



***NOTE: Time, Date
and Location***

**COUNTY BOARD STAFF COMMITTEE
THURSDAY – APRIL 28, 2011 – 5:30 P.M.
JURY DELIBERATION ROOM – COURTROOM H - FOURTH FLOOR
ROCK COUNTY COURTHOUSE-EAST**

Agenda

1. Call to Order & Approval of Agenda
2. Approval of Minutes – April 14, 2011
3. Citizen Participation, Communications and Announcements
4. Approval of Bills/Transfers/Pre-Approved Encumbrances
5. Resolutions
 - A. Recognizing Sergeant Patrick K. Lalor
 - B. Authorization of Full Time Collection Position
6. Adjournment

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
0311100000-63107	PUBL & LEGAL	11,000.00	0.0%	2,645.36	-2,645.35	10,999.99	
	P1100961-PO# 04/14/11 -VN#011191			BELOIT DAILY NEWS		679.32	
				CLOSING BALANCE		10,320.67	679.32
0311100000-64904	SUNDRY EXPENSE	1,450.00	25.8%	375.00	0.00	1,075.00	
	P1101221-PO# 04/14/11 -VN#013601			JANESVILLE FLORAL COMPANY		72.50	
				CLOSING BALANCE		1,002.50	72.50
	COUNTY BOARD			PROG-TOTAL-PO		751.82	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$751.82 INCURRED BY COUNTY BOARD. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

COUNTY BOARD STAFF COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

APR 26 2011

DATE _____ CHAIR

Account Number	Name	Yearly Prcnt	YTD	Encumb	Unencumb	Inv/Enc	Total
		Appropriation Spent	Expenditure	Amount	Balance	Amount	
0616200000-63200	PUBL/SUBCR/DUES	4,400.00	1.1%	50.00	0.00	4,350.00	
	P1101757-PO# 04/14/11 -VN#035911			WCSEA		180.00	
				CLOSING BALANCE		4,170.00	180.00
0616200000-64200	TRAINING EXP	3,950.00	1.8%	75.00	0.00	3,875.00	
	P1100075-PO# 04/14/11 -VN#016372			STATE BAR OF WISCONSIN CLE		225.00	
	P1101817-PO# 04/14/11 -VN#050812			WISCONSIN CHILD SUPPORT ENFORC		1,200.00	
				CLOSING BALANCE		2,450.00	1,425.00
	CORP. COUNSEL			PROG-TOTAL-PO		1,605.00	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$1,605.00 INCURRED BY CORPORATION COUNSEL. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

COUNTY BOARD STAFF COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

APR 26 2011

DATE _____ CHAIR

Account Number	Name	Yearly Prcnt	YTD	Encumb	Unencumb	Inv/Enc	Total
		Appropriation	Spent	Expenditure	Amount	Balance	Amount
0814200000-61920	PHYSICALS	10,320.00	1.2%	428.00	-295.99	10,187.99	
	P1100909-PO# 04/14/11 -VN#017412			WISCONSIN DEPARTMENT OF JUSTIC			272.00
				CLOSING BALANCE		9,915.99	272.00
0814200000-63107	PUBL & LEGAL	34,750.00	0.8%	6,941.55	-6,644.40	34,452.85	
	P1100902-PO# 04/14/11 -VN#011191			BELOIT DAILY NEWS			1,097.60
	P1100903-PO# 04/14/11 -VN#013607			JANESVILLE GAZETTE INC			1,724.65
	P1100906-PO# 04/14/11 -VN#014299			MADISON NEWSPAPERS INC			1,358.00
				CLOSING BALANCE		30,272.60	4,180.25
0814200000-64200	TRAINING EXP	44,374.00	33.3%	12,788.00	2,022.34	29,563.66	
	04/14/11 -VN#015289			POPE, LORI			51.66
	04/14/11 -VN#044396			IHRKE, CONNIE			30.62
	04/14/11 -VN#049974			O CONNELL, DAVID			63.59
	P1100910-PO# 04/14/11 -VN#011824			CITY OF JANESVILLE			1,837.89
	P1101825-PO# 04/14/11 -VN#013792			KANDU INDUSTRIES INC			110.50
	P1101845-PO# 04/14/11 -VN#040766			BENDER, LEWIS			2,278.00
				CLOSING BALANCE		25,191.40	4,372.26
0814200000-64417	HCC EXPENSES	14,255.00	15.2%	2,322.03	-154.35	12,087.32	
	P1100903-PO# 04/14/11 -VN#013607			JANESVILLE GAZETTE INC			23.17
	P1100909-PO# 04/14/11 -VN#017412			WISCONSIN DEPARTMENT OF JUSTIC			110.00
				CLOSING BALANCE		11,954.15	133.17
	HUMAN RESOURCES			PROG-TOTAL-PO			8,957.68

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$8,957.68 INCURRED BY HUMAN RESOURCES. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

COUNTY BOARD STAFF COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD _____

APR 26 2011

DATE _____ CHAIR _____

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
000000063-29663	W C TRUST	0.00 100.0%	-92,483.94	29,400.00	63,083.94		
	P1101835-PO# 04/14/11 -VN#044738		MGM TRICOR INC			29,374.00	
			CLOSING BALANCE		33,709.94		29,374.00
	BAL.SHEET A/C		PROG-TOTAL-PO			29,374.00	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$29,374.00 INCURRED BY BALANCE SHEET ACCOUNT. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

COUNTY BOARD STAFF COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

APR 26 2011

DATE _____ CHAIR

RESOLUTION

ROCK COUNTY BOARD OF SUPERVISORS

SHERIFF ROBERT D. SPODEN
INITIATED BY



CHIEF DEPUTY
BARBARA J. TILLMAN
DRAFTED BY

PUBLIC SAFETY & JUSTICE
SUBMITTED BY

APRIL 13, 2011
DATE DRAFTED

RECOGNIZING SERGEANT PATRICK K. LALOR

- 1 **WHEREAS**, Patrick K. Lalor began his employment with Rock County in 1982 as a Correctional Officer in the
- 2 Rock County Sheriff's Office, resigned in 1985, then returned in 1988 as a Correctional Officer; and,
- 3
- 4 **WHEREAS**, Patrick K. Lalor was promoted to the rank of Deputy Sheriff in October 1989; and,
- 5
- 6 **WHEREAS**, Patrick K. Lalor was promoted to the rank of Sergeant in May 1995 working in both the Patrol
- 7 Division and the Jail Division; and,
- 8
- 9 **WHEREAS**, throughout his tenure with the Sheriff's Office, Sergeant Lalor has served in many capacities
- 10 including: SWAT, Field Training Officer, Water Safety Patrol, and the Chaplaincy Program; and,
- 11
- 12 **WHEREAS**, Sergeant Lalor has received numerous commendations and letters of appreciation; and,
- 13
- 14 **WHEREAS**, Sergeant Lalor will retire from public service on May 13, 2011.
- 15
- 16 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly assembled this
- 17 _____ day of _____, 2011, does hereby recognize Sergeant Patrick K. Lalor for his over 24 years of
- 18 faithful service and recommends that a sincere expression of appreciation be given to Sergeant Patrick K. Lalor
- 19 along with best wishes for the future.
- 20
- 21 **BE IT FURTHER RESOLVED**, that the County Clerk be authorized and directed to furnish a copy of this
- 22 resolution to Sergeant Patrick K. Lalor.

Respectfully submitted,

PUBLIC SAFETY & JUSTICE COMMITTEE

COUNTY BOARD STAFF COMMITTEE

Ivan Collins, Chair

J. Russell Podzilni, Chair

Larry Wiedenfeld, Vice Chair

Sandra Kraft, Vice Chair

Mary Beaver

Eva Arnold

Henry Brill

Henry Brill

Brian Knudson

Betty Jo Bussie

Ivan Collins

Marilynn Jensen

Louis Peer

Kurtis L. Yankee

RESOLUTION NO. _____

AGENDA NO. _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Public Safety & Justice Committee
INITIATED BY



Eldred Mielke, Clerk of Court
DRAFTED BY

Public Safety & Justice Committee
SUBMITTED BY

April 18, 2011
DATE DRAFTED

AUTHORIZATION OF FULL TIME COLLECTION POSITION

1 **WHEREAS**, Rock County Clerk of Circuit Court currently has thirty four Deputy Clerk positions and
2 one .8 Collection/Account Specialist position; and,
3

4 **WHEREAS**, there is a clear need for the .8 Collection/Account Specialist position to be increased to a
5 full time position; and,
6

7 **WHEREAS**, a full time Deputy Clerk position is vacant, due to the untimely death of Janice Witmer;
8 and,
9

10 **WHEREAS**, the Clerk of Circuit Court is formally requesting the .8 Collection/Account Specialist
11 position become a full time position effective July 1, 2011; and,
12

13 **WHEREAS**, the Clerk of Circuit Court is formally requesting the vacant Deputy Clerk position,
14 previously held by Janice Witmer, be eliminated effective July 1, 2011; and
15

16 **WHEREAS**, this request will decrease expenditures approximately \$53,910, within the Clerk of Circuit
17 Court budget annually; line items include 22-1209-0000-61100 (regular wages), 22-1209-0000-61400
18 (FICA), 22-1209-0000-61510 (retirement), 22-1209-0000-61610 (health insurance), and
19 22-1209-0000-61620 (dental insurance).
20

21 **NOW, THEREFORE, BE IT RESOLVED** by the Rock County Board of Supervisors duly assembled
22 this _____ day of _____, 2011 do hereby approve the request made by Eldred Mielke, Clerk
23 of Circuit Court, to increase the Collection/Account Specialist position to a 'full time employee' (FTE)
24 position, currently held by Jacqueline Gackstatter, and eliminate the vacant Deputy Clerk position,
25 previously held by Janice Witmer effective July 1, 2011.

Respectfully submitted,

Public Safety & Justice Committee

Ivan Collins, Chair

Larry Wiedenfeld, Vice Chair

Mary Beaver

Henry Brill

Brian Knudson

Authorization of Full Time Collection Position

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County Board Staff Committee

J. Russell Podzilni, Chair

Sandra Kraft, Vice Chair

Eva Arnold

Henry Brill

Betty Jo Bussie

Ivan Collins

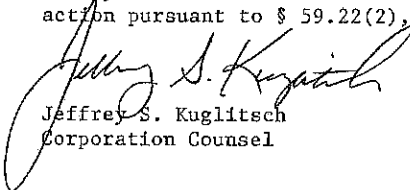
Marilynn Jensen

Louis Peer

Kurtis Yankee

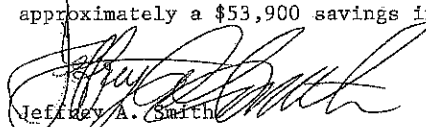
LEGAL NOTE:

County Board is authorized to take this action pursuant to § 59.22(2), Wis. Stats.


Jeffrey S. Kuglitsch
Corporation Counsel

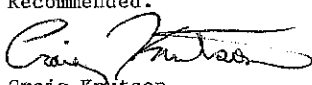
FISCAL NOTE:

As stated in the resolution, deleting a 1.0 FTE Deputy Clerk position and increasing the 0.8 FTE Collections/Account Specialist position to a 1.0 FTE would result in approximately a \$53,900 savings in personnel costs on an annualized basis.


Jeffrey A. Smith
Finance Director

ADMINISTRATIVE NOTE:

Recommended.


Craig Knutson
County Administrator