

ROCK COUNTY, WISCONSIN

**AMENDED:  
3/9/2018**



**COUNTY BOARD STAFF COMMITTEE  
TUESDAY – MARCH 13, 2018 – 4:00 P.M.  
CONFERENCE ROOM N-1 – FIFTH FLOOR  
ROCK COUNTY COURTHOUSE-EAST**

**Agenda**

1. Call to Order
2. Approval of Agenda
3. Citizen Participation, Communications and Announcements
4. Approval of Minutes – February 27, 2018
5. Transfers
6. Review of Payments
7. Resolutions
  - A. Recognizing Barb Skogsberg for Service to Rock Haven
  - B. Recognizing Susan Poole for Service to Rock Haven
  - C. Recognizing Barbara Jass for Service to Rock Haven
  - D. To Recognize Phil Boutwell
  - E. Establishing the Salary for the Rock County Clerk of Courts for the 2019-2022 Term
  - F. Establishing the Salary for the Rock County Sheriff for the 2019-2022 Term
  - G. Authorizing a Contract with United Way Blackhawk Region and Amending the 2018 County Budget
  - H. Authorizing a Contract with HealthNet and Amending the 2018 County Budget
  - I. Supporting RSVP Transportation Funding & Amending the 2018 Budget
  - J. Reallocating the Nursing Home Administrator
  - K. Authorizing Naming the Recently Acquired Rye 140 Property as Rock County Turtle Creek Access at 140
8. Updates
  - A. Discussion and Possible Action to Re-Title Mediation and Family Court Services Manager
  - B. Discussion and Possible Action on Per Meeting Allowance Increase for County Board Supervisors**
  - C. Update on Forward Janesville Trip to Washington, D.C.
9. Claim
10. Adjournment

**COMMITTEE REVIEW REPORT**  
FOR THE MONTH OF FEBRUARY 2018

Account Number	Account Name	PO#	Check Date	Vendor Name	Inv/Enc Amt
00-0000-0063-29663	W C TRUST	P1800067	02/22/2018	MINUTE MEN HR MANAGEMENT OF WI	2,850.00
<b>ISF-SELF INS PROG TOTAL</b>					<b>2,850.00</b>

I have reviewed the preceding payments in the total **\$2,850.00**

Date:

Dept

\_\_\_\_\_

Committee

\_\_\_\_\_

**COMMITTEE REVIEW REPORT**  
FOR THE MONTH OF FEBRUARY 2018

Account Number	Account Name	PO#	Check Date	Vendor Name	Inv/Enc Amt
01-1320-0000-63200	PUBL/SUBCR/DUES	P1800993	02/15/2018	WISCONSIN TAXPAYERS ALLIANCE	48.00
<b>COUNTY ADMINISTRATOR PROG TOTAL</b>					<b>48.00</b>

I have reviewed the preceding payments in the total \$48.00

Date:

Dept

\_\_\_\_\_

Committee

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**COMMITTEE REVIEW REPORT**  
FOR THE MONTH OF FEBRUARY 2018

Account Number	Account Name	PO#	Check Date	Vendor Name	Inv/Enc Amt
03-1110-0000-63107	PUBL & LEGAL	P1800068	02/22/2018	BLISS COMMUNICATIONS INC	763.61
<b>COUNTY BOARD PROG TOTAL</b>					<b>763.61</b>

I have reviewed the preceding payments in the total \$763.61

Date:

Dept

Committee

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**COMMITTEE REVIEW REPORT**  
FOR THE MONTH OF FEBRUARY 2018

Account Number	Account Name	PO#	Check Date	Vendor Name	Inv/Enc Amt
06-1620-0000-62129	OTHER LEGAL SERV				
		P1800896	02/08/2018	WISCONSIN STATE PROCESS AND IN	55.00
06-1620-0000-63100	OFC SUPP & EXP				
		P1800114	02/15/2018	STAPLES BUSINESS ADVANTAGE	6.17
		P1800991	02/15/2018	OFFICE PRO INC	46.84
06-1620-0000-63202	LAW BOOKS				
		P1800112	02/22/2018	THOMSON REUTERS WEST	1,561.00
		P1801058	02/22/2018	UNIVERSITY OF WISCONSIN LAW SC	65.00
06-1620-0000-64200	TRAINING EXP				
		P1800111	02/15/2018	STATE BAR OF WISCONSIN	239.00
<b>CORPORATION COUNSEL PROG TOTAL</b>					<b>1,973.01</b>

I have reviewed the preceding payments in the total \$1,973.01

Date:

Dept

Committee

**COMMITTEE REVIEW REPORT**  
FOR THE MONTH OF FEBRUARY 2018

Account Number	Account Name	PO#	Check Date	Vendor Name	Inv/Enc Amt
08-1420-0000-61920	PHYSICALS		02/08/2018	ILLINOIS STATE POLICE	16.00
		P1800117	02/15/2018	JP MORGAN CHASE BANK NA	32.85
		P1800119	02/22/2018	WISCONSIN DEPARTMENT OF JUSTIC	184.45
08-1420-0000-63100	OFC SUPP & EXP				
		P1800117	02/15/2018	JP MORGAN CHASE BANK NA	248.60
08-1420-0000-64215	RECRUITMENT				
		P1801049	02/22/2018	DEPARTMENT OF ADMINISTRATION	175.00
08-1420-0000-64417	RH EXPENSES				
			02/08/2018	ILLINOIS STATE POLICE	32.00
		P1800119	02/22/2018	WISCONSIN DEPARTMENT OF JUSTIC	32.55
<b>HUMAN RESOURCES PROG TOTAL</b>					<b>721.45</b>

I have reviewed the preceding payments in the total **\$721.45**

Date: \_\_\_\_\_ Dept \_\_\_\_\_  
 \_\_\_\_\_  
 Committee \_\_\_\_\_

**COMMITTEE REVIEW REPORT**  
FOR THE MONTH OF FEBRUARY 2018

Account Number	Account Name	PO#	Check Date	Vendor Name	Inv/Enc Amt
19-1910-0000-65103	PUBLIC LIABILITY	P1801057	02/22/2018	DANE COUNTY CLERK OF COURT	10.00
PROPERTY & LIABILITY INSURANCE PROG TOTAL					10.00

I have reviewed the preceding payments in the total \$10.00

Date:

Dept \_\_\_\_\_

Committee \_\_\_\_\_

**COMMITTEE REVIEW REPORT**  
FOR THE MONTH OF DECEMBER 2017

Account Number	Account Name	PO#	Check Date	Vendor Name	Inv/Enc Amt
06-1620-0000-63100	OFC SUPP & EXP				
		P1702868	02/01/2018	HENRICKSEN	318.96
		P1703172	02/01/2018	PACER SERVICE CENTER	28.40
<b>CORPORATION COUNSEL PROG TOTAL</b>					<b>347.36</b>

I have reviewed the preceding payments in the total **\$347.36**

Date: \_\_\_\_\_ Dept \_\_\_\_\_

Committee \_\_\_\_\_



**COMMITTEE REVIEW REPORT**  
FOR THE MONTH OF DECEMBER 2017

Account Number	Account Name	PO#	Check Date	Vendor Name	Inv/Enc Amt
08-1420-0000-64216	CULTURAL COMPENT	P1703165	02/01/2018	COMMUNITY ACTION INC OF ROCK &	5,150.00
<b>HUMAN RESOURCES PROG TOTAL</b>					<b>5,150.00</b>

I have reviewed the preceding payments in the total **\$5,150.00**

Date:

Dept \_\_\_\_\_

Committee \_\_\_\_\_

# RESOLUTION

## ROCK COUNTY BOARD OF SUPERVISORS

Health Services Committee  
INITIATED BY



Clayton Kalmon  
DRAFTED BY

Health Services Committee  
SUBMITTED BY

February 20, 2018  
DATE DRAFTED

### RECOGNIZING BARB SKOGSBERG FOR SERVICE TO ROCK HAVEN

- 1 **WHEREAS**, Barb Skogsberg has served the citizens of Rock County over the past 20 years, 7 months as a
- 2 dedicated and valued employee of Rock County; and,
- 3
- 4 **WHEREAS**, Barb Skogsberg began her career with Rock Haven as a Licensed Practical Nurse on July 22, 1997;
- 5 and,
- 6
- 7 **WHEREAS**, Barb Skogsberg has worked diligently in that position until her retirement on February 20, 2018;
- 8 and,
- 9
- 10 **WHEREAS**, the Rock County Board of Supervisors, representing the citizens of Rock County, wishes to
- 11 commend Barb Skogsberg for her long and faithful service.
- 12
- 13 **NOW, THEREFORE, BE IT RESOLVED**, that the Rock County Board of Supervisors duly assembled this
- 14 \_\_\_\_\_ day of \_\_\_\_\_, 2018 does hereby recognize Barb Skogsberg for her 20 years, 7 months of service and
- 15 extend their best wishes to her in her future endeavors.

Respectfully submitted,

HEALTH SERVICES COMMITTEE

COUNTY BOARD STAFF COMMITTEE

\_\_\_\_\_  
Norvain Pleasant, Chair

\_\_\_\_\_  
J. Russell Podzilni, Chair

\_\_\_\_\_  
Brenton Driscoll, Vice Chair

\_\_\_\_\_  
Sandra Kraft, Vice Chair

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Terry Fell

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Betty Jo Bussie

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Dave Homan

\_\_\_\_\_  
Eva Arnold

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Kara Hawes

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Mary Mawhinney

\_\_\_\_\_  
Alan Sweeney

\_\_\_\_\_  
Henry Brill

\_\_\_\_\_  
Louis Peer

\_\_\_\_\_  
Terry Thomas

# RESOLUTION

## ROCK COUNTY BOARD OF SUPERVISORS

Health Services Committee  
INITIATED BY



Clayton Kalmon  
DRAFTED BY

Health Services Committee  
SUBMITTED BY

February 26, 2018  
DATE DRAFTED

### RECOGNIZING SUSAN POOLE FOR SERVICE TO ROCK HAVEN

- 1 **WHEREAS**, Susan Poole has served the citizens of Rock County over the past 19 years, 9 months as a
- 2 dedicated and valued employee of Rock County; and,
- 3
- 4 **WHEREAS**, Susan Poole began her career with Rock Haven as a Certified Nursing Assistant on June 16,
- 5 1998; and,
- 6
- 7 **WHEREAS**, Susan Poole has also worked in the Activity and Environmental Service Departments before
- 8 returning to a Certified Nursing Assistant; and
- 9
- 10 **WHEREAS**, Susan Poole has worked diligently in that position until her retirement on February 14, 2018;
- 11 and,
- 12
- 13 **WHEREAS**, the Rock County Board of Supervisors, representing the citizens of Rock County, wishes to
- 14 commend Susan Poole for her long and faithful service.
- 15
- 16 **NOW, THEREFORE, BE IT RESOLVED**, that the Rock County Board of Supervisors duly assembled this
- 17 \_\_\_\_\_ day of \_\_\_\_\_, 2018 does hereby recognize Susan Poole for her 19 years, 9 months of service
- 18 and extend their best wishes to her in her future endeavors.

Respectfully submitted,

HEALTH SERVICES COMMITTEE

COUNTY BOARD STAFF COMMITTEE

\_\_\_\_\_  
Norvain Pleasant, Chair

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J. Russell Podzilni, Chair

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Brenton Driscoll, Vice Chair

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Sandra Kraft, Vice Chair

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Terry Fell

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Betty Jo Bussie

\_\_\_\_\_  
Dave Homan

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Eva Arnold

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Kara Hawes

\_\_\_\_\_  
Mary Mawhinney

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Alan Sweeney

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Henry Brill

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Louis Peer

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Terry Thomas

# RESOLUTION

## ROCK COUNTY BOARD OF SUPERVISORS

Health Services Committee  
INITIATED BY



Clayton Kalmon  
DRAFTED BY

Health Services Committee  
SUBMITTED BY

February 26, 2018  
DATE DRAFTED

### RECOGNIZING BARBARA JASS FOR SERVICE TO ROCK HAVEN

- 1 **WHEREAS**, Barbara Jass has served the citizens of Rock County over the past 30 years, 3 months as a dedicated
- 2 and valued employee of Rock County; and,
- 3
- 4 **WHEREAS**, Barbara Jass began her career with Rock Haven as a Licensed Practical Nurse on November 24,
- 5 1987; and,
- 6
- 7 **WHEREAS**, Barbara Jass has worked diligently in that position until her retirement on March 1, 2018; and,
- 8
- 9 **WHEREAS**, the Rock County Board of Supervisors, representing the citizens of Rock County, wishes to
- 10 commend Barbara Jass for her long and faithful service.
- 11
- 12 **NOW, THEREFORE, BE IT RESOLVED**, that the Rock County Board of Supervisors duly assembled this
- 13 \_\_\_\_\_ day of \_\_\_\_\_, 2018 does hereby recognize Barbara Jass for her 30 years, 3 months of service and
- 14 extend their best wishes to her in her future endeavors.

Respectfully submitted,

HEALTH SERVICES COMMITTEE

COUNTY BOARD STAFF COMMITTEE

\_\_\_\_\_  
Norvain Pleasant, Chair

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J. Russell Podzilni, Chair

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Brenton Driscoll, Vice Chair

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Sandra Kraft, Vice Chair

\_\_\_\_\_  
Terry Fell

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Betty Jo Bussie

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Dave Homan

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Eva Arnold

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Kara Hawes

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Mary Mawhinney

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Alan Sweeney

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Henry Brill

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Louis Peer

\_\_\_\_\_  
Terry Thomas

RESOLUTION NO. \_\_\_\_

AGENDA NO. \_\_\_\_

**RESOLUTION  
ROCK COUNTY BOARD OF SUPERVISORS**

Katherine Luster  
INITIATED BY



Katherine Luster  
DRAFTED BY

Human Service Board  
SUBMITTED BY

March 7, 2018  
DATE DRAFTED

**TO RECOGNIZE PHIL BOUTWELL**

1 **WHEREAS**, Phil Boutwell has served the citizens of Rock County for over twenty seven years (27)  
2 years as a dedicated and valued employee of Rock County; and,

3  
4 **WHEREAS**, Mr. Boutwell began his career on May 29, 1990 as an Economic Development Specialist.  
5 In this position, Mr. Boutwell advanced the economic landscape of Rock County by engaging in  
6 relationships and promoting partnerships that created opportunities for growth and enhanced assets for  
7 the Rock County community; and,

8  
9 **WHEREAS**, in 1994, Phil transitioned to the position of Assistant to the County Administrator where  
10 he served for seventeen years. In this capacity, Phil worked tirelessly to support the administrative  
11 functions of the County by providing significant support in development of the annual budgets, and  
12 leading countless projects and initiatives. In this role, Mr. Boutwell also served as the registered  
13 lobbyist for Rock County and diligently advocated for the interests of the County. While serving in  
14 this position, he accepted the role of Acting Emergency Services Director for several months in 1999  
15 during which he managed, among other things, a tanker accident that required the evacuation of several  
16 buildings. Later in 2008, Phil played an instrumental role in smoothly managing the County's response  
17 to the significant flooding of 2008. Through all of these responsibilities, Phil earned the reputation of  
18 someone who could always be relied upon to "get things done"; and,

19  
20 **WHEREAS**, in January 2011, Phil transitioned to the position of Deputy Director of the Human  
21 Services Department where his strengths and skills in managing projects and overseeing changes  
22 continued to be an asset. In his role as Deputy Director, Phil supported the Director and the  
23 Management team by regularly advising on matters related to all areas of Department and County  
24 operations. Phil played an integral role during the formation of Income Maintenance Consortiums,  
25 with Rock County taking on the lead role in the Southern Consortium. Phil also played a meaningful  
26 part in several statewide workgroups related to data utilization in the area of Child Protective Services,  
27 improvements in the Level 5 Foster Home policies, and funding methodologies for Income  
28 Maintenance. In addition, Phil led the Human Services Safety Committee and advanced many other  
29 efforts which improved the work environment for staff, including development of an enhanced  
30 orientation and onboarding process to welcome new employees. Phil was heavily involved in  
31 administrative matters related to interdepartmental relationships and collaborations and was known for  
32 his overall effectiveness with general problem solving and process improvements; and,

33  
34 **WHEREAS**, Mr. Boutwell has decided to move on to his well-deserved retirement effective April 2,  
35 2018; and,

36  
37 **WHEREAS**, Mr. Boutwell has demonstrated, by his example, the true meaning of an authentic Public  
38 Servant and his legacy of commitment to the mission and values of Rock County will be remembered  
39 by all those with whom he worked; and,

40  
41 **WHEREAS**, the Rock County Board of Supervisors, representing the citizens of Rock County, wishes  
42 to recognize Phil Boutwell for his achievements and significant contributions to the citizens of Rock  
43 County and his many dedicated years of service.

44  
45 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors, duly  
46 assembled this \_\_\_\_ day of \_\_\_\_\_ 2018 does hereby recognize Phil Boutwell for his  
47 decades of service and extend best wishes to him in the future.

HUMAN SERVICES BOARD

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Brian Knudson, Chair

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Sally Jean Weaver-Landers, Vice Chair

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Terry Fell

---

Linda Garrett

---

Karl Dommershausen

---

Ashley Kleven

---

Kathy Schulz

---

Terry Thomas

---

Shirley Williams

COUNTY BOARD STAFF COMMITTEE

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J. Russell Podzilni, Chair

---

Sandra Kraft, Vice Chair

---

Eva Arnold

---

Henry Brill

---

Betty Jo Bussie

---

Mary Mawhinney

---

Louis Peer

---

Alan Sweeney

---

Terry Thomas

RESOLUTION NO. \_\_\_\_\_

AGENDA NO. \_\_\_\_\_

**RESOLUTION  
ROCK COUNTY BOARD OF SUPERVISORS**

County Board Staff Committee  
INITIATED BY



Annette Mikula, HR Director  
DRAFTED BY

County Board Staff Committee  
SUBMITTED BY

March 5, 2018  
DATE DRAFTED

**ESTABLISHING THE SALARY FOR THE ROCK COUNTY CLERK OF COURTS  
FOR THE 2019-2022 TERM**

1 **WHEREAS**, Rock County Board of Supervisors is required to establish the total annual compensation  
2 for elected officials prior to the earliest time for filing nomination papers for the ensuing term of office;  
3 and,  
4

5 **WHEREAS**, Candidates for the Office of Clerk of Courts may circulate nomination papers on April  
6 15, 2018 for the 2019-2022 term of office; and,  
7

8 **WHEREAS**, the County Board Staff Committee has considered the issue of compensation for the  
9 Rock County Clerk of Courts.  
10

11 **NOW THEREFORE, BE IT RESOLVED**, that the Rock County Board of Supervisors duly  
12 assembled this \_\_\_\_\_ day of \_\_\_\_\_, 2018, set the increase in salary for the Rock County Clerk of  
13 Courts as per the below schedule: 1.5%, effective January 1, 2019, 1.5%, effective January 1, 2020,  
14 2.0%, effective January 1, 2021, and 2%, effective January 1, 2022, said salary to be paid equally over  
15 a period of 26 or 27 regular pay periods throughout each year.  
16

17		<u>01/01/2019</u>	<u>01/01/2020</u>	<u>01/01/2021</u>	<u>01/01/2022</u>
18	Clerk of Courts	\$77,627.58	\$78,791.99	\$80,367.83	\$81,975.52
19					

20 **BE IT FURTHER RESOLVED**, that the aforementioned County elected official is entitled to  
21 participate in the Wisconsin Retirement System in accordance with law and the County shall pay only  
22 its share of contributions required by law; and  
23

24 **BE IT FURTHER RESOLVED**, that the aforementioned County elected official is entitled to  
25 participate in the County's health insurance program subject to the terms and conditions of the  
26 program, which may be modified from time to time, under the same terms and conditions as the health  
27 insurance coverage offered to non-represented managerial County employees who are not law  
28 enforcement managerial employees or non-represented managerial employees described in Wis. Stat.  
29 Section 111.70(1)(mm).

Respectfully Submitted,

COUNTY BOARD STAFF COMMITTEE

\_\_\_\_\_  
J. Russell Podzilni, Chair

\_\_\_\_\_  
Louis Peer

\_\_\_\_\_  
Sandra Kraft, Vice Chair

\_\_\_\_\_  
Alan Sweeney

\_\_\_\_\_  
Eva Arnold

\_\_\_\_\_  
Terry Thomas

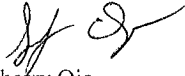
\_\_\_\_\_  
Henry Brill

\_\_\_\_\_  
Mary Mawhinney

\_\_\_\_\_  
Betty Jo Bussie

FISCAL NOTE:

Sufficient funds will need to be included in the 2019-2022 budgets for the cost of the Clerk of Courts wages and benefits.



Sherry Oja  
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to §59.22(1),  
Wis. Stats.



Richard Greenlee  
Corporation Counsel

ADMINISTRATIVE NOTE:

Matter of policy.



Josh Smith  
County Administrator



### Executive Summary

The elected position of Clerk of Courts is up for election in 2018 for the 2019-2022 term. Wisconsin Statutes 59.22 (1) require the Board to establish the annual compensation for this position prior to the earliest time for filing nomination papers for the ensuing term of office.

In 2014 a decision was made to align the Salary for the Clerk of Courts, 2015 through 2018 term, with the County Clerk, Register of Deeds, and the Treasurer. A decision was made at the County Board Staff meeting to continue with this alignment and since 2015 the salary for all four elected officials has been the same.

In keeping with this established parameter, the annual salary for 2019 and 2020 is at a 1.5% increase from prior years to match the already established salary of the County Clerk, Register of Deeds, and the Treasurer. For 2021 and 2022 the percent increase is 2%.

RESOLUTION NO. \_\_\_\_\_

AGENDA NO. \_\_\_\_\_

**RESOLUTION  
ROCK COUNTY BOARD OF SUPERVISORS**

County Board Staff Committee  
INITIATED BY



Annette Mikula, HR Director  
DRAFTED BY

County Board Staff Committee  
SUBMITTED BY

March 5, 2018  
DATE DRAFTED

**ESTABLISHING THE SALARY FOR THE ROCK COUNTY SHERIFF  
FOR THE 2019-2022 TERM**

1 **WHEREAS**, Rock County Board of Supervisors is required to establish the total annual compensation  
2 for elected officials prior to the earliest time for filing nomination papers for the ensuing term of office;  
3 and,  
4

5 **WHEREAS**, Candidates for the Office of Sheriff may circulate nomination papers on April 15, 2018  
6 for the 2019-2022 term of office; and,  
7

8 **WHEREAS**, the County Board Staff Committee has considered the issue of compensation for the  
9 Rock County Sheriff.  
10

11 **NOW THEREFORE, BE IT RESOLVED**, that the Rock County Board of Supervisors duly  
12 assembled this \_\_\_\_\_ day of \_\_\_\_\_, 2018, set the increase in salary for the Rock County Sheriff  
13 as per the below schedule: 2.0%, effective January 1, 2019, 2.0%, effective January 1, 2020, 2.0%,  
14 effective January 1, 2021, and 2%, effective January 1, 2022, said salary to be paid equally over a  
15 period of 26 or 27 regular pay periods throughout each year.  
16

	<u>01/01/2019</u>	<u>01/01/2020</u>	<u>01/01/2021</u>	<u>01/01/2022</u>
17 Sheriff	\$119,488.92	\$121,878.70	\$124,316.27	\$126,802.60

18  
19  
20 **BE IT FURTHER RESOLVED**, that the aforementioned County elected official is entitled to  
21 participate in the Wisconsin Retirement System in accordance with law and the County shall contribute  
22 to WRS as required by 40.05(1)(b)2.a.; and  
23

24 **BE IT FURTHER RESOLVED**, that the Rock County Sheriff shall be eligible to participate in all the  
25 benefits available to department heads, under the same terms and conditions, including health and  
26 dental plans, as may be modified from time to time.

Respectfully Submitted,

COUNTY BOARD STAFF COMMITTEE

\_\_\_\_\_  
J. Russell Podzilni, Chair

\_\_\_\_\_  
Mary Mawhinney

\_\_\_\_\_  
Sandra Kraft, Vice Chair

\_\_\_\_\_  
Louis Peer

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Eva Arnold

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Alan Sweeney

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Henry Brill

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Terry Thomas

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Betty Jo Bussie

FISCAL NOTE:

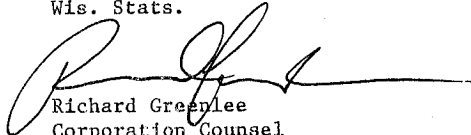
Sufficient funds will need to be included in the 2019-2022 budgets for the cost of the Sheriff's wages and benefits.



Shefry Oja  
Finance Director

LEGAL NOTE:

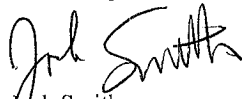
The County Board is authorized to take this action pursuant to §59.22(2), Wis. Stats.



Richard Greenlee  
Corporation Counsel

ADMINISTRATIVE NOTE:

Matter of policy.



Josh Smith  
County Administrator

### Executive Summary

The elected position of Rock County Sheriff is up for election in 2018 for the 2019-2022 term. Wisconsin Statutes 59.22 (1) require the Board to establish the annual compensation for this position prior to the earliest time for filing nomination papers for the ensuing term of office.

**RESOLUTION  
ROCK COUNTY BOARD OF SUPERVISORS**

Finance Committee  
INITIATED BY



Josh Smith  
DRAFTED BY

Finance Committee  
SUBMITTED BY

February 26, 2018  
DATE DRAFTED

**AUTHORIZING A CONTRACT WITH UNITED WAY BLACKHAWK REGION AND  
AMENDING THE 2018 COUNTY BUDGET**

1 **WHEREAS**, due to an opinion of the Attorney General, Rock County did not include a contribution  
2 for United Way Blackhawk Region in its 2018 budget; and

3  
4 **WHEREAS**, the County Board directed the County Administrator to provide options for contracting  
5 with United Way Blackhawk Region; and

6  
7 **WHEREAS**, the County Administrator presented an option to the County Board at its meeting on  
8 February 22, 2018; and

9  
10 **WHEREAS**, a contract with United Way Blackhawk Region could include referral services to County  
11 programs through the 2-1-1 program; and

12  
13 **WHEREAS**, United Way Blackhawk Region would collect data on usage under the contract and  
14 provide a report to the County Administrator's Office.

15  
16 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors, duly  
17 assembled by \_\_\_\_\_ day of \_\_\_\_\_, 2018, does hereby authorize the County  
18 Administrator's Office to develop a contract with United Way Blackhawk Region in the amount of  
19 \$3,700 for 2018 to include the aforementioned services.

20  
21 **BE IT FURTHER RESOLVED** that the 2018 Budget be amended as follows:

<u>DEPARTMENT</u>	<u>BUDGET AT 1/1/18</u>	<u>AMOUNT OF INCREASE</u>	<u>AMENDED BUDGET</u>
Source of Funds:			
19-1922-0000-64904	\$299,309	(\$3,700)	\$295,609
Contingency Fund			
Use of Funds:			
36-3634-0000-64604	\$211,271	\$3,700	\$214,970
Program Expense			

22  
23  
24  
25 Respectfully submitted,

26  
27  
28 FINANCE COMMITTEE

29 \_\_\_\_\_  
Mary Mawhinney, Chair

30 \_\_\_\_\_  
Sandra Kraft, Vice Chair

\_\_\_\_\_  
Mary Beaver

\_\_\_\_\_  
Brent Fox

\_\_\_\_\_  
J. Russell Podzilni

AUTHORIZING A CONTRACT WITH UNITED WAY BLACKHAWK REGION AND  
AMENDING THE 2018 COUNTY BUDGET  
PAGE 2

COUNTY BOARD STAFF COMMITTEE

\_\_\_\_\_  
J. Russell Podzilni, Chair

\_\_\_\_\_  
Mary Mawhinney

\_\_\_\_\_  
Sandra Kraft, Vice Chair

\_\_\_\_\_  
Louis Peer

\_\_\_\_\_  
Eva Arnold

\_\_\_\_\_  
Alan Sweeney

\_\_\_\_\_  
Henry Brill

\_\_\_\_\_  
Terry Thomas

\_\_\_\_\_  
Betty Jo Bussie

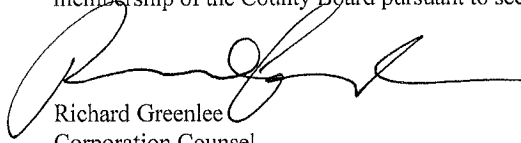
FISCAL NOTE:

This resolution authorizes the transfer of \$3,700 from the Contingency Fund to contract with United Way for the 2-1-1 program.

  
Sherry Oja  
Finance Director

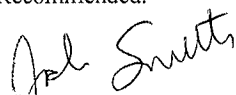
LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats. As an amendment to the adopted 2018 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.

  
Richard Greenlee  
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.

  
Josh Smith  
County Administrator

## Executive Summary

During adoption of the 2018 Budget, the County Board directed that the County Administrator bring back options for contracting with agencies that did not receive funding in the adopted budget due to the attorney general's opinion regarding the County's lack of authority to provide contributions to certain nonprofits.

### United Way Blackhawk Region

United Way's 2-1-1 service provides referrals to a variety of resources based on the needs of those who call. Between 2013 and 2017, 3,956 of the 26,795 referrals made from 2-1-1, or 14.8%, were to services provided by Rock County. These were mostly for Human Services Department programs. The County receives the most referrals from 2-1-1 of any single organization.

The total cost to United Way to provide 2-1-1 services is \$25,000. Applying the County's percentage of referrals (14.8%) to this amount, the County's share of the cost of 2-1-1 could be considered to be \$3,700.

Under a new approach, Rock County would contract with United Way to make referrals to County services, through the 2-1-1 program, based on the percentage of the County's share of total referrals. This figure would be updated annually and for 2018 would be \$3,700.

**RESOLUTION  
ROCK COUNTY BOARD OF SUPERVISORS**

Finance Committee  
INITIATED BY



Josh Smith  
DRAFTED BY

Finance Committee  
SUBMITTED BY

February 26, 2018  
DATE DRAFTED

**AUTHORIZING A CONTRACT WITH HEALTHNET AND AMENDING  
THE 2018 COUNTY BUDGET**

1 **WHEREAS**, due to an opinion of the Attorney General, Rock County did not include a contribution  
2 for HealthNet in its 2018 budget; and

3  
4 **WHEREAS**, the County Board directed the County Administrator to provide options for contracting  
5 with HealthNet; and

6  
7 **WHEREAS**, the County Administrator presented an option to the County Board at its meeting on  
8 February 22, 2018; and

9  
10 **WHEREAS**, a contract with HealthNet could include dental services for inmates incarcerated at the  
11 jail, medication for inmates during community re-entry, medical and dental services for uninsured  
12 county clients, and behavioral health services; and

13  
14 **WHEREAS**, HealthNet would collect data on usage under the contract and provide a report to the  
15 County Administrator's Office.

16  
17 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors, duly  
18 assembled this \_\_\_\_\_ of \_\_\_\_\_, 2018, does hereby authorize the County Administrator's  
19 Office to develop a contract with HealthNet in the amount of \$57,000 for 2018 to include the  
20 aforementioned services.

21  
22 **BE IT FURTHER RESOLVED** that the 2018 Budget be amended as follows:

<u>DEPARTMENT</u>	<u>BUDGET AT</u> <u>1/1/18</u>	<u>AMOUNT OF</u> <u>INCREASE</u>	<u>AMENDED</u> <u>BUDGET</u>
<b>General Fund</b>			
19-1921-0000-47010	- 0 -	57,000	57,000
General Fund Application			
19-1960-0000-69510	-0-	57,000	57,000
Community Initiatives			

Respectfully submitted,

FINANCE COMMITTEE

\_\_\_\_\_  
Mary Mawhinney, Chair

\_\_\_\_\_  
Sandra Kraft, Vice Chair

\_\_\_\_\_  
Mary Beaver

\_\_\_\_\_  
Brent Fox

\_\_\_\_\_  
J. Russell Podzilni



AUTHORIZING A CONTRACT WITH HEALTHNET AND AMENDING THE 2018 COUNTY BUDGET  
Page 2

COUNTY BOARD STAFF COMMITTEE

\_\_\_\_\_  
J. Russell Podzilni, Chair

\_\_\_\_\_  
Mary Mawhinney

\_\_\_\_\_  
Sandra Kraft, Vice Chair

\_\_\_\_\_  
Louis Peer

\_\_\_\_\_  
Eva Arnold

\_\_\_\_\_  
Alan Sweeney

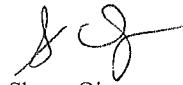
\_\_\_\_\_  
Henry Brill

\_\_\_\_\_  
Terry Thomas

\_\_\_\_\_  
Betty Jo Bussie

FISCAL NOTE:

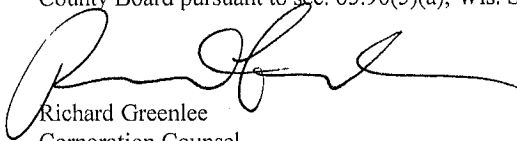
This resolution authorizes the use of \$57,000 in General Fund fund balance for a contract with HealthNet to provide services to County clients. The estimated unassigned General Fund balance at 12/31/17 is \$31 million.



Sherry Oja  
Finance Director

LEGAL NOTE:

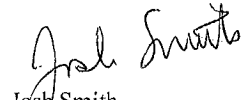
The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats. Professional services are not subject to bidding requirements of §59.52(29), Stats. As an amendment to the adopted 2018 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.



Richard Greenlee  
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Josh Smith  
County Administrator

## Executive Summary

During adoption of the 2018 Budget, the County Board directed that the County Administrator bring back options for contracting with agencies that did not receive funding in the adopted budget due to the attorney general's opinion regarding the County's lack of authority to provide contributions to certain nonprofits.

Due to HealthNet's status as a free community clinic, there are barriers to establishing a fee-for-service arrangement in which the County would purchase services from HealthNet on a per-unit basis. Despite this, HealthNet is able to identify specific ways in which it could provide services to County clients under a new contractual arrangement.

Under this approach, beginning in 2018 HealthNet would receive \$57,000 from Rock County and provide the following services:

- *Dental services for inmates incarcerated in the Rock County jail*—The County has an obligation to provide care to inmates, and HealthNet would set aside dedicated time slots to provide dental services to about five inmates per month. HealthNet will provide additional appointments to other inmates based on availability. Services would include x-rays, cleanings, fillings, extractions, and limited root canals. These services would be intended to limit more costly emergency situations that may develop if preventive care is not provided.
- *Medication for inmates during community re-entry*—Currently, inmates with medical conditions released from the jail receive three days' worth of prescriptions from the jail's contracted medical provider. HealthNet would work with the County to provide up to a month's worth of medications (that are not controlled substances) to give the individual more time to stabilize in the community upon release.
- *Medical and dental services for uninsured County clients*—HealthNet would prioritize appointments for uninsured County clients, including those leaving the County's crisis stabilization facility (Harper's Place) or the jail. Without this prioritization it could take up to three months to get a medical appointment at HealthNet. Services would include basic primary care, chronic disease maintenance, medications, vision services, and limited specialty visits.
- *Behavioral health services*—Through its arrangement with Compass Behavioral Health, HealthNet can provide access to behavioral health services to County clients (who would not otherwise receive such services through the Human Services Department) if these individuals were first established as patients of HealthNet. HealthNet would determine when this was appropriate.

At this point in time, we do not know the number of County clients who could be served through this arrangement. HealthNet would track the number of individuals served on an ongoing basis so those figures could be included in future reporting to the County.

**RESOLUTION  
ROCK COUNTY BOARD OF SUPERVISORS**

Sup. Richards, Schulz, Pleasant &  
Zajac  
INITIATED BY



Randy Terronez  
DRAFTED BY

Sup. Richards, Schulz, Pleasant &  
Zajac  
SUBMITTED BY

March 5, 2018  
DATE DRAFTED

**SUPPORTING RSVP TRANSPORTATION FUNDING & AMENDING THE  
2018 BUDGET**

1 **WHEREAS**, the Retired Senior Volunteer Program (RSVP) has provided many valuable services to  
2 the Rock County community; and,  
3

4 **WHEREAS**, 2018 funding reductions from the United Way Blackhawk Region in the amount of  
5 \$21,000 and the County in the amount of \$11,335 have affected RSVP financial condition, including  
6 but not limited to a reduction in the number of rides offered and denial of transportation services to  
7 Rock County senior citizens; and,  
8

9 **WHEREAS**, RSVP services are of such a critical nature that a one-time supplemental appropriation  
10 from the General Fund Balance be considered.  
11

12 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly  
13 assembled this \_\_\_\_\_ day of \_\_\_\_\_, 2018, provide an additional allocation of \$20,000 to  
14 RSVP's Transportation program that will offset the County and United Way reductions, on a one-time  
15 basis with funds to come from the General Fund Balance and amend the Community Agency Initiatives  
16 2018 Budget as follows:  
17

<u>Budget</u>		<u>Increase</u>	<u>Amended</u>
<u>Account/Description</u>	<u>02/22/18</u>	<u>(Decrease)</u>	<u>Budget</u>
<b>Source of Funds</b>			
19-1921-0000-47010	\$-0-	\$20,000	\$20,000
Supplemental Appropriation from General Fund			
<b>Use of Funds</b>			
19-1960-0000-69515	\$24,803	\$20,000	\$44,803
Community Agency Initiatives – RSVP SVS			

Respectfully submitted,

FINANCE COMMITTEE

\_\_\_\_\_  
Mary Mawhinney, Chair

\_\_\_\_\_  
Sandra Kraft, Vice Chair

\_\_\_\_\_  
Mary Beaver

\_\_\_\_\_  
Brent Fox

\_\_\_\_\_  
J. Russell Podzilni

COUNTY BOARD STAFF COMMITTEE

\_\_\_\_\_  
J. Russell Podzilni, Chair

\_\_\_\_\_  
Mary Mawhinney

\_\_\_\_\_  
Sandra Kraft, Vice Chair

\_\_\_\_\_  
Louis Peer

\_\_\_\_\_  
Eva Arnold

\_\_\_\_\_  
Alan Sweeney

\_\_\_\_\_  
Henry Brill

\_\_\_\_\_  
Terry Thomas

\_\_\_\_\_  
Betty Jo Bussie


FISCAL NOTE:

This resolution authorizes the use of \$20,000 in General Fund fund balance to supplement the RSVP SVS program. The estimated unassigned General Fund balance at 12/31/17 is \$31 million.

  
Sherry Oja  
Finance Director

LEGAL NOTE:

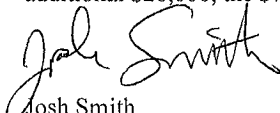
As an amendment to the adopted 2018 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.

  
Richard Greenlee  
Corporation Counsel

ADMINISTRATIVE NOTE:

Rock County's 2018 budget reduced the amount of state funding in the Council on Aging budget for RSVP by \$11,335. Of this amount, \$5,985 was dedicated to the Seniors Volunteering for Seniors (SVS) program, which includes transportation services for seniors. United Way provided \$20,849 less to RSVP in 2018 than had been provided in 2017. Of this amount, \$11,022 was dedicated to the SVS program. Combined, a total of \$17,007 less is being provided to RSVP for the SVS program in 2018 than in 2017.

If the County Board chooses to provide this additional \$20,000 in funding for the SVS program, Rock County would be providing \$44,803 for SVS, or 50.6% of RSVP's total SVS budget. Included in Rock County's 2018 budget is a total of \$50,897 for RSVP through the Community Agency Initiatives budget, which includes funding both for SVS and other programs. With this additional \$20,000, the \$70,897 would represent 28.7% of RSVP's total budget.

  
Josh Smith  
County Administrator

RESOLUTION NO. \_\_\_\_\_

AGENDA NO. \_\_\_\_\_

**RESOLUTION  
ROCK COUNTY BOARD OF SUPERVISORS**

County Board Staff Committee  
INITIATED BY



Annette Mikula, HR Director  
DRAFTED BY

County Board Staff Committee  
SUBMITTED BY

March 5, 2018  
DATE DRAFTED

**REALLOCATING THE NURSING HOME ADMINISTRATOR**

- 1 **WHEREAS**, Reallocation is defined in Rock County Ordinance 18.1038 as the reassignment of a
- 2 position from one pay range to another to correct an error in the original assignment, to reflect
- 3 changing labor market conditions, or to reflect significant changes over a period of time in the duties
- 4 and the responsibilities of the position; and,
- 5
- 6 **WHEREAS**, Rock County recently had a failed recruitment for the position of Nursing Home
- 7 Administrator with a limited applicant pool; and,
- 8
- 9 **WHEREAS**, the Human Resources Department had reviewed the current pay range allocated to the
- 10 Nursing Home Administrator, Unilateral Range 35, and found the range to be significantly below
- 11 County comparables and not at the level of the current labor market.
- 12
- 13 **NOW THEREFORE, BE IT RESOLVED**, that the Rock County Board of Supervisors duly
- 14 assembled this \_\_\_\_\_ day of \_\_\_\_\_, 2018, increase the pay range for the Nursing Home
- 15 Administrator from Unilateral pay range 35 to Unilateral pay range 39.

Respectfully Submitted,

COUNTY BOARD STAFF COMMITTEE

HEALTH SERVICES COMMITTEE

\_\_\_\_\_  
J. Russell Podzilni, Chair

\_\_\_\_\_  
Norvain Pleasant, Chair

\_\_\_\_\_  
Sandra Kraft, Vice Chair

\_\_\_\_\_  
Brenton Driscoll, Vice Chair

\_\_\_\_\_  
Eva Arnold

\_\_\_\_\_  
Terry Fell

\_\_\_\_\_  
Henry Brill

\_\_\_\_\_  
Dave Homan

\_\_\_\_\_  
Betty Jo Bussie

\_\_\_\_\_  
Kara Hawes

\_\_\_\_\_  
Mary Mawhinney

\_\_\_\_\_  
Louis Peer

\_\_\_\_\_  
Alan Sweeney

\_\_\_\_\_  
Terry Thomas

REALLOCATING THE NURSING HOME ADMINISTRATOR

Page 2

FISCAL NOTE:

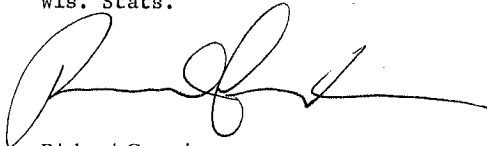
Any increases of the Nursing Home administrator's salary over 2018 budgeted amounts will be funded by staff vacancies.



Sherry Oja  
Finance Director

LEGAL NOTE:

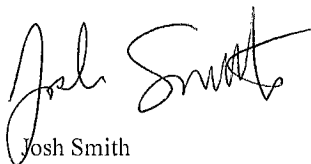
The County Board is authorized to take this action pursuant to §59.22(2), Wis. Stats.



Richard Greenlee  
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Josh Smith  
County Administrator

## Executive Summary

Rock County recently completed a recruitment for the Nursing Home Administrator and was unsuccessful in finding a highly qualified, experienced candidate. The applicant pool was small even though we sent direct mail active recruitment notifications to all licensed nursing home administrators in Wisconsin, and advertised through numerous social media and recruitment sites.

With a similar timeline, Walworth County was also recruiting for a nursing home administrator, and the initial indications are that they may have had a more successful outcome than Rock County. In comparing the two recruitments we discovered that the salary range Walworth County advertised was \$108,012 to \$139,903, compared to the Rock County 2018 range of \$90,180.72 to \$109,640.88

Rock County also consulted with Pathway Health in regards to our Nursing Home Administrator recruitment and was advised the salary range appeared low given the highly competitive labor market.

Human Resources conducted a salary analysis with comparable counties and found that the Rock County maximum of \$109,640.88 was at an 89% comparability ratio when compared to the other Counties. The average maximum was found to be \$123,610.54.

As a result of the salary comparison it is recommended to reallocate the position of Nursing Home Administrator from the current placement in range 35 to range 39. The new range for the position would be \$102,437.28 to \$124,528.32. This change does create some salary compression concerns that can be reviewed during the 2019 budget process.

RESOLUTION NO. \_\_\_\_\_

AGENDA NO. \_\_\_\_\_

# RESOLUTION

## ROCK COUNTY BOARD OF SUPERVISORS

Public Works Committee \_\_\_\_\_  
INITIATED BY



Lori Williams Parks Manager \_\_\_\_\_  
DRAFTED BY

Public Works Committee \_\_\_\_\_  
SUBMITTED BY

March 6, 2018 \_\_\_\_\_  
DATE DRAFTED

### AUTHORIZING NAMING THE RECENTLY ACQUIRED RYE 140 PROPERTY AS ROCK COUNTY TURTLE CREEK ACCESS AT 140

- 1 **WHEREAS**, the authority to name or rename County parks and facilities lies with the Rock County Board of
- 2 Supervisors, and;
- 3
- 4 **WHEREAS**, Department of Public Works Parks Division has acquired the Rye 140 property on Turtle Creek,
- 5 and;
- 6
- 7 **WHEREAS**, staff considered suggestions from Friends of Rock County Parks Group and;
- 8
- 9 **WHEREAS**, the Rock County Public Works Committee wishes to name the 140 property as "Rock County Turtle
- 10 Creek Access at 140".
- 11
- 12 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly assembled this
- 13 \_\_\_\_\_ day of \_\_\_\_\_, 2018 does hereby designate recently acquired 140 property as Rock County Turtle
- 14 Creek Access at 140.
- 15
- 16 **BE IT FURTHER RESOLVED** that the Rock County Parks Staff is directed to place a sign on the 140
- 17 Property designating it as Rock County Turtle Creek Access at 140.

Respectfully submitted,

PUBLIC WORKS COMMITTEE

COUNTY BOARD STAFF COMMITTEE

\_\_\_\_\_  
Betty Jo Bussie, Chair

\_\_\_\_\_  
J. Russell Podzilni, Chair

\_\_\_\_\_  
Brent Fox, Vice Chair

\_\_\_\_\_  
Sandra Kraft, Vice Chair

\_\_\_\_\_  
Eva Arnold

\_\_\_\_\_  
Eva Arnold

\_\_\_\_\_  
Rick Richard

\_\_\_\_\_  
Henry Brill

\_\_\_\_\_  
Brenton Driscoll

\_\_\_\_\_  
Betty Jo Bussie

\_\_\_\_\_  
Mary Mawhinney

\_\_\_\_\_  
Louis Peer

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Alan Sweeney

\_\_\_\_\_  
Terry Thomas



FISCAL NOTE:

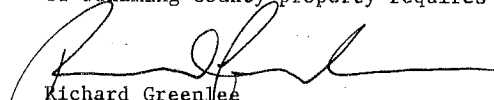
Per Parks staff, the estimated cost of the sign is \$400. This amount includes time and materials and will be funded by the Parks' maintenance budget.



Sherry Oja  
Finance Director

LEGAL NOTE:

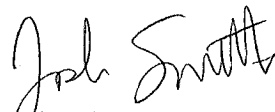
The County Board is authorized to take this action pursuant to sec. 59.03, Wis. Stats. Pursuant to the policy on naming of County property, Resolution 79-12B-422, naming or renaming County property requires approval by a 3/4 vote of the County Board.



Richard Greenlee  
Corporation Counsel

ADMINISTRATIVE NOTE:

Matter of policy.



Josh Smith  
County Administrator

**EXECUTIVE SUMMARY**  
**AUTHORIZING NAMING THE RECENTLY ACQUIRED**  
**RYE 140 PROPERTY AS ROCK COUNTY TURTLE CREEK ACCESS AT 140**

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The authority to name or rename County parks and facilities lies with the Rock County Board of Supervisors.

The purpose of this Resolution is to authorize the naming of the former Rye 140 property as Rock County Turtle Creek Access at 140.

The Board policy for naming county property applies to this action and would require a  $\frac{3}{4}$  affirmative vote. There are funds available to construct, and cover staff installation, and maintenance costs of the signage recognizing this designation.

Respectfully submitted,



Lori A. Williams  
Parks Director

ROCK COUNTY, WISCONSIN



Human Resources Dept.  
Rock County Courthouse  
51 South Main Street  
Janesville, WI 53545  
Phone: (608)757-5520  
FAX: (608)757-5512

March 6, 2018

To: County Board Staff Committee


From: Annette Mikula, Director of Human Resources

Re: Re-Title Mediation and Family Court Services Manager

The County will be actively recruiting to replace the retiring Director of Mediation and Family Court Services. Prior to beginning the recruitment process we are requesting to re-title the position to the Mediation and Family Court Services Manager. In the recent years we have been re-titling positions and are reserving the title of Director for Department Heads. Since this position is not a Department Head, the Manager title is more appropriate and better aligned for countywide consistency. This change has been discussed with the Court System.



**MEMORANDUM**

**TO:** County Board Staff Committee  
**FROM:** Richard Greenlee, Corporation Counsel   
**DATE:** February 23, 2018  
**RE:** Notice of Claim

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**CLAIMANT:** King Carriers  
**DATE OF INCIDENT:** January 15, 2018  
**DATE OF NOTICE OF CLAIM:** February 7, 2018  
**AMOUNT CLAIMED:** \$14,197.57  
**NATURE OF CLAIM:** A semi-truck owned by King Carriers, which was parked in a parking lot at the Stateline Info Center, was damaged by the wing of a County plow truck as it passed during plowing operations.  
**RECOMMENDATION:** Approve.