

# ROCK COUNTY, WISCONSIN



**NOTE:  
Location Change**

**GENERAL SERVICES COMMITTEE  
TUESDAY, JUNE 19, 2018 – 8:00 A.M.  
HEALTH CARE CENTER – ADMINISTRATIVE CONFERENCE ROOM #170  
3530 N. PARKER DRIVE (CTH F), JANESVILLE, WI**

## Agenda

1. Call to Order
2. Approve Agenda
3. Citizen Participation
4. Approval of Minutes – June 5, 2018
5. Transfers
6. Review of Payments
7. Resolution
  - A. Authorizing the Purchase of ADA Automatic Door Opener Hardware for the Courthouse and Amending the 2018 Facilities Management Budget
8. Updates
  - A. Discussion and Approval of Authorizing the Use of Courthouse Security Phase 2 and 3 Engineering Contingency Funds
  - B. Discussion of Change Order for Health Care Center Security Access
  - C. Update and Discussion of UW Extension / District Attorney Office Moves
  - D. Update and Discussion of Insurance Claims for Hail Damage
9. Communications, Announcements and Information
10. Tour of Health Care Center
11. Adjournment

Please contact Marilyn at (608)757-5510 if you are going to be late or if you will not be able to attend the meeting.

**COMMITTEE REVIEW REPORT**  
FOR THE MONTH OF MAY 2018

Account Number	Account Name	PO#	Check Date	Vendor Name	Inv/Enc Amt
18-1810-0000-62112	SECURITY				
		P1800665	05/10/2018	JBM PATROL AND PROTECTION CORP	5,587.56
18-1810-0000-62113	SNOW REMOVAL				
		P1800183	05/10/2018	E AND S SNOWPLOWING	429.00
18-1810-0000-62119	OTHER SERVICES				
		P1800168	05/17/2018	ADVANCED DISPOSAL SERVICES	144.00
		P1800663	05/10/2018	ALSCO INC	136.05
18-1810-0000-62160	CLEANING CONTRAC				
		P1800667	05/03/2018	PETERSON CLEANING INC	11,807.62
18-1810-0000-62400	R & M SERV				
		P1800173	05/31/2018	GETZ FIRE EQUIPMENT COMPANY	43.50
		P1800316	05/31/2018	JF AHERN COMPANY	250.00
		P1800317	05/31/2018	JOHNSON CONTROLS INC	650.92
		P1800357	05/17/2018	PORTERS LAWN AND POWER	32.09
		P1800359	05/31/2018	QUALITY DOOR LLC	3,375.00
		P1801175	05/31/2018	JOHNSON CONTROLS INC	2,040.28
		P1801327	05/03/2018	FOLEY ELECTRIC INC	3,345.00
		P1801662	05/31/2018	TRANE COMPANY	4,998.00
		P1801565	05/24/2018	JOHNSON PLASTICS	97.79
18-1810-0000-62461	ELEVATOR				
		P1800352	05/03/2018	OTIS ELEVATOR COMPANY	1,023.50
18-1810-0000-63500	R&M SUPPLIES				
		P1800166	05/31/2018	AARONS LOCK AND SAFE INC	4.66
		P1800177	05/17/2018	CITY OF JANESVILLE	25.00
		P1800186	05/03/2018	FERGUSON ENTERPRISES INC	359.01
		P1800192	05/17/2018	GRAINGER	1,491.25
		P1800304	05/03/2018	HARRIS ACE HARDWARE LLP	146.27
		P1800312	05/03/2018	JANESVILLE WINSUPPLY COMPANY	161.78
		P1800320	05/17/2018	JP MORGAN CHASE BANK NA	683.33
		P1800345	05/03/2018	MENARDS	151.32
		P1800350	05/17/2018	PUR CHEM LLC	1,548.00
		P1801423	05/10/2018	HYDRO FLO PRODUCTS INC	625.88
				<b>FACILITIES MGMNT PROG TOTAL</b>	<b>39,156.81</b>
18-1811-0000-62119	OTHER SERVICES				
		P1800168	05/17/2018	ADVANCED DISPOSAL SERVICES	107.00
		P1800663	05/10/2018	ALSCO INC	20.35
18-1811-0000-63500	R&M SUPPLIES				
		P1800166	05/10/2018	AARONS LOCK AND SAFE INC	22.72
		P1800192	05/03/2018	GRAINGER	18.90
		P1800349	05/10/2018	NAPA AUTO PARTS	120.22
		P1800381	05/10/2018	R E MICHEL COMPANY	92.57
				<b>PUBLIC HEALTH/COA PROG TOTAL</b>	<b>381.76</b>
18-1812-0000-62113	SNOW REMOVAL				
		P1800183	05/10/2018	E AND S SNOWPLOWING	46.00
18-1812-0000-62160	CLEANING CONTRAC				

**COMMITTEE REVIEW REPORT**  
FOR THE MONTH OF MAY 2018

Account Number	Account Name	PO#	Check Date	Vendor Name	Inv/Enc Amt
18-1812-0000-62400	R & M SERV	P1800667	05/03/2018	PETERSON CLEANING INC	808.50
		P1800316	05/17/2018	JF AHERN COMPANY	560.00
18-1812-0000-63500	R&M SUPPLIES	P1800762	05/17/2018	SIEMENS INDUSTRY INC	3,148.00
		P1800174	05/24/2018	BJ ELECTRIC SUPPLY INC	139.88
		P1800192	05/03/2018	GRAINGER	288.02
		P1800312	05/31/2018	JANESVILLE WINSUPPLY COMPANY	169.48
		P1800345	05/31/2018	MENARDS	62.51
		P1800366	05/03/2018	SGTS INC	428.75
<b>YOUTH SERVICES CENTER PROG TOTAL</b>					<b>5,641.14</b>
18-1816-0000-62113	SNOW REMOVAL				
		P1800183	05/10/2018	E AND S SNOWPLOWING	59.00
18-1816-0000-62119	OTHER SERVICES				
		P1800168	05/17/2018	ADVANCED DISPOSAL SERVICES	79.00
18-1816-0000-62160	CLEANING CONTRAC				
		P1800667	05/03/2018	PETERSON CLEANING INC	539.00
18-1816-0000-62400	R & M SERV				
		P1800316	05/17/2018	JF AHERN COMPANY	420.00
		P1801657	05/31/2018	LP TREE SERVICE	3,250.00
18-1816-0000-63500	R&M SUPPLIES				
		P1800309	05/17/2018	JACK AND DICKS FEED AND GARDEN	60.90
<b>COMMUNICATIONS CTR.OPERATION PROG TOTAL</b>					<b>4,407.90</b>
18-1817-0000-62160	CLEANING CONTRAC				
		P1800667	05/03/2018	PETERSON CLEANING INC	804.46
18-1817-0000-62400	R & M SERV				
		P1800957	05/24/2018	ABC FIRE AND SAFETY INC	156.66
		P1801285	05/03/2018	TRANE COMPANY	1,374.78
18-1817-0000-63500	R&M SUPPLIES				
		P1800166	05/31/2018	AARONS LOCK AND SAFE INC	13.00
		P1800304	05/31/2018	HARRIS ACE HARDWARE LLP	12.56
		P1800309	05/31/2018	JACK AND DICKS FEED AND GARDEN	60.90
		P1800360	05/17/2018	PUR CHEM LLC	1,229.00
		P1800367	05/03/2018	SHERWIN WILLIAMS	166.96
		P1801600	05/17/2018	K AND W GREENERY INC	86.96
<b>DIVERSION PROG/ASC PROG TOTAL</b>					<b>3,895.28</b>
18-1818-0000-62113	SNOW REMOVAL				
		P1800183	05/10/2018	E AND S SNOWPLOWING	484.00
18-1818-0000-62119	OTHER SERVICES				
		P1800168	05/17/2018	ADVANCED DISPOSAL SERVICES	403.00
		P1800663	05/10/2018	ALSCO INC	61.05
18-1818-0000-62160	CLEANING CONTRAC				
		P1800667	05/03/2018	PETERSON CLEANING INC	2,364.76
18-1818-0000-62400	R & M SERV				

**COMMITTEE REVIEW REPORT**  
FOR THE MONTH OF MAY 2018

Account Number	Account Name	PO#	Check Date	Vendor Name	Inv/Enc Amt
		P1800178	05/24/2018	COLLINS SANITARY	919.84
		P1800306	05/17/2018	HOBART SALES AND SERVICE	526.98
		P1801281	05/03/2018	TRANE COMPANY	8,629.89
		P1801284	05/03/2018	TRANE COMPANY	6,859.13
18-1818-0000-63500	R&M SUPPLIES				
		P1800172	05/03/2018	BATTERIES PLUS LLC	41.90
		P1800174	05/03/2018	BJ ELECTRIC SUPPLY INC	89.84
		P1800192	05/31/2018	GRAINGER	1,059.90
		P1800306	05/03/2018	HOME DEPOT/GECF	387.00
		P1800309	05/10/2018	JACK AND DICKS FEED AND GARDEN	1,193.64
		P1800312	05/03/2018	JANESVILLE WINSUPPLY COMPANY	474.47
		P1800320	05/17/2018	JP MORGAN CHASE BANK NA	312.07
		P1800345	05/03/2018	MENARDS	323.92
		P1800360	05/17/2018	PUR CHEM LLC	5,549.12
		P1800361	05/10/2018	R E MICHEL COMPANY	200.49
		P1800366	05/24/2018	SGTS INC	1,293.83
				<b>JAIL PROG TOTAL</b>	<b>31,174.83</b>
18-1819-0000-62400	R & M SERV				
		P1800316	05/10/2018	JF AHERN COMPANY	250.00
		P1800762	05/17/2018	SIEMENS INDUSTRY INC	9,679.00
		P1801286	05/03/2018	TRANE COMPANY	8,625.87
18-1819-0000-62461	ELEVATOR				
		P1800352	05/03/2018	OTIS ELEVATOR COMPANY	5,877.78
18-1819-0000-63500	R&M SUPPLIES				
		P1800360	05/17/2018	PUR CHEM LLC	3,616.00
				<b>UW-ROCK COUNTY PROG TOTAL</b>	<b>28,048.65</b>
18-1820-0000-62119	OTHER SERVICES				
		P1800168	05/10/2018	ADVANCED DISPOSAL SERVICES	184.76
18-1820-0000-62160	CLEANING CONTRAC				
		P1800667	05/03/2018	PETERSON CLEANING INC	150.92
18-1820-0000-63600	R&M SUPPLIES				
		P1800192	05/17/2018	GRAINGER	15.73
18-1820-0000-65321	BLDG/OFC LEASE				
		P1800666	05/03/2018	HENDRICKS COMMERCIAL	11,424.57
				<b>ECLIPSE CENTER PROG TOTAL</b>	<b>11,775.98</b>
18-1821-0000-62113	SNOW REMOVAL				
		P1800183	05/10/2018	E AND S SNOWPLOWING	202.00
18-1821-0000-62119	OTHER SERVICES				
		P1800168	05/17/2018	ADVANCED DISPOSAL SERVICES	144.00
		P1800663	05/10/2018	ALSCO INC	20.35
18-1821-0000-62160	CLEANING CONTRAC				
		P1800667	05/03/2018	PETERSON CLEANING INC	3,463.08
18-1821-0000-62400	R & M SERV				
		P1800307	05/31/2018	ILLINGWORTH KILGUST MECHANICAL	2,924.22

**COMMITTEE REVIEW REPORT**  
FOR THE MONTH OF MAY 2018

Account Number	Account Name	PO#	Check Date	Vendor Name	Inv/Enc Amt
18-1821-0000-63500	R&M SUPPLIES				
		P1800192	05/17/2018	GRAINGER	154.42
		P1800304	05/03/2018	HARRIS ACE HARDWARE LLP	129.16
		P1800309	05/24/2018	JACK AND DICKS FEED AND GARDEN	121.80
18-1821-0000-67200	CAPITAL IMPROV				
		P1801231	05/17/2018	HALVERSON CARPET CENTER LTD	29,000.00
		P1801576	05/24/2018	NU LINE STRIPING	2,500.00
				<b>JOB CENTER PROG TOTAL</b>	<b>38,659.03</b>
18-1822-0000-62119	OTHER SERVICES				
		P1800168	05/17/2018	ADVANCED DISPOSAL SERVICES	132.00
18-1822-0000-63500	R&M SUPPLIES				
		P1800304	05/31/2018	HARRIS ACE HARDWARE LLP	30.28
				<b>FRANKLIN ST PROG TOTAL</b>	<b>162.28</b>
18-1823-0000-62160	CLEANING CONTRAC				
		P1800667	05/03/2018	PETERSON CLEANING INC	266.81
18-1823-0000-63500	R&M SUPPLIES				
		P1800166	05/03/2018	AARONS LOCK AND SAFE INC	52.20
				<b>COURT ST PROG TOTAL</b>	<b>319.01</b>
18-1824-0000-62119	OTHER SERVICES				
		P1800168	05/17/2018	ADVANCED DISPOSAL SERVICES	276.00
		P1800663	05/10/2018	ALSCO INC	22.20
18-1824-0000-62160	CLEANING CONTRAC				
		P1800667	05/03/2018	PETERSON CLEANING INC	613.77
18-1824-0000-62400	R & M SERV				
		P1800167	05/24/2018	ADDIE WATER SYSTEMS INC	101.63
		P1800179	05/17/2018	CONGRESS GLASS INC	550.00
18-1824-0000-63500	R&M SUPPLIES				
		P1800174	05/10/2018	BJ ELECTRIC SUPPLY INC	55.00
		P1800192	05/03/2018	GRAINGER	25.41
		P1800320	05/17/2018	JP MORGAN CHASE BANK NA	155.71
		P1800345	05/17/2018	MENARDS	34.68
18-1824-0000-67200	CAPITAL IMPROV				
		P1702314	05/24/2018	ANGUS YOUNG ASSOCIATES INC	768.75
		P1800066	05/10/2018	VAN BROCKLIN ELECTRIC LLC	35,600.00
				<b>HWY BUILDINGS/GROUNDS PROG TOTAL</b>	<b>38,203.15</b>
18-1828-0000-62119	OTHER SERVICES				
		P1800863	05/17/2018	BUTTERFLY RIDGE LLC	7,300.00
18-1828-0000-62400	R & M SERV				
		P1800807	05/10/2018	WASTE MANAGEMENT WI-MN	125.69
		P1801077	05/24/2018	CHARTER COMMUNICATIONS	109.35
		P1801280	05/24/2018	B AND J CONCRETE LLC	1,923.00
18-1828-0000-63500	R&M SUPPLIES				
		P1800188	05/03/2018	FIRST SUPPLY LLC	1,115.38

**COMMITTEE REVIEW REPORT**  
FOR THE MONTH OF MAY 2018

Account Number	Account Name	PO#	Check Date	Vendor Name	Inv/Enc Amt
18-1828-0000-67200	CAPITAL IMPROV	P1800345	05/03/2018	MENARDS	287.45
		P1801322	05/17/2018	SIGN A RAMA USA	272.00
		P1801345	05/31/2018	B AND M ELECTRIC INC	2,000.00
		FAIRGROUNDS PROG TOTAL			
18-1830-0000-62400	R & M SERV	P1800372	05/03/2018	TEUBERT ENTERPRISES LLC	1,100.00
		PARK N RIDE PROG TOTAL			
18-1837-0000-67200	CAPITAL IMPROV	P1801054	05/03/2018	INDUSTRIAL ROOFING SERVICES IN	2,100.00
		P1801340	05/03/2018	HONEYWELL INC	2,546.37
		P1801341	05/03/2018	HONEYWELL INC	7,554.51
		JAIL CAPITAL IMPROVEMENTS PROG TOTAL			
18-1842-0000-67200	CAPITAL IMPROV	P1801523	05/03/2018	PREFERRED SEATING COMPANY LLC	550.00
		COURTHOUSE FACILITY PROJECT PROG TOTAL			
18-1843-0000-67200	CAPITAL IMPROV	P1701435	05/17/2018	TRI COR MECHANICAL INC	16,854.00
		P1801261	05/24/2018	CC AND N INC	2,332.50
		U-ROCK EXPANSION PROJECT PROG TOTAL			
18-1849-0000-67200	CAPITAL IMPROV	P1702525	05/10/2018	JD ENVIRONMENTAL LLC	25,900.00
		P1702581	05/24/2018	MEAD AND HUNT INC	477.68
		P1801326	05/10/2018	GILBANK CONSTRUCTION INC	42,071.40
		P1801531	05/10/2018	VENTURE ARCHITECTS	19,378.50
HCC COMPLEX PROJECT PROG TOTAL				<u>87,827.58</u>	
18-1855-0000-67200	CAPITAL IMPROV	P1701336	05/10/2018	GILBANK CONSTRUCTION INC	151,492.50
		P1800845	05/03/2018	POTTER LAWSON ARCHITECTS INC	18,092.04
		P1801567	05/10/2018	CHARTER COMMUNICATIONS	3,570.25
COURTHOUSE SECURITY SYSTEM PROG TOTAL				<u>173,154.79</u>	

**COMMITTEE REVIEW REPORT**  
FOR THE MONTH OF MAY 2018

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Account Number	Account Name	PO#	Check Date	Vendor Name	Inv/Enc Amt
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I have reviewed the preceding payments in the total **\$508,978.44**

Date: \_\_\_\_\_ Dept: \_\_\_\_\_  
Committee \_\_\_\_\_

**COMMITTEE REVIEW REPORT**  
FOR THE MONTH OF MAY 2018

Account Number	Account Name	PO#	Check Date	Vendor Name	Inv/Enc Amt
18-1815-0000-62113	SNOW REMOVAL				
		P1800146	05/10/2018	E AND S SNOWPLOWING	780.00
18-1815-0000-62119	OTHER SERVICES				
		P1800075	05/03/2018	ADVANCED DISPOSAL SERVICES	220.00
		P1800380	05/03/2018	ALSCO INC	142.45
18-1815-0000-62160	CLEANING CONTRAC				
		P1800081	05/10/2018	PETERSON CLEANING INC	9,350.00
18-1815-0000-62400	R & M SERV				
		P1800168	05/03/2018	JF AHERN COMPANY	685.00
		P1801479	05/03/2018	PER MAR SECURITY SERVICES	521.88
		P1801512	05/03/2018	NIEMAN CENTRAL WISCONSIN ROOFI	1,250.00
		P1801515	05/10/2018	TRANE COMPANY	68.25
		P1801570	05/10/2018	POMPS TIRE SERVICE INC	142.77
18-1815-0000-63500	R&M SUPPLIES				
		P1800076	05/03/2018	AIRGAS NORTH CENTRAL	226.25
		P1800080	05/03/2018	JOHNSON PLASTICS	187.55
		P1800087	05/17/2018	KWIK TRIP EXTENDED NETWORK	141.15
		P1800125	05/03/2018	BATTERIES PLUS LLC	371.63
		P1800130	05/03/2018	MENARDS	496.89
		P1800132	05/03/2018	NAPA AUTO PARTS	192.04
		P1800141	05/10/2018	HALLMAN LINDSAY INC	146.94
		P1800148	05/03/2018	FASTENAL COMPANY	66.61
18-1815-0000-64200	TRAINING EXP				
		P1800078	05/10/2018	JP MORGAN CHASE BANK NA	480.00
<b>HCC BUILDING COMPLEX PROG TOTAL</b>					<b>15,469.41</b>



**COMMITTEE REVIEW REPORT**  
FOR THE MONTH OF MAY 2018

Account Number	Account Name	PO#	Check Date	Vendor Name	Inv/Enc Amt
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I have reviewed the preceding payments in the total **\$15,469.41**

Date: \_\_\_\_\_ Dept \_\_\_\_\_  
Committee \_\_\_\_\_

RESOLUTION NO. \_\_\_\_\_

AGENDA NO. \_\_\_\_\_

**RESOLUTION  
ROCK COUNTY BOARD OF SUPERVISORS**

General Services Committee  
INITIATED BY



Brent Sutherland  
DRAFTED BY

General Services Committee  
SUBMITTED BY

June 12, 2018  
DATE DRAFTED

**Authorizing the Purchase of ADA Automatic Door Opener Hardware for the  
Courthouse and Amending the 2018 Facilities Management Budget**

1 **WHEREAS**, \$5,000 was budgeted in 2018 for the purchase of ADA supplies; and,  
 2  
 3 **WHEREAS**, there currently is a need to purchase ADA automatic opener hardware for 3 doors to  
 4 assist an employee in performing their job duties; and,  
 5  
 6 **WHEREAS**, Facilities Management staff will install the hardware after being trained in the  
 7 installation of the hardware by Allegion the hardware manufacturer; and,  
 8  
 9 **WHEREAS**, the hardware cost is \$18,496.96 through the Allegion federal purchasing contract  
 10 GSA # 07F-0326T.

11  
 12 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly  
 13 assembled this \_\_\_\_\_ day of \_\_\_\_\_, 2018, does hereby authorize a purchase order  
 14 be issued to Access Hardware Supply, of San Leandro, CA in the amount of \$18,496.96 for the  
 15 automatic door opener hardware.

16  
 17 **BE IT FURTHER RESOLVED**, that the Facilities Management 2018 budget be amended as  
 18 follows:

<u>ACCOUNT/DESCRIPTION</u>	<u>BUDGET 6/12/18</u>	<u>INCREASE/ (DECREASE)</u>	<u>AMENDED BUDGET</u>
<u>Source of Funds</u>			
18-1810-0000-46450	0	\$14,000	\$14,000
Sales Tax			
<u>Use of Funds:</u>			
18-1810-0000-64008	\$ 5,000	\$14,000	\$ 19,000
Supplies-ADA			

Respectfully submitted,

GENERAL SERVICES COMMITTEE

FINANCE COMMITTEE ENDORSEMENT

\_\_\_\_\_  
Henry Brill, Chair

Reviewed and approved on a vote of \_\_\_\_\_.

\_\_\_\_\_  
Jeremy Zajac, Vice Chair

\_\_\_\_\_  
Mary Mawhinney, Chair

\_\_\_\_\_  
Date

\_\_\_\_\_  
Tom Brien

\_\_\_\_\_  
Robert Potter

\_\_\_\_\_  
Yuri Rashkin

Authorizing the Purchase of ADA Automatic Door Opener Hardware for the Courthouse and  
Amending the 2018 Facilities Management Budget  
Page 2

FISCAL NOTE:

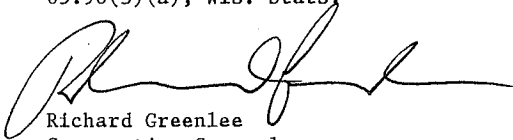
This resolution approves the use of \$14,000 in excess sales tax revenues to help fund hardware to make three doors ADA compliant.



Sherry Oja  
Finance Director

LEGAL NOTE:

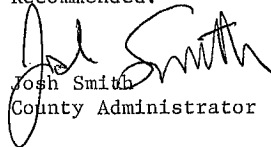
The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats. As an amendment to the adopted 2018 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.



Richard Greenlee  
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Josh Smith  
County Administrator

*Executive Summary*

Purchase of ADA Automatic Door Opener Hardware at the Courthouse and Amending  
the 2018 Facilities Management Budget

The resolution before you authorizes the purchase of ADA automatic door opener hardware for 3 doors at the Courthouse in the Amount of \$18,496.96 and amends the Facilities Managements 2018 budget. We have a staff person requiring this hardware to be able to perform their daily tasks successfully. Rock County Facilities Management team will be installing the hardware. We also took advantage of federal contract pricing.

In addition to assisting this employee, installing this hardware will improve the overall ADA accessibility of the Courthouse. This is consistent with the County's strategy of making accessibility improvements on an incremental and priority basis.

**Rock County, Wisconsin**  
51 South Main Street  
Janesville, WI 53545

**Facilities Management**  
Phone (608)757-5527  
Fax (609) 757-5516



## **Executive Summary**

### **Authorizing the use of Courthouse Security Engineering Phase 2 & 3 contingency funds for additional engineering services**

Rock County contracted with Potter Lawson for engineering service for the design and construction phase of Courthouse security Phase 2 and 3 at a cost of \$464,000.00 and \$25,000.00 contingency funds. Phase 2 consists of renovations to the east and west entrances and includes repairs to the east and west parking structures. Security Phase 3 renovation which includes adding millwork and separation between the public and staff in high risk areas. The design for phase 3 is 90% completed and Phase 2 is well underway but due to the complexity of the back east employee entrance and making it ADA accessible we are needing to apply additional engineering resources. I am thereby requesting authorization to use \$22,500 of the approved \$25,000 engineering contingency fund.



Success by Design

### Additional Services Authorization No. 1

Page 1 of 1

**Date:** June 11, 2018  
**Project Name:** Rock County – Courthouse Modifications  
**Project No.:** 2018.06.00  
**Owner:** Rock County

**Description of Additional Services:**

Elevator Lobby:

- Extend the elevator run down to elevation 149'-0' (Second Floor)
- Provide under pinning details for all adjacent footings
- Expand the foot print of the lobby to allow for the needed ramping distances and provide support for the cut precast double tees

**Scope of services:**

1. Structural Engineer to provide details and structural calculations for changes to the elevator lobby .
2. Prepare Architectural plans and details.
3. Provide one (1) additional architectural site visit.
4. No additional site visits for Structural Engineering is included in the Scope of Services.

**Compensation:**

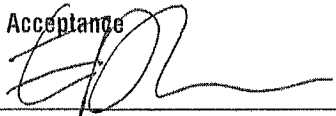
Architectural and Structural Engineering design services shall be provided for a lump sum fee of Twenty Three Thousand Five Hundred Dollars (\$23,500.00).

	Construction Documents	Construction Administration
Elevator Lobby – Graef	\$ 17,000	\$ -
Architectural – PLI	\$ 5,500	\$ 1,000
<b>Total</b>	<b>\$ 22,500</b>	<b>\$ 1,000</b>

The Architect is hereby authorized to provide the Additional Services as described herein. The Architect will be compensated for Additional Services as provided for in the Owner/Architect Agreement. All other Terms and Conditions of the Owner/ Architect Agreement dated January 12, 2018 are applicable to this Additional Service Authorization.

Note: Please sign and return one copy to Potter Lawson, Inc.

**Architect Acceptance**

Signed: 

Date: JUNE 11, 2018

**Owner Authorization**

Owner: \_\_\_\_\_

Date: \_\_\_\_\_



## COUNTY OF ROCK, WISCONSIN CHANGE ORDER FORM

PROJECT NUMBER	2018-13
PROJECT NAME	Rock County HCC – Card Access System
PURCHASE ORDER NUMBER	P1801326
ARCHITECT FIRM & CONTACT	Jeff P Mead & Hunt
A/E JOB NUMBER	4546500.172285.01
DISTRIBUTION	OWNER _____ CONTRACTOR _____ FILE _____ OTHER _____

*We propose to provide the following change (s) to our contract for the above reference Project, with the contract amount being adjusted by Contract Change Order amount (s) stated below.*

**DESCRIPTION:**

- Furnish and install (2) Von Duprin 99EL electric retraction conversion kit, (2) door loops, and (2) PS914 power supply
- You would have free egress from the inside and the power supply would fire allowing entrance when a valid card was presented. This is assuming the inactive leaf would stay mechanically locked.
- This includes (2) conversion kits allowing either BOTH the active/inactive leafs at the front door to be completed OR do (1) at the front and (1) at the rear entrance.

TOTAL CHANGE ORDER AMOUNT	\$4,314
ORIGINAL CONTRACT SUM	\$105,000
PREVIOUS CHANGE ORDERS	\$0
NEW CONTRACT SUM	\$109,314
CONTRACTOR SIGNATURE	<i>James P. Mead</i>
OWNER SIGNATURE	<i>Brent Sutherland</i>
ARCHITECT/ENGINEER SIGNATURE	