

# ROCK COUNTY, WISCONSIN



**GENERAL SERVICES COMMITTEE  
TUESDAY, SEPTEMBER 18, 2018 – 8:00 A.M.  
CONFERENCE ROOM N-1 - FIFTH FLOOR  
ROCK COUNTY COURTHOUSE-EAST**

## Agenda

1. Call to Order
2. Approve Agenda
3. Citizen Participation
4. Approval of Minutes – September 4, 2018
5. Transfers
6. Review of Payments
7. Updates
  - A. Update Master Plan/Presentation
  - B. Discussion of Change Order for Job Center Staff Bathrooms
8. Communications, Announcements and Information
9. Adjournment

**\*\*\* Please bring your Building Portfolio binder with you if you have not already turned it in for updating \*\*\***

The County of Rock will provide reasonable accommodations to people with disabilities. Please contact us at 608-757-5510 or e-mail [countyadmin@co.rock.wi.us](mailto:countyadmin@co.rock.wi.us) at least 48 hours prior to a public meeting to discuss any accommodations that may be necessary.

Please contact Marilyn at (608)757-5510 if you are going to be late or if you will not be able to attend the meeting.

COMMITTEE REVIEW REPORT  
FOR THE MONTH OF AUGUST 2018

Account Number	Account Name	PO#	Check Date	Vendor Name	Inv/Enc Amt
18-1815-0000-62119	OTHER SERVICES	P1800075	08/16/2018	ADVANCED DISPOSAL SERVICES	110.00
		P1800380	08/09/2018	ALSCO INC	146.52
18-1815-0000-62160	CLEANING CONTRAC	P1800081	08/09/2018	PETERSON CLEANING INC	9,350.00
18-1815-0000-63500	R&M SUPPLIES	P1800076	08/16/2018	AIRGAS NORTH CENTRAL	121.48
		P1800080	08/16/2018	JOHNSON PLASTICS	297.93
		P1800087	08/09/2018	KWIK TRIP EXTENDED NETWORK	285.87
		P1800130	08/02/2018	MENARDS	117.71
		P1800132	08/16/2018	NAPA AUTO PARTS	41.17
		P1800153	08/09/2018	HOH WATER TECHNOLOGY INC	849.87
		P1801360	08/09/2018	E AND D WATER WORKS INC	269.50
		P1802197	08/23/2018	ZORO TOOLS INC	59.99
18-1815-0000-64200	TRAINING EXP	P1801741	08/09/2018	US BANK	175.00
		P1802113	08/02/2018	SAFETY MANAGEMENT AND TRAINING	1,500.00
<b>HCC BUILDING COMPLEX PROG TOTAL</b>					<b>13,325.04</b>

I have reviewed the preceding payments in the total amount of \$13,325.04

Date: \_\_\_\_\_ Dept Head \_\_\_\_\_

Committee Chair \_\_\_\_\_

**COMMITTEE REVIEW REPORT**  
FOR THE MONTH OF AUGUST 2018

Account Number	Account Name	PO#	Check Date	Vendor Name	Inv/Enc Amt
32-8000-9200-62420	MACH & EQUIP RM	P1800130	08/23/2018	MENARDS	29.97
<b>SUPPORT SERVICE MAINTENANCE PROG TOTAL</b>					<b>29.97</b>

I have reviewed the preceding payments in the total amount of **\$29.97**

Date: \_\_\_\_\_ Dept Head \_\_\_\_\_  
Committee Chair \_\_\_\_\_

**COMMITTEE REVIEW REPORT**  
FOR THE MONTH OF AUGUST 2018

Account Number	Account Name	PO#	Check Date	Vendor Name	Inv/Enc Amt
18-1810-0000-62112	SECURITY				
		P1800665	08/09/2018	JBM PATROL AND PROTECTION CORP	5,557.64
18-1810-0000-62119	OTHER SERVICES				
		P1800168	08/16/2018	ADVANCED DISPOSAL SERVICES	144.00
		P1800661	08/16/2018	TRUGREEN	158.00
		P1800663	08/16/2018	ALSCO INC	136.05
18-1810-0000-62160	CLEANING CONTRAC				
		P1800667	08/02/2018	PETERSON CLEANING INC	10,438.72
18-1810-0000-62400	R & M SERV				
		P1800316	08/30/2018	JF AHERN COMPANY	250.00
		P1800323	08/02/2018	MC COTTER ENERGY SYSTEMS INC	800.00
		P1801330	08/30/2018	SCHROEDER LAWN AND SNOW LLC	145.00
		P1802072	08/30/2018	SERVPRO OF ROCK COUNTY	455.00
		P1802184	08/30/2018	LP TREE SERVICE	700.00
18-1810-0000-63500	R&M SUPPLIES				
		P1800166	08/16/2018	AARONS LOCK AND SAFE INC	33.12
		P1800174	08/02/2018	BJ ELECTRIC SUPPLY INC	786.01
		P1800186	08/09/2018	FERGUSON ENTERPRISES INC	1,096.44
		P1800192	08/09/2018	GRAINGER	1,127.70
		P1800304	08/02/2018	HARRIS ACE HARDWARE LLP	6.09
		P1800312	08/30/2018	JANESVILLE WINSUPPLY COMPANY	847.80
		P1800345	08/09/2018	MENARDS	70.93
		P1800360	08/09/2018	PUR CHEM LLC	3,128.00
		P1801423	08/30/2018	HYDRO FLO PRODUCTS INC	1,294.26
		P1801809	08/16/2018	US BANK	1,429.13
		P1801906	08/16/2018	SELECT SOUND SERVICE INC	136.24
18-1810-0000-64008	ADA				
		P1801943	08/09/2018	ACCESS HARDWARE SUPPLY	18,317.78
<b>FACILITIES MGMNT PROG TOTAL</b>					<b>47,057.91</b>
18-1811-0000-62119	OTHER SERVICES				
		P1800168	08/16/2018	ADVANCED DISPOSAL SERVICES	107.00
		P1800661	08/02/2018	TRUGREEN	172.00
		P1800663	08/16/2018	ALSCO INC	20.35
18-1811-0000-62400	R & M SERV				
		P1800355	08/09/2018	PIEPER ELECTRIC INC	170.00
18-1811-0000-63500	R&M SUPPLIES				
		P1800188	08/02/2018	FIRST SUPPLY LLC-JANESVILLE	328.78
		P1800192	08/16/2018	GRAINGER	52.73
		P1800304	08/02/2018	HARRIS ACE HARDWARE LLP	5.39
		P1800345	08/09/2018	MENARDS	15.58
		P1800362	08/30/2018	REINDERS INC	69.34
		P1801809	08/16/2018	US BANK	122.13
18-1811-0000-67200	CAPITAL IMPROV				
		P1702442	08/02/2018	JOHNSON CONTROLS INC	964.60
<b>PUBLIC HEALTH/COA PROG TOTAL</b>					<b>2,027.90</b>
18-1812-0000-62119	OTHER SERVICES				

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Account Number	Account Name	PO#	Check Date	Vendor Name	Inv/Enc Amt
		P1800168	08/16/2018	ADVANCED DISPOSAL SERVICES	123.00
		P1800661	08/02/2018	TRUGREEN	165.00
18-1812-0000-62160	CLEANING CONTRAC				
		P1800667	08/02/2018	PETERSON CLEANING INC	808.50
18-1812-0000-62400	R & M SERV				
		P1801175	08/02/2018	JOHNSON CONTROLS INC	145.00
18-1812-0000-63500	R&M SUPPLIES				
		P1800349	08/16/2018	NAPA AUTO PARTS	124.42
		P1801809	08/16/2018	US BANK	113.62
<b>YOUTH SERVICES CENTER PROG TOTAL</b>					<b>1,469.54</b>
18-1815-0000-62400	R & M SERV				
		P1702442	08/02/2018	JOHNSON CONTROLS INC	785.40
18-1815-0000-63500	R&M SUPPLIES				
		P1801809	08/16/2018	US BANK	742.95
<b>HCC BUILDING COMPLEX PROG TOTAL</b>					<b>1,528.35</b>
18-1816-0000-62119	OTHER SERVICES				
		P1800168	08/16/2018	ADVANCED DISPOSAL SERVICES	79.00
		P1800661	08/02/2018	TRUGREEN	154.00
18-1816-0000-62160	CLEANING CONTRAC				
		P1800667	08/02/2018	PETERSON CLEANING INC	539.00
18-1816-0000-62400	R & M SERV				
		P1800179	08/09/2018	CONGRESS GLASS INC	95.00
		P1800307	08/09/2018	ILLINGWORTH KILGUST MECHANICAL	3,780.93
18-1816-0000-63500	R&M SUPPLIES				
		P1800176	08/30/2018	BROWN OIL CO INC	64.75
		P1800345	08/02/2018	MENARDS	94.98
		P1801809	08/16/2018	US BANK	120.70
<b>COMMUNICATIONS CTR.OPERATION PROG TOTAL</b>					<b>4,928.36</b>
18-1817-0000-62119	OTHER SERVICES				
		P1800661	08/02/2018	TRUGREEN	170.00
18-1817-0000-62160	CLEANING CONTRAC				
		P1800667	08/02/2018	PETERSON CLEANING INC	804.46
18-1817-0000-62400	R & M SERV				
		P1801962	08/02/2018	TRANE COMPANY	3,492.80
18-1817-0000-63500	R&M SUPPLIES				
		P1800185	08/09/2018	FASTENAL COMPANY	6.86
		P1800345	08/02/2018	MENARDS	14.94
		P1801809	08/16/2018	US BANK	68.08
18-1817-0000-67200	CAPITAL IMPROV				
		P1801876	08/09/2018	MENARDS	4,231.72
		P1801878	08/02/2018	BJ ELECTRIC SUPPLY INC	2,182.27
		P1802160	08/16/2018	JOHNSON CONTROLS INC	1,008.37
<b>DIVERSION PROG/ASC PROG TOTAL</b>					<b>11,979.50</b>
18-1818-0000-62119	OTHER SERVICES				
		P1800168	08/16/2018	ADVANCED DISPOSAL SERVICES	403.00

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Account Number	Account Name	PO#	Check Date	Vendor Name	Inv/Enc Amt
		P1800661	08/02/2018	TRUGREEN	313.00
		P1800663	08/16/2018	ALSCO INC	101.00
18-1818-0000-62160	CLEANING CONTRAC				
		P1800667	08/02/2018	PETERSON CLEANING INC	2,364.76
18-1818-0000-62400	R & M SERV				
		P1800179	08/30/2018	CONGRESS GLASS INC	3,158.99
		P1800182	08/16/2018	DVORAK LANDSCAPE SUPPLY LLC	448.00
		P1800307	08/16/2018	ILLINGWORTH KILGUST MECHANICAL	390.00
		P1801963	08/16/2018	TRANE COMPANY	1,032.00
18-1818-0000-63500	R&M SUPPLIES				
		P1800172	08/02/2018	BATTERIES PLUS LLC	36.90
		P1800174	08/09/2018	BJ ELECTRIC SUPPLY INC	137.50
		P1800184	08/16/2018	ENERGETICS INC	25.86
		P1800185	08/16/2018	FASTENAL COMPANY	3.77
		P1800188	08/16/2018	FIRST SUPPLY LLC-JANESVILLE	2.33
		P1800192	08/02/2018	GRAINGER	82.77
		P1800309	08/02/2018	JACK AND DICKS FEED AND GARDEN	1,790.46
		P1800312	08/02/2018	JANESVILLE WINSUPPLY COMPANY	2,187.24
		P1800345	08/16/2018	MENARDS	106.23
		P1800349	08/16/2018	NAPA AUTO PARTS	215.09
		P1800360	08/09/2018	PUR CHEM LLC	3,928.00
		P1800366	08/02/2018	SGTS INC	585.69
		P1800658	08/16/2018	WERNER ELECTRIC SUPPLY COMPANY	1,233.29
		P1801809	08/16/2018	US BANK	304.01
<b>JAIL PROG TOTAL</b>					<b>18,849.89</b>
18-1819-0000-62119	OTHER SERVICES				
		P1800661	08/09/2018	TRUGREEN	813.87
18-1819-0000-62400	R & M SERV				
		P1800316	08/30/2018	JF AHERN COMPANY	315.00
18-1819-0000-63500	R&M SUPPLIES				
		P1800360	08/09/2018	PUR CHEM LLC	1,668.00
<b>UW-ROCK COUNTY PROG TOTAL</b>					<b>2,796.87</b>
18-1820-0000-62119	OTHER SERVICES				
		P1800168	08/09/2018	ADVANCED DISPOSAL SERVICES	184.76
18-1820-0000-62160	CLEANING CONTRAC				
		P1800667	08/02/2018	PETERSON CLEANING INC	769.43
18-1820-0000-65321	BLDG/OFC LEASE				
		P1800666	08/02/2018	HENDRICKS COMMERCIAL PROPERTIE	11,424.57
<b>ECLIPSE CENTER PROG TOTAL</b>					<b>12,378.76</b>
18-1821-0000-62119	OTHER SERVICES				
		P1800168	08/16/2018	ADVANCED DISPOSAL SERVICES	144.00
		P1800663	08/16/2018	ALSCO INC	20.35
18-1821-0000-62160	CLEANING CONTRAC				
		P1800667	08/02/2018	PETERSON CLEANING INC	3,463.08
18-1821-0000-63500	R&M SUPPLIES				

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Account Number	Account Name	PO#	Check Date	Vendor Name	Inv/Enc Amt
18-1821-0000-67200	CAPITAL IMPROV	P1800192	08/30/2018	GRAINGER	43.84
		P1800304	08/02/2018	HARRIS ACE HARDWARE LLP	36.87
		P1802150	08/16/2018	AUTOMATIC ENTRANCES OF WISCONS	895.90
		P1801760	08/16/2018	DVORAK LANDSCAPE SUPPLY LLC	3,336.00
		P1802043	08/30/2018	GLEN FERN CONSTRUCTION LLC	14,207.80
		P1802141	08/30/2018	AFFORDABLE ENVIRONMENTAL TECHN	3,885.00
<b>JOB CENTER PROG TOTAL</b>					<b>26,032.84</b>
18-1822-0000-62119	OTHER SERVICES				
		P1800168	08/16/2018	ADVANCED DISPOSAL SERVICES	132.00
18-1822-0000-62160	CLEANING CONTRAC				
		P1800667	08/02/2018	PETERSON CLEANING INC	686.69
<b>FRANKLIN ST PROG TOTAL</b>					<b>818.69</b>
18-1823-0000-62119	OTHER SERVICES				
		P1800363	08/09/2018	SAFEWAY PEST CONTROL	70.00
18-1823-0000-62160	CLEANING CONTRAC				
		P1800667	08/02/2018	PETERSON CLEANING INC	408.32
18-1823-0000-62400	R & M SERV				
		P1802216	08/30/2018	INDOOR AIR QUALITY DIAGNOSTICS	765.00
18-1823-0000-63500	R&M SUPPLIES				
		P1800304	08/02/2018	HARRIS ACE HARDWARE LLP	9.15
<b>COURT ST PROG TOTAL</b>					<b>1,252.47</b>
18-1824-0000-62119	OTHER SERVICES				
		P1800168	08/16/2018	ADVANCED DISPOSAL SERVICES	281.50
		P1800663	08/16/2018	ALSCO INC	22.20
18-1824-0000-62160	CLEANING CONTRAC				
		P1800667	08/02/2018	PETERSON CLEANING INC	613.77
18-1824-0000-62400	R & M SERV				
		P1800310	08/16/2018	JANESVILLE DOOR CO LTD	34.60
18-1824-0000-63500	R&M SUPPLIES				
		P1800166	08/02/2018	AARONS LOCK AND SAFE INC	28.88
		P1800324	08/16/2018	MC MASTER-CARR SUPPLY COMPANY	167.16
		P1800367	08/09/2018	SHERWIN WILLIAMS	129.48
		P1801809	08/16/2018	US BANK	82.00
18-1824-0000-67200	CAPITAL IMPROV				
		P1801323	08/02/2018	ENERGETICS INC	6,500.00
		P1801545	08/30/2018	ANGUS YOUNG ASSOCIATES INC	1,332.00
<b>HWY BUILDINGS/GROUNDS PROG TOTAL</b>					<b>9,191.39</b>
18-1828-0000-62119	OTHER SERVICES				
		P1800853	08/09/2018	BUTTERFLY RIDGE LLC	7,300.00
18-1828-0000-62400	R & M SERV				
		P1800175	08/09/2018	BOWERS SEWER AND DRAIN CLEANIN	125.00
		P1800807	08/09/2018	WASTE MANAGEMENT WI-MN	126.35
		P1801077	08/30/2018	CHARTER COMMUNICATIONS	124.92
18-1828-0000-63500	R&M SUPPLIES				

**COMMITTEE REVIEW REPORT**  
FOR THE MONTH OF AUGUST 2018

Account Number	Account Name	PO#	Check Date	Vendor Name	Inv/Enc Amt
		P1800176	08/30/2018	BROWN OIL CO INC	1,485.68
		P1801897	08/16/2018	NELSON YOUNG LUMBER CO	2,793.60
		P1802034	08/02/2018	BOBCAT OF JANESVILLE	35.45
		<b>FAIRGROUNDS PROG TOTAL</b>			<b>11,991.00</b>
18-1837-0000-67200	CAPITAL IMPROV				
		P1801054	08/02/2018	INDUSTRIAL ROOFING SERVICES IN	4,200.00
		<b>JAIL CAPITAL IMPROVEMENTS PROG TOTAL</b>			<b>4,200.00</b>
18-1842-0000-67200	CAPITAL IMPROV				
		P1801053	08/16/2018	INDUSTRIAL ROOFING SERVICES IN	7,800.00
		<b>COURTHOUSE FACILITY PROJECT PROG TOTAL</b>			<b>7,800.00</b>
18-1843-0000-67200	CAPITAL IMPROV				
		P1801261	08/30/2018	CC AND N INC	2,332.50
		<b>U-ROCK EXPANSION PROJECT PROG TOTAL</b>			<b>2,332.50</b>
18-1849-0000-67200	CAPITAL IMPROV				
		P1702581	08/16/2018	MEAD AND HUNT INC	477.67
		P1801612	08/16/2018	CORPORATE CONTRACTORS INC	56,308.95
		<b>HCC COMPLEX PROJECT PROG TOTAL</b>			<b>56,786.62</b>
18-1865-0000-67200	CAPITAL IMPROV				
		P1800845	08/02/2018	POTTER LAWSON ARCHITECTS INC	91,953.23
		<b>COURTHOUSE SECURITY SYSTEM PROG TOTAL</b>			<b>91,953.23</b>



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FOR THE MONTH OF AUGUST 2018

<u>Account Number</u>	<u>Account Name</u>	<u>PO#</u>	<u>Check Date</u>	<u>Vendor Name</u>	<u>Inv/Enc Amt</u>
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I have reviewed the preceding payments in the total amount of **\$315,375.82**

Date: \_\_\_\_\_ Dept Head \_\_\_\_\_

Committee Chair \_\_\_\_\_



## COUNTY OF ROCK, WISCONSIN CHANGE ORDER FORM

<b>PROJECT NUMBER</b>	2018-27	
<b>PROJECT NAME</b>	Rock County Job Center Staff Toilet Room Renovations	
<b>PURCHASE ORDER NUMBER</b>	P1802043	
<b>ARCHITECT FIRM &amp; CONTACT</b>	Angus Young Architects 555 South River Road Janesville, WI 53548 Mr. Peter Pichotta	
<b>A/E JOB NUMBER</b>	59571	
<b>DISTRIBUTION</b>	OWNER <input checked="" type="checkbox"/> _____ CONTRACTOR <input checked="" type="checkbox"/> _____ FILE <input checked="" type="checkbox"/> _____ OTHER _____	

*We propose to provide the following change (s) to our contract for the above reference Project, with the contract amount being adjusted by Contract Change Order amount (s) stated below.*

**DESCRIPTION**

1. Glen Fern Construction credit to contract for the costs associated with not removing the ceramic tile flooring at the project. Existing adhesive under the vinyl flooring below the tile has ACM. Owner contracted with separate contractor to address this work. -\$1,100.00
2. Odling Plumbing Invoice # 281 dated 9/07/2018. Cost for additional costs associated with flushing lines and cleaning valves and aerators which were plugged from lime which became dislodged form construction process. 7 hours @ \$90.00= \$630.00.
3. Odling Plumbing Estimate #166 dated 9/7/2018. Estimate for labor and materials for installing nine (9) Sloan Optima automatic flushometer units per owner's request on 9/05/2018. \$5,550.00

<b>TOTAL CHANGE ORDER AMOUNT</b>	\$5,842.00
<b>ORIGINAL CONTRACT SUM</b>	\$68,225.00
<b>PREVIOUS CHANGE ORDERS</b>	\$0.00
<b>NEW CONTRACT SUM</b>	\$74,067.00
<b>CONTRACTOR SIGNATURE</b>	
<b>OWNER SIGNATURE</b>	<i>Brent Sutherland</i>
<b>ARCHITECT/ENGINEER SIGNATURE</b>	