** Per Section 19.85(1)(e), Wis. Stats. Update on Collective Bargaining
10. Adjournment

The County of Rock will provide reasonable accommodations to people with disabilities. Please contact us at 608-757-5510 or e-mail countyadmin@co.rock.wi.us at least 48 hours prior to a public meeting to discuss any accommodations that may be necessary.



COUNTY BOARD STAFF COMMITTEE
Minutes – July 9, 2019

Call to Order. Chair Podzilni called the meeting of the County Board Staff Committee to order at 4:00 P.M. in Conference Room N-1 on the fifth floor of the Rock County Courthouse-East.

Committee Members Present: Supervisors Podzilni, Mawhinney, Bostwick, Bussie, Thomas, Brill, Sweeney and Peer.

Committee Members Excused: Supervisor Yeomans.

Staff Members Present: Josh Smith, County Administrator; Randy Terronez, Assistant to the County Administrator; Annette Mikula, Human Resources Director; Richard Greenlee, Corporation Counsel; Bridget Laurent, Deputy Corporation Counsel; James Sandvig, Information Technology Director; Clayton Kalmon, Nursing Home Administrator.

Others Present: None.

Approval of Agenda. Supervisor Bostwick moved approval of the agenda as presented, second by Supervisor Sweeney. ADOPTED.

Citizen Participation, Communications and Announcements. Supervisor Bussie informed the Committee the Public Works Committee will be meeting at the Airport for the Highway meetings and at Turtle Creek Parkway for the Parks meetings for the next few months while the Public Works office area is under renovation.

Supervisor Bostwick asked if there other ways to handle the grievance process and if this could be looked into. Chair Podzilni said this is being reviewed to see what changes could be made.

Approval of Minutes – June 25, 2019. Supervisor Bussie moved approval of the minutes of June 25, 2019 as presented, second by Supervisor Peer. ADOPTED.

Transfers. None.

Review of Payments. The Committee accepted the reports.

Resolutions.

Recognizing Theresa Fletcher for Service to Rock Haven

“NOW, THEREFORE, BE IT RESOLVED, that the Rock County Board of Supervisors duly assembled on this ____ day of _____,

2019 does hereby recognize Theresa Fletcher for her 20 years, 4 months of service and extend their best wishes to her in her future endeavors.”

Supervisor Peer moved approval of the above resolution, second by Supervisor Mawhinney. ADOPTED.

Recognizing Deputy Craig C. Keller

“NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this ____ day of _____, 2019, does hereby recognize Deputy Craig C. Keller for his 18 years of faithful service and recommends that a sincere expression of appreciation be given to Deputy Craig C. Keller along with best wishes for the future.”

Supervisor Sweeney moved approval of the above resolution, second by Supervisor Brill. ADOPTED.

Reclassification of the Telecom/Network Position to Network Technician in the Information Technology Department

“NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this ____ day of _____, 2019 does hereby approve the reclassification of the Network/Technician position to Network Technician and compensation reallocation from pay range 19 step 5 to pay range 23 step 3.”

Supervisor Mawhinney moved approval of the above resolution, second by Supervisor Bostwick.

Mr. Sandvig explained there will be a number of changes that have come from the Baker Tilly audit, a review of the department, some retirements, and the determination we are thousands of hours understaffed in certain areas. He added that this position has expanded over the years and this is more in line with the job duties.

ADOPTED.

Eliminating One Help Desk Position and Adding One User Support Position in the Information Technology Department

“NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this ____ day of _____, 2019 does hereby approve the elimination of one Help Desk position at pay range 13 and the creation of one User Support position at pay range 18.”

Supervisor Sweeney moved approval of the above resolution, second by Supervisor Thomas.

Mr. Sandvig said this is a lower level position and feels moving it up would help manage help issues more. Mr. Smith added that the Executive Summary shows further needs for this change.

ADOPTED.

Creating an Additional Network Support Administrator Position in the Information Technology Department

“NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this ____ day of _____, 2019 does hereby approve the addition of one Network Support Administrator position for the I.T. department at pay range 26.”

Supervisor Bostwick moved approval of the above resolution, second by Supervisor Bussie.

Mr. Sandvig said this is one of the areas of deficiency found and, as listed in the Executive Summary, this will help with the increased workload.

ADOPTED.

Eliminating One Programmer Analyst II Position and Adding a Project Manager Position in the Information Technology Department

“NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this ___ day of _____, 2019 does hereby approve the elimination of one Programmer Analyst II position at pay range 26 and the creation of one Project Manager position at pay range 26.”

Supervisor Sweeney moved approval of the above resolution, second by Supervisor Bussie.

Mr. Sandvig said this was pointed out in the Baker Tilly audit, will help in the management of projects, and help prevent duplication of efforts.

ADOPTED.

Accepting a Workforce Advancement Training (WAT) Grant and Amending the Human Resources Department's Budget

“NOW, THEREFORE, BE IT RESOLVED by the Rock County Board of Supervisors duly assembled this ____ day of _____, 2019 to approve and authorize the acceptance of \$16,150 of WAT grant funds.

BE IT FURTHER RESOLVED that the 2019 Human Resources Department budget be amended as follows:

...”

Supervisor Mawhinney moved approval of the above resolution, second by Supervisor Peer.

Ms. Mikula explained they will be partnering with Blackhawk Technical College to develop and deliver a comprehensive training program to build critical skills for our lead workers and supervisors.

ADOPTED.

Creating a 1.0 FTE Financial Office Manager Position and Deleting a 1.0 FTE Accountant Position

“NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this ___ day of _____, 2019 does hereby approve the creation of a 1.0 FTE Financial Office Manager position and the deletion of a 1.0 FTE Accountant position in the Rock Haven Nursing Home budget.”

Supervisor Peer moved approval of the above resolution, second by Supervisor Brill.

Mr. Kalmon said they have been working with a consultant to evaluate the financial office and this change was recommended to help improve efficiency.

ADOPTED.

Committee Action, Updates and Possible Action.

Change Job Title from Public Safety Manager to IT Customer Service Manager Supervisor Sweeney moved approval of the title change, second by Supervisor Bostwick.

Mr. Sandvig said this was also part of the suggested changes from the Baker Tilly audit and will help put a re-emphasis on customer service as a whole.

ADOPTED.

Adjournment. Supervisor Sweeney moved adjournment at 4:33 P.M., second by Supervisor Bostwick. ADOPTED.

Respectfully submitted,

Marilyn Bondehagen
Office Coordinator

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.



COUNTY BOARD STAFF/FINANCE COMMITTEES Minutes – July 29, 2019

Call to Order. County Board Staff Committee Chair Podzilni called the joint meeting of the County Board Staff Committee and Finance Committee to order at 8:02 A.M. in the Conference Room at the Southern Wisconsin Regional Airport.

Committee Members Present: County Board Staff Committee - Supervisors Podzilni, Bussie, Sweeney, Mawhinney, Bostwick, Brill and Peer. Finance Committee – Supervisors Mawhinney and Podzilni.

Committee Members Absent: County Board Staff Committee - Supervisors Thomas and Yeomans; Finance Committee - Supervisors Beaver, Fox and Yeomans.

Staff Members Present: Josh Smith, County Administrator; Randy Terronez, Assistant to the County Administrator; Duane Jorgenson, Public Works Director; Gregory Cullen, Airport Director; Nick Elmer, Assistant Public Works Director; John Traynor, Parks Manager; Cynthia Hevel, Airport Specialist; Kevin Smith, Airport Crew Leader; Michelle DeRubeis, Public Works Department Accounting Supervisor.

Others Present: None.

Approval of Agenda. Supervisor Bostwick moved approval of the agenda, second by Supervisor Bussie. ADOPTED.

Citizen Participation, Communications and Announcements. None.

Approval of Minutes – July 1, 2019 and July 8, 2019. Supervisor Peer moved approval of the minutes of July 1, 2019 and July 8, 2019 as presented, second by Supervisor Mawhinney. ADOPTED.

Review and Discussion of Preliminary 2020 Budget Projections and Program Information - Airport.

Mr. Cullen thanked Ms. Hevel for her help, and handed out and went over a PowerPoint presentation (attached). He said this is the first budget since the Airport split from the Public Works Department.

Mr. Cullen said: the Airport receives landing fees for any aircraft 12,500 pounds or more or carries passengers; expenses increase since the split from Public Works as some things they now do themselves; the storm water charges have more than tripled in the past couple years,

since he started, and is in discussion with the City of Janesville as to why they are almost \$79,000; and they may be getting income from Bessie's Diner soon.

Review and Discussion of Preliminary 2020 Budget Projections and Program Information-Public Works Department.

Parks Mr. Traynor, Parks Manager, handed out and went over a PowerPoint presentation (attached). He said this is his first budget.

Mr. Traynor discussed with the Committees: parking at the parks; ATC funds no longer funding part of the Community Coordinator position; would like to put a better drainage structure under the playground at Sweet Allyn Park; there are less snowmobile trails so grant funding is down; and promoting the parks at wedding expos, farmers markets, senior fairs, etc.

Break from 9:37 – 9:42 A.M.

Supervisors Bostwick and Sweeney left during the break.

Highway Mr. Jorgenson handed out and went over a PowerPoint presentation (attached). He said, along with the 2,400 lane miles they take care of, there are 118 bridges with a 20 feet or more span they are also responsible for. Mr. Jorgenson said they are trying to create efficiencies and save on costs. He added that they also have an agreement with Koshkonong (Dane County) to take care of a 2-mile stretch that is more difficult for their crews to get to than for Rock County.

Mr. Jorgenson said the State is looking at cutting four routes to save a position. This will create more work and increase hours for Rock County crews.

Mr. Jorgenson explained how the last couple year's weather has deteriorated the roads more than expected.

Mr. Jorgenson recognized the highway crews on their working to improve the citizen view of how well and how hard they are working.

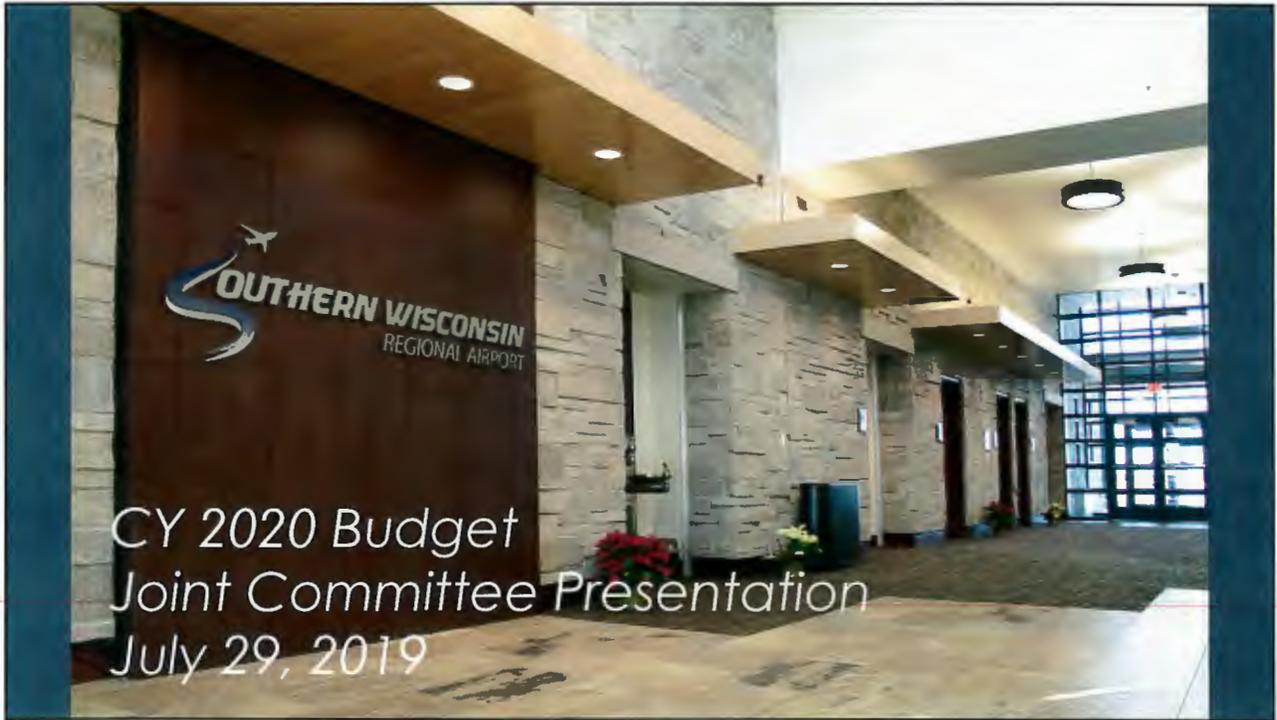
Mr. Jorgenson showed a WCHA public service road construction safety video on the need to slow down and pay attention.

Adjournment. Supervisor Mawhinney moved adjournment at 10:51 A.M., second by Supervisor Peer. ADJOURNED.

Respectfully submitted,

Marilyn Bondehagen
Office Coordinator

NOT OFFICIAL UNTIL APPROVED BY COMMITTEES.





Who uses SOUTHERN WISCONSIN REGIONAL AIRPORT ?

1 – Fixed Base Operator

General Aviation Pilots

5 – Corporate Hangars

Community Businesses & Other County Employees

11 – Businesses

70 – Based Aircraft



130 – Full-time Employees



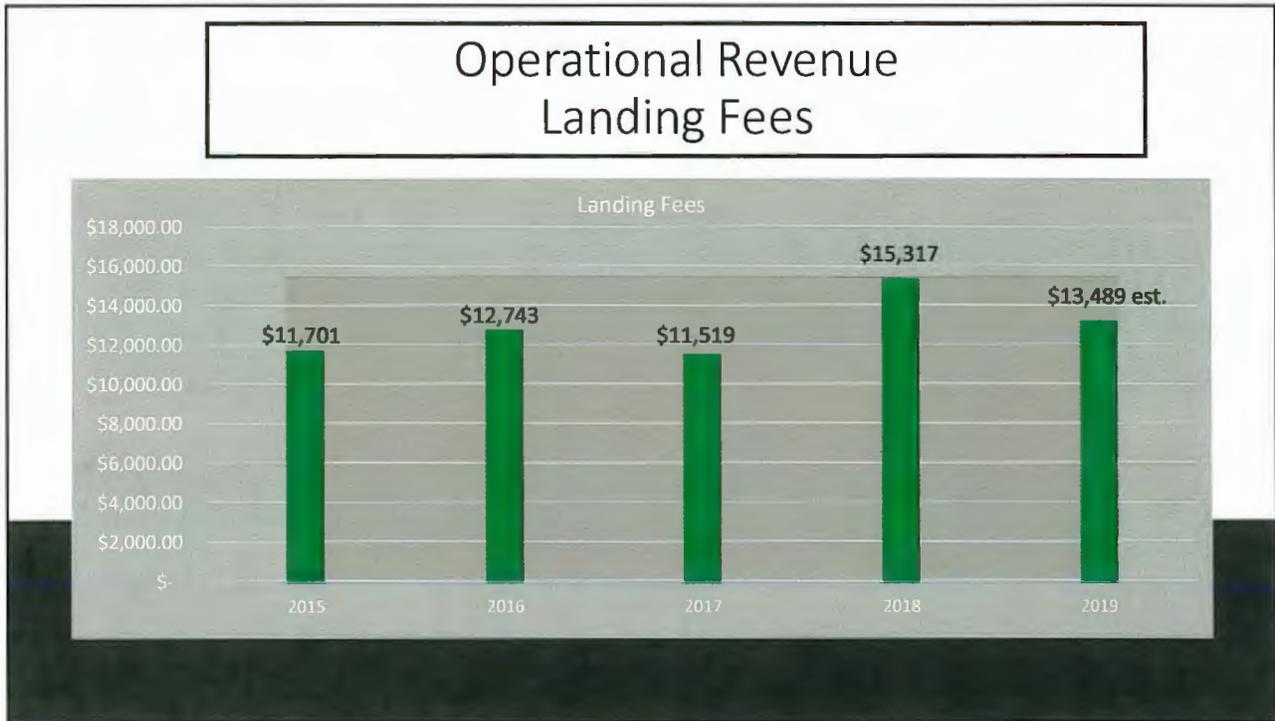
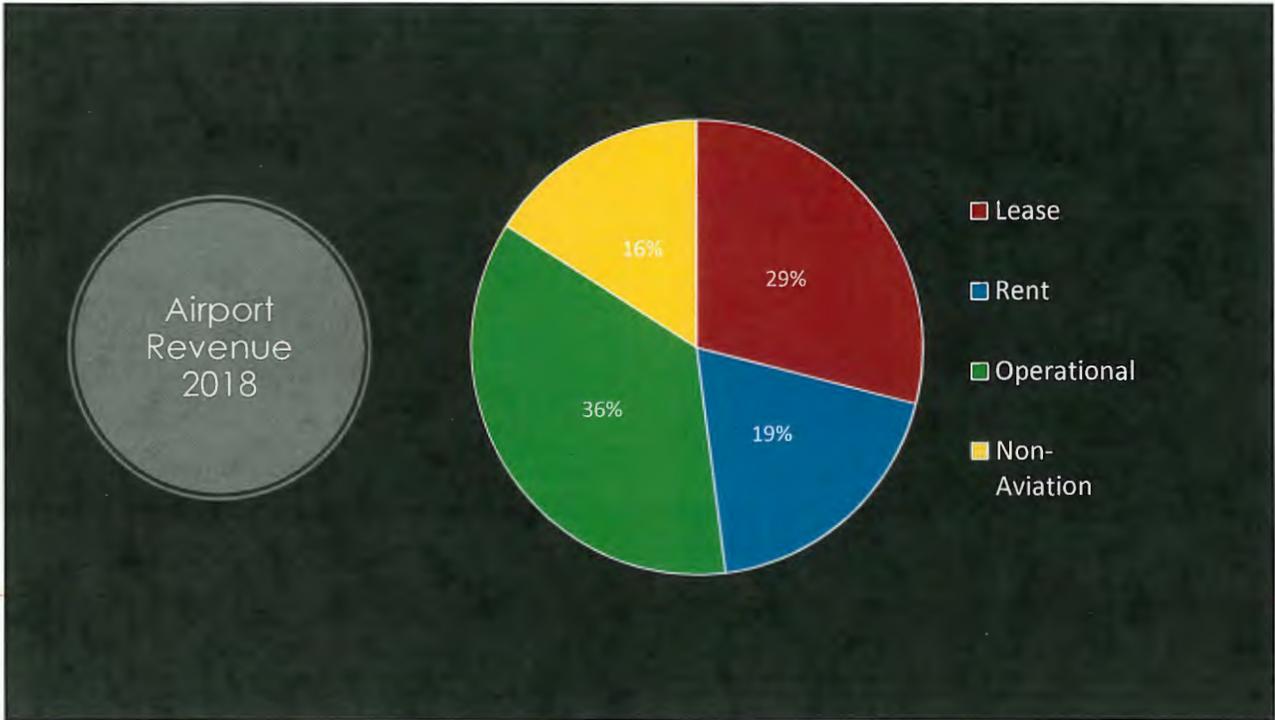
- Winter ops
- Overtime
 - More fuel
 - De-ice fluid

- SAFECON
- 13,000 operations 16 days
 - 100 airplanes
 - 0 safety incidents

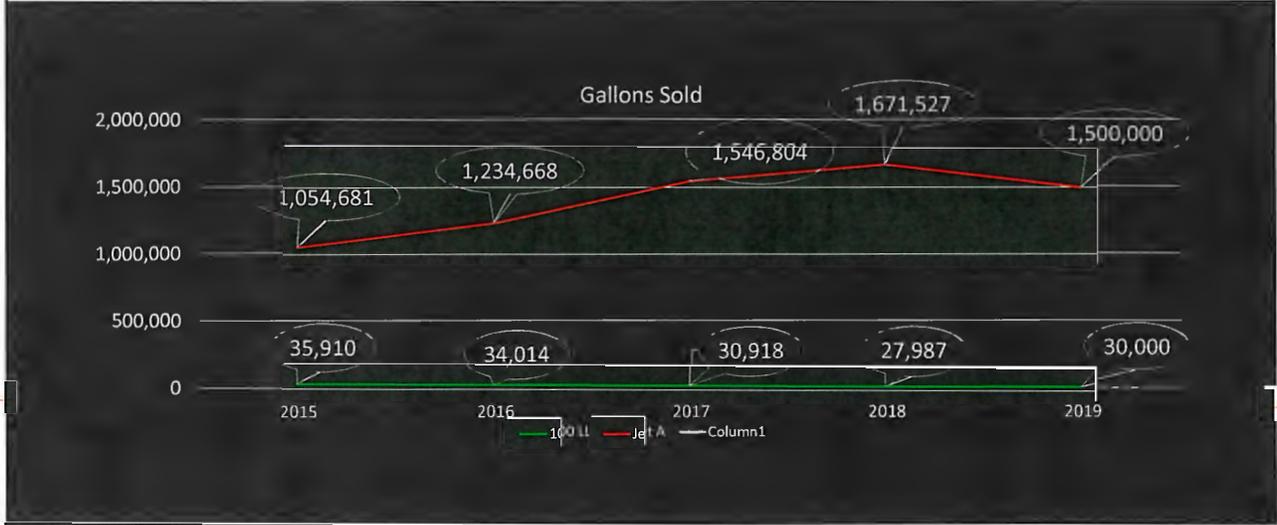


Purchases

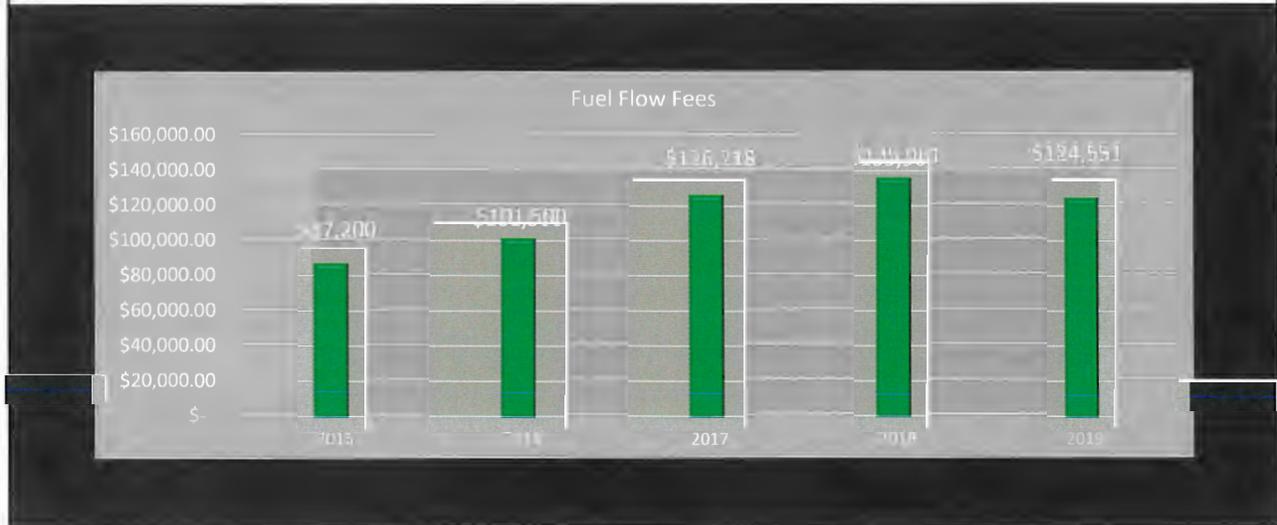




Fuel Flowage



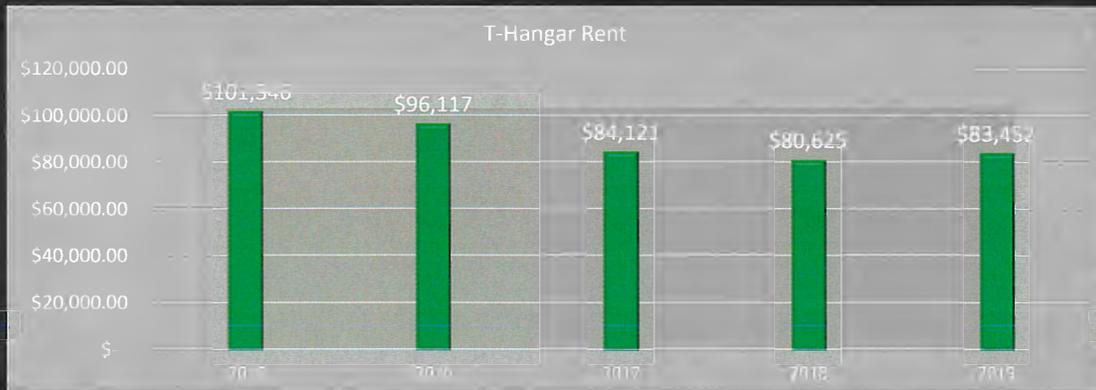
Fuel Flowage Fees 2019 estimated



Lease Revenue 2019 estimated



T-Hangar Revenue 2019 estimated



Non-Aviation Revenue 2019 estimated



Sale of County
Property

• \$17,726

Airport Revenue 2019 estimated



Administration & Maintenance

Wages/Health Ins.

Wages/Health Ins.



Telephone

Repair & Maintenance

Computer Services



Storm Water

Training

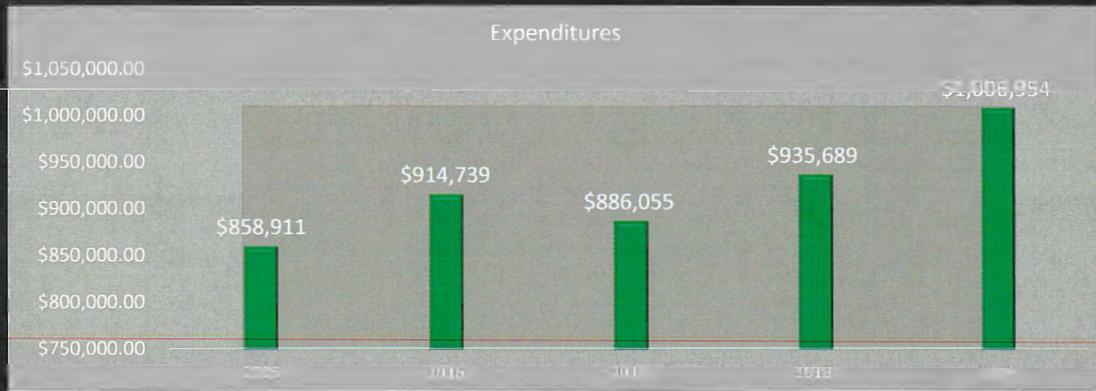
Other Supplies & Expenses

Public Liability Insurance

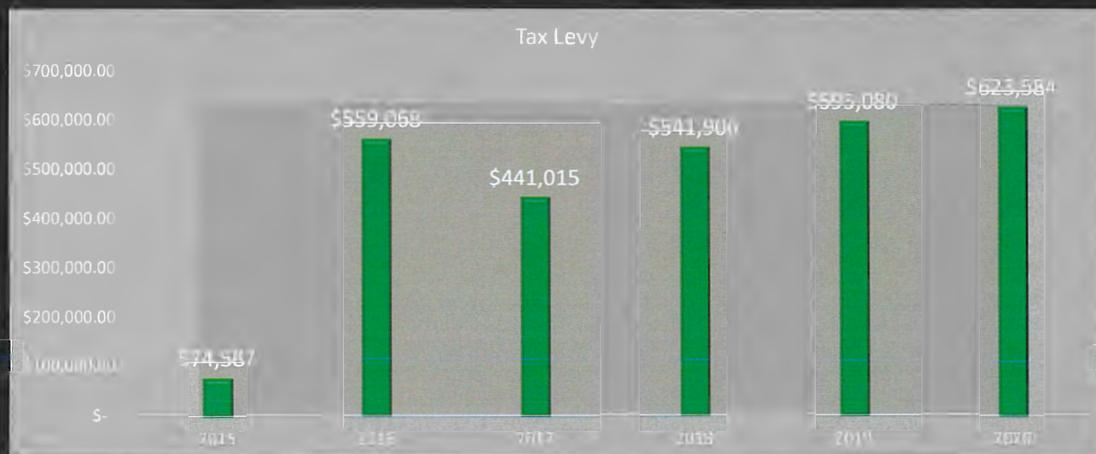


Electric

Expenditures 2019 estimated



Tax Levy 2020 estimated



2020 Budget Proposal Cost To Continue

Description	2019 Budget	2020 Budget	% Difference
Administration	\$252,085	\$233,553	-6.77%
Operating and Maintenance	\$758,883	\$794,680	4.72%
Total Operating Expenses	\$1,010,968	\$1,028,233	1.71%
Operating Revenue	-\$415,888	-\$404,650	-.021%
Tax Levy	\$595,080	\$623,583	4.80%

Inflation or Status Quo?

Our budget request would need to be reduced by **\$16,600** to reach the goal of a 2% increase.

Our budget request would need to be reduced by **\$28,503** to achieve 0% increase.

WHY SO MANY EXPENSES?

1. People – wages & benefits
2. Part 139 compliance: training, ARFF, markings, mowing, snow removal, equipment
3. Providing a safe worker and customer environment
 1. Out of our control charges: storm water, utilities, insurance, etc.
5. Customer demand

Action

Requesting to change Airport Specialist to Secretary II

Minimal impact if reclassification request policy 18.205 is followed.
Only a \$251 annual salary increase.

Requesting “unusual circumstance” exemption: current employee has 23 years of Rock County and Airport experience, highly qualified, and therefore, seeking to start pay at Unilateral Pay Plan, range 10, step 4 versus step 2. If approved, this would be \$4,301 increase.

Action

Requesting to change County Policy 5.31 – Airport on-call pay of \$75 to \$100

Working with Facilities Management Director to have both sections receive comparable compensation to other departments being on-call.

If approved, this would be \$1,300 increase.

Action

Explore options to reduce utilities: specifically storm water (\$79,749), telephone (\$21,660), and electric (\$41,521)

Impact: although expenses wouldn't be eliminated, any savings in these areas would be good to save money and energy

Action

Reduce projected training opportunities – requesting \$14,216

Financial benefit: could reduce 20% (\$2,843)

Impact: This was one of the areas found deficient in May 2018 inspection. Would prefer to keep employees compliant and qualified to uphold standards. Attending various training courses is a preferred method.

Action



Raise fuel flowage fee from \$.08 to \$.09 per gallon



Estimated revenue increase = \$17,300



Impact: affects pilots & FBO: research has proven we are competitive with other WI airports our size

Action

Reduce or defer requested Capital Assets

Impact: Equipment requested improves worker efficiency and quality of the work environment but the airport would keep running without requested items.

Action

Reduce staffing: eliminate one Maintenance worker.

Financial benefit: reduce wage & benefit expense \$78,561

Impact: reduce productivity by 25%, places more strain on three remaining workers, reduces on-call coverage, and ARFF qualified personnel

2020 Capital Improvement Projects

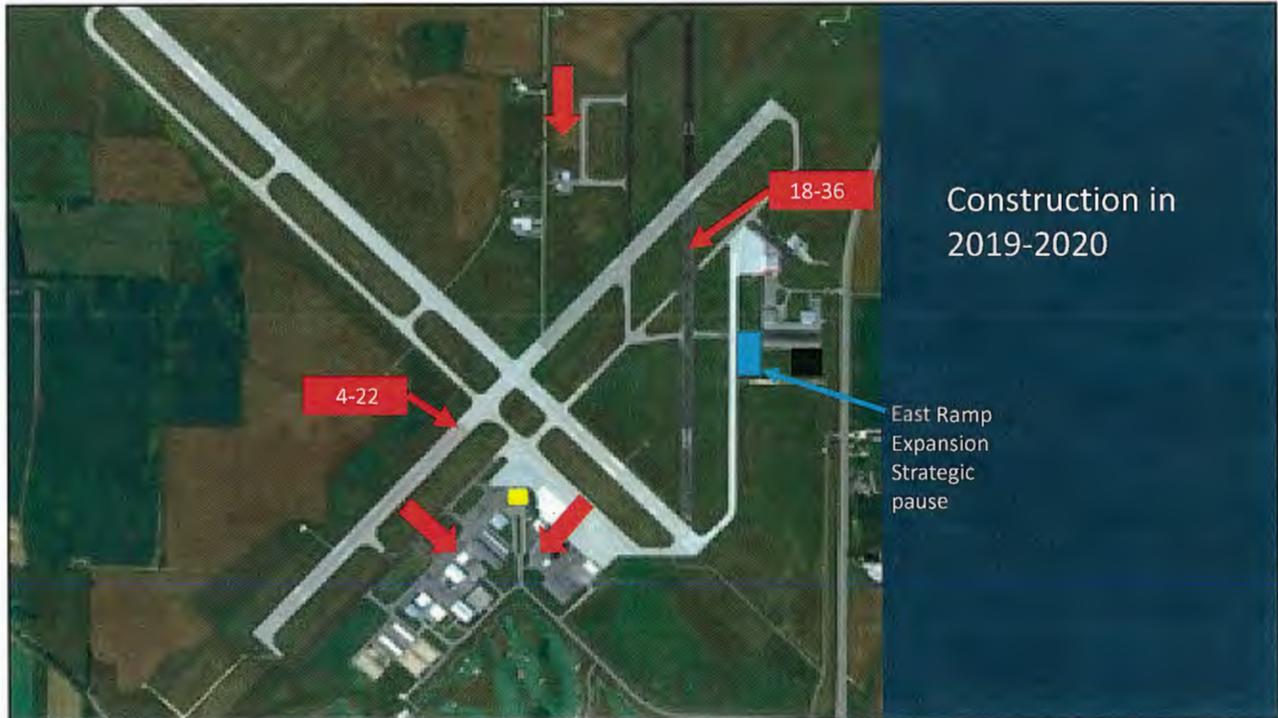
Federal Aid 90/5/5

Project	Total Cost	Local Share	Budgeted	Requested
Update Master & Airport Layout Plan & SRE/ARFF facility needs study	\$330,000est	\$16,500	\$12,500	\$4,000
SRE Broom Truck	\$700,000est	\$35,000	\$32,000	\$3,000
Improve Runway 4-22 Surface (phase I)	\$166,000est	\$9,000		\$9,000

State Aid 80/20

Local Funding

Improve Runway 36-18 Surface				\$150,000
Repair SE Ramp Lights (significantly less with new Facilities Electrician)				\$40,000
Total Request =				\$206,000



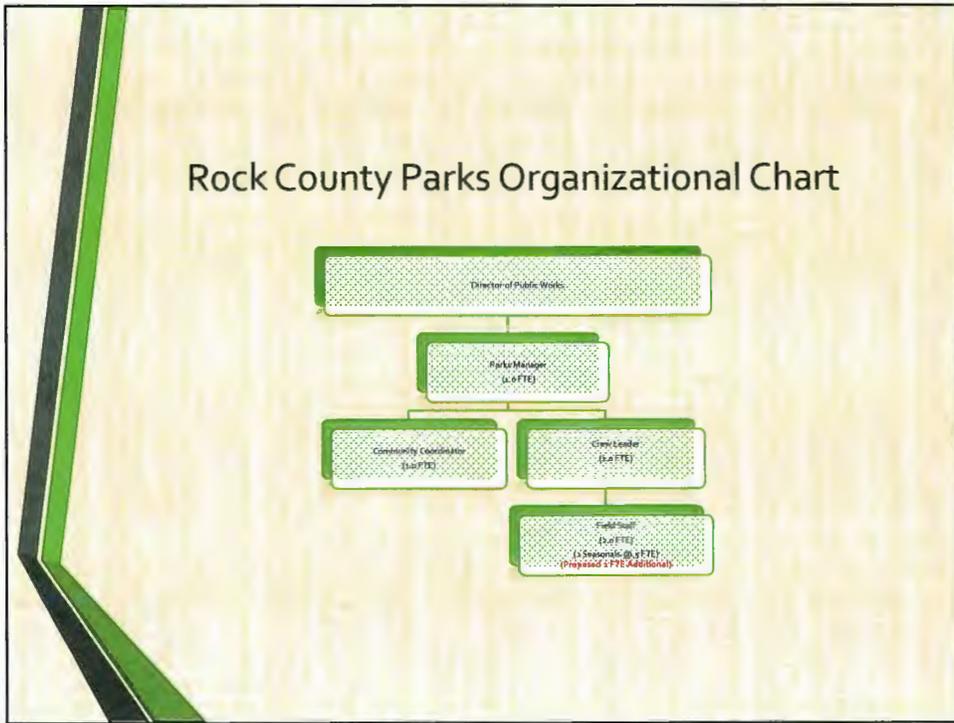
2020 Capital Equipment

<u>Local Sales Tax</u>			
Project	Total Cost		
Repair SRE 24' Door Opener	\$11,500		
Tools	\$12,500 now	\$12,500	2021
Glass Bead Dispenser-Airfield Painter	\$4,750		
72" Zero Turn Mower	\$25,000		
75 - Low-profile Barricade Lights	\$2,980		
Tractor Weights - John Deere	\$2,500		
.223 Rifle - with Optics purchased at RCSO	\$1,550		
22' Equipment Trailer	\$9,125		
Push mower	\$900		
Refractometer - ARFF Foam Testing	\$600		
Airport Road Business Signage	<u>\$15,000</u>		
Total Request =		\$86,405	





Budget Decision Package 2020
Joint Committee Presentation
Rock County Parks

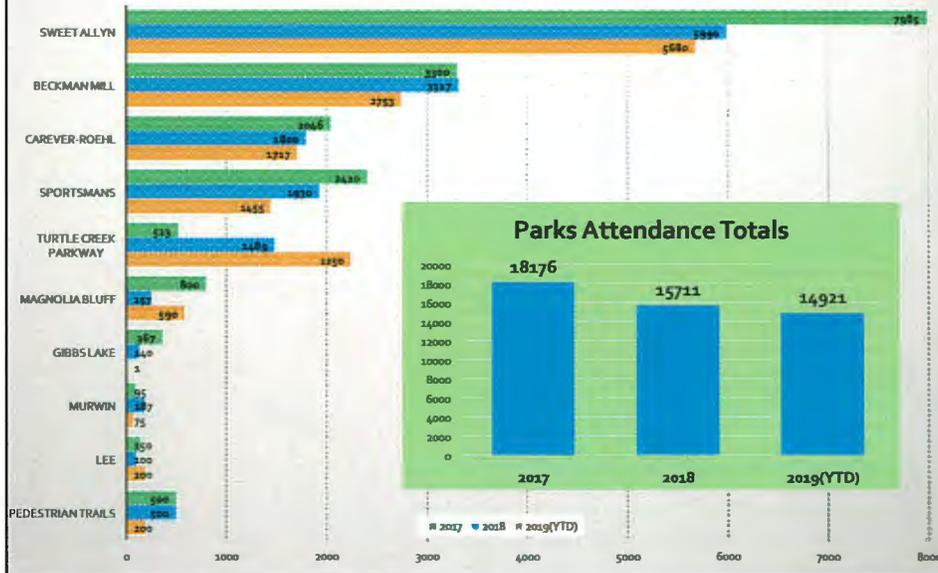


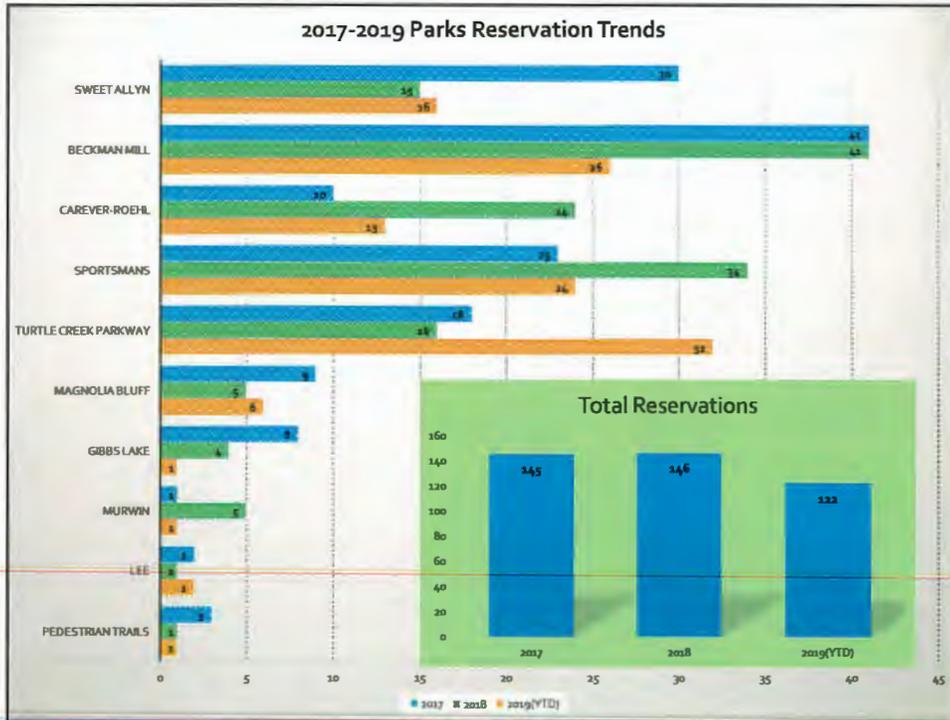
Budget Areas

- **Administration**
 - administrative salaries and costs
- **Operating and Maintenance**
 - operation and maintenance for 18 parks, 3 wildlife areas and 4 trail ways
 - includes field wages
- **Capital Projects**
 - new or replacement park facilities

2017-2019 Parks Attendance Trends

Attendance totals based on reservations





Boat Launch Revenue Comparison by Year

Year	Boat Launch Totals
2013	\$17,966
2014	\$19,654
2015	\$21,004
2016	\$21,354
2017	\$25,288
2018	\$26,148
2019	\$18,220 (year to date)

Total Parks Budget

	2019 Budget	2019 Year End Projection	2020 Budget Request
Expenses	\$671,861	\$668,861	\$654,865
Revenues	\$146,196	\$150,651	\$54,580
Tax Levy	\$525,665	\$518,210	\$600,285
2020 Levy Difference			\$ 74,620

Parks Division 2019 – 2020 Comparison

Parks Expenses	2019	2020	Difference
Salaries	\$435,735	\$462,843	\$27,108
Operation & Maintenance	\$309,046	\$262,664	\$-46,382
Grants	\$-72,920	\$-70,642	\$ 2,278
Total Expenses	\$671,861	\$654,865	\$-16,996

2020 Proposed Capital Projects

Indianford Bathroom Replacement	\$45,000
Sweet-Allyn Playground Replacement	\$50,000
Carver Roehl Light Installation	\$25,000
Shelter Design (Sportsman's and Sweet-Allyn)	\$25,000
Magnolia Bluff Shelter (New)	\$40,000
Total =	\$185,000

2020 Budget Options

Discussion: The Parks Division's 2019 tax levy was \$525,665. The requested 2020 budget levy is \$ 600,285 or an increase of \$74,620 (12.43%). This increase is a result of revenues expecting to decrease from \$146,196 to \$54,580 because of the removal of ATC funds for the Community Coordinator position and the completion of the POROS plan. Operational expenses increase by 2% to match an estimated inflation factor.

Administration salaries are up because of employee step increases and fully funding the Community Coordinator position.

Total Parks Budget – Plus FTE

	2019 Budget	2019 Year End Projection	2020 Budget Request
Expenses	\$671,861	\$668,861	\$751,452
Revenues	\$146,196	\$150,651	\$54,580
Tax Levy	\$525,665	\$518,210	\$696,872
2020 Levy Difference			\$ 178,662

Parks Division – Plus FTE 2019 – 2020 Comparison

Parks Expenses	2019	2020	Difference
Salaries	\$435,735	\$539,988	\$104,253
Operation & Maintenance	\$309,046	\$282,106	\$-26,940
Grants	\$-72,920	\$-70,642	\$ 2,278
Total Expenses	\$671,861	\$751,452	\$79,591

2020 Budget Options – Plus FTE

Discussion: The Parks Division's 2019 tax levy was \$525,665. The requested 2020 budget levy (with added FTE) is \$ 696,872 or an increase of \$178,662 (25.64%). This increase is a result of revenues expecting to decrease from \$146,196 to \$54,580 because of the removal of ATC funds. The addition of one FTE to aid in Park maintenance is a result of the request for additional employees for the I-go expansion project. We figured in projected salaries and operational expenses that the Parks Department would incur with this addition.

Tax Levy

Options to Maintain 2019 Levy Amount

Note: The tax levy impact is dependent on winter maintenance needs.

1. Enhance Marketing Efforts

- Put additional efforts to generate interest
- Potential acceptance of credit cards/online reservations
- Use Facebook as a marketing tool

2. Reduce Service

- Reduce maintenance efforts requiring rental of equipment
 - Approx. \$6,500 reduction

3. Increase Fees

- Increase Park Reservation Fees by \$5-\$10 each
 - Approx. \$750-\$1,500 in additional revenue (Approx. 150 Res.)
- Increase Annual Boat Launch Sticker Fees by \$5 each
 - Approx. \$2,500 in additional revenue (Approx. 500 Stickers)



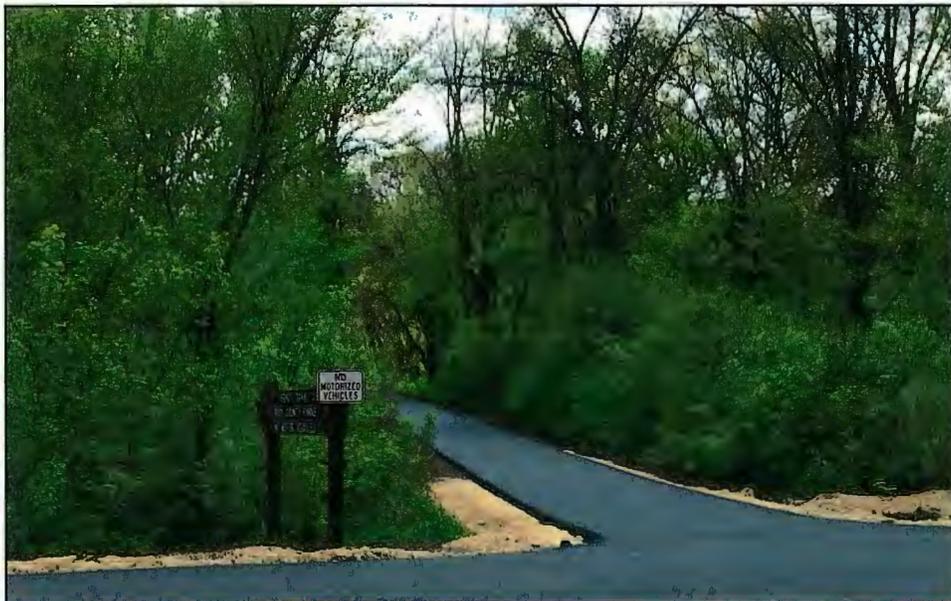
Happy Hollow Restroom Install



Happy Hollow Restroom



Peace Trail Paving



Peace Trail Paving



Gibbs Lake Restroom Install



Gibbs Lake Restroom



Gibbs Lake Controlled Burn



Gibbs Lake Boat Launch Installation



Gibbs Lake Kayak Launch



Gibbs Lake Boat Launch



Royce Dallman Overflow Parking



Parks Tour 2019

Rock County Parks Friends and Volunteer Groups

- Friends of Rock County Parks
- Friends of Beckman Mill
- Friends of Carver Roehl Park
- Friends of Turtle Creek
- Friends of Welty Environmental Center
- Rock County Alliance of Snowmobile Clubs
- Ice Age Trail- Rock County Chapter
- Rock County Conservationists
- Rock County Multi-Use Trail Group
- Rock River Coalition
- The Prairie Enthusiasts
- Rock River Trail Initiative
- Rock Trail Coalition



Nature Based and Volunteer Programs
continue to be a vital part of our Park system

IMPACT OF VOLUNTEERS

Average Volunteer Hours per year: 10,000

- Special Events
- Programs
- Ecological Restoration
- Trail Building and Maintenance
- Board Meetings
- Annual Workdays
- General Park Maintenance

What does that mean in \$\$\$\$?

State Rate \$12.00 X 10,000 - \$120,000

County Billing Rate \$35.00 X 10,000=\$350,000



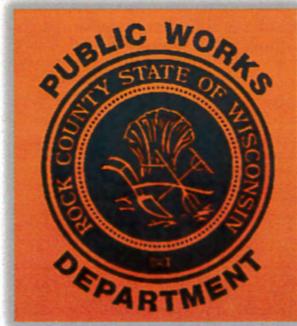
The parks continue to stay busy this year !



A special thanks to our crew!



**Department of Public Works
Highway Division**



**CY 2020 Budget
Joint Committee Presentation
July 29, 2019**

Highway Division Operations



**State Trunk
Highway System**

Approximately 255 centerline
miles or 700 lane miles
including the Interstate
Highway System



**County Trunk
Highway System**

Approximately
215 centerline miles or
440 lane miles



Town Roads

Approximately
630 centerline miles or
1,260 lane miles

Highway – Crew Responsibilities

- Winter Maintenance
- Reconstruction Projects
- Bridge Repairs
- Sealcoating
- Crack-filling
- Shouldering
- Signing, Traffic Control, & Flagging
- Paving (Overlays & Patching)
- Ditching Work
- Section Routes
- Guardrail/Beam Guard Repairs
- Snow Fence
- Mowing
- Culvert Work
- Brushing
- Curb & Gutter Cleaning
- Accident Recovery

3

Highway – Administrative Responsibilities

- Budgeting & Planning
- Billing, Payables
- Fed-Aid Projects (Sponsor)
- Bridge Inspection Coordination
- LRIP Coordination
- Project Design Oversight
- Real Estate Coordination
- Personnel Items
- Support of Towns (Projects, inspections, trainings, meetings, etc.)
- Subdivision Review
- Safety Training Coordination
- MPO (Beloit & Janesville)
- Traffic Safety Commission
- WCHA Committees

4

General Transportation Aids (GTA)

2020 - GENERAL TRANSPORTATION AIDS - ROCK COUNTY ESTIMATE

NAME: 53000 - County of Rock

YEARS		COST	YEARLY CHANGE	2019 GTA =	
1	2018	\$9,823,146.00	\$1,163,361.80	Minimum = 90%	\$2,293,450.82
2	2017	\$10,986,507.80	-\$54,701.80	Maximum = 115%	\$2,064,105.74
3	2016	\$10,931,806.00	\$3,110,612.00		\$2,637,468.44
4	2015	\$14,042,418.00	-\$1,999,308.00		
5	2014	\$12,043,110.00	\$498,465.00		
6	2013	\$12,541,575.00			
6-Year Average =		\$11,728,093.80		SOC % = 19.0793%	\$2,237,640.39
				21.0042%	\$2,463,395.61

State Budget Amount =	\$122,203,200
County Approps. =	\$111,004,020
All Counties 6-Year =	\$581,802,852

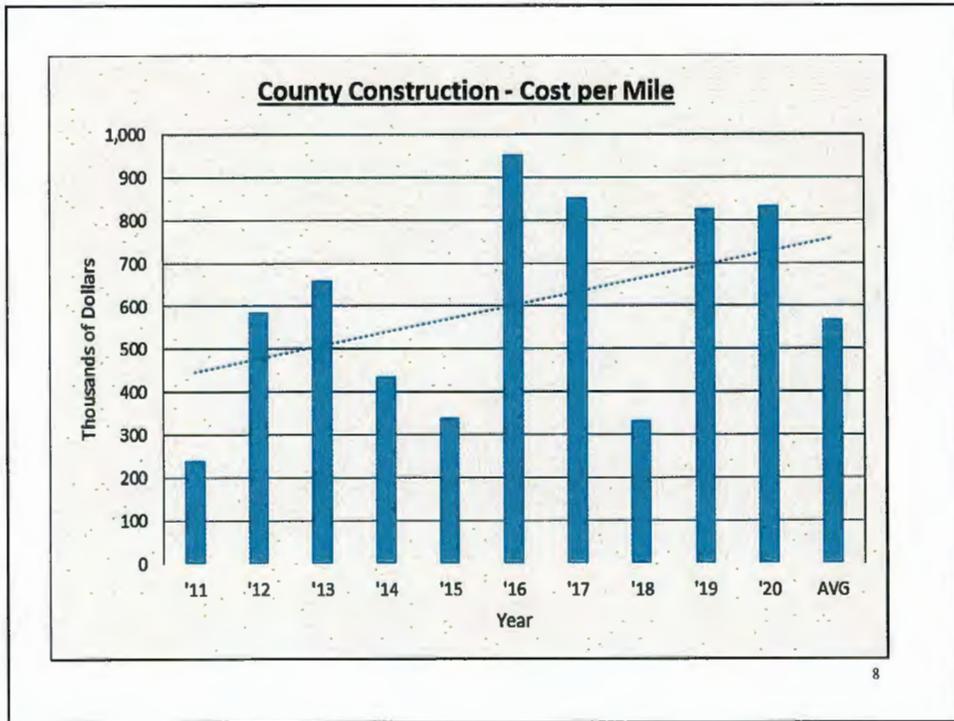
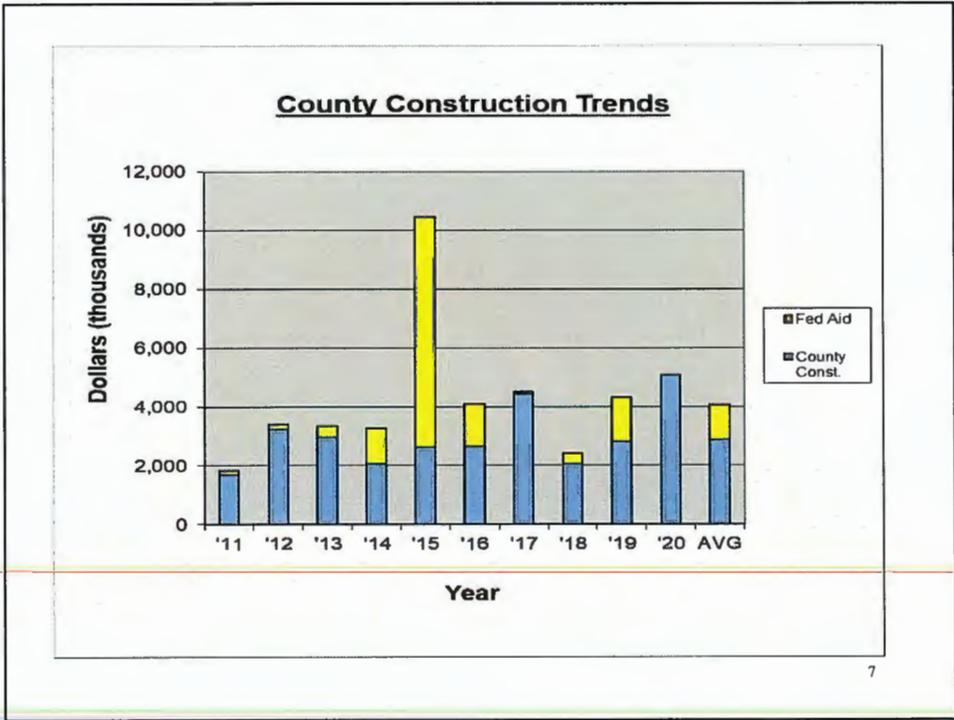
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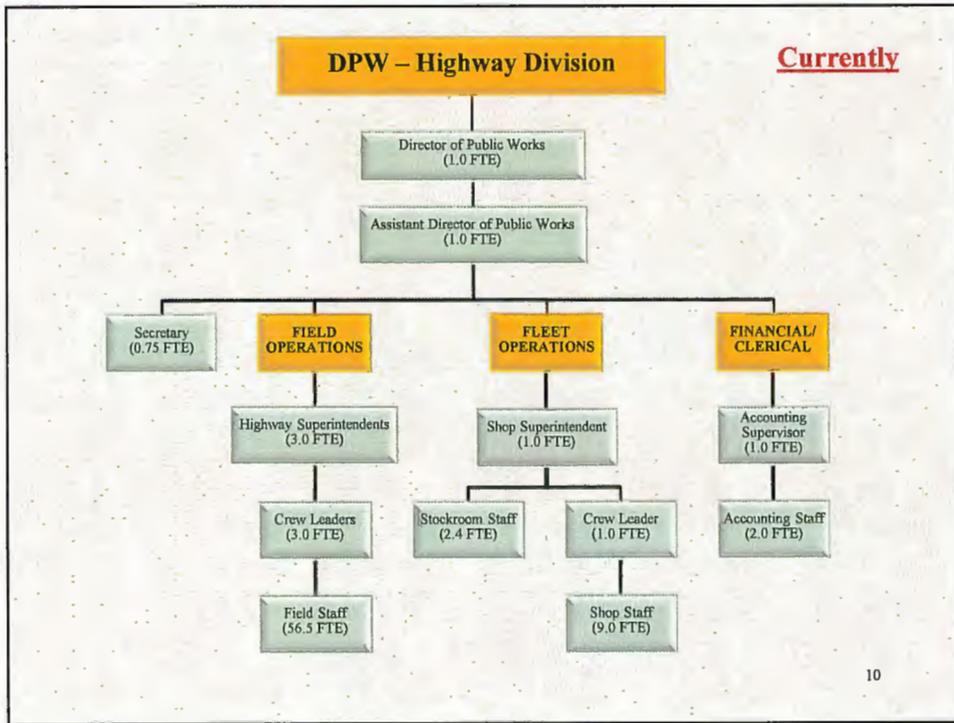
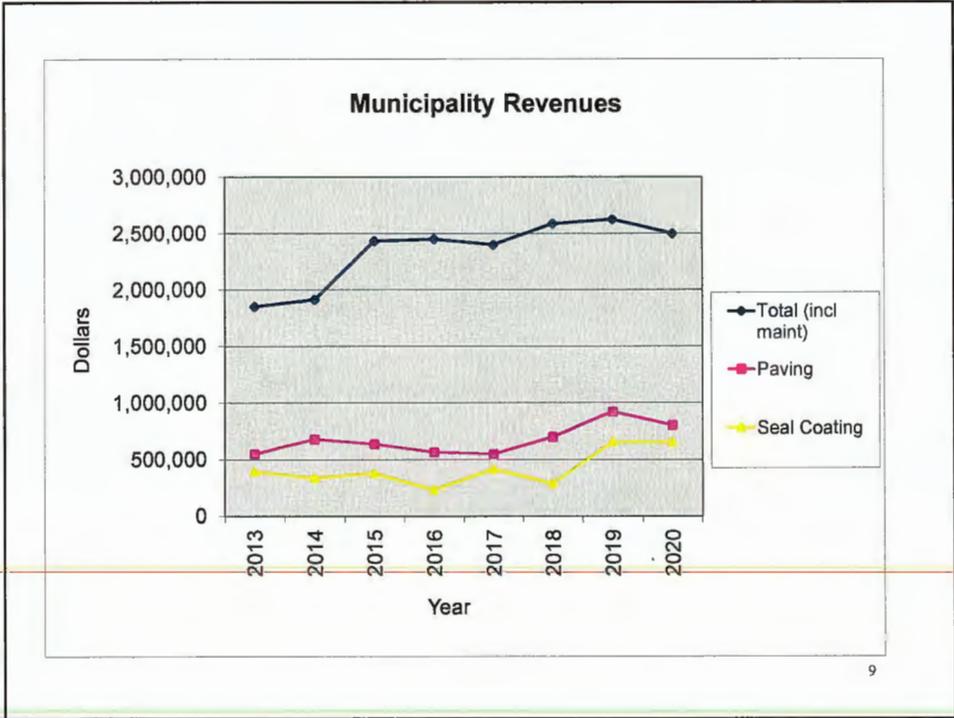
General Transportation Aids (GTA) - Historical

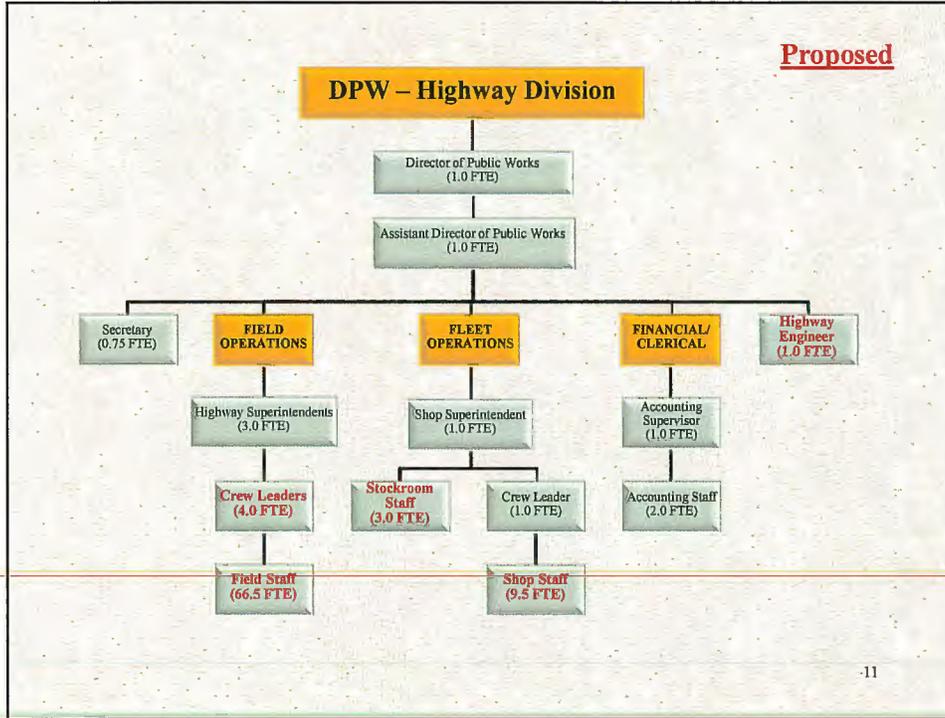
Intention was to have SOC = 30%

Year	Share of Cost (SOC) %
2004	28.8100%
2005	23.2200%
2006	22.9200%
2007	22.4700%
2008	22.5200%
2009	22.5089%
2010	22.1968%
2011	22.2433%
2012	18.7758%
2013	18.9406%
2014	18.2446%
2015	18.4103%
2016	17.9356%
2017	17.5256%
2018	19.7915%
2019	19.0793%

6







Proposed Staffing Adjustments

Crew Leader (1.0 FTE)

Field Staff (10.0 FTE)

- Increase in staffing for the Interstate expansion
 - Additional State Revenue = \$300,000 - \$500,000
 - Staffing costs (Base with Fringe) = \$712,933
 - Construction Maintenance (5.0 FTE)
 - Focused on maintenance efforts needed
 - Bridge Crew (4.0 FTE)
 - Focused on County & Town Bridge and Culvert Maintenance/Replacements
 - Shop Staff (0.5 FTE)
 - Minor repairs, services, etc.
 - Parks (0.5 FTE)
 - Allows for additional efficiencies for Parks

Proposed Staffing Adjustments

Stockroom Staff (0.6 FTE)

- Adjust Fleet Data Specialist to Fleet/Motor Pool Coordinator
 - Dedicated oversight to the DPW and Motor Pool Fleets
 - Purchasing Coordination
 - Warranty Coordination
 - Outsourcing vs. In-house Repairs

Shop Staff (0.5 FTE)

- Relieve minor repairs and services from Mechanics
 - Creates efficiencies for Shop Mechanics not stopping mid-project

13

Proposed Staffing Adjustments

Highway Engineer (1.0 FTE)

- Coordination of Bridge Inspection and Short Span Program
- PASER Ratings & Certified Mileage Reporting
- WISLR Oversight
- Permit Review/Approval
 - Driveway, OSOW, Utility, IOH
- New developments – Plan review and inspections
- Traffic, Speed and Signing studies
- Administer Annual Material Contracts
- Assist with:
 - County, Town & State Construction & Maintenance Projects
 - Federal Aid Program Administration (No MC's)
 - Metropolitan Planning Organization (MPO)

14

Administrative Summary

Activity	Approved 19 Budget	Requested 20 Budget	+/- (\$)	+/- (%)
Administrative Revenues				
Records & Reports	142,000	144,840	2,840	2.00%
Other State Routine	254,001	258,807	4,806	1.89%
Other Non-State Routine	14,600	14,840	240	1.64%
Supplemental/Carryover	32,132	32,775	643	0.00%
Revenue Subtotal	442,733	451,262	8,529	1.93%
Administrative Expenses				
Routine Administrative	942,325	1,035,582	93,257	9.90%
Drug & Alcohol Compliance	5,100	6,100	1,000	19.61%
Supervision	391,300	416,600	25,300	6.47%
Radio Maintenance	81,500	92,500	11,000	13.50%
Expenses Subtotal	1,420,225	1,550,782	130,557	9.19%
Net Administrative Levy Cost	977,492	1,099,520	122,028	12.48%

15

County Maintenance & Construction Summary

Activity	Approved 19 Budget	Requested 20 Budget	+/- (\$)	+/- (%)
Revenues				
State Transportation Aids	2,386,314	2,463,400	77,086	3.23%
State Construction Aid	299,948	405,500	105,552	35.19%
Town Winter Maintenance Charges	573,777	575,919	2,142	0.37%
Other Revenues	5,050	7,025	1,975	39.11%
County Sales Tax	1,228,000	1,322,226	94,226	7.67%
Prior Year Sales Tax		0	0	0.00%
Long-Term Debt Proceeds	3,452,000	4,296,822	844,822	24.47%
Revenue Subtotal	7,945,089	9,070,892	1,125,803	14.17%
Expenses				
Routine	1,852,581	1,889,633	37,052	2.00%
Winter	2,240,884	2,285,702	44,818	2.00%
Cracksealing	150,000	250,000	100,000	66.67%
Bridge Maintenance	202,587	140,000	-62,587	-30.89%
Seal Coating	160,000	320,000	160,000	100.00%
Grader Patching	100,000	200,000	100,000	100.00%
Shouldering	102,000	150,000	48,000	47.06%
Blacktopping	3,937,000	5,706,000	1,769,000	44.93%
Equipment Storage	259,281	266,667	7,386	2.85%
Expenses Subtotal	9,004,333	11,208,001	2,203,668	24.47%
Net Cost	1,059,244	2,137,109	1,077,865	101.76%

16

Highway Levy Costs (By Activity)

Activity	Approved 19 Budget	Requested 20 Budget	+/- \$	+/- %
Administration	977,492	1,207,863	230,371	23.57%
Maintenance & Construction	9,004,333	11,208,001	2,203,668	24.47%
Federal Aid	1,071,800	805,515	-266,285	-24.84%
Cost Pools	767,280	591,379	-175,901	-22.93%
Other Funding Sources Applied	-8,625,152	-10,107,955.0	-1,482,803	17.19%
Highway Total to Regular Levy	3,195,753	3,704,803	509,050	15.93%
Limited Levy Item - Bridge Aid	330,500	403,300	72,800	22.03%
Total all County Levies	3,526,253	4,108,103	581,850	16.50%

Excluding Bridge Aid	
2019 Base (w/o Bridge Aid)	3,195,753
Target of 0%-Increase	3,195,753
2020 Highway Levy Request	3,704,803
Difference	509,050

17

Tax Levy

Options to maintain 2019 Levy amount

1) Route Optimization

- a) Working with WisDOT on adding Interstate
 - a) Potential errors with WisDOT's initial evaluation
 - b) Concerns with meeting Level of Service
 - c) Potentially reduce routes (1 Field Staff = \$72,221)

2) Delay Hiring of Interstate Staff

- a) Reduces Field Wages proportionately
 - a) 9 Months = \$561,000
- b) Reduces Maintenance efforts proposed
 - a) Added maintenance effort = \$354,000

18

Tax Levy

Options to maintain 2019 Levy amount

3) Reduce Construction Efforts

- a) Delay CTH J & CTH O Design
- a) \$225,000 Reduction

4) Delay Hiring/Eliminate Highway Engineer

- a) Proceed as status quo – prioritize effectively
- a) \$92,431 Reduction

19

Tax Levy - Summary

Options to maintain 2019 Levy amount

Increased Overall Costs (As Outlined)

▪ Tax Levy Increase =	\$509,050
▪ Long-Term Debt =	\$844,822
▪ <u>County Sales Tax =</u>	<u>\$94,226</u>
▪ Total Increase =	\$1,448,098

Options to maintain

1) Route Optimization =	\$72,221 (per route 1-4)
2) Delay Hiring (9 months) =	\$561,000
3) Reduce Maintenance =	\$354,000
4) Reduce Construction =	\$225,000
5) <u>Eliminate Engineer =</u>	<u>\$92,431</u>
▪ Total Reduction = \$1,304,652 - \$1,521,315	

20

Challenges & Strategies

21

Highway - Challenges

- Interstate Expansion
 - Staffing
 - State Funding Concerns
- Balancing Workload
 - Increase in efficiency & quality past two years
 - Additional work requested

22

Highway - Strategies

- Increase Maintenance Efforts
 - Infrastructure is deteriorating
 - Helps delay the impact of deterioration
 - Utilizes resources (Required to have)
 - County, Town and State Levels
 - Bridge, Short Span & Culvert Maintenance
 - Brushing & Drainage Maintenance
 - Crack-sealing & Grader Patching
 - Section Work

23

Highway - Strategies

- Continue creating efficiencies
 - Towns (and State) First Approach
 - Improve Project Schedule
 - Plans – Shelf ready
 - Utility relocations
 - Real estate
 - Culverts

24

Highway - Strategies

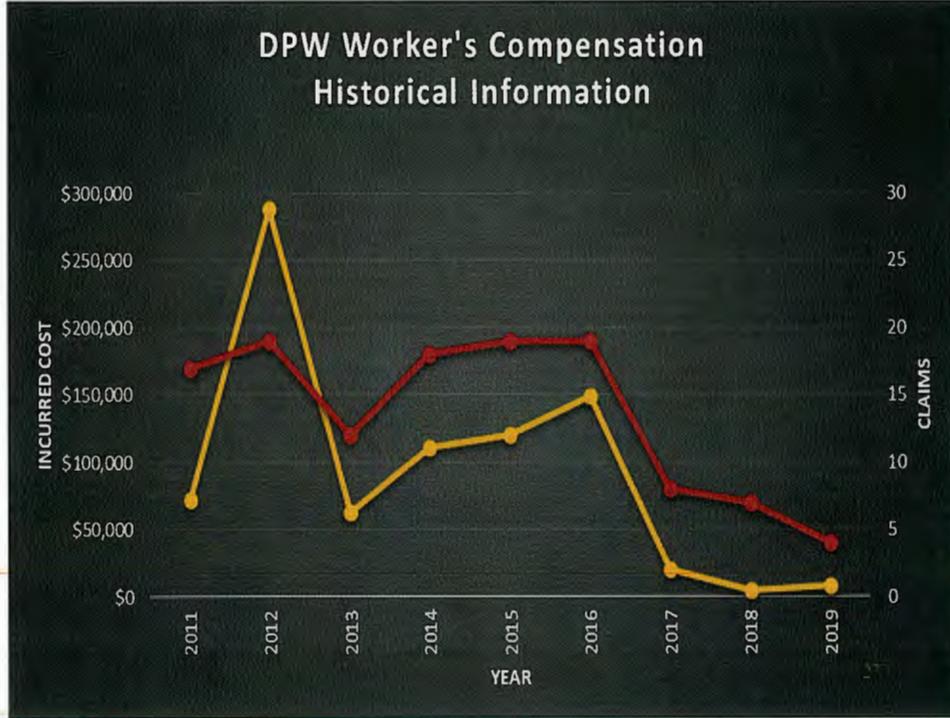
- Town's First Approach
 - 2017 Implementation
 - Overall going well
 - Further refining is needed
 - Joint effort (County & Towns)
 - Timing of project planning
 - Offering assistance in developing 5-year plan

25

Highway - Strategies

- Overall Work Plan (Completion of Work)
 - 2017 Implementation
 - Construction is going fairly well
 - Maintenance efforts need increased focus
 - Safety
 - Continuing to focus on Safety
 - Keeps staff working – minimizes delays

26

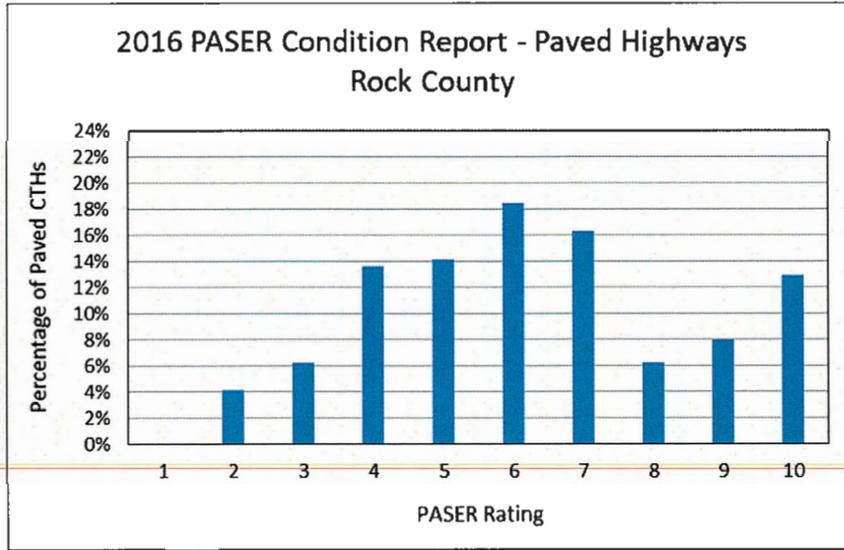


CTH Condition - Challenges

- Significant shift (2016-2019)
 - Hard Winters (Large Temp. Swings)
- High percentage in 4-6 range
 - 2016 = 46.2% (97.9 of 212 miles)
 - 2019 = 56.4% (119.6 of 212 miles)
 - Concerns
 - Balance & Timing
 - Reconstruction, Rehabilitation, Maintenance

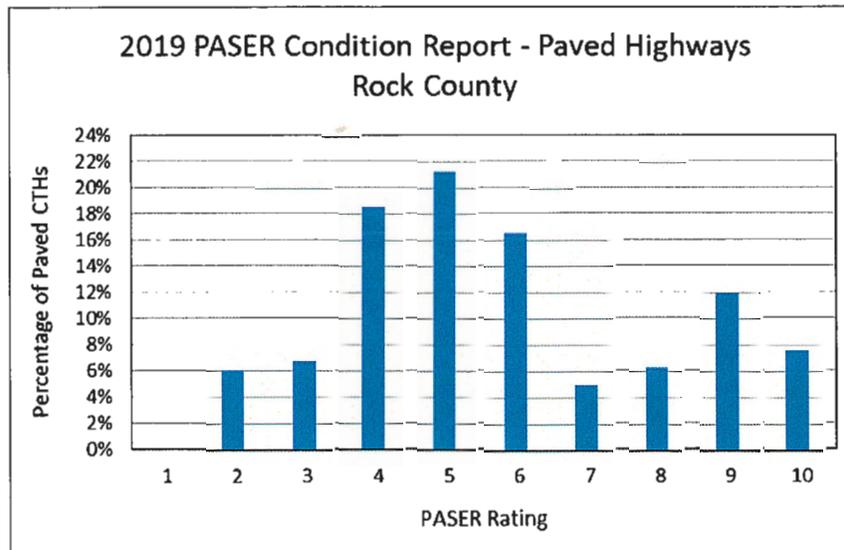
28

County Highway Condition - 2016

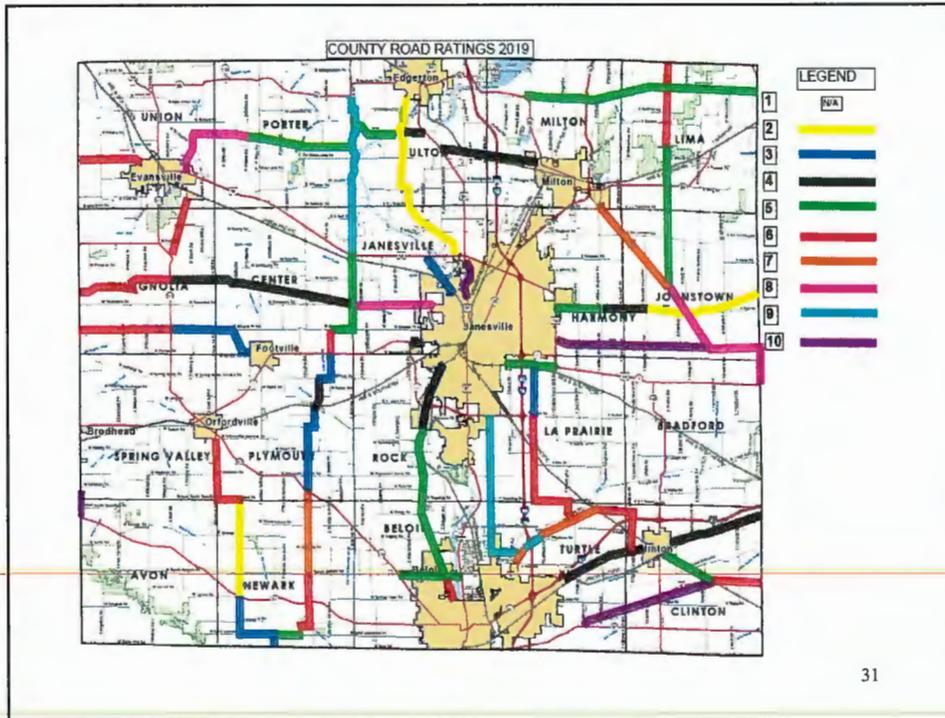


29

County Highway Condition - 2019



30



CTH Condition - Strategies

- CTH A & CTH F need to be done – then...
- Increase Rehabilitation & Maintenance
- Reduce reconstruction efforts
 - Rehabilitation vs. Reconstruction
 - About 33% less than reconstruction
 - Delays deterioration of CTHs
 - Developing plan to balance program

Proposed CTH Construction Projects (2020-2024)

Priority	Project Location			Length (Miles)	Treatment	Paser Rating	ADT	Timespan (Total County Costs) (Thousands of Dollars)					
	Road Name	From	To					2020	2021	2022	2023	2024	
1	CTH F	USH 14	W. Stone Farm Road	5.2	Reconstruction	2	780	\$4,628					
2	CTH F	W. Stone Farm Road	N. Main Street (Indianford)	0.9	Pulverize & Overlay	2	780	\$853					
3	CTH J	Avalon Rd	CTH O	2.1	Design	3	1700	\$105					
4	CTH O	Janesville	USH 14	2.4	Design	5	5500	\$120					
5	CTH A	Milton Shopiere Road	CTH M (Johnstown Center)	3.7	Reconstruction	2,3	2800		\$3,404				
6	CTH A	USH 14	Milton Shopiere Road	2.0	Reconstruction	5	2800		\$1,840				
7	CTH J	Avalon Rd	CTH O	2.1	Real Estate, Utilities	3	1700		\$167				
8	CTH O	Janesville	USH 14	2.4	Real Estate, Utilities	5	5500		\$191				
9	CTH F	W. High Street (Indianford)	Hain Road (Edgerton)	1.6	Reconstruction	2	790			\$2,200			
10	CTH K	Stalentine	Laird Road	7.5	Pulverize & Overlay	2,3	380			\$2,475			
11	CTH H	CTH K	St Lawrence	1.0	Pulverize & Overlay	5	380			\$330			
12	CTH H	STH 11	USH 14	5.0	Design	5	3200			\$273			
13	CTH J	Avalon Rd	CTH O	2.1	Reconstruction	3	1700					\$2,058	
14	CTH O	Janesville	USH 14	2.4	Reconstruction	5	5500					\$2,352	
15	CTH H	STH 12	USH 14	5.0	Real Estate, Utilities	5	3200					\$420	
16	CTH E	Janesville	USH 14	2.0	Pulverize & Overlay	3	3100					\$680	
17	CTH T	Hafeman Road	STH 11	3.0	Pulverize & Overlay	4	2700						\$1,050
18	CTH X	Hart Rd	County Line	8.2	Pulverize & Overlay	4	2400						\$2,870
19	CTH H	STH 213	STH 11	6.1	Overlay	3	600						\$976
Totals:								\$5,706	\$5,602	\$5,278	\$5,510	\$4,896	

33

Shop - Challenges

- Shop Work Flow
 - Could be better organized – tools, layout
- Older Equipment
 - Challenges to keep things functional & safe
 - Time needed for repairs is longer
- Newer Equipment
 - Keeping up on technology of newer equipment
 - Warranty work
- Outsourcing
 - Balancing need vs. cost

34

Shop - Strategies

- Shop Work Flow
 - “Spring Cleaning”
 - Get rid of unnecessary tools
 - Organize and effectively layout shop
 - Create and enforce etiquette
- Older Equipment
 - Implement detailed inspection process
 - Enhance maintenance procedures

35

Shop - Strategies

- Newer Equipment
 - Increase training opportunities
 - Complete FASTER updates
 - Fully utilize software (maintenance cycles, warranties, etc.)
- Outsourcing
 - Evaluate on case by case basis

36

State Maintenance - Challenges

- I-39/90 Expansion
 - Additional Resources
 - Staff
 - Storage
 - Beloit Area
 - Orfordville
 - STH 59

37

Initiatives

- **Safety**
 - Public, Staff, Work Zones
- **Construction**
 - Quality & Efficiency
- **Town and State Work**
 - Timeliness, Quality, Efficiency & Communication
- **Accounting**
 - Timeliness of Billing, Training Efforts & Communication
- **Shop & Maintenance Efforts**
 - Focus for 2020

38



Questions?



CTH P – 2018 Pulverize & Overlay





CTH MM - Paving with Shuttle Buggy



Oshkosh's - Ready if needed (1/28/19)

Latest major equipment issue – Summer 2019



Town Short Span Deterioration (1)



Town Short Span Deterioration (2)



Town Short Span Deterioration (2)



Town Short Span Deterioration (2)



Interstate – Work Zone Accident



Interstate Maintenance Work (Overnight)

51



SAFETY FIRST!!!

52

ROCK COUNTY

**COMMITTEE REVIEW REPORT
WITH DESCRIPTION
FOR THE MONTH OF JULY 2019**

07/25/2019

Account Number	Account Name	PO#	Check Date	Vendor Name	Description	Inv/Enc Amt
01-1320-0000-63100	OFC SUPP & EXP					
		P1900719	07/25/2019	US BANK	OFFICE SUPPLIES - STAPLES	12.26
01-1320-0000-63200	PUBL/SUBCR/DUES					
		P1901933	07/25/2019	GREATER БЕЛОIT PUBLISHING CO	1 YEAR SUBSCRIPTION	224.00
01-1320-0000-64200	TRAINING EXP					
		P1900719	07/25/2019	US BANK	CROSS CHG TO 363635000064200	6,570.00
COUNTY ADMINISTRATOR PROG TOTAL						6,806.26

I have reviewed the preceding payments in the total amount of **\$6,806.26**

Date:

Dept Head _____

Committee Chair _____

ROCK COUNTY

**COMMITTEE REVIEW REPORT
WITH DESCRIPTION
FOR THE MONTH OF JULY 2019**

07/25/2019

Account Number	Account Name	PO#	Check Date	Vendor Name	Description	Inv/Enc Amt
03-1110-0000-63100	OFC SUPP & EXP	P1900719	07/25/2019	US BANK	STAPLES - COFFEE, CREAM, ETC.	82.32
03-1110-0000-63107	PUBL & LEGAL	P1900013	07/18/2019	GREATER BELOIT PUBLISHING CO	PUBL OF 6/27/19 CB AGENDA	485.18
03-1110-0000-64904	SUNDRY EXPENSE	P1900719	07/25/2019	US BANK	HALL OF HONOR FLOWERS	42.00
COUNTY BOARD PROG TOTAL						609.50

I have reviewed the preceding payments in the total amount of **\$609.50**

Date:

Dept Head _____

Committee Chair _____

**COMMITTEE REVIEW REPORT
WITH DESCRIPTION
FOR THE MONTH OF JULY 2019**

Account Number	Account Name	PO#	Check Date	Vendor Name	Description	Inv/Enc Amt
06-1620-0000-63100	OFC SUPP & EXP					
		P1900533	07/18/2019	US BANK	STAPLES	34.39
		P1901699	07/25/2019	HENRICKSEN	HON HMH01-MM10-C MESH BACK CHA	368.55
06-1620-0000-63200	PUBL/SUBCR/DUES					
		P1901841	07/18/2019	WISCONSIN CHILD SUPPORT ENFORC	2019 MEMBERSHIPS FEES	180.00
06-1620-0000-63300	TRAVEL					
		P1900533	07/18/2019	US BANK	AMERICAN AIRLINE	1,019.52
06-1620-0000-64200	TRAINING EXP					
		P1900533	07/18/2019	US BANK	HUMAN SCALE	675.00
		P1901876	07/18/2019	DANE COUNTY CHILD SUPPORT	WCSEA 2019 FALL CONFERENCE	900.00
CORPORATION COUNSEL PROG TOTAL						3,177.46

I have reviewed the preceding payments in the total amount of **\$3,177.46**

Date: _____ Dept Head _____
 _____ Committee Chair _____

ROCK COUNTY

**COMMITTEE REVIEW REPORT
WITH DESCRIPTION
FOR THE MONTH OF JULY 2019**

07/25/2019

Account Number	Account Name	PO#	Check Date	Vendor Name	Description	Inv/Enc Amt
08-1420-0000-61925	BACKGROUND/TEST					
		P1900598	07/18/2019	WISCONSIN DEPARTMENT OF JUSTIC	HR BACKGROUNDS JUNE 19	453.90
		P1901859	07/18/2019	ILLINOIS STATE POLICE	ILLINOIS STATE BACKGROUND CHEC	16.00
		P1901926	07/25/2019	ILLINOIS STATE POLICE	IL BACKGROUND CHECK TAMARA COL	16.00
		P1901943	07/25/2019	MINNESOTA BUREAU OF CRIMINAL A	MINNESOTA BACKGROUND CHECK	8.00
08-1420-0000-62195	SERV.PROG.FEES					
		P1901797	07/03/2019	MERCY HEALTH SYSTEM	BREATH ALCOHOL RAPID DRUG SCRE	140.00
08-1420-0000-63100	OFC SUPP & EXP					
		P1900593	07/18/2019	US BANK	STAPLES OFFICE SUPPLIES	64.54
08-1420-0000-64215	RECRUITMENT					
		P1900593	07/18/2019	US BANK	DOJ	6.00
		P1901827	07/03/2019	STATE BAR OF WISCONSIN	WISBAR ONLINE CLASSIFIED AD	330.00
		P1901845	07/18/2019	KENTUCKY STATE TREASURER	BACKGROUND -LISA-MARIE LINE	20.00
		P1901847	07/18/2019	DEPARTMENT OF ADMINISTRATION	WISCJOBS ANNOUNCEMENT	175.00
08-1420-0000-64417	RH EXPENSES					
		P1900340	07/18/2019	GREATER BELOIT PUBLISHING CO	ROCK HAVEN EMPLOYMENT AD	199.00
		P1900593	07/18/2019	US BANK	INDEED JOB POST	332.68
		P1900598	07/18/2019	WISCONSIN DEPARTMENT OF JUSTIC	ROCK HAVEN BACKGROUNDS JUNE 19	80.10
		P1901858	07/18/2019	CSI MEDIA LLC	ROCK HAVEN CNA, LPN, RN AD	326.25
HUMAN RESOURCES PROG TOTAL						2,167.47

**COMMITTEE REVIEW REPORT
WITH DESCRIPTION
FOR THE MONTH OF JULY 2019**

Account Number	Account Name	PO#	Check Date	Vendor Name	Description	Inv/Enc Amt
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I have reviewed the preceding payments in the total amount of **\$2,167.47**

Date:

Dept Head _____

Committee Chair _____

**COMMITTEE REVIEW REPORT
WITH DESCRIPTION
FOR THE MONTH OF JULY 2019**

Account Number	Account Name	PO#	Check Date	Vendor Name	Description	Inv/Enc Amt
19-1910-0063-65103	PUBLIC LIABILITY					
		P1901831	07/18/2019	STRANG PATTESON RENNING LEWIS	P WILBANKS GRIEVANCE	742.00
		P1901904	07/25/2019	LUBKEMAN,JODI L	GRIEVANCE OF PATTI WILBANKS	542.70
		P1901947	07/25/2019	STRANG PATTESON RENNING LEWIS	STEP 5 GRIEVANCE - P. WILBANKS	5,910.30
Property & Liability Insurance PROG TOTAL						7,195.00
19-1912-0063-61710	WORKERS COMP					
		P1900150	07/18/2019	MINUTE MEN HR MANAGEMENT OF WI	AUGUST INSTALLMENT	2,850.00
		P1901661	07/18/2019	BELOIT HEALTH SYSTEM	HEARING TESTS-CC KELLER AND CM	76.90
		P1901662	07/18/2019	BELOIT HEALTH SYSTEM	ANNUAL HEARING TESTS FOR EMPLO	269.15
Worker's Compensation PROG TOTAL						3,196.05
19-1932-0000-64904	SUNDRY EXPENSE					
		P1900592	07/25/2019	US BANK	4485-5900-0489-1103	37.57
		P1901945	07/25/2019	ROTARY GARDENS INC	ROTARY GARDENS DAILY GARDENS	162.00
EMPLOYEE RECOGNITION ACTIVITY PROG TOTAL						199.57

I have reviewed the preceding payments in the total amount of **\$10,590.62**

Date: _____ Dept Head _____
 Committee Chair _____

RESOLUTION NO. _____

AGENDA NO. _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Supervisor Mary Mawhinney
INITIATED BY



Randy Terronez
DRAFTED BY

County Board Staff Committee
SUBMITTED BY

July 16, 2019
DATE DRAFTED

RECOGNIZING GARY BERSELL SERVICE WITH KANDU

1 **WHEREAS**, Gary Bersell worked as a Special Education instructor for the School District of Janesville
2 for many years and impacted the lives of many students and parents of the school system; and,
3

4 **WHEREAS**, Mr. Bersell retired from the school district only to be called to assist Kandu as their
5 Executive Director, a locally-run non-profit organization that serves persons with disabilities or
6 disadvantages the opportunity to pursue greater independence and meet their full potential; and,
7

8 **WHEREAS**, prior to the implementation of Family Care in Rock County, Kandu was an invaluable
9 contracted service provider for the County's Developmental Disabilities Board under the strong
10 leadership of Mr. Bersell and his quality staff; and,
11

12 **WHEREAS**, Mr. Bersell provided volunteer time to his Church, Rotary Club, Friends of Noah, Rotary
13 Gardens and the Humane Society; and,
14

15 **WHEREAS**, Gary Bersell retired from Kandu as their Executive Director in June of 2019, spanning 13
16 quality years of service.
17

18 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly assembled
19 this ___ day of _____, 2019 does hereby recognize Gary Bersell's leadership at Kandu and wish him
20 well in his next phase of life.

Respectfully submitted,

COUNTY BOARD STAFF COMMITTEE

J. Russell Podzilni, Chair

Louis Peer

Mary Mawhinney, Vice Chair

Alan Sweeney

Richard Bostwick

Terry Thomas

Henry Brill

Bob Yeomans

Betty Jo Bussie

RESOLUTION

ROCK COUNTY BOARD OF SUPERVISORS

Health Services Committee
INITIATED BY



Clayton Kalmou
DRAFTED BY

Health Services Committee
SUBMITTED BY

August 1, 2019
DATE DRAFTED

RECOGNIZING CHRISTINE ZANTOW FOR SERVICE TO ROCK HAVEN

- 1 **WHEREAS**, Christine Zantow has served the citizens of Rock County over the past 35 years as a dedicated
- 2 and valued employee of Rock County; and,
- 3
- 4 **WHEREAS**, Christine Zantow began her career with Rock Haven as a Food Service Worker on July 27, 1984;
- 5 and,
- 6
- 7 **WHEREAS**, Christine Zantow worked in several positions over the years before accepting the Environmental
- 8 Service Worker position on January 1, 2013; and,
- 9
- 10 **WHEREAS**, Christine Zantow has worked diligently in that position until her retirement on August 1, 2019;
- 11 and,
- 12
- 13 **WHEREAS**, the Rock County Board of Supervisors, representing the citizens of Rock County, wishes to
- 14 recognize Christine Zantow for her long and faithful service.
- 15
- 16 **NOW, THEREFORE, BE IT RESOLVED**, that the Rock County Board of Supervisors duly assembled this
- 17 _____ day of _____, 2019 does hereby recognize Christine Zantow for her 35 year of service and
- 18 extend their best wishes to her in her future endeavors.

Respectfully submitted,

COUNTY BOARD STAFF COMMITTEE

HEALTH SERVICES COMMITTEE

J. Russell Podzilni, Chair

Brenton Driscoll, Chair

Mary Mawhinney, Vice Chair

Tom Brien

Henry Brill

Kara Hawes

Betty Jo Bussie

Kathy Schulz

Louis Peer

Alan Sweeney

Terry Thomas

Bob Yeomans

Richard Bostwick

RESOLUTION NO. _____

AGENDA NO. _____

RESOLUTION

ROCK COUNTY BOARD OF SUPERVISORS

Public Works Committee
INITIATED BY _____



Duane M. Jorgenson Jr.,
Director of Public Works
DRAFTED BY _____

Public Works Committee
SUBMITTED BY _____

July 1, 2019
DATE DRAFTED _____

RECOGNIZING STEVEN WOODSTOCK

- 1 **WHEREAS**, Steven Woodstock began his career at the Rock County Department of Public Works
2 as a Mechanic on May 19, 1986 and has remained in that position until his retirement; and
3
4 **WHEREAS**, Mr. Woodstock has served the citizens of Rock County for over thirty-three years as a
5 dedicated and valued employee of Rock County, and will retire from public service effective July 5,
6 2019; and
7
8 **WHEREAS**, the Rock County Board of Supervisors representing the citizens of Rock County,
9 wishes to recognize Mr. Woodstock for his long, faithful and dedicated service.
10
11 **NOW, THEREFORE, BE IT RESOLVED**, by the Rock County Board of Supervisors at its regular
12 meeting this ____ day of _____, 2019, directs that a sincere expression of recognition be given
13 to Mr. Woodstock for his over thirty-three years of service and expresses to him best wishes for the
14 future.

Respectfully submitted,

PUBLIC WORKS COMMITTEE

Betty Jo Bussie
Betty Jo Bussie, Chair

Brent Fox
Brent Fox, Vice Chair

Brenton Driscoll
Brenton Driscoll

Rick Richard
Rick Richard

Jeremy Zajac
Jeremy Zajac

COUNTY BOARD STAFF COMMITTEE

J. Russell Podzilni, Chair

Mary Mawhinney, Vice Chair

Richard Bostwick

Henry Brill

Betty Jo Bussie

Louis Peer

Alan Sweeney

Terry Thomas

Bob Yeomans

RESOLUTION NO. _____

AGENDA NO. _____

RESOLUTION

ROCK COUNTY BOARD OF SUPERVISORS

Sheriff Troy J. Knudson
INITIATED BY



Chief Deputy Barbara J. Tillman
DRAFTED BY

Public Safety & Justice Committee
SUBMITTED BY

July 3, 2019
DATE DRAFTED

RECOGNIZING DETECTIVE RICHARD A. KAMHOLZ

- 1 WHEREAS, Richard A. Kamholz began his employment with Rock County on January 9, 1991, as a
- 2 Correctional Officer in the Rock County Sheriff's Office; and
- 3
- 4 WHEREAS, Richard A. Kamholz was hired as a Deputy Sheriff on August 24, 1998, working in the
- 5 Patrol Bureau; and
- 6
- 7 WHEREAS, Richard was promoted to the rank of Detective on January 14, 2006; and
- 8
- 9 WHEREAS, Detective Kamholz has received numerous commendations and letters of appreciation
- 10 including Correctional Officer of the Year in 1997; and
- 11
- 12 WHEREAS, Detective Kamholz will retire from public service on August 2, 2019.
- 13
- 14 NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled
- 15 this _____ day of _____, 2019, does hereby recognize Detective Richard A. Kamholz for
- 16 his over 28 years of faithful service and recommends that a sincere expression of appreciation be given to
- 17 Detective Richard A. Kamholz along with best wishes for the future.

Respectfully submitted,

PUBLIC SAFETY & JUSTICE COMMITTEE

COUNTY BOARD STAFF COMMITTEE

Mary Beaver
Mary Beaver, Chair

J. Russell Podzilni, Chair

Philip Owens
Philip Owens

Mary Mawhinney, Vice Chair

Terry Fell
Terry Fell

Richard Bostwick

Kara Hawes
Kara Hawes

Henry Brill

Brian Knudson
Brian Knudson

Betty Jo Bussie

Louis Peer

Alan Sweeney

Terry Thomas

Bob Yeomans

RESOLUTION NO. _____

AGENDA NO. _____

RESOLUTION

ROCK COUNTY BOARD OF SUPERVISORS

Sheriff Troy J. Knudson
INITIATED BY



Chief Deputy Barbara J. Tillman
DRAFTED BY

Public Safety & Justice Committee
SUBMITTED BY

July 3, 2019
DATE DRAFTED

RECOGNIZING DEPUTY MICHAEL L. STALKER

1 **WHEREAS**, Michael L. Stalker began his employment with Rock County on March 1, 1998, as a Deputy
2 Sheriff at the Rock County Sheriff's Office; and,
3

4 **WHEREAS**, Deputy Michael L. Stalker has worked in the Patrol Bureau, and Court Services Bureau and
5 served on the Dive Team, DAAT/POSC Instructor, an original plank member of the Honor Guard, SWAT
6 Team, and was the first Motor Officer at the Rock County Sheriff's Office; and,
7

8 **WHEREAS**, throughout his tenure with the Sheriff's Office, Deputy Stalker has worked under four
9 Sheriffs over the course of his career: Sheriffs Howard Erickson, Eric Runaas, Robert Spoden, and Troy
10 Knudson; and,
11

12 **WHEREAS**, Deputy Stalker has received numerous commendations and letters of appreciation; and,
13

14 **WHEREAS**, Deputy Stalker will retire from public service on August 1, 2019.
15

16 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly assembled
17 this _____ day of _____, 2019, does hereby recognize Deputy Michael L. Stalker for his
18 over 21 years of faithful service and recommends that a sincere expression of appreciation be given to
19 Deputy Michael L. Stalker along with best wishes for the future.

Respectfully submitted,

PUBLIC SAFETY & JUSTICE COMMITTEE

COUNTY BOARD STAFF COMMITTEE

Mary Beaver
Mary Beaver, Chair

J. Russell Podzilni, Chair

Philip Owens
Philip Owens, Vice Chair

Mary Mawhinney, Vice Chair

Terry Fell
Terry Fell

Richard Bostwick

Kara Hawes
Kara Hawes

Henry Brill

Brian Knudson
Brian Knudson

Betty Jo Bussie

Louis Peer

Alan Sweeney

Terry Thomas

Bob Yeomans

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Kathren Sukus
INITIATED BY



Kathren Sukus, Director
DRAFTED BY

Public Safety and Justice
SUBMITTED BY

July 23, 2019
DATE DRAFTED

RECOGNIZING JUSTINE RECKARD

1 **WHEREAS**, Justine Reckard has served the citizens of Rock County for over fifteen (15) years as a hard-
 2 working and dedicated employee of Rock County; and,
 3
 4 **WHEREAS**, Justine Reckard was hired as a Calltaker on May 24, 2004; and,
 5
 6 **WHEREAS**, during her career, Justine processed thousands of public safety incidents and 9-1-1
 7 emergencies with the utmost professionalism and empathy for citizens; and,
 8
 9 **WHEREAS**, Justine’s compassionate personality helped comfort countless individuals through the worst
 10 day of their life. Furthermore, Justine is credited for saving at least two lives by providing medical pre-
 11 arrival instructions for victims of cardiac arrest; and,
 12
 13 ~~**WHEREAS**, Justine Reckard will retire from public service on August 23, 2019; and,~~
 14
 15 **WHEREAS**, the Rock County Board of Supervisors, representing the citizens of Rock County, wishes to
 16 recognize Justine for her valuable contributions to the citizens and public safety user agencies of Rock
 17 County; and,
 18
 19 **NOW, THEREFORE, BE IT RESOLVED** by the Rock County Board of Supervisors duly assembled
 20 this _____ day of _____, 2019, does hereby recognize Justine Reckard for her fifteen years
 21 of service and wishes to express their sincere appreciation on behalf of Rock County along with best wishes
 22 for the future.

Respectfully submitted,

PUBLIC SAFETY AND JUSTICE COMMITTEE

COUNTY BOARD STAFF COMMITTEE

Mary Beaver
Mary Beaver, Chair

J. Russell Podzilni, Chair

Philip Owens
Philip Owens, Vice Chair

Mary Mawhinney, Vice Chair

Terry Fell
Terry Fell

Richard Bostwick

Kara Hawes
Kara Hawes

Henry Brill

Brian Knudson
Brian Knudson

Betty Jo Bussie

Louis Petti

Alan Sweeney

Terry Thomas

Bob Yeomans

RESOLUTION NO. _____

AGENDA NO. _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Public Safety and Justice Committee
INITIATED BY



Jacki Gackstatter
DRAFTED BY

Public Safety and Justice Committee
SUBMITTED BY

July 30, 2019
DATE DRAFTED

JURY APPRECIATION MONTH

1 **WHEREAS**, the right to have a trial by fair and representative jury is an essential safeguard protected by both the
2 United States and Wisconsin Constitutions; and,
3

4 **WHEREAS**, service as a juror in the Rock County Circuit Court is, along with voting, one of the most important
5 responsibilities of citizenship; and,
6

7 **WHEREAS**, the Wisconsin State Court System in partnership with the State Bar of Wisconsin, have established
8 September as Juror Appreciation Month, a time to publicly recognize the contribution of those who are summoned
9 and serve.
10

11 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly assembled this
12 _____ day of _____, 2019:
13

- 14 • Educate the public about jury duty and the importance of jury service; and,
- 15 • Applaud the efforts of jurors who fulfill their civic duty; and,
- 16 • Ensure that all jurors are treated with respect and that their service is not unduly
17 burdensome.
18

19 **BE IT FURTHER RESOLVED**, by the Rock County Board of Supervisors extends its sincere thanks and
20 appreciation to all employers who pay employees their normal wages while allowing them to serve as jurors,
21 preventing financial hardship and fostering community strength.
22

23 **BE IT FURTHER RESOLVED**, by the Rock County Board Supervisors honors the service and commitment of
24 citizens who perform jury duty, who by participating in the judicial process aid those elected to serve the citizens
25 of Rock County by preserving the rule of law, the basis for a free society.

Respectfully submitted,

PUBLIC SAFETY AND JUSTICE COMMITTEE

COUNTY BOARD STAFF COMMITTEE

Mary Beaver
Mary Beaver, Chair

J. Russell Podzilni, Chair

Phil Owens
Phil Owens, Vice Chair

Mary Mawhinney, Vice Chair

Terry Fell
Terry Fell

Richard Bostwick

Kara Hawes
Kara Hawes

Henry Brill

Brian Knudson
Brian Knudson

Betty Jo Bussie

Louis Peer

Alan Sweeney

Terry Thomas

Bob Yeomans

RESOLUTION NO. _____

AGENDA NO. _____

RESOLUTION

ROCK COUNTY BOARD OF SUPERVISORS

Southern Wisconsin Regional Airport Board
INITIATED BY



Gregory A. Cullen C.M. Airport Director
DRAFTED BY

Southern Wisconsin Regional Airport Board
SUBMITTED BY

July 3, 2019
DATE DRAFTED

AUTHORIZING EASEMENT TO ALLIANT ENERGY

1 **WHEREAS**, Rock County owns the Southern Wisconsin Regional Airport located in the City of
2 Janesville; and,
3

4 **WHEREAS**, Alliant Energy desires to obtain an easement along US Highway 51 for the purpose of
5 installing underground electric facilities to the new Shine Medical Technologies project. The new
6 line will currently serve the new facility on the east side of US Highway 51 and in the future, they
7 will loop it to the Dollar General circuit. By placing the line on private property instead of in the
8 right of way, it should protect the line from future road projects that could require the line to be
9 moved.
10

11 **NOW, THEREFORE, BE IT RESOLVED**, by the Rock County Board of Supervisors assembled
12 this _____ day of _____, 2019, that the County Board Chair and County Clerk are
13 authorized to sign the easement with Alliant Energy.

Respectfully submitted,

SOUTHERN WISCONSIN REGIONAL AIRPORT BOARD

Brent Fox
Brent Fox, Chair

Mary Mawhinney
Mary Mawhinney, Vice-Chair

Absent
Rick Richard

EQ 30
Eric Baker

Absent
Larry Barton

Dick Cope
Dick Cope

Absent
Greg Johnson

Joe Quint
Joe Quint

Katie Reese
Katie Reese

COUNTY BOARD STAFF COMMITTEE

Russ Podzilni, Chair

Mary Mawhinney, Vice-Chair

Richard Bostwick

Hank Brill

Bettie Jo Bussie

Louis Peer

Alan Sweeney

Terry Thomas

Bob Yeomans

FISCAL NOTE:

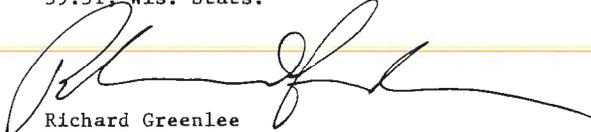
No fiscal impact.



Sherry Oja
Finance Director

LEGAL NOTE:

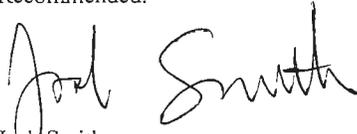
The County Board is authorized to take this action pursuant to §§ 59.01 and
59.51, Wis. Stats.



Richard Greenlee
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Josh Smith
County Administrator

EXECUTIVE SUMMARY

Authorizing Easement to Alliant Energy at Southern Wisconsin Regional Airport

This Resolution authorizes a utility easement along property owned by the County on the east side of US Highway 51. This property is used as a Runway Protection Zone for Runway 04/22. The easement provides a strip of land 12 feet in width on the described property for the purpose of installing underground electric and communication lines and other equipment as needed for the purpose of transmitting electricity or communication signals. This project is being completed for the purpose of providing the new Shine Medical Technologies facility with electrical service.

The easement requires the grantee (Alliant Energy) to meet standards established by the FAA as related to airport safety for the protection of aircraft either landing or taking off, requires the restoration of the easement area to "as is" condition, and requires the grantee to cover any cost of damages.

Respectfully Submitted,

Gregory A. Cullen C.M.
Airport Director



Alliant Energy
4902 North Biltmore Lane
P.O. Box 77007
Madison, WI 53707-1007

1-800-ALLIANT (800-255-4268)
alliantenergy.com

July 1, 2019

Mr. Greg Cullen

Alliant Energy is working on a project to install underground electric facilities to the new Shine Medical Project. We are reaching out to Rock County to request an easement along the west edge of property adjacent to S. US. Highway 51.

Easements allow us to install our facilities outside of Wisconsin D.O.T right of way. We prefer to install our facilities on private property rather than in R.O.W. This generally protects our cable from future road projects that may require a relocate.

I hope to answer some questions you may have below.

1. There is no cost to Rock County/Airport for this easement.
2. The land use does not change, i.e. farming can continue over the cable route.
3. This is an underground easement that would not have facilities that impact the RPZ.
4. All restoration and or crop damage during installation and future maintenance of the cable is at Alliant Energy's expense.

Currently the cable will only feed Shine, however in the future we plan to loop it to the Dollar General circuit. The cable would also be available to the county for any future electric needs you may have on your parcels east of Highway 51.

I look forward to discussing any other questions you or the board may have. Thank you for your time considering this request.

Sincerely,

Zach Stocks
Engineering Technician
Alliant Energy-WP&L
3730 Kennedy Road
Janesville, WI 53545-8812

Alliant Energy - Engineering and Construction
Work Management System

Designed / Non-Designed Job Sketch - OH / UG / Gas

WR Desc: Shine Easement request

Request:

Customer Name:	Shine Medical	Map No.	Sched. Date	Comp. Req. Date	Std. Const. Date
Address:	S US Highway 51	TD Code	DHL No.	Start Date	Start Time
City:	Janesville, WI	Joint Trench		Refund File No.	
Customer Ph:		Int.	CALV	USGA	
Planned By:	Phone No:	YAL	YAL	YAL	
Zach Stocks	800.757.7516				

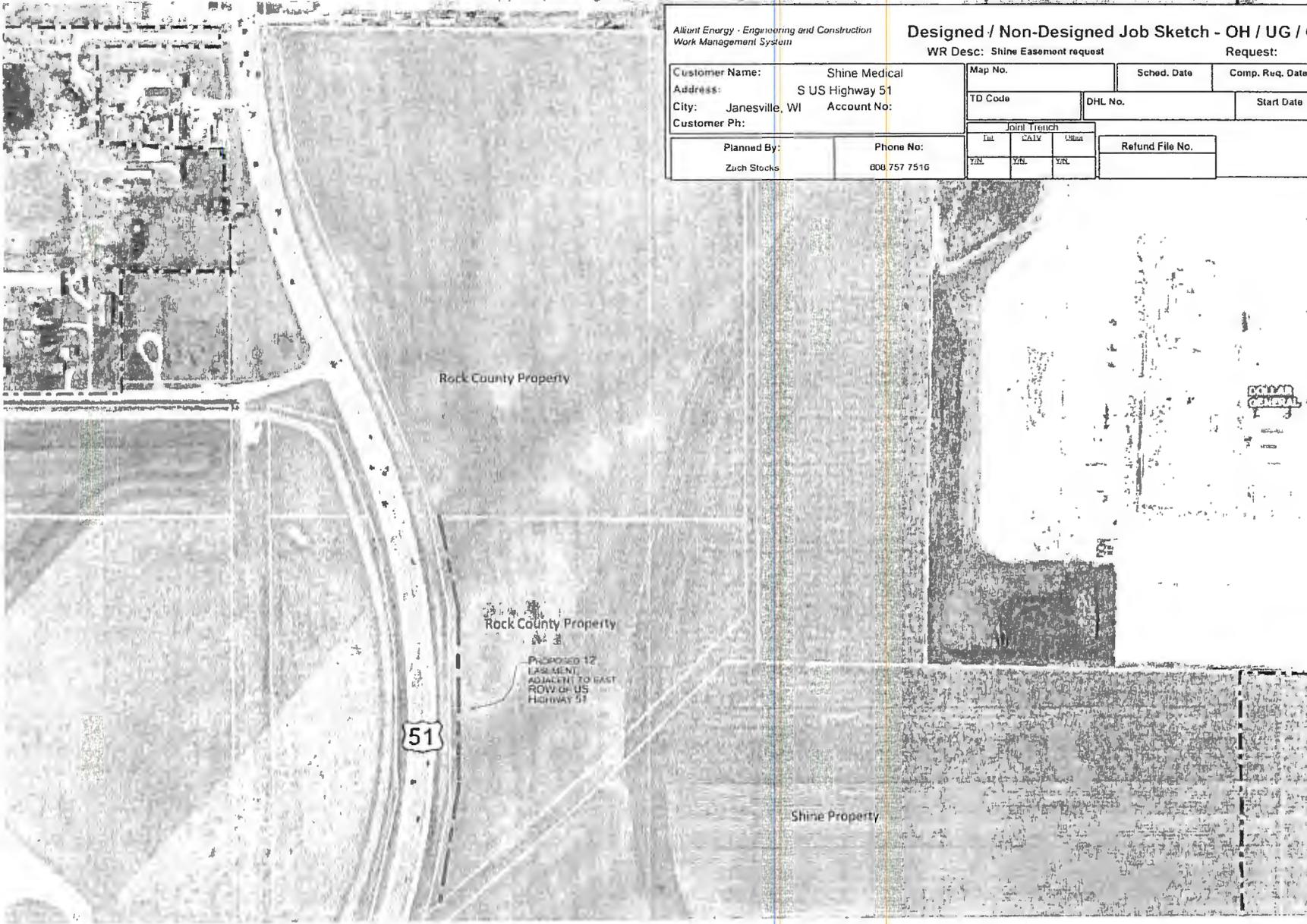
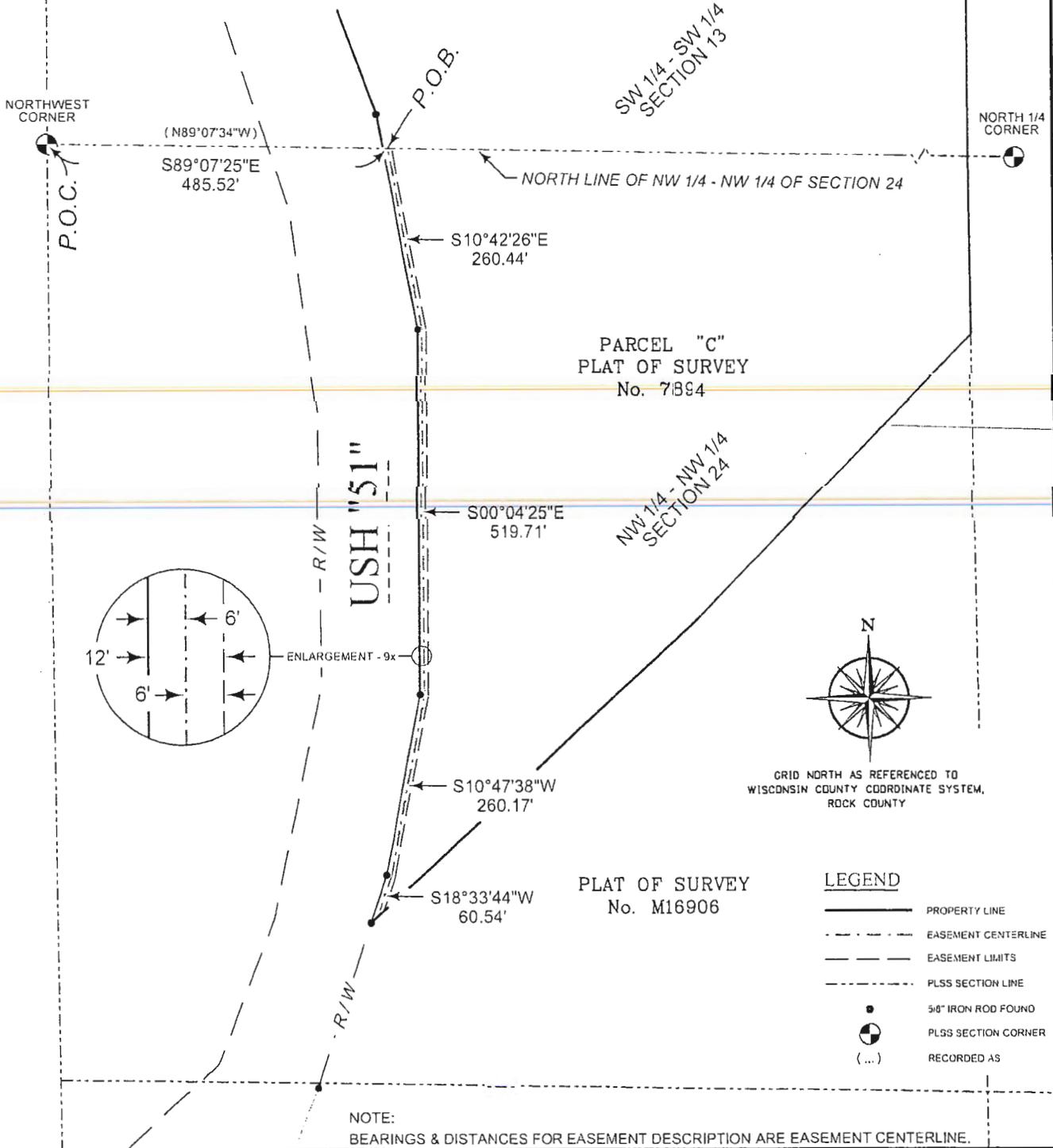


EXHIBIT B

LOCATED IN THE NW1/4 OF THE NW1/4 SECTION 24,
T. 2 N., R. 12 E., CITY OF JANESVILLE, ROCK COUNTY, WISCONSIN.



File: X:\Office\Annex\Surveyor\Easements\Rock\Shine Medical Tech - Jonesville\EASEMENT MAP\Shine MedicalTech Easmt Map.dgn



This drawing shall be used solely for easement description purposes and thus may only be relied upon for such purpose.

If this bar does not measure 1" then drawing is not to scale.

SCALE: 1" = 200'

WP&L UTILITY EASEMENT MAP	
PROPERTY OWNER / EASEMENT GRANTOR: ROCK COUNTY AIRPORT	
Drawn: TJT	Date: 06/21/2019
Scale: 1" = 200'	SHEET 1 OF 1

RESOLUTION

ROCK COUNTY BOARD OF SUPERVISORS

Public Works Committee
INITIATED BY



John Traynor, Parks Manager
DRAFTED BY

Public Works Committee
& Parks Advisory Committee
SUBMITTED BY

July 9, 2019
DATE DRAFTED

AUTHORIZING NAMING THE RECENTLY ACQUIRED MILLER PROPERTY AS MILLER FARMS WETLANDS CONSERVANCY

- 1 **WHEREAS**, the authority to name or rename County parks and facilities lies with the Rock County Board of
- 2 Supervisors; and
- 3
- 4 **WHEREAS**, Department of Public Works Parks Division has acquired the former Miller property on East
- 5 County Highway H that has a beautiful and scenic view of the Rock and Yahara Rivers; and
- 6
- 7 **WHEREAS**, the Parks Division of Public Works accepted park name suggestions via the Parks Committee
- 8 Meeting July 9, 2019; and
- 9
- 10 **WHEREAS**, the Parks Division Administrative Staff considered all suggestions and the top seven names were
- 11 brought to the Committee for final selection; and
- 12
- 13 **WHEREAS**, the Rock County Public Works Committee wishes to name the Miller property as "Miller Farms
- 14 Wetlands Conservancy."
- 15
- 16 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly assembled this
- 17 _____ day of _____, 2019 does hereby designate recently acquired Miller property as Miller Farms
- 18 Wetlands Conservancy.
- 19
- 20 **BE IT FURTHER RESOLVED** that the Rock County Parks Staff is directed to place a sign on the Miller
- 21 Property designating it as Miller Farms Wetlands Conservancy.

Respectfully submitted,

PUBLIC WORKS COMMITTEE

COUNTY BOARD STAFF COMMITTEE

Betty Jo Bussie, Chair

J. Russell Podzilni, Chair

Brent Fox, Vice Chair

Mary Mawhinney, Vice Chair

Brenton Driscoll

Richard Bostwick

Rick Richard

Henry Brill

Jeremy Zajac

Betty Jo Bussie

Endorsed By:
PARKS ADVISORY COMMITTEE

Louis Peer

Floyd Finney

Alan Sweeney

Dean Paynter

Terry Thomas

Tom Presny

Robert Yeomans

AUTHORIZING NAMING THE RECENTLY ACQUIRED MILLER PROPERTY AS MILLER FARMS
WETLANDS CONSERVANCY

Page 2

FISCAL NOTE:

Minimal fiscal impact.



Sherry Oja
Finance Director

LEGAL NOTE:

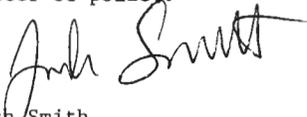
The County Board is authorized to take this action pursuant to sec. 59.03, Wis. Stats. Pursuant to the policy on naming of County property, Resolution 79-12B-422, naming or renaming County property requires approval by a 3/4 vote of the County Board.



Richard Greenlee
Corporation Counsel

ADMINISTRATIVE NOTE:

Matter of policy.



Josh Smith
County Administrator

EXECUTIVE SUMMARY
AUTHORIZING NAMING THE RECENTLY ACQUIRED
MILLER PROPERTY AS MILLER FARMS WETLANDS CONSERVANCY

The authority to name or rename County parks and facilities lies with the Rock County Board of Supervisors.

The purpose of this Resolution is to authorize the naming of the former Miller property located at East County Highway H; FRL Lot 3 & 4 E of HWY, EXC VOL 442 P 492 (EXC 132-13) SUBJ TO EASE in the Town of Fulton as Miller Farms Wetlands Conservancy.

The Board policy for naming county property applies to this action and would require a $\frac{3}{4}$ affirmative vote. There are funds available to construct, and cover staff installation, and maintenance costs of the signage recognizing this designation.

Respectfully submitted,

John W. Traynor
Parks Manager

RESOLUTION

ROCK COUNTY BOARD OF SUPERVISORS

Public Works Committee
INITIATED BY



John Traynor Parks Manager
DRAFTED BY

Public Works Committee
& Parks Advisory Committee
SUBMITTED BY

August 6, 2019
DATE DRAFTED

AUTHORIZING NAMING THE TURTLE CREEK ACCESS AT STATE HIGHWAY 140

- 1 WHEREAS, the authority to name or rename County parks and facilities lies with the Rock County Board of
 2 Supervisors; and
 3
 4 WHEREAS, Department of Public Works Parks Division owns 1.52 acres of property located east of the State
 5 Highway 140 bridge over Turtle Creek in Bradford Township, north of the Village of Clinton, Wisconsin for
 6 use as part of the County Parks System; and
 7
 8 WHEREAS, the Rock County Public Works Committee wishes to name the area of this property as Turtle
 9 Creek Access at 140.
 10
 11 NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this
 12 ____ day of _____, 2019 does hereby designate this area as Turtle Creek Access at State Highway 140.
 13
 14 BE IT FURTHER RESOLVED that the Rock County Parks Staff is directed to place a sign at the property
 15 entrance.

Respectfully submitted,

PUBLIC WORKS COMMITTEE

COUNTY BOARD STAFF COMMITTEE

Betty Jo Bussie, Chair

J. Russell Podzilni, Chair

Brent Fox, Vice Chair

Mary Mawhinney, Vice Chair

Brenton Driscoll

Richard Bostwick

Rick Richard

Henry Brill

Jeremy Zajac

Betty Jo Bussie

Endorsed By:
PARKS ADVISORY COMMITTEE

Louis Peer

Floyd Finney

Alan Sweeney

Dean Paynter

Terry Thomas

Tom Presny

Robert Yeomans

FISCAL NOTE:

Minimal fiscal impact.



Sherry Oja
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to sec. 59.03, Wis. Stats. Pursuant to the policy on naming of County property, Resolution 79-12B-422, naming or renaming County property requires approval by a 3/4 vote of the County Board.



Richard Greenlee
Corporation Counsel

ADMINISTRATIVE NOTE:

Matter of policy.



Josh Smith
County Administrator

**EXECUTIVE SUMMARY
AUTHORIZING NAMING THE TURTLE CREEK PARKWAY
ACCESS AT STATE HIGHWAY 140**

The authority to name or rename County parks and facilities lies with the Rock County Board of Supervisors.

The purpose of this Resolution is to authorize the naming of the Turtle Creek Access at State Highway 140.

The Board policy for naming county property applies to this action and would require a $\frac{3}{4}$ affirmative vote. There are funds available to construct, and cover staff installation, and maintenance costs of the signage recognizing this designation.

Respectfully submitted,

John W. Traynor
Parks Manager