

**Rock County, Wisconsin**  
51 South Main Street  
Janesville, WI 53545  
(608)757-5518



**General Services**

- Facilities Management
- Maintenance
- Duplicating
- Central Stores

**GENERAL SERVICES COMMITTEE  
TUESDAY, NOVEMBER 19, 2013 – 8:00 A.M.  
CONFERENCE ROOM N-1 – FIFTH FLOOR  
ROCK COUNTY COURTHOUSE-EAST**

**Agenda**

1. Call to Order and Approve Agenda
2. Citizen Participation
3. Approval of Minutes – November 5, 2013
4. Transfers and Appropriations
5. Bills/Encumbrances/Pre-Approved Encumbrance Amendments
6. Resolution
  - A. Transfer of Property to Rock Residential Foundation Inc. for the Purpose of Building a Residence Hall on the UW Rock County Campus
  - B. Awarding Contracts for Secure Hallway Flooring Project at Rock County Jail
  - C. Awarding Contract for Cleaning Services at General Services Locations
  - D. Awarding Contract for Bohn Refrigeration System Replacements at the Rock County Jail
7. Awarding Contract for Waste Collection Services for General Services Locations
8. Updates
  - A. Jail Project
    - 1) Update Report
  - B. Rock Haven
    - 1) Update Report
  - C. Geothermal / Boiler Backup at Rock Haven
    - 1) Update Report
9. Communications, Announcements and Information
10. **EXECUTIVE SESSION:** Per Section 19.85(1)(g), Wis. Stats. Conferring with Legal Counsel Regarding Potential Litigation
11. Adjournment

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
00-0000-0001-17100	POSTAGE METER CH	P1300778	11/06/2013	UNITED MAILING SERVICES INC	406.15
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	0.00	13,315.30	60,000.00	406.15	(73,721.45)
<b>GENERAL FUND PROG TOTAL</b>				<b>406.15</b>	

I have examined the preceding bills and encumbrances in the total amount of **\$406.15**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

- A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
- B. Bills under \$10,000 to be paid.
- C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **NOV 19 2013**

Dept Head \_\_\_\_\_

Committee Chair \_\_\_\_\_

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
18-1810-0000-62400	R & M SERV	P1300640	10/29/2013	ARAMARK UNIFORM SERVICES INC	151.64
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	119,800.00	93,019.95	7,454.63	151.64	19,173.78
18-1810-0000-63500	R&M SUPPLIES				
		P1300677	10/18/2013	FIRST SUPPLY LLC	64.06
		P1300679	10/22/2013	GRAINGER PARTS	22.43
		P1300680	09/26/2013	HARRIS ACE HARDWARE	195.66
		P1300683	10/25/2013	HOH WATER TECHNOLOGY INC	99.90
		P1300740	11/04/2013	JACK AND DICKS FEED AND GARDEN	1,009.40
		P1300748	06/30/2013	SGTS INC	1,457.00
		P1300751	10/26/2013	STAPLES ADVANTAGE	823.30
		P1300759	10/30/2013	PIEPER ELECTRIC INC	920.50
		P1300773	11/05/2013	STATE ELECTRICAL SUPPLY INC	2,089.47
		P1303442	11/01/2013	R E MICHEL COMPANY	1,181.28
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	210,000.00	268,782.40	9,580.81	7,863.00	(76,226.21)
18-1810-0000-64911	CLEARING ACCT	P1303523	10/18/2013	SAFEWAY PEST CONTROL	35.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	0.00	11,491.56	14,406.23	35.00	(25,932.79)
18-1810-0000-67171	C.A.-\$1000/MORE				
		P1303187	11/04/2013	RHYME BUSINESS PRODUCTS	6,386.00
		P1303348	10/25/2013	ATLAS SALES AND RENTALS INC	3,330.00
		P1303381	10/22/2013	ATLAS SALES AND RENTALS INC	3,330.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	29,325.00	15,814.65	0.00	13,046.00	464.35
<b>GENERAL SERVICES PROG TOTAL</b>				<b>21,095.64</b>	
18-1811-0000-63500	R&M SUPPLIES				
		P1300379	10/23/2013	MENARDS	3.89
		P1300677	10/22/2013	FIRST SUPPLY LLC	200.86
		P1300680	10/02/2013	HARRIS ACE HARDWARE	23.40
		P1300780	10/25/2013	WERNER ELECTRIC SUPPLY COMPAN	6.23
		P1301895	10/31/2013	ILLINGWORTH KILGUST MECHANICAL	337.50
		P1303442	10/24/2013	R E MICHEL COMPANY	696.43
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	20,000.00	13,678.28	224.10	1,268.31	4,829.31
<b>GLEN OAKS FACILITY OPERATION PROG TOTAL</b>				<b>1,268.31</b>	
18-1812-0000-63500	R&M SUPPLIES				

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
		P1300677	10/22/2013	FIRST SUPPLY LLC	(83.60)
		P1300748	10/24/2013	SGTS INC	440.00
		P1303334	10/28/2013	PRIVATE LINES INC	160.80
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	24,000.00	12,576.38	1,770.44	517.20	9,135.98
<b>YOUTH SERVICES CENTER PROG TOTAL</b>				<b>517.20</b>	
18-1816-0000-62400	R & M SERV				
		P1300640	10/29/2013	ARAMARK UNIFORM SERVICES INC	14.36
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	25,000.00	22,622.55	26.00	14.36	2,337.09
18-1816-0000-63500	R&M SUPPLIES				
		P1300664	10/31/2013	BATTERIES PLUS INC	250.00
		P1300674	11/05/2013	ENERGETICS INC	72.80
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	21,000.00	9,589.93	1,811.74	322.80	9,275.53
<b>COMMUNICATIONS CTR.OPERATION PROG TOTAL</b>				<b>337.16</b>	
18-1817-0000-62400	R & M SERV				
		P1300640	10/29/2013	ARAMARK UNIFORM SERVICES INC	27.30
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	29,260.00	36,713.75	45.00	27.30	(7,526.05)
18-1817-0000-63500	R&M SUPPLIES				
		P1300637	10/24/2013	AARONS LOCK AND SAFE INC	30.00
		P1300673	10/08/2013	DVORAK LANDSCAPE SUPPLY LLC	337.55
		P1300677	10/10/2013	FIRST SUPPLY LLC	157.77
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	15,500.00	16,121.08	65.27	525.32	(1,211.67)
<b>DIVERSION PROG/ASC PROG TOTAL</b>				<b>552.62</b>	
18-1837-0000-63500	R&M SUPPLIES				
		P1300637	10/23/2013	AARONS LOCK AND SAFE INC	1,117.64
		P1300676	10/25/2013	FERGUSON ENTERPRISES INC	214.11
		P1300677	10/25/2013	FIRST SUPPLY LLC	423.17
		P1300745	10/23/2013	MC MASTER-CARR SUPPLY COMPANY	176.51
		P1301895	10/31/2013	ILLINGWORTH KILGUST MECHANICAL	572.05
		P1303442	10/01/2013	R E MICHEL COMPANY	185.60
		P1303451	10/29/2013	HALVERSON CARPET CENTER LTD	247.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	100,000.00	48,701.70	16,560.91	2,936.08	31,801.31

COMMITTEE APPROVAL REPORT

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
<b>JAIL CAPITAL IMPROVEMENTS PROG TOTAL</b>					<b>2,936.08</b>

18-1843-0000-67200	CAPITAL IMPROV				
		P1303422	10/21/2013	FIRESTOP PLUS LLC	2,544.45
		P1303518	10/30/2013	FIRESTOP PLUS LLC	1,092.20

Budget	YTD-Exp	YTD-Enc	Pending	Closing-Balance
11,257,630.00	10,879,684.03	73,061.39	3,636.65	301,247.93

<b>U-ROCK EXPANSION PROJECT PROG TOTAL</b>					<b>3,636.65</b>
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Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
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I have examined the preceding bills and encumbrances in the total amount of **\$30,343.66**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

- A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
- B. Bills under \$10,000 to be paid.
- C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **NOV 19 2013**

Dept Head \_\_\_\_\_

Committee Chair \_\_\_\_\_

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
18-1815-9200-62460	BLDG SERV R&M	P1303286	10/22/2013	ENVIRONMENTAL SYSTEMS INC	600.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	36,500.00	26,779.79	1,100.34	600.00	8,019.87
18-1815-9200-62463	FIRE ALARM				
		P1300205	11/05/2013	JF AHERN COMPANY	115.00
		P1303384	11/08/2013	TAS COMMUNICATIONS INC	116.18
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	15,250.00	10,055.59	2,467.72	231.18	2,495.51
18-1815-9200-62470	BLDG R & M				
		P1300237	11/05/2013	STATE ELECTRICAL SUPPLY INC	87.60
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	29,800.00	11,800.80	87.60	87.60	17,824.00
18-1815-9200-63109	OTHER SUPP/EXP				
		P1300228	11/11/2013	NAPA AUTO PARTS	25.41
		P1302269	10/24/2013	HAMPTON INN	442.68
		P1302698	11/01/2013	SHERMAN SANITATION SERVICES LL	117.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	28,834.00	21,024.67	13,666.40	585.09	(6,442.16)
18-1815-9200-63111	PAPER PRODUCTS				
		P1300236	10/31/2013	STAPLES ADVANTAGE	134.79
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	12,000.00	6,605.11	134.79	134.79	5,125.31
18-1815-9200-64200	TRAINING EXP				
		P1302127	11/01/2013	MULTISTACK LLC	1,800.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	7,500.00	3,885.00	1,800.00	1,800.00	15.00
18-1815-9200-67200	CAPITAL IMPROV				
		P1302937	11/07/2013	ANGUS YOUNG ASSOCIATES	600.08
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	28,000.00	5,591.04	5,044.88	600.08	16,764.00
<b>HCC COMPLEX-MAINTENANCE PROG TOTAL</b>				<b>4,038.74</b>	
18-1849-0000-67200	CAPITAL IMPROV				
		P1302697	08/30/2013	PATTERSON KELLEY COMPANY	19,954.00
		P1302851	10/29/2013	TRI COR MECHANICAL INC	7,650.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	9,619,289.78	9,033,871.05	23,950.90	27,604.00	533,863.83

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
<b>JAIL/HCC COMPLEX PROJECT PROG TOTAL</b>					<b>27,604.00</b>
18-1851-0000-67200	CAPITAL IMPROV				
		P1303113	11/05/2013	PROTECTION TECHNOLOGIES	2,342.00
		P1303114	11/05/2013	PROTECTION TECHNOLOGIES	3,960.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	31,594,539.00	30,546,935.44	188,747.85	6,302.00	852,553.71
<b>ROCK HAVEN BUILDING PROJECT PROG TOTAL</b>					<b>6,302.00</b>



Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
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I have examined the preceding bills and encumbrances in the total amount of **\$37,944.74**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.

B. Bills under \$10,000 to be paid.

C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **NOV 19 2013**

Dept Head \_\_\_\_\_

Committee Chair \_\_\_\_\_

RESOLUTION NO. \_\_\_\_\_

AGENDA NO. \_\_\_\_\_

**RESOLUTION  
ROCK COUNTY BOARD OF SUPERVISORS**

UW ROCK COUNTY  
FOUNDATION  
INITIATED BY



JEFFREY S. KUGLITSCH  
DRAFTED BY

NOVEMBER 13, 2013  
DATE DRAFTED

COUNTY BOARD STAFF  
COMMITTEE AND GENERAL  
SERVICES COMMITTEE  
SUBMITTED BY

TRANSFER PROPERTY TO ROCK RESIDENTIAL FOUNDATION, INC., FOR THE PURPOSE OF BUILDING A RESIDENCE HALL ON THE UW ROCK COUNTY CAMPUS

- 1           WHEREAS, the County of Rock has been approached by UW Rock County and the Rock  
2 Residential Foundation, Inc., to donate approximately 2 acres of land on the south end of campus; and  
3  
4           WHEREAS, the purpose of the land would be to place a residence hall in this area and build an  
5 additional roadway to the proposed building; and  
6  
7           WHEREAS, if the Rock Residential Foundation, Inc., failed within two years of the actual  
8 transfer of the property from the County to complete the residence hall, the land would revert back to the  
9 County of Rock; and  
10  
11           WHEREAS, time is of the essence in this matter in that the Board of Regents need to approve the  
12 amending of the lease agreement with Rock County to exclude this land and allow this transaction to  
13 occur at their December 5, 2013 meeting; and  
14  
15           WHEREAS, this matter has been reviewed and recommended by the General Services Committee  
16 and the County Board Staff Committee.  
17  
18           NOW, THEREFORE, BE IT RESOLVED by the Rock County Board of Supervisors in session  
19 this 21st day of November, 2013 that they hereby approve the transfer of approximately 2 acres of land to  
20 the Rock Residential Foundation, Inc., for the purpose of building a residence hall on the UW Rock  
21 County campus.  
22  
23           BE IT FURTHER RESOLVED that all transaction expenses be paid for by Rock Residential  
24 Foundation, Inc., and there will be no infrastructure costs charged to the County for this transaction and  
25 proposed building site;  
26  
27           BE IT FURTHER RESOLVED that the County Board Chair and County Clerk are hereby  
28 authorized to sign a deed to transfer the property to the Rock Residential Foundation, Inc., as well as any  
29 other documents necessary to complete the transaction including the amending of Rock County's existing  
30 lease agreement with the UW Board of Regents.

TRANSFER PROPERTY TO ROCK RESIDENTIAL FOUNDATION,  
INC., FOR THE PURPOSE OF BUILDING A RESIDENCE HALL ON  
THE UW ROCK COUNTY CAMPUS

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Respectfully submitted:

COUNTY BOARD STAFF COMMITTEE

GENERAL SERVICES COMMITTEE

\_\_\_\_\_  
J. Russell Podzilni, Chair

\_\_\_\_\_  
Phillip Owens, Chair

\_\_\_\_\_  
Sandra Kraft, Vice Chair

\_\_\_\_\_  
Henry Brill, Vice Chair

\_\_\_\_\_  
Eva Arnold

\_\_\_\_\_  
Ivan Collins

\_\_\_\_\_  
Henry Brill

\_\_\_\_\_  
Jason Heidenreich

\_\_\_\_\_  
Betty Jo Bussie

\_\_\_\_\_  
Edwin Nash

\_\_\_\_\_  
Marilyn Jensen

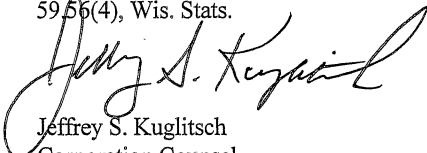
\_\_\_\_\_  
Mary Mawhinney

\_\_\_\_\_  
Louis Peer

\_\_\_\_\_  
Kurtis Yankee

LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01, 59.51, 59.52(6)(c), and 59.56(4), Wis. Stats.

  
Jeffrey S. Kuglitsch  
Corporation Counsel

FISCAL NOTE:

This resolution transfers approximately two (2) acres of land to the Rock Residential Foundation, Inc. for the purpose of building a residence hall. All transaction costs to be paid by Rock Residential Foundation, Inc.

Sherry Oja  
Finance Director

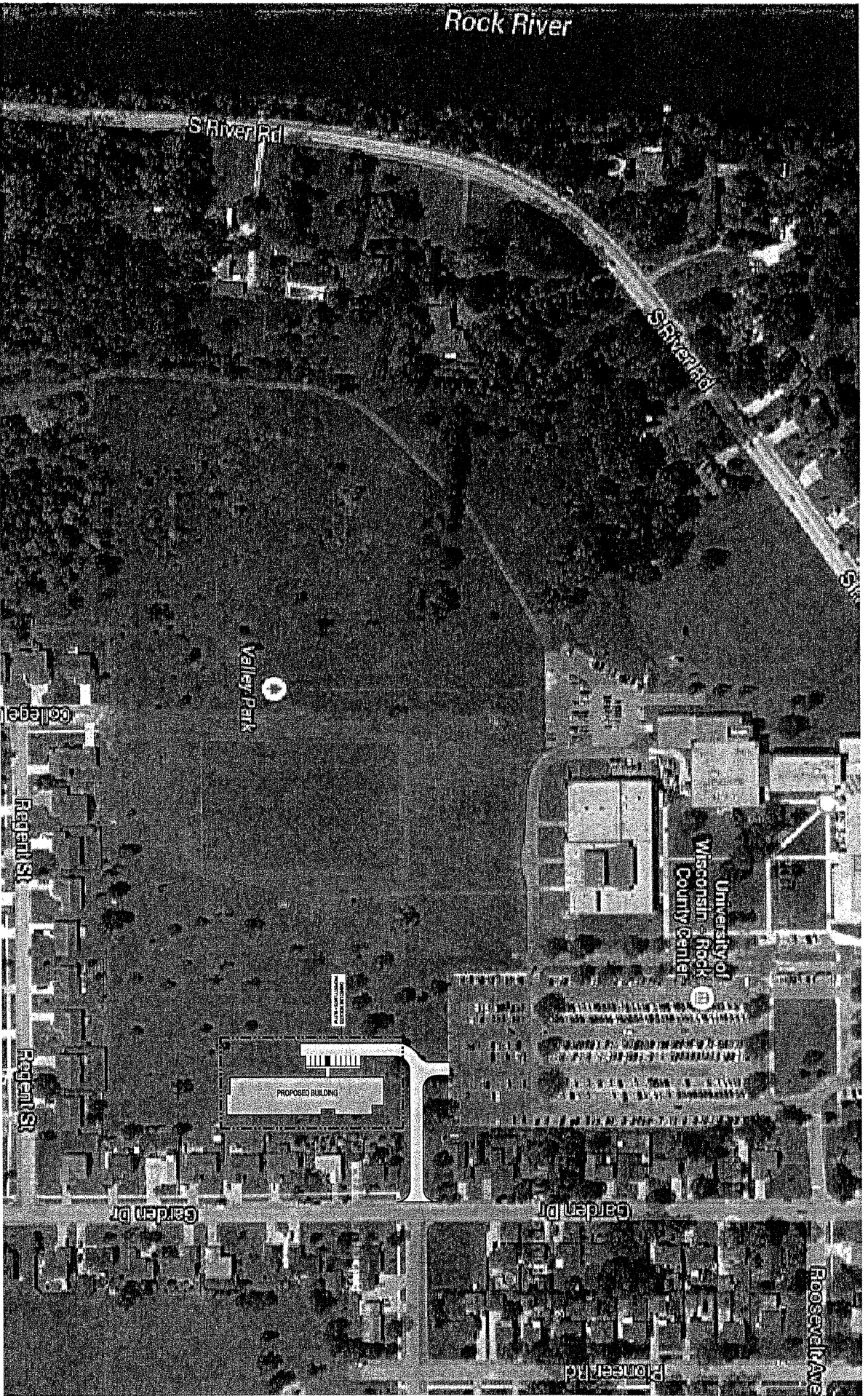
## EXECUTIVE SUMMARY

In October of this year, UW Rock County Foundation approached the County of Rock to inquire whether or not the County would donate approximately 2 acres of land on the south end of the campus to place the residence hall facility.

The proposal is that a new nonprofit, I.R.C. § 501(c)(3) entity called the Rock Residential Foundation, Inc., would be formed to take the land and place a residence hall on the property. It is the understanding of the County of Rock that CD Smith Construction Services would construct the building and an outside management firm would be hired by the Foundation to manage the day-to-day operation of the residence hall.

This resolution would approve donating the land from the County of Rock to the Rock Residential Foundation, Inc. It would also authorize amending the County of Rock's existing lease arrangement with the UW Board of Regents to allow this project. Time is of the essence, since the Board of Regents meets in early December 2013.

There are to be no costs to the County for either the land transfer or for the infrastructure needed to build the building and its access within the City limits.



SITE PLAN SCALE: 1/8"=1'-0"

**RESOLUTION  
ROCK COUNTY BOARD OF SUPERVISORS**

The General Services Committee  
INITIATED BY



Robert Leu  
DRAFTED BY

The General Services Committee  
SUBMITTED BY

November 7, 2013  
DATE DRAFTED

**Awarding Contracts for Secure Hallway Flooring Project at Rock County Jail**

- 1 **WHEREAS**, the Sheriff's Office has requested that the floor tile in the secure hallway at the Jail be
- 2 removed and left as polished bare concrete; and,
- 3
- 4 **WHEREAS**, the current VCT tile dates back to 1986, is worn, curled in places, and difficult to maintain;
- 5 and,
- 6
- 7 **WHEREAS**, bids were solicited for the plumbing work, with removal of existing tile and restoration to
- 8 polished concrete awarded to a flooring contractor under a state contract.
- 9
- 10 **NOW, THEREFORE, BE IT RESOLVED** by the Rock County Board of Supervisors duly assembled
- 11 this \_\_\_\_\_ day of \_\_\_\_\_, 2013, that:
- 12 -a contract for plumbing work be awarded to the low bidder, Degarmo Plumbing of Janesville, in
- 13 the amount of \$10,630.00.
- 14 -a contract to convert the concrete floor to a polished concrete surface be awarded to Halverson
- 15 Flooring Center of Janesville, in the amount of \$16,226.00, based on Wisconsin State Flooring
- 16 Contract #11-36020-900; and,
- 17
- 18 **BE IT FURTHER RESOLVED**, that a contingency account in the amount of \$5,000 be established to
- 19 cover the possible rent of a generator for 3 Phase power, and other unforeseen work as approved by the
- 20 Facilities Superintendent.

Respectfully submitted,

General Services Committee:

\_\_\_\_\_  
Phillip Owens, Chair

\_\_\_\_\_  
Henry Brill, Vice Chair

\_\_\_\_\_  
Ivan Collins

\_\_\_\_\_  
Jason Heidenreich

\_\_\_\_\_  
Edwin Nash

FISCAL NOTE:

Sufficient funding is available in the Jail Capital Improvement account, A/C 18-1837-0000-67200, for the cost of this project.

Sherry Oja  
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats. In addition, sec. 59.52(29), Wis. Stats. requires the project to be let to the lowest responsible bidder.

Jeffrey S. Kuglitsch  
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.

Craig Knutson  
County Administrator

## Executive Summary

### Awarding Contracts for Flooring Renovations in the Secure Hallway at the Jail.

This resolution awards contracts to remove the vinyl tile and return the floor to a polished concrete surface. Halverson Flooring will remove the tile. Degarmo Plumbing will then lower the 10 sanitary sewer cleanout fixtures. Halverson Flooring will perform the grinding, leveling, and polishing.

Captain Strouse from the Sheriff's Office writes:

*"The secure hall is a 24/7 high traffic area designated for the movement of jail staff, professional visitors and inmates. This area is maintained by inmate labor and the VCT tiles are over 25 years old. The tiles are worn and beginning to curl. Several areas have been pieced together after maintenance projects, but because of the overall condition of the VCT tiles the entire floor needs to be replaced. The option for polished concrete is a more practical option for a jail setting. Polished concrete is basically maintenance free and will not show wear in the future."*

 ORIGINAL

ROCK COUNTY, WISCONSIN  
FINANCE DIRECTOR

PURCHASING DIVISION



### BID SUMMARY FORM

PROJECT NUMBER 2013-33  
PROJECT NAME LOWERING 10 CLEAN OUT FIXTURES  
BID DUE DATE JULY 2, 2013 - 10:30 A.M.  
DEPARTMENT GENERAL SERVICES - JAIL

DEGARMO PLUMBING JANESVILLE WI	
FIRM BID	\$ 10,630.00
START DATE	AUGUST 12, 2013
COMPLETE DATE	AUGUST 15, 2013

Invitation to Bid was advertised in the Beloit Daily News and on the Internet. Ten additional vendors were solicited that did not respond.

PREPARED BY: JODI MILLIS, PURCHASING MANAGER

DEPARTMENT HEAD RECOMMENDATION: Degarmo Plumbing

Robert Sen 11/11/14  
SIGNATURE DATE

GOVERNING COMMITTEE APPROVAL:

CHAIR VOTE DATE



RESOLUTION NO. \_\_\_\_\_

AGENDA NO. \_\_\_\_\_

**RESOLUTION  
ROCK COUNTY BOARD OF SUPERVISORS**

The General Services Committee  
INITIATED BY



Robert Leu  
DRAFTED BY

The General Services Committee  
SUBMITTED BY

November 12, 2013  
DATE DRAFTED

**Awarding Contract for Cleaning Services at General Services Locations**

- 1 **WHEREAS**, every three years, bids are solicited for cleaning services at the Courthouse, Sheriff's
- 2 Office/Jail, Diversion, Youth Services Center, 911 Communications Center, Health Department/Council
- 3 on Aging, Health Care Center, and offices in the Beloit Eclipse Center; and,
- 4
- 5 **WHEREAS**, specifications were prepared and bids solicited covering 2014, 2015, & 2016.
- 6
- 7 **NOW, THEREFORE, BE IT RESOLVED** by the Rock County Board of Supervisors duly assembled
- 8 this \_\_\_\_\_ day of \_\_\_\_\_, 2013, that a three year contract for Cleaning Services at various
- 9 General Services locations be awarded to the lowest qualified overall bidder, Diversified Building
- 10 Maintenance of Janesville, for years 2014, 2015, & 2016, at \$335,114.00, \$336,584.00 and \$338,205.00
- 11 respectively.

Respectfully submitted,

General Services Committee:

\_\_\_\_\_  
Phillip Owens, Chair

\_\_\_\_\_  
Henry Brill, Vice Chair

\_\_\_\_\_  
Ivan Collins

\_\_\_\_\_  
Jason Heidenreich

\_\_\_\_\_  
Edwin Nash

Awarding Contract for Cleaning Services at General Services Locations

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FISCAL NOTE:

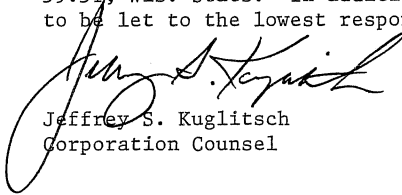
Sufficient funds are available in the various departments' 2014 budgets and will need to be included in the 2015 and 2016 budgets for the cost of this contract. This resolution is awarding the cleaning contracts for all listed buildings to one vendor for a total of \$1,009,903 for the three years. If the contract was awarded to the lowest bidder on a building by building basis, the total cost would be \$884,875.71 for the three years. This results in a savings of \$125,027.29. The Request for Proposal states the County may award the contract to one vendor or multiple vendors, whatever is in the best interest of the County.



Sherry Oja  
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats. In addition, sec. 59.52(29), Wis. Stats. requires the project to be let to the lowest responsible bidder.



Jeffrey S. Kuglitsch  
Corporation Counsel

# **Executive Summary for Committee Action**

## **Awarding Contract for Cleaning Services at Various General Services Locations**

The resolution before you awards a three-year contract for cleaning services at the Courthouse, Sheriff's Office, Diversion, Youth Services Center, 911 Communications, Health Department/Council on Aging, Health Care Center and County offices at the Eclipse Center in Beloit.

The low bidder for the three years is Diversified Building Maintenance of Janesville. Diversified held the County Contract for many years in the '80's and 90's and did excellent work. The three-year contract total equals \$1,009,903.00.

Year one of the contract will begin January 1, 2014.

ROCK COUNTY, WISCONSIN  
FINANCE DIRECTOR

PURCHASING DIVISION



PROJECT NUMBER 2014-08  
 PROJECT NAME CLEANING SERVICES  
 PROPOSAL DUE DATE SEPTEMBER 30, 2013 – 12:00 NOON  
 DEPARTMENT GENERAL SERVICES

	DIVERSIFIED JANESVILLE WI	PETERSON ROCKFORD IL	SERVICEMASTER JANESVILLE WI	CLEAN POWER MADISON WI
EVALUATOR 1	100	95	95	70
EVALUATOR 2	96	92	85	74
<b>TOTAL SCORE</b>	<b>196</b>	<b>187</b>	<b>180</b>	<b>144</b>
2014 COURTHOUSE	134,500.00	133,284.00	128,550.00	122,571.25
2015 COURTHOUSE	134,600.00	137,282.52	132,437.00	122,571.25
2016 COURTHOUSE	134,700.00	141,400.99	136,439.00	123,796.96
<b>TOTAL-COURTHOUSE</b>	<b>\$ 403,800.00</b>	<b>\$ 411,967.51</b>	<b>\$ 397,426.00</b>	<b>\$ 368,939.46</b>
2014 911 CENTER	17,316.00	16,920.00	11,000.00	13,826.81
2015 911 CENTER	17,516.00	17,427.60	11,500.00	13,826.81
2016 911 CENTER	17,716.00	17,950.42	11,900.00	13,965.08
<b>TOTAL-911 CENTER</b>	<b>\$ 52,548.00</b>	<b>\$ 52,298.02</b>	<b>\$ 34,400.00</b>	<b>\$ 41,618.70</b>
2014 HEALTH/COA	16,896.00	16,920.00	17,000.00	14,613.59
2015 HEALTH/COA	17,196.00	17,427.60	17,300.00	14,613.59
2016 HEALTH/COA	17,396.00	17,950.42	17,500.00	14,759.72
<b>TOTAL-HEALTH/COA</b>	<b>\$ 51,488.00</b>	<b>\$ 52,298.02</b>	<b>\$ 51,800.00</b>	<b>\$ 43,986.90</b>
2014 YOUTH SERVICES	11,869.00	12,672.00	11,700.00	10,830.24
2015 YOUTH SERVICES	12,069.00	13,052.16	12,000.00	10,830.24
2016 YOUTH SERVICES	12,269.00	13,443.72	12,200.00	10,938.54
<b>TOTAL-YOUTH SERVICES</b>	<b>\$ 36,207.00</b>	<b>\$ 39,167.88</b>	<b>\$ 35,900.00</b>	<b>\$ 32,599.02</b>
2014 SHERIFFS OFFICE	43,500.00	33,600.00	44,000.00	23,697.58
2015 SHERIFFS OFFICE	43,750.00	34,608.00	45,000.00	23,697.58
2016 SHERIFFS OFFICE	44,150.00	35,646.24	46,000.00	23,934.55
<b>TOTAL-SHERIFFS OFFICE</b>	<b>\$ 131,400.00</b>	<b>\$ 103,854.24</b>	<b>\$ 135,000.00</b>	<b>\$ 71,329.71</b>
2014 DIVERSION	11,400.00	10,920.00	13,000.00	12,283.60
2015 DIVERSION	11,500.00	11,247.60	14,000.00	12,283.60
2016 DIVERSION	11,600.00	11,585.02	15,000.00	12,406.43
<b>TOTAL-DIVERSION</b>	<b>\$ 34,500.00</b>	<b>\$ 33,752.62</b>	<b>\$ 42,000.00</b>	<b>\$ 36,973.63</b>
2014 HCC	86,704.00	87,600.00	86,000.00	135,404.78
2015 HCC	86,994.00	90,228.00	87,000.00	135,404.78
2016 HCC	87,394.00	92,934.84	88,000.00	136,758.83
<b>TOTAL-HCC</b>	<b>\$ 261,092.00</b>	<b>\$ 270,762.84</b>	<b>\$ 261,000.00</b>	<b>\$ 407,568.39</b>
2014 VETS/UW-EXT BELOIT	2,405.00	3,168.00	2,400.00	2,129.44
2015 VETS/UW-EXT BELOIT	2,405.00	3,263.04	2,500.00	2,129.44
2016 VETS/UW-EXT BELOIT	2,405.00	3,360.93	2,600.00	2,150.73
<b>TOTAL-VETS/UW-EXT BELOIT</b>	<b>\$ 7,215.00</b>	<b>\$ 9,791.97</b>	<b>\$ 7,500.00</b>	<b>\$ 6,409.61</b>
2014 HEALTH BELOIT	4,210.00	4,224.00	11,300.00	2,278.15

	<b>DIVERSIFIED JANESVILLE WI</b>	<b>PETERSON ROCKFORD IL</b>	<b>SERVICEMASTER JANESVILLE WI</b>	<b>CLEAN POWER MADISON WI</b>
2015 HEALTH BELOIT	4,230.00	4,350.72	11,500.00	2,278.15
2016 HEALTH BELOIT	4,240.00	4,481.24	11,800.00	2,300.93
<b>TOTAL-HEALTH BELOIT</b>	<b>\$ 12,680.00</b>	<b>\$ 13,055.96</b>	<b>\$ 34,600.00</b>	<b>\$ 6,857.23</b>
2014 HSD BELOIT	6,314.00	8,448.00	5,100.00	8,931.71
2015 HSD BELOIT	6,324.00	8,701.44	5,450.00	8,931.71
2016 HSD BELOIT	6,335.00	8,962.48	5,850.00	9,021.03
<b>TOTAL-HSD BELOIT</b>	<b>\$ 18,973.00</b>	<b>\$ 26,111.92</b>	<b>\$ 16,400.00</b>	<b>\$ 26,884.45</b>
<b>2014 TOTAL CONTRACT</b>	<b>\$ 335,114.00</b>	<b>\$ 327,756.00</b>	<b>\$330,050.00</b>	<b>\$ 346,567.15</b>
<b>2015 TOTAL CONTRACT</b>	<b>\$ 336,584.00</b>	<b>\$ 337,588.68</b>	<b>\$ 338,687.00</b>	<b>\$ 346,567.15</b>
<b>2016 TOTAL CONTRACT</b>	<b>\$ 338,205.00</b>	<b>\$ 347,716.30</b>	<b>\$ 347,289.00</b>	<b>\$ 350,032.80</b>
<b>TOTAL 3 YEAR CONTRACT</b>	<b>\$ 1,009,903.00</b>	<b>\$ 1,013,060.98</b>	<b>\$ 1,016,026.00</b>	<b>\$ 1,043,167.10</b>

Request for Proposal was advertised in the Beloit Daily News and on the Internet. Four additional vendors were solicited that did not respond.

PREPARED BY: JODI MILLIS, PURCHASING MANAGER

DEPARTMENT HEAD RECOMMENDATION: \_\_\_\_\_

SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

GOVERNING COMMITTEE APPROVAL:

CHAIR \_\_\_\_\_ VOTE \_\_\_\_\_ DATE \_\_\_\_\_

RESOLUTION NO. \_\_\_\_\_

AGENDA NO. \_\_\_\_\_

**RESOLUTION  
ROCK COUNTY BOARD OF SUPERVISORS**

The General Services Committee  
INITIATED BY



Robert Leu  
DRAFTED BY

The General Services Committee  
SUBMITTED BY

November 7, 2013  
DATE DRAFTED

**Awarding Contract for Bohn Refrigeration System  
Replacements at the Rock County Jail**

- 1 **WHEREAS**, the refrigeration units that serve the walk-in freezer and the two walk-in coolers at the Jail
- 2 are original to the building; and,
- 3
- 4 **WHEREAS**, the refrigeration units that serve the two coolers and one freezer are beyond their useful life
- 5 and need to be replaced; and,
- 6
- 7 **WHEREAS**, specifications were prepared and bids solicited for the work.
- 8
- 9 **NOW, THEREFORE, BE IT RESOLVED** by the Rock County Board of Supervisors duly assembled
- 10 this \_\_\_\_\_ day of \_\_\_\_\_, 2013, that a contract for replacement of the refrigeration units
- 11 serving the walk-in freezer and two walk-in coolers be awarded to the low bidder, Illingworth-Kilgust
- 12 Mechanical of Madison, WI, in the amount of \$45,278.00, under Bid # 2013-51; and
- 13
- 14 **BE IT FURTHER RESOLVED**, that an allowance of \$2,000.00 be established to cover the possible
- 15 rental of a back-up cooler, needed during construction; and,
- 16
- 17 **BE IT FURTHER RESOLVED**, that a contingency of \$5,000 be established to cover any change orders
- 18 as authorized by the General Services Facilities Superintendent.

Respectfully submitted,

General Services Committee:

\_\_\_\_\_  
Phillip Owens, Chair

\_\_\_\_\_  
Henry Brill, Vice Chair

\_\_\_\_\_  
Ivan Collins

\_\_\_\_\_  
Jason Heidenreich

\_\_\_\_\_  
Edwin Nash

ADMINISTRATIVE NOTE:

Recommended.

Craig Knutson  
County Administrator

FISCAL NOTE:

Sufficient funding is available in the Jail Capital Improvements account, A/C 18-1837-0000-67200, for the cost of this contract.

Sherry Oja  
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats. In addition, sec. 59.52(29), Wis. Stats. requires the project to be let to the lowest responsible bidder.

Jeffrey S. Kuglitsch  
Corporation Counsel

## **Executive Summary**

### **Awarding Contract for Replacement of Refrigeration Units Serving the Jail's Walk-in Freezer and Two Walk-in Coolers.**

Specifications were prepared and bids solicited to replace the refrigeration units that serve the walk-in freezer and two walk-in coolers at the Jail. The actual walk-in units are still in good shape, but the refrigeration systems that serve them have reached the end of their useful lives. Once ordered, the equipment lead time is estimated at 4-6 weeks. Installation will be completed by January 31, 2014.

Due to downtime, a portable may be needed. An allowance for rental is being set at \$2,000.

A contingency of \$5,000 is being requested to cover any unforeseen work as authorized by the General Services Facilities Superintendent.

ROCK COUNTY, WISCONSIN  
FINANCE DIRECTOR

PURCHASING DIVISION



### BID SUMMARY FORM

PROJECT NUMBER 2013-51  
PROJECT NAME BOHN REFRIGERATION SYSTEM REPLACEMENT  
BID DUE DATE NOVEMBER 7, 2013 - 1:30 P.M.  
DEPARTMENT GENERAL SERVICES - JAIL

	ILLINGWORTH-KILGUST MECHANICAL MADISON, WI
TOTAL PROJECT COST	\$ 45,278.00

Invitation to Bid was advertised in the Beloit Daily News and on the Internet.

Four additional vendors were solicited with three no responses and one No Bid.

PREPARED BY: Alan Dransfield  
SENIOR BUYER

DEPARTMENT HEAD RECOMMENDATION: Illingworth-Kilgust

Robert Len  
SIGNATURE

11/11/13  
DATE

GOVERNING COMMITTEE APPROVAL:

CHAIR VOTE DATE



# **Executive Summary for Committee Action**

## **Awarding Contract for Waste Collection Services for General Services Locations**

Bids were solicited for waste collection services at the Courthouse, Jail/Sheriff's Office, Youth Services Center, 911 Communications, and the Health Department/Council on Aging.

Attached is the Bid Summary for years 2014, 2015, & 2016. Sherman Sanitation of Janesville, WI is the low bidder. Sherman Sanitation was the contract holder for 2011, 2012, & 2013, and is recommended.

No resolution is required due to the dollar amount being under \$10,000.



**BID SUMMARY FORM**

**PROJECT NUMBER**            2014-16  
**PROJECT NAME**             WASTE COLLECTION SERVICES  
**BID DUE DATE**             OCTOBER 15, 2013 – 1:30 P.M.  
**DEPARTMENT**              GENERAL SERVICES

**2014**

LOCATION	SHERMAN JANESVILLE WI	ADVANCED FT ATKINSON WI	ROCK JANESVILLE WI	WASTE MGMT BURNSVILLE MN
COURTHOUSE	1,308.00	1,596.00	2,254.92	2,361.36
SHERIFF/JAIL	3,852.00	6,528.00	7,003.20	9,348.00
YOUTH SERVICES	1,164.00	1,536.00	1,882.92	2,121.36
911 COMMUNICATION	744.00	960.00	961.20	1,258.80
HEALTH DEPT/COA	1,008.00	1,176.00	1,539.60	1,654.44
<b>TOTAL 2014</b>	<b>8,076.00</b>	<b>11,796.00</b>	<b>13,641.84</b>	<b>16,743.96</b>

**2015**

LOCATION	SHERMAN JANESVILLE WI	ADVANCED FT ATKINSON WI	ROCK JANESVILLE WI	WASTE MGMT BURNSVILLE MN
COURTHOUSE	1,308.00	1,632.00	2,322.57	2,432.16
SHERIFF/JAIL	3,852.00	6,696.00	7,213.30	9,628.44
YOUTH SERVICES	1,164.00	1,572.00	1,939.41	2,184.96
911 COMMUNICATION	744.00	1,008.00	909.04	1,296.24
HEALTH DEPT/COA	1,008.00	1,200.00	1,585.79	1,704.12
<b>TOTAL 2015</b>	<b>8,076.00</b>	<b>12,108.00</b>	<b>14,051.11</b>	<b>17,245.92</b>

**2016**

LOCATION	SHERMAN JANESVILLE WI	ADVANCED FT ATKINSON WI	ROCK JANESVILLE WI	WASTE MGMT BURNSVILLE MN
COURTHOUSE	1,347.24	1,632.00	2,392.24	2,505.12
SHERIFF/JAIL	3,967.56	6,696.00	7,429.69	9,917.28
YOUTH SERVICES	1,198.92	1,572.00	1,997.59	2,250.48
911 COMMUNICATION	766.32	1,008.00	1,019.74	1,335.12
HEALTH DEPT/COA	1,038.24	1,200.00	1,633.36	1,755.36
<b>TOTAL 2016</b>	<b>8,318.28</b>	<b>12,108.00</b>	<b>14,472.62</b>	<b>17,763.36</b>
<b>TOTAL 3 YEAR CONTRACT</b>	<b>\$ 24,470.28</b>	<b>\$ 36,012.00</b>	<b>\$ 42,165.57</b>	<b>\$ 51,753.24</b>

Invitation to Bid was advertised in the Beloit Daily News and on the Internet.

PREPARED BY: Alan Dransfield  
SENIOR BUYER

DEPARTMENT HEAD RECOMMENDATION: Sherman Sanitation

Robert Lew  
SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

GOVERNING COMMITTEE APPROVAL:

CHAIR \_\_\_\_\_ VOTE \_\_\_\_\_ DATE \_\_\_\_\_