



**COUNCIL ON AGING**

**ADVISORY BOARD AGENDA**

**Wednesday July 21, 2021, 9:00 a.m.**

**Council on Aging Office**

**3328 US Highway 51 North, Janesville, Wisconsin**

**NOTE: This is a Teleconference**

Join Zoom Meeting

<https://us02web.zoom.us/j/83775794767?pwd=dTNuZzZHZ2pXYUmbDBpMU8ycFJXZz09>

Meeting ID: 837 7579 4767

Passcode: 328434

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162.255.36.11 (US East)

115.114.131.7 (India Mumbai)

115.114.115.7 (India Hyderabad)

213.19.144.110 (Amsterdam Netherlands)

213.244.140.110 (Germany)

103.122.166.55 (Australia Sydney)

103.122.167.55 (Australia Melbourne)

209.9.211.110 (Hong Kong SAR)

64.211.144.160 (Brazil)

69.174.57.160 (Canada Toronto)

65.39.152.160 (Canada Vancouver)

207.226.132.110 (Japan Tokyo)

149.137.24.110 (Japan Osaka)

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Join by Skype for Business - <https://us02web.zoom.us/j/83775794767>

Topic: COA Advisory Board July Meeting

Time: July 21, 2021 09:00 AM Central Time (US and Canada)

If you are interested in providing public comments on items on this agenda, you must submit your comments by noon on Monday, July 19, 2021. To submit a public comment use the following email: [paula.schutt@co.rock.wi.us](mailto:paula.schutt@co.rock.wi.us)

- A. Call to Order
- B. Approval of Agenda
- C. Roll Call
- D. Introduction of Visitors
- E. Approval of June 16, 2021 Advisory Board Minutes
- F. Citizen Participation, Communications and Announcements
- G. Monthly “This is Good to Know” Report
- H. Staff Reports
- I. Director .....Paula Schutt
- J. Caregiver Specialist.....Retired – new position filled July 26
- K. Elder Benefit Specialist..... Lachel Fowler
- L. Mobility Management.....Jennifer McIlhone
- M. Transit..... Ryan Booth
- N. Health Promotion Coordinator.....Lisa Messer
- O. New Business –
- P. Old Business – update on moving schedule
- J. Reports
  - 1. County Board of Supervisors, Supervisor Tom Brien
  - 2. ADRC of Rock County, Vicky O’Donnell
- K. Adjournment

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**COUNCIL ON AGING ADVISORY BOARD MINUTES**  
**Wednesday June 16, 2021, 9:00 a.m.**

**A. Call to Order:** The meeting of the Council on Aging Advisory Board was called to order at 9:20 a.m. by Chair, Chuck Wilson. All present were participating via ZOOM or the telephone.

**B. Approval of Agenda:** A motion was made by Tom Brien and seconded by Pam Bostwick to approve the agenda.

**C. Roll Call:**

Present: Janice Turner, Tom Brien, Vicky O'Donnell, Chuck Wilson, Pam Bostwick, Karen Ferguson, Sherril Gilbertson

Excused: Patricia Burhans, Rena Dewar, Vicki Goebel, Jack Kooyman, Debbie Kraus, Sue McGinniss,

Unexcused: none

Staff Present: Paula Schutt, Lisa Messer, Ryan Booth, Lachel Fowler,

**D. Introduction of Visitors:** Hannah Soukup, Intern. Hannah introduced herself and said she was working with Linda in the Nutrition Program. She will be working on getting the process going to re-open the dining centers.

**E. Approval May 19 Advisory Board minutes.** A motion was made Pam Bostwick and seconded by Janice Turner to accept.

**F. Citizen Participation, Communications and Announcements** –none

**G. Monthly "This is Good to Know" Report** - none this month

**H. Staff Reports:**

- 1. Transportation Supervisor** – Ryan reported that all drivers have now completed 1<sup>st</sup> aid and CPR training, as well as being trained on the AED. While COA does not have AEDs for the buses, Ryan is working with the County Risk manager to find funding to possibly purchase them. One of our former drivers who retired due to a battle with ALS has passed. Staff discovered his father had also been a driver for Rock County Transit as well. On the day of his funeral, Ryan and five other drivers drove 6 transit vans to the funeral home to honor him.  
Ryan reported he does not have any stats for last month. Paula thanked Ryan for honoring our former driver in that manner.

2. Executive Director - Paula reported she is working on the draft plan for the Three Year Aging report. Initial draft is due to GWAAR on July 23. She received 145 responses to the Survey Monkey and also received 25 paper responses which will be entered into the Survey.

Rock County will be partnering with Jefferson County to offer an AMP five week book club in Spanish. It will be taught at the Jefferson Senior Center and Rock County is partnering with the Hedberg Public Library to stream it on Zoom from the library. We will be marketing it to the Hispanic community.

Paula reported she is also working on completing the application from DOT for the vehicle grant for this year. It is due on August 23.

The initial County budget is due in July.

3. Caregiver Specialist – Julie is on vacation. In her absence Paula is taking over Senior Fair duties and Tatiana is working on AFCSP and NFCSP applications. Chick asked when Julie’s last day was. It is on Friday, July 9.
4. Elder Benefit Specialist – Lachel has gotten her July outreach schedule going again and she is getting back out in the community.
5. Mobility Manager – Jennifer is gone on a Wednesday Walk but Paula reported she has had a huge increase in her numbers for Wednesday Walks. Last year she started the year WITH 13-17 ww participants and ended it with 20- 25. This year, in 2021, she started the year with 20 – 25 and it has gone up to 40 on many walks. To date she has had 152 people participate and she has reservations for 289. For her Cycling without Age Program she had 13 people at her last event and has reservations for 52 people for future events.
6. Lisa Messer - Lisa announced that Sherril is teaching Mind Over Matter. There has been an amazing response to the program. They finished the second class yesterday. She has 19 more people who want to take it. She reported that WIHA had originally required a space that would allow for 113 sq. ft. per person. That is quite a bit more than the original 6 ft. apart and it makes it prohibitive for holding classes.  
For Stepping On she has 20 people signed up – enough for two workshops. She has found space at SSM health for Stepping On. Mercy Mall also has space and Mercy employee Sharon Wegler is available to teach she is just looking for an additional teacher.  
Lisa put out the request for leaders for all her classes and spaces to hold them. If anyone knows of any spaces or people who may be interested in taking a training, please contact Lisa.

**I. New Business: No new business**

- J. Old Business** – Paula reported that Mark at Facilities management is working on getting a tour together for the board members. Paula will update as she gets more information. The ribbon cutting for 1717 Center Ave is scheduled for August 26.

**K. Board Membership Report Reports**

1. County Board of Supervisors, Tom Brien –: Tom Brien reported that the County Board was working on a plan to begin meeting in person in the near future.

2. ADRC of Rock County, Vicky O'Donnell: Vicky announced that the ADSRC will be reopening its offices, most likely before the move, and it will happen sometime in July. Staff is returning to home visits as well.

**L. Adjournment:** A motion was made to adjourn the meeting by Tom Brien and seconded by Janice Turner. Motion carried. *Minutes not official until approved by the Council on Aging Advisory Board.*

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