

# ROCK COUNTY, WISCONSIN



**GENERAL SERVICES COMMITTEE  
TUESDAY, JUNE 18, 2019 – 8:00 A.M.  
CONFERENCE ROOM N-1 – FIFTH FLOOR  
ROCK COUNTY COURTHOUSE-EAST**

## Agenda

1. Call to Order
2. Approve Agenda
3. Citizen Participation
4. Approval of Minutes –May 21, 2019
5. Transfers
6. Review of Payments
7. Resolutions & Committee Action
  - A. Awarding the Contract for Exterior Wall Restoration at the Jail
  - B. Authorizing Property Purchase, Approving Ground Lease and Amending 2019 Facilities Management Capital Budget for a New Public Works Garage in Town of Turtle
8. Updates and Possible Action
  - A. Courthouse Security
    - 1) Phase 2 & 3 Construction Schedule Update
    - 2) Courthouse Security Phase 2 & 3 Change Orders
    - 3) Armed Security Cost Comparison and Other Information
  - B. Update on Purging Closed Files in the Health Care Center Tunnel
  - C. Update on Master Electrician Position
  - D. Capital Projects Update
  - E. Semi-Annual Report on Attendance at Conferences/Conventions
9. Communications, Announcements and Information
10. Adjournment

The County of Rock will provide reasonable accommodations to people with disabilities. Please contact us at 608-757-5510 or e-mail [countyadmin@co.rock.wi.us](mailto:countyadmin@co.rock.wi.us) at least 48 hours prior to a public meeting to discuss any accommodations that may be necessary.

Please contact Marilyn at (608)757-5510 if you are going to be late or if you will not be able to attend the meeting.



**GENERAL SERVICES COMMITTEE**  
**Minutes – May 21, 2019**

**Call to Order.** Chair Brill called the meeting of the General Services Committee to order at 8:00 A.M., Tuesday, May 21, 2019 in Conference Room N-1, Rock County Courthouse East.

**Committee Members Present:** Supervisors Brill, Zajac and Brien.

**Committee Members Absent:** Supervisors Potter and Rashkin.

**Staff Members Present:** Josh Smith, County Administrator; Brent Sutherland, Facilities Management Director; Randy Terronez, Assistant to the County Administrator; Dave Froeber, Facilities Superintendent; Richard Greenlee, Corporation Counsel; Jodi Millis, Purchasing Manager; Terri Carlson, Risk Manager, Corporation Counsel (tour only).

**Others Present:** Brian Zobel, UW Colleges – Southwest; Supervisors Podzilni and Mawhinney; Nate Jackson, Janesville Gazette.

**Approval of Agenda:** Supervisor Zajac moved approval of the agenda as presented, second by Supervisor Brien. ADOPTED.

**Citizen Participation.** None.

**Approval of Minutes – May 7, 2019.** Supervisor Brien moved approval of the minutes of May 7, 2019 as presented, second by Supervisor Zajac. ADOPTED.

**Transfers.** None.

**Resolutions and Committee Action.**

**Authorizing the Purchase of the Property at 1717 Center Avenue and Amending the 2019 Facilities Management Capital Budget**

“NOW, THEREFORE, BE IT RESOLVED, that the Rock County Board of Supervisors duly assembled this \_\_\_ day of \_\_\_\_\_ 2019 does hereby approve and authorize the purchase of the property at 1717 Center Avenue in the amount of \$4,400,000.00, plus closing costs, from 1717 4GK, LLC of Janesville, Wisconsin.

BE IT FURTHER RESOLVED, that the Facilities Management 2019 budget be amended as follows:

...”

Supervisor Zajac moved approval of the above resolution, second by Supervisor Brien.

Mr. Sutherland said the environmental site assessment came back clean. Mr. Sutherland handed out copies of the summary and said if anyone wishes to see the full 284 page assessment report to contact Ms. Bondehagen.

ADOPTED.

**Retaining Architectural / Engineering Firm for Design Services for the Renovation of 1717 Center Avenue Building and Amending the 2019 Facilities Management Budget**

“**NOW, THEREFORE, BE IT RESOLVED** by the Rock County Board of Supervisors duly assembled this \_\_\_\_ day of \_\_\_\_\_ 2019, that a contract for architectural / engineering services be awarded to Venture/Architects, of Milwaukee, WI, in the amount of \$724,000.00; and,

**BE IT FURTHER RESOLVED**, that a \$72,000.00 contingency also be approved to cover any needed changes in the scope of service.

**BE IT FURTHER RESOLVED**, that the Facilities Management 2019 budget be amended as follows:

...”

Supervisor Zajac moved approval of the above resolution, second by Supervisor Brien.

Mr. Sutherland said Venture Architects’ proposal came in below the standard cost and there will be timing and re-development cost savings as well as Venture Architects did the Master Plan.

ADOPTED.

**Updates and Possible Action.**

**Courthouse Security**

**Phase 2 & 3 Construction Schedule Update** Mr. Sutherland said they are on schedule to have all but the elevator done by July 6<sup>th</sup>. The equipment for the elevator are a little delayed. He said he is working with the City of Janesville for occupancy prior to the elevator’s completion, which looks to be in August.

**Courthouse Security Phase 2 & 3 Change Orders** Mr. Sutherland there are no change orders at this time.

**Communications, Announcements and Information.** Mr. Smith said the initial borrowing resolution will be going to the Finance Committee and County Board on Thursday.

**Tour of Courthouse Construction.** The Committee, along with Mr. Smith, Mr. Terronez, Mr. Sutherland, Ms. Carlson, Supervisors Mawhinney and Podzilni, Mr. Zobel toured the construction at the courthouse from 8:09 A.M. to 9:03 A.M..

**Adjournment.** Supervisor Zajac moved adjournment at 9:03 A.M., second by Supervisor Brien. ADOPTED.

Respectfully submitted,

Marilyn Bondehagen  
Office Coordinator

**NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.**

**COMMITTEE REVIEW REPORT  
WITH DESCRIPTION  
FOR THE MONTH OF MAY 2019**

Account Number	Account Name	PO#	Check Date	Vendor Name	Description	Inv/Enc Amt
18-1810-0000-62112	SECURITY					
		P1900146	05/30/2019	GLOBAL SECURITY SERVICES	SECURITY FOR APRIL	6,217.06
18-1810-0000-62119	OTHER SERVICES					
		P1900058	05/16/2019	ADVANCED DISPOSAL SERVICES	TRASH FOR COURTHOUSE	144.00
		P1900077	05/09/2019	ALSCO INC	COURTHOUSE UNIFORMS	115.70
18-1810-0000-62160	CLEANING CONTRAC					
		P1900076	05/02/2019	DIVERSIFIED BUILDING MAINTENAN	CLEANING COURTHOUSE	10,737.08
18-1810-0000-62400	R & M SERV					
		P1900045	05/16/2019	DEGARMO PLUMBING INC	BACKFLOW AT COURTHOUSE	531.50
		P1900062	05/23/2019	STATE OF WISCONSIN	PERMIT TO OPERATE FEES	450.00
		P1900065	05/16/2019	ABC FIRE AND SAFETY INC	FIRE EXTINGUISHER COURTHOUSE	123.75
		P1901342	05/23/2019	STERLING SERVICES INC	GLAZE RESTROOMS	1,900.00
		P1901431	05/09/2019	INDOOR AIR QUALITY DIAGNOSTICS	AIR QUALITY CHECK	1,000.00
		P1901476	05/30/2019	ETS ENVIRONMENTAL AND ASSOCIAT	PROPOSAL FOR PHASE I	1,700.00
18-1810-0000-62461	ELEVATOR					
		P1900070	05/02/2019	OTIS ELEVATOR COMPANY	COURTHOUSE ELEVATOR SERVICES	1,918.14
18-1810-0000-63500	R&M SUPPLIES					
		P1900017	05/23/2019	BJ ELECTRIC SUPPLY INC	SUPPLIES FOR COURTHOUSE	1,086.44
		P1900020	05/23/2019	FIRST SUPPLY LLC-JANESVILLE	SUPPLIES FOR COURTHOUSE	87.06
		P1900025	05/02/2019	HARRIS ACE HARDWARE LLP	SUPPLIES FOR COURTHOUSE	93.21
		P1900026	05/16/2019	GRAINGER	SUPPLIES FOR COURTHOUSE	139.98
		P1900031	05/02/2019	MENARDS	SUPPLIES FOR COURTHOUSE	80.54
		P1900075	05/16/2019	US BANK	SUPPLIES FOR COURTHOUSE	1,411.08
18-1810-0000-64200	TRAINING EXP					
		P1900240	05/16/2019	US BANK	TRAINING EXP	240.00
<b>FACILITIES MGMNT PROG TOTAL</b>						<b>27,975.54</b>
18-1811-0000-62119	OTHER SERVICES					
		P1900058	05/16/2019	ADVANCED DISPOSAL SERVICES	TRASH FOR HEALTH	107.00
18-1811-0000-62160	CLEANING CONTRAC					
		P1900076	05/02/2019	DIVERSIFIED BUILDING MAINTENAN	CLEANING HEALTH	967.25
18-1811-0000-62400	R & M SERV					
		P1900045	05/16/2019	DEGARMO PLUMBING INC	BACKFLOW FOR HEALTH	151.00
		P1900858	05/02/2019	LPA WIRELESS	ECLIPSE CENTER CLOUD POINT FEE	403.20

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18-1811-0000-63500	R&M SUPPLIES					
		P1900031	05/23/2019	MENARDS	SUPPLIES FOR COA	83.84
		P1900075	05/16/2019	US BANK	SUPPLIES FOR COA	57.40
<b>PUBLIC HEALTH/COA PROG TOTAL</b>						<b>1,769.69</b>
18-1812-0000-62119	OTHER SERVICES					
		P1900058	05/16/2019	ADVANCED DISPOSAL SERVICES	TRASH FOR YSC	123.00
18-1812-0000-62160	CLEANING CONTRAC					
		P1900076	05/02/2019	DIVERSIFIED BUILDING MAINTENAN	CLEANING YSC	912.50
18-1812-0000-62400	R & M SERV					
		P1900045	05/16/2019	DEGARMO PLUMBING INC	BACKFLOW FOR YSC	151.00
18-1812-0000-63500	R&M SUPPLIES					
		P1900017	05/23/2019	BJ ELECTRIC SUPPLY INC	SUPPLIES FOR YSC	27.96
		P1900026	05/23/2019	GRAINGER	SUPPLIES FOR YSC	224.92
		P1900030	05/16/2019	JACK AND DICKS FEED AND GARDEN	SALT FOR YSC	85.80
<b>YOUTH SERVICES CENTER PROG TOTAL</b>						<b>1,525.18</b>
18-1815-0000-62119	OTHER SERVICES					
		P1900058	05/16/2019	ADVANCED DISPOSAL SERVICES	TRASH FOR HCC	132.00
		P1900190	05/23/2019	ADVANCED DISPOSAL SERVICES	TRASH RECYCLING	428.01
		P1900193	05/23/2019	ALSCO INC	UNIFORMS	97.68
18-1815-0000-62160	CLEANING CONTRAC					
		P1900254	05/09/2019	DIVERSIFIED BUILDING MAINTENAN	JANITORIAL SERVICES	10,341.67
18-1815-0000-62400	R & M SERV					
		P1900195	05/09/2019	JF AHERN COMPANY	SPRINKLER INSPECTION	140.00
		P1900219	05/23/2019	ZORO TOOLS INC	MAINT SUPPLIES	99.50
		P1900238	05/23/2019	PORTERS LAWN AND POWER EQUIPME	MAINT MACHINERY	74.13
		P1900240	05/16/2019	US BANK	MAINT SUPPLIES	195.17
		P1900246	05/23/2019	SIMPLEX GRINNELL LP	MISC PARTS	357.00
18-1815-0000-63500	R&M SUPPLIES					
		P1900075	05/16/2019	US BANK	SUPPLIES FOR HCC	498.60
		P1900191	05/23/2019	BATTERIES PLUS LLC	BATTERIES	620.09
		P1900194	05/23/2019	AIRGAS NORTH CENTRAL	RENT	127.27

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Account Number	Account Name	PO#	Check Date	Vendor Name	Description	Inv/Enc Amt
		P1900201	05/09/2019	NAPA AUTO PARTS	MAINT SUPPLIES	217.96
		P1900203	05/23/2019	MENARDS	MAINT SUPPLIES	706.30
		P1900229	05/23/2019	KWIK TRIP EXTENDED NETWORK	FUEL	72.95
		P1901574	05/23/2019	POMPS TIRE SERVICE INC	TIRE FOR LAWN MOWER	38.34
18-1815-0000-64200	TRAINING EXP					
		P1900240	05/16/2019	US BANK	TRAINING EXP	240.00
<b>HCC BUILDING COMPLEX PROG TOTAL</b>						<b>14,386.67</b>
18-1816-0000-62119	OTHER SERVICES					
		P1900058	05/16/2019	ADVANCED DISPOSAL SERVICES	TRASH FOR 911	79.00
18-1816-0000-62160	CLEANING CONTRAC					
		P1900076	05/02/2019	DIVERSIFIED BUILDING MAINTENAN	CLEANING 911	608.33
18-1816-0000-62400	R & M SERV					
		P1900045	05/16/2019	DEGARMO PLUMBING INC	BACKFLOW FOR 911	151.00
18-1816-0000-63500	R&M SUPPLIES					
		P1900016	05/30/2019	BROWN OIL CO INC	DIESEL FOR OFFROAD USE	419.68
		P1900024	05/09/2019	ENERGETICS INC	SUPPLIES FOR 911	356.28
		P1900031	05/02/2019	MENARDS	SUPPLIES FOR 911	190.29
		P1900075	05/16/2019	US BANK	SUPPLIES FOR 911	170.98
		P1901108	05/09/2019	JANESVILLE ELECTRIC MOTOR CORP	SUPPLIES FOR 911	418.00
<b>COMMUNICATIONS CTR.OPERATION PROG TOTAL</b>						<b>2,393.56</b>
18-1817-0000-62119	OTHER SERVICES					
		P1900077	05/09/2019	ALSCO INC	HEALTH UNIFORMS	20.35
18-1817-0000-62160	CLEANING CONTRAC					
		P1900076	05/02/2019	DIVERSIFIED BUILDING MAINTENAN	CLEANING DIVERSION	1,151.27
18-1817-0000-62400	R & M SERV					
		P1900045	05/16/2019	DEGARMO PLUMBING INC	BACKFLOW FOR UW	151.00
		P1900065	05/23/2019	ABC FIRE AND SAFETY INC	DIVERSION FIRE EXTINGUISHERS	131.00
18-1817-0000-63500	R&M SUPPLIES					
		P1900042	05/16/2019	KWIK TRIP EXTENDED NETWORK	GAS FOR UW	48.54
		P1900075	05/16/2019	US BANK	SUPPLIES FOR UW	364.32
		P1901108	05/09/2019	JANESVILLE ELECTRIC MOTOR CORP	SUPPLIES FOR UW EXT	178.00

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Account Number	Account Name	PO#	Check Date	Vendor Name	Description	Inv/Enc Amt
18-1817-0000-67200	CAPITAL IMPROV					
		P1901463	05/30/2019	AFFORDABLE ENVIRONMENTAL TECHN	PIPE INSULATION/ASBESTOS REMOV	4,375.00
					<b>DIVERSION PROG/ASC PROG TOTAL</b>	<b>6,419.48</b>
18-1818-0000-62119	OTHER SERVICES					
		P1900058	05/16/2019	ADVANCED DISPOSAL SERVICES	TRASH FOR JAIL	403.00
		P1900077	05/09/2019	ALSCO INC	JAIL UNIFORMS	101.00
18-1818-0000-62160	CLEANING CONTRAC					
		P1900076	05/02/2019	DIVERSIFIED BUILDING MAINTENAN	CLEANING JAIL	1,890.27
18-1818-0000-62400	R & M SERV					
		P1900045	05/30/2019	DEGARMO PLUMBING INC	REPAIRS AT JAIL	500.79
		P1900048	05/02/2019	CONGRESS GLASS INC	REPAIR DOOR BOAT GARAGE	100.00
		P1900049	05/23/2019	HOBART SALES AND SERVICE	SUPPLIES FOR JAIL	100.28
		P1901520	05/16/2019	HONEYWELL INC	REPAIRS AT JAIL	148.73
18-1818-0000-62461	ELEVATOR					
		P1900070	05/02/2019	OTIS ELEVATOR COMPANY	JAIL ELEVATOR SERVICES	762.57
18-1818-0000-63500	R&M SUPPLIES					
		P1900018	05/16/2019	BATTERIES PLUS LLC	SUPPLIES FOR JAIL	134.90
		P1900020	05/09/2019	FIRST SUPPLY LLC-JANESVILLE	SUPPLIES FOR JAIL	55.33
		P1900024	05/16/2019	ENERGETICS INC	SUPPLIES FOR JAIL	91.54
		P1900026	05/30/2019	GRAINGER	CEILING TILE	1,617.39
		P1900029	05/23/2019	JANESVILLE WINSUPPLY COMPANY	SUPPLIES FOR JAIL	1,938.29
		P1900030	05/23/2019	JACK AND DICKS FEED AND GARDEN	SALT FOR JAIL	1,759.10
		P1900031	05/09/2019	MENARDS	SUPPLIES FOR JAIL	7.86
		P1900032	05/16/2019	MC MASTER-CARR SUPPLY COMPANY	SUPPLIES FOR JAIL	14.31
		P1900039	05/16/2019	PROCESS AND MECHANICAL SYSTEMS	SUPPLIES FOR JAIL	5,055.23
					<b>JAIL PROG TOTAL</b>	<b>14,680.59</b>
18-1819-0000-62119	OTHER SERVICES					
		P1900404	05/23/2019	TRUGREEN	VEGETATION CONTROL U-ROCK	79.17
18-1819-0000-62400	R & M SERV					
		P1900080	05/16/2019	JF AHERN COMPANY	QUARTERLY INSPECTION UROCK	257.00
		P1901354	05/09/2019	TRANE COMPANY	PROJECT: UWROCK 19DK HEATER &	3,788.00



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18-1819-0000-62461	ELEVATOR					
		P1900070	05/02/2019	OTIS ELEVATOR COMPANY	UW ROCK ELEVATOR SERVICES	894.62
					<b>UW-ROCK COUNTY PROG TOTAL</b>	<b>5,018.79</b>
18-1820-0000-62119	OTHER SERVICES					
		P1900058	05/09/2019	ADVANCED DISPOSAL SERVICES	ECLIPSE CENTER TRASH	184.76
18-1820-0000-62160	CLEANING CONTRAC					
		P1900076	05/02/2019	DIVERSIFIED BUILDING MAINTENAN	CLEANING ECLIPSE	1,017.43
18-1820-0000-63500	R&M SUPPLIES					
		P1900015	05/09/2019	AARONS LOCK AND SAFE INC	SUPPLIES FOR ECLIPSE	67.50
		P1900025	05/02/2019	HARRIS ACE HARDWARE LLP	SUPPLIES FOR ECLIPSE	14.98
		P1900075	05/16/2019	US BANK	SUPPLIES FOR ECLIPSE	46.10
18-1820-0000-65321	BLDG/OFC LEASE					
		P1900068	05/02/2019	HENDRICKS COMMERCIAL PROPERTIE	RENT AT ECLIPSE CENTER	11,709.44
					<b>ECLIPSE CENTER PROG TOTAL</b>	<b>13,040.21</b>
18-1821-0000-62119	OTHER SERVICES					
		P1900058	05/16/2019	ADVANCED DISPOSAL SERVICES	TRASH FOR JOB CENTER	144.00
		P1900077	05/09/2019	ALSCO INC	JOB CENTER UNIFORMS	20.35
18-1821-0000-62160	CLEANING CONTRAC					
		P1900076	05/02/2019	DIVERSIFIED BUILDING MAINTENAN	CLEANING JOB CENTER	3,908.54
18-1821-0000-62400	R & M SERV					
		P1901497	05/16/2019	HALVERSON CARPET CENTER LTD	FURNISH AND INSTALL AT JOB	450.00
18-1821-0000-63500	R&M SUPPLIES					
		P1900025	05/02/2019	HARRIS ACE HARDWARE LLP	SUPPLIES FOR JOB CENTER	46.28
		P1900029	05/23/2019	JANESVILLE WINSUPPLY COMPANY	SUPPLIES FOR JOB CENTER	291.36
		P1901108	05/09/2019	JANESVILLE ELECTRIC MOTOR CORP	SUPPLIES FOR JOB CENTER	247.00
					<b>JOB CENTER PROG TOTAL</b>	<b>5,107.53</b>
18-1822-0000-62160	CLEANING CONTRAC					
		P1900076	05/02/2019	DIVERSIFIED BUILDING MAINTENAN	CLEANING FRANKLIN	775.02
18-1822-0000-63500	R&M SUPPLIES					
		P1900025	05/02/2019	HARRIS ACE HARDWARE LLP	SUPPLIES FOR FRANKLIN ST	22.98

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Account Number	Account Name	PO#	Check Date	Vendor Name	Description	Inv/Enc Amt
<b>FRANKLIN ST PROG TOTAL</b>						<b>798.00</b>
18-1823-0000-62160	CLEANING CONTRAC					
		P1900076	05/02/2019	DIVERSIFIED BUILDING MAINTENAN	CLEANING COURT ST	301.13
18-1823-0000-63500	R&M SUPPLIES					
		P1900025	05/02/2019	HARRIS ACE HARDWARE LLP	SUPPLIES FOR COURT ST	1.99
		P1900075	05/16/2019	US BANK	SUPPLIES FOR COURT ST	45.10
<b>COURT ST PROG TOTAL</b>						<b>348.22</b>
18-1824-0000-62119	OTHER SERVICES					
		P1900058	05/16/2019	ADVANCED DISPOSAL SERVICES	TRASH FOR DPW	294.14
		P1900077	05/09/2019	ALSCO INC	PUBLIC WORKS UNIFORMS	22.20
18-1824-0000-62160	CLEANING CONTRAC					
		P1900076	05/02/2019	DIVERSIFIED BUILDING MAINTENAN	CLEANING DPW	933.41
18-1824-0000-63500	R&M SUPPLIES					
		P1900021	05/02/2019	FIRST AYD CORPORATION	SUPPLIES FOR DPW	499.90
		P1900030	05/16/2019	JACK AND DICKS FEED AND GARDEN	SALT FOR DPW	91.52
		P1900031	05/30/2019	MENARDS	SUPPLIES FOR DPW	55.29
		P1900075	05/16/2019	US BANK	SUPPLIES FOR DPW	225.11
18-1824-0000-67200	CAPITAL IMPROV					
		P1900730	05/30/2019	ANGUS YOUNG ASSOCIATES INC	ARCHITECTURAL AND ENGINEERING	9,636.36
<b>HWY BUILDINGS/GROUNDS PROG TOTAL</b>						<b>11,757.93</b>
18-1828-0000-62119	OTHER SERVICES					
		P1900073	05/16/2019	BUTTERFLY RIDGE LLC	2019 CONTRACTED SERVICES	14,600.00
18-1828-0000-62400	R & M SERV					
		P1900050	05/23/2019	JANESVILLE DOOR CO LTD	REPAIRS TO DOOR	97.50
		P1900055	05/23/2019	POMPS TIRE SERVICE INC	SUPPLIES FOR FAIRGROUNDS	50.00
		P1900071	05/02/2019	CHARTER COMMUNICATIONS	SPECTRUM FOR FAIRGROUNDS	124.92
		P1900406	05/09/2019	WASTE MANAGEMENT WI-MN	TRASH PICK UP FAIRGROUNDS	149.30
18-1828-0000-67250	R&M Projects					
		P1901269	05/02/2019	JANESVILLE DOOR CO LTD	DOOR FOR FAIRGROUNDS	2,077.00

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<b>FAIRGROUNDS PROG TOTAL</b>						<b>17,098.72</b>
18-1829-0000-62400	R & M SERV					
		P1900250	05/09/2019	WOODWARD PETROLEUM SERVICES LL	MAINT SUPPLIES	59.83
		P1900857	05/02/2019	LPA WIRELESS	MEDICAL EXAM GARAGE POINT FEE	201.60
<b>MEDICAL EXAMINER GARAGE PROG TOTAL</b>						<b>261.43</b>
18-1837-0000-67200	CAPITAL IMPROV					
		P1900187	05/09/2019	HONEYWELL INC	UPGRADE HONEYWELL CONTROLLERS	9,138.27
		P1901202	05/09/2019	HUNTER SECURITY AND SURVEILLAN	JAIL CAMERA EQUIPMENT INCLUDIN	111,398.12
18-1837-0000-67250	R&M Projects					
		P1901438	05/16/2019	FOLEY ELECTRIC INC	PROVIDE AND INSTALL BREAKER	2,755.00
<b>JAIL CAPITAL IMPROVEMENTS PROG TOTAL</b>						<b>123,291.39</b>
18-1842-0000-67200	CAPITAL IMPROV					
		P1900726	05/16/2019	BADGER SHEET METAL LLC	WINDOW WELL AND STAIRWELL	26,000.00
		P1900761	05/16/2019	INDUSTRIAL ROOFING SERVICES IN	ANALYSIS AND PREPARATION OF PL	3,900.00
18-1842-0000-67250	R&M Projects					
		P1901306	05/16/2019	JMB AND ASSOCIATES LLC	ACH501 DRIVE REPLACEMENT UPGRA	12,487.00
		P1901437	05/30/2019	FOLEY ELECTRIC INC	ESTIMATE DATED: 4/19/19	2,950.00
<b>COURTHOUSE FACILITY PROJECT PROG TOTAL</b>						<b>45,337.00</b>
18-1849-0000-67200	CAPITAL IMPROV					
		P1802883	05/23/2019	SGTS INC	PROFESSIONAL SERVICES RELATED	165,602.50
<b>HCC COMPLEX PROJECT PROG TOTAL</b>						<b>165,602.50</b>
18-1855-0000-67200	CAPITAL IMPROV					
		P1800845	05/23/2019	POTTER LAWSON ARCHITECTS INC	ENGINEERING SERVICES FOR THE	10,096.00
		P1802595	05/02/2019	JP CULLEN AND SONS INC	SECURITY UPGRADES	498,977.10
<b>COURTHOUSE SECURITY SYSTEM PROG TOTAL</b>						<b>509,073.10</b>

**COMMITTEE REVIEW REPORT  
WITH DESCRIPTION  
FOR THE MONTH OF MAY 2019**

<u>Account Number</u>	<u>Account Name</u>	<u>PO#</u>	<u>Check Date</u>	<u>Vendor Name</u>	<u>Description</u>	<u>Inv/Enc Amt</u>
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I have reviewed the preceding payments in the total amount of \$965,885.53

Date: \_\_\_\_\_

Dept Head \_\_\_\_\_

Committee Chair \_\_\_\_\_

# RESOLUTION

## ROCK COUNTY BOARD OF SUPERVISORS

General Services Committee  
INITIATED BY

General Services Committee  
SUBMITTED BY



Brent Sutherland -  
Director of Facilities Management  
DRAFTED BY

June 6, 2019  
DATE DRAFTED

### Awarding the Contract for Exterior Wall Restoration at the Jail

- 1    **WHEREAS**, funds were budgeted in 2019 for the exterior wall restoration at the Jail; and
- 2
- 3    **WHEREAS**, the masonry tuck pointing and caulking needs are immediate to prevent further
- 4    structural damage and ongoing water leaks; and
- 5
- 6    **WHEREAS**, specifications were drafted and bids solicited with six (6) contractors submitting
- 7    bids; and
- 8
- 9    **WHEREAS**, the lowest most responsive and responsible bidder is Statz Restoration Inc.
- 10
- 11    **NOW, THEREFORE, BE IT RESOLVED**, that the Rock County Board of Supervisors duly
- 12    assembled this \_\_\_\_ day of \_\_\_\_\_, 2019 does hereby approve and authorize
- 13    awarding a contract in the amount of \$134,500 to Statz Restoration Inc. of Menomonee Falls,
- 14    WI, for the exterior wall restorations at the Jail.
- 15
- 16    **BE IT FURTHER RESOLVED**, a contingency fund of \$5,000 be established to cover any
- 17    unforeseeable issues that arise.

Respectfully submitted,

GENERAL SERVICES COMMITTEE

\_\_\_\_\_  
Henry Brill, Chair

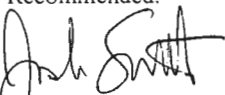
\_\_\_\_\_  
Jeremy Zajac, Vice Chair

\_\_\_\_\_  
Tom Brien

\_\_\_\_\_  
Robert Potter

\_\_\_\_\_  
Yuri Rashkin

ADMINISTRATIVE NOTE:

Recommended.  
  
Josh Smith  
County Administrator

FISCAL NOTE:


Sufficient funds were included in the 2019 budget for the cost of this project. This project is being funded by sales tax revenue.



Sherry Oja  
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats. In addition, sec. 59.52(29), Wis. Stats. requires the project to be let to the lowest responsible bidder.

  
Richard Greenlee  
Corporation Counsel

## **Executive Summary**

### **Awarding the Contract for Exterior Wall Restoration at the Jail**

The resolution before you awards a contract for tuck pointing and caulking of the exterior masonry walls at the Jail. This work is necessary to prevent further deterioration caused by water damage behind the wall. There are currently several water leaks due to the failure of existing mortar and caulk joints.

Bids were solicited with six contractors responding. The Director of Facilities Management, Purchasing Manager and Project engineer with Industrial Roofing systems all recommend awarding the bid to the lowest, most responsive and responsible bidder, Statz Restorations Inc. from Menomonee Falls, Wisconsin in the amount of \$134,500. This resolution also approves a \$5,000 contingency fund for any unforeseeable issues that may arise.



**BID SUMMARY FORM**

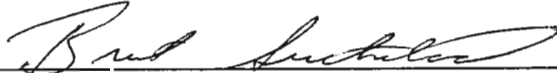
**BID NUMBER** 2019-23  
**BID NAME** JAIL EXTERIOR WALL RESTORATION  
**BID DUE DATE** JUNE 3, 2019 – 1:30 P.M.  
**DEPARTMENT** FACILITIES MANAGEMENT

	<b>STATZ RESTORATION MENOMONEE FALLS WI</b>	<b>JP CULLEN JANESVILLE WI</b>	<b>BERGLUND CONSTRUCTION CHICAGO IL</b>	<b>CUSTOM RESTORATION SUSSEX WI</b>	<b>RD WOODS WEST ALLIS WI</b>	<b>B&amp;B RESTORATION FITCHBURG WI</b>
<b>BASE BID</b>	<b>\$ 134,500.00</b>	<b>\$ 162,378.00</b>	<b>\$ 198,500.00</b>	<b>\$ 201,550.00</b>	<b>\$ 243,220.00</b>	<b>\$ 272,000.00</b>
BID BOND RECEIVED	YES	YES	YES	YES	YES	YES
START DATE	7/8/19	7/8/19	9/2/19	7/10/19	9/9/19	8/1/19
COMPLETION	10/4/19	9/27/19	10/25/19	9/20/19	10/11/19	10/31/19

Invitation to Bid was advertised in the Beloit Daily News and on the Internet. Seven additional vendors were solicited that did not respond.

PREPARED BY: JODI MILLIS, PURCHASING MANAGER

DEPARTMENT HEAD RECOMMENDATION: STATZ Restoration

  
SIGNATURE

6-4-19  
DATE

GOVERNING COMMITTEE APPROVAL:

CHAIR

VOTE

DATE

RESOLUTION NO. \_\_\_\_\_

AGENDA NO. \_\_\_\_\_

**RESOLUTION  
ROCK COUNTY BOARD OF SUPERVISORS**

General Services Committee  
INITIATED BY



Randy Terronez, Assistant to the  
County Administrator  
DRAFTED BY

General Services Committee  
SUBMITTED BY

June 18, 2019  
DATE DRAFTED

**Authorizing Property Purchase, Approving Ground Lease and Amending 2019  
Facilities Management Capital Budget for a New Public Works Garage in  
Town of Turtle**

1 **WHEREAS**, the expansion of I-39/90 has increased the need to establish a Rock County Public  
2 Works Garage in southern Rock County; and  
3

4 **WHEREAS**, prior budgets have provided monies for the architectural/engineering design and  
5 building construction for a new public works garage but not for property acquisition; and  
6

7 **WHEREAS**, the facility siting process has been finalized with the site being adjacent to the  
8 existing DPW Shopiere Road facility in the Town of Turtle.  
9

10 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly  
11 assembled this \_\_\_\_\_ day of \_\_\_\_\_, 2019, purchase 3.98 acres of property at 3503 E.  
12 Shopiere Lane (Parcel #6-19-97A) in the Town of Turtle be approved in the amount of \$250,000.  
13

14 **BE IT FURTHER RESOLVED** that subsequent to acquiring the property, a ground lease for a  
15 maximum of twenty years, be approved that allows the former property owner to retain  
16 ownership to an existing pedestal sign.  
17

18 **BE IT FURTHER RESOLVED** that the County Board Chair and the County Clerk be  
19 authorized to execute required property acquisition documents.  
20

21 **BE IT FURTHER RESOLVED**, the Facilities Management 2019 capital budget be amended as  
22 follows:  
23

<u>ACCOUNT/DESCRIPTION</u>	<u>BUDGET 2/01/19</u>	<u>INCREASE/ (DECREASE)</u>	<u>AMENDED BUDGET</u>
<b><u>Source of Funds</u></b>			
18-1824-0000-68109 Allocated Capital Improvements	(\$4,695,164)	(\$250,000)	(\$4,945,164)
<b><u>Use of Funds:</u></b>			
18-1824-0000-67200 HYW Building and Grounds Capital Improvements	\$3,800,000	\$250,000	\$4,050,000



Respectfully submitted,

GENERAL SERVICES COMMITTEE

\_\_\_\_\_  
Henry Brill, Chair

\_\_\_\_\_  
Jeremy Zajac, Vice Chair

\_\_\_\_\_  
Tom Brien

\_\_\_\_\_  
Robert Potter

\_\_\_\_\_  
Yuri Rashkin


FINANCE COMMITTEE ENDORSEMENT

Reviewed and approved on a vote of \_\_\_\_\_

\_\_\_\_\_  
Mary Mawhinney, Chair

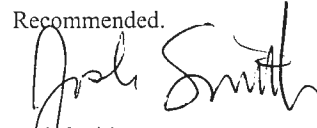
FISCAL NOTE:

This resolution authorizes the purchase of land to be used for a new Public Works garage in the Town of Turtle. The purchase is being funded by a transfer from DPW's working capital.

  
Sherry Oja  
Finance Director

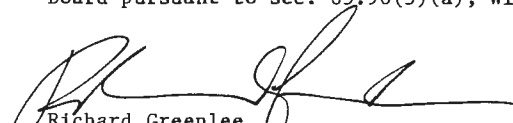
ADMINISTRATIVE NOTE:

Recommended.

  
Josh Smith  
County Administrator

LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.52(6), Wis. Stats. As an amendment to the adopted 2019 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.

  
Richard Greenlee  
Corporation Counsel

## Executive Summary

### **Authorizing Property Purchase, Approving Ground Lease and Amending 2019 Facilities Management Capital Budget for a New Public Works Garage in Town of Turtle**

Staff have been working on an appropriate site for DPW garage in southern Rock County as a result of the I39/90 expansion project. Prior budgets have allocated funds for construction of the garage but did not include funds for property acquisition.

Selection of an appropriate site began in earnest last year and several sites were reviewed. Due diligence was undertaken on the property adjacent to the existing DPW facility on Shopiere Lane, 3503 E. Shopiere Lane - Parcel #6-19-97A. The property consists of 3.98 acres at a negotiated price of \$250,000 which is within the appraisal parameters. In addition to an appraisal study, the County conducted a Phase I environmental study and the results showed no further environmental work needed.

The resolution also includes approval of a 20-year ground lease pertaining to an approximately 70-foot pedestal sign. The site includes two signs, a traditional billboard and a pedestal sign. Neither structure will interfere with the proposed building footprint and, therefore, both will remain as is. The first is owned by an advertising firm who would continue ownership per a prior legal instrument. The second billboard consists of a pedestal-type structure that advertises the now defunct business that operated at the site. The property owner has requested to retain ownership, through a 20-year ground lease of the second billboard. In order to comply with Town of Turtle Sign regulations, the property owner and the County (at no cost to the County) jointly submitted an application to the Town of Turtle allowing the billboard to be changed to general advertising. The Town of Turtle Board of Adjustment meeting of June 5, 2019, approved the signage variance.

Upon transfer of ownership of the approximately 4 acre parcel, follow-up activity with the Town of Turtle will be necessary including rezoning from Commercial Highway Interchange (CHI) to Light Industrial (M-1) that will allow the County to legally operate a public works facility; and to request a consolidation of the various parcels into one parcel. Preliminary discussions with the Town have been positive.

It will be necessary to amend the project budget to include funds for the property purchase with funds to come from DPW's working capital.



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## MEMORANDUM

**DATE:** June 7, 2019

**TO:** General Services Committee

**FROM:** Brent Sutherland, Facilities Management Director

**SUBJECT:** Requested information – Armed Security

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During the discussion related to armed security, there was several questions and concerns raised by General Services Committee members which I did not have answers for. I have reached out to resources to find the answers and surveyed additional employees with additional questions.

1. What is the number of active shooter incidents compared to the number of shootings caused by officers who have been disarmed of their weapon? **During 2016 & 2017 the US Department of Justice FBI reported there were 50 active shooter incidents resulting in 943 casualties (221 people killed and 722 people wounded. It also reported during that time frame there were 3 officers disarmed, assaulted and injured with their own weapon.**
2. The survey response was only 82 staff and does not truly represent the majority based on the minimal responses. **An additional survey was sent out to all employees not just the Courthouse as all will at some time visit the courthouse for HR or Administration.**
3. The survey question was written in a fashion that was a single loaded question. **The survey was revised and additional questions were asked and sent to all county employees. Survey questions and results will be shared at the meeting**
4. What is the cost comparison from our contracted security provider and deputies? **Attached is a copy of the comparison.**

# ROCK COUNTY SHERIFF'S OFFICE

## COURTHOUSE ARMED SECURITY PLAN PROPOSAL

Jay Wood  
Captain  
Courts/Civil Process  
Rock County Sheriff's Office

### PROPOSAL SUMMARY

Currently, Rock County is in the midst of a multi-million dollar security upgrade to its courthouse. Once completed, there will be only one entrance/exit for the public to use. The entrance is the first line of defense for the entire courthouse. The public entry will have a security screening station staffed with two persons. There are two staffing options identified for armed personnel working/manning the security station, the Rock County Sheriff's Office (RCSO) and Global Security Services (GSS).

### BUSINESS DESCRIPTION ROCK COUNTY SHERIFF'S OFFICE

The Rock County Sheriff's Office has been an established law enforcement entity that has existed for 180 years. It has a venerable, rich tradition of serving the community of Rock County, Wisconsin. The Sheriff's Office employs 210 individuals, who work together to support and advance the mission of the Sheriff's Office. The Sheriff's Office serves the community through principled care of individuals housed in the jail, and proactive patrolling of the county. Additionally, the Sheriff is statutorily required (SS 59.27 (3)) to "attend upon the circuit court" and is generally responsible for the safeguarding of court proceedings along with providing for the security of the courthouse. There are many additional subsets of responsibility that branch out from these aforementioned duties as well.

### BUSINESS DESCRIPTION GLOBAL SECURITY SERVICES

Global Security Services (GSS), is a private security company that has been in business for 10 years. The company offers physical security protection, investigative services, armored transportation, and electronic security. GSS has security contracts with both private businesses and government organizations. GSS has been awarded the security screening contract at the Rock County Courthouse. GSS is able to provide reputable, positive references upon request.

### GLOBAL SECURITY SERVICES PROPOSAL

Initial Costs in 1<sup>st</sup> Year

2020 HOURLY RATE-OFFICER	\$19.68
2020 HOURLY RATE-SUPERVISOR	\$19.68
2020 Contract hours	4,491
Total	\$88,382.88

### GLOBAL SERVICES SECURITY PROPOSAL REVIEW

The proposal set forth by GSS reflects two armed security officers for the year beginning in 2020. GSS has an extensive written policy that embodies the Use of Force Standard as set forth through the State of Wisconsin. GSS also requires a minimum education of two years post-secondary schooling or two years military experience. All of their employees must pass an extensive background check, a drug screening, and 100 hours of training.

## **ROCK COUNTY SHERIFF'S OFFICE PROPOSAL**

Initial Costs in 1<sup>st</sup> Year

2020 HOURLY RATE-DEPUTY	\$38.27
2020 HOURLY RATE-DEPUTY	\$38.27
2020 Contract hours	4,436
2020 Overtime Hours 55	\$42.53
Total	\$172,104.87

## **ROCK COUNTY SHERIFF'S OFFICE PROPOSAL REVIEW**

The proposal set forth by the Rock County Sheriff's Office is for two armed deputies for the year beginning in 2020. The Sheriff's Office requires a bachelor's degree at time of appointment with the expectation that the recruit is required to complete 720 hours of academy training. Upon finishing the recruit academy, the new deputy must complete a four-month comprehensive training before they set out on their own. The State of Wisconsin also requires all sworn law enforcement to complete 24 hours of recertification training annually. Per agency policy, deputies are required to train quarterly with their service weapon, passing the qualification course as set by the state.

## **PROPOSAL COMPARISONS**

Although both organizations have some similarities, there are two distinct contrasts. One is the simple comparison financially, GSS is \$83,721.99 less annually than the Sheriff's Office. The second is the measurement of services provided by each institute. While GSS does meet the requirements, utilizing the Sheriff's Office personnel would ensure a more cohesive security force as deputies assigned to the security station would use the same communications as deputies assigned to patrol the courthouse.

Deputies would also train for range and emergency response together. In addition to shared communication and training, the deputies would be interchangeable with courthouse patrolling deputies and could supplement others in another location if an emergency occurred away from the screening station. Lastly, the personnel assigned to this position interact with officials and the public very closely. As a result, it is important to consider the comfort level of those interacting with armed security personnel in that position when making this decision.

## **SHERIFF'S OFFICE STAFFING AND BUDGET SPECIFICS**

With full staffing of the RCSO Court Services Bureau, there would not be any need for a part-time position or overtime needed to fill the vacancy. The two deputies shift assignment would be staggered. The eight hour assignments would be 7:00 a.m.-3:00 p.m. and 9:00 a.m. to 5:00 p.m. By utilizing the nine positions already assigned to the Court Services Bureau, there would be enough overlap of personnel to always have two deputies at the screening area. The only events occurring after regular courthouse hours are county board meetings which equates to two meetings a month. The two meetings a month amount to 55 hours of overtime annually to be covered by the security screening deputies.

In providing this information for Rock County elected officials and staff, the Sheriff's Office simply wishes to ensure that they have the best information possible as they make this decision. If there are any other questions related to this issue, please feel free to contact me,

Captain Jay Wood

Rock County is reviewing whether to have armed security at the front entrance of the Courthouse. These armed security guards would screen all members of the public (all County employees will enter in the back of the Courthouse using their ID badge). The General Services Committee would like the input of all County employees.

Three options are being considered. Please rank the following options. If you do not support one of the options, please do not assign a ranking to it.

- 1) Continue to use unarmed, contracted security guards at a cost of \$ 74,000 per year.
- 2) Use armed, contracted security guards if the Rock County Sheriff's Office approved of the company's standards at a cost of \$ 88,000 per year.
- 3) Use armed Sheriff's Deputies at a cost of \$ 172,000 per year.
- 4) No preference.

How often are you at the Courthouse?

- 1) Daily
- 2) Weekly
- 3) Monthly
- 4) Annually
- 5) Never

Comments:

# Courthouse Armed Security Survey

Conducted May/June 2019

# Survey to County Employees

- Survey Window May 28, 2019 – June 7, 2019
- 472 Responses
- Employees asked to rank order three options
  - Unarmed contracted security guards - \$74,000
  - Armed contracted security guards - \$88,000
  - Armed Deputy Sheriffs - \$172,000
- 40 Employees rated 1<sup>st</sup> choice as No Preference

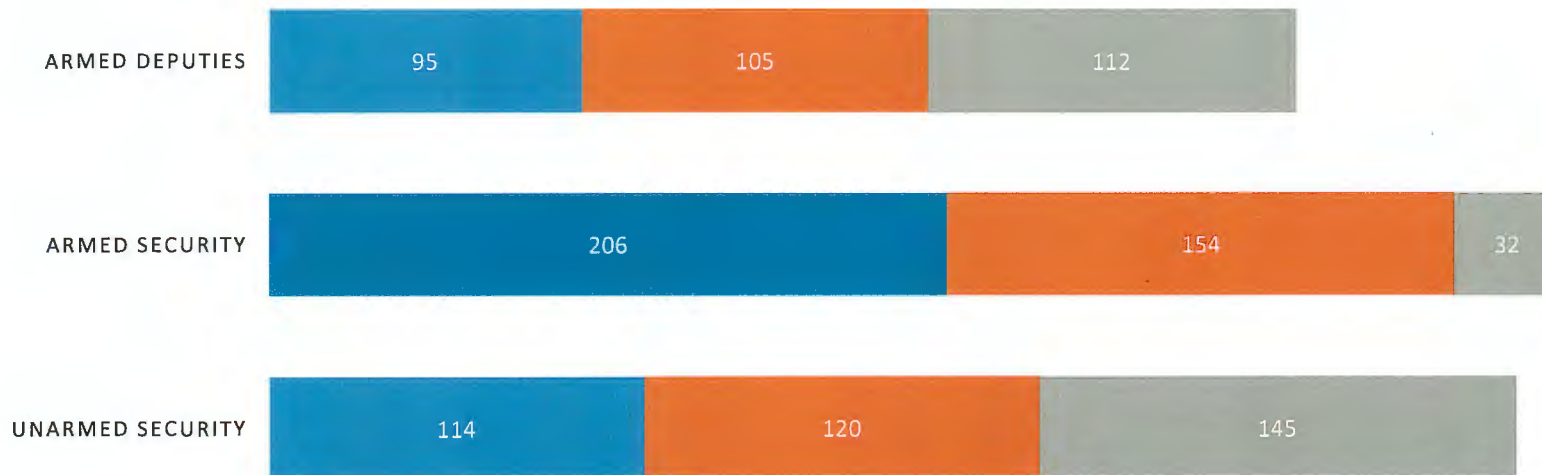




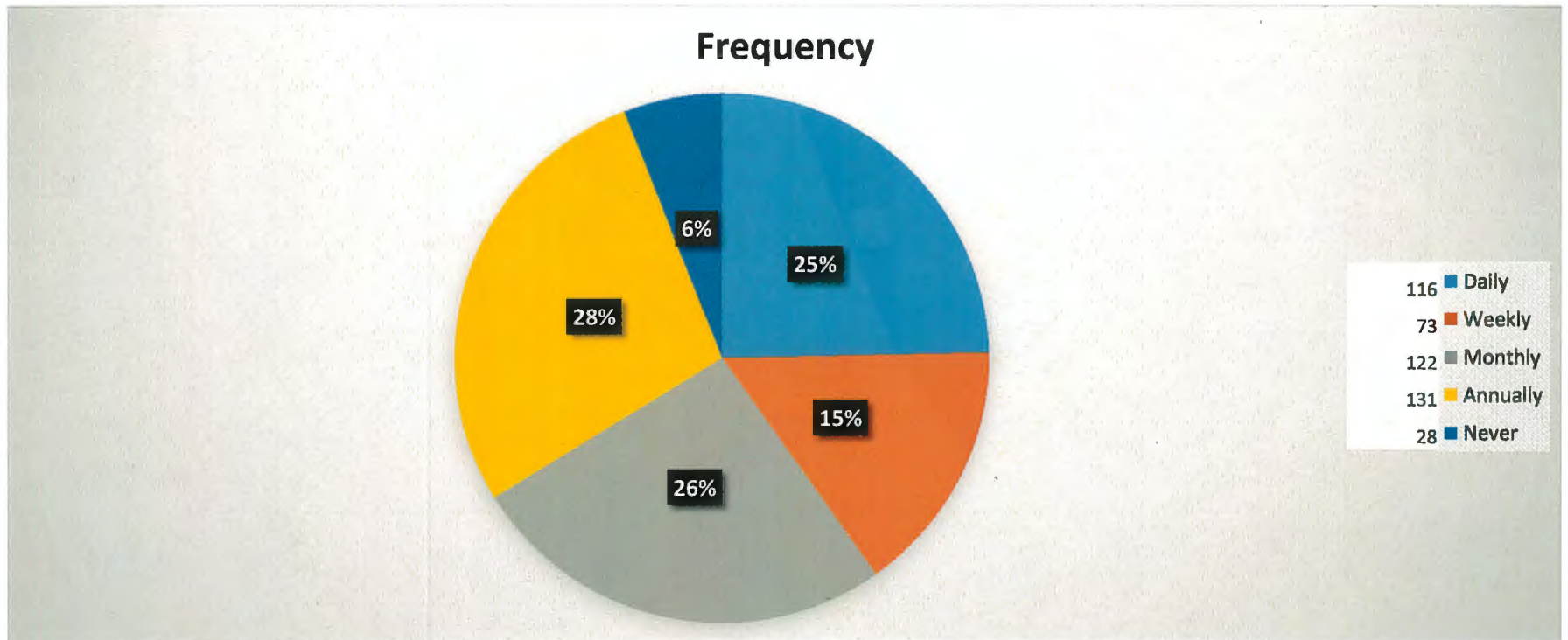
# Three Options Being Considered

## PREFERENCE ORDER OF OPTIONS

■ 1st Choice ■ 2nd Choice ■ 3rd Choice



# How often are you at the Courthouse?



## Courthouse - Armed Security Survey

### Q3 Comments:

Answered: 123 Skipped: 349

#	RESPONSES	DATE
1	I think it would be a good idea to have the Rock County Sheriff deputies there. Security companies are generally not as vested in the overall security in my experience.	6/7/2019 1:32 PM
2	I worked in the courthouse for a number of years and believe the security at the courthouse is sufficient. Coming to court isn't usually an easy or enjoyable task for any defendant, victim, child, jury member, or any other individual who enters the building for court purposes. I feel that an armed guard as the first point of contact would make the experience even more difficult for some, may add to the stress and tension about coming the courthouse, and deter some individuals from coming to court. I do not think armed guards would enhance the trauma-informed environment Rock County is working hard to create. When extra security is needed, I think Rock County has done a good job at making sure additional staff is available.	6/7/2019 10:04 AM
3	With all the issues going on in our Society today, I believe fully-trained police officers should provide security. The County is in the process of re-modeling the Courthouse and installing equipment for security reasons. I believe that all County Employees should go thru a metal detector to help insure all persons are as safe as possible. A Security Guard's life should also be protected by being armed. Cost should not be a factor in my opinion.	6/6/2019 8:45 AM
4	Armed security would be ideal as this would be the court house's first line of defense if an incident occurred.	6/6/2019 7:14 AM
5	Should have armed security at the Job Center also.	6/5/2019 8:17 AM
6	If employees are willing why can't we come in the front doors and go through security?	6/3/2019 2:21 PM
7	CPS Worker - There multiple times weekly.	6/3/2019 10:01 AM
8	I have to walk through the lobby at least 20 times per day. It's staff like me and others who work near the lobby that will be most affected if there ever is an armed shooter. I think it's a no brainer. It can happen anywhere.	6/3/2019 8:56 AM
9	n/a	6/3/2019 8:49 AM
10	Based on the problems that communities across the country have with shootings and the lack of movement by the Federal government on gun control, I believe it is better to be pro-active and implement the use of armed security at the courthouse.	6/3/2019 7:15 AM
11	none	6/3/2019 6:17 AM
12	Want to ensure our public is safe when attending court hearings/trials!	6/1/2019 3:52 AM
13	Just to toss out another option, you could possibly used armed Correctional Officers there as well. I do not know how much it would cost, but I am sure it would be cheaper than armed Sheriff Deputies.	5/31/2019 8:52 PM
14	(My survey input might not carry equal weight to that of more informed/impacted responders.	5/31/2019 1:11 PM
15	Not aware of the unsafe issues to make educated choice	5/31/2019 8:58 AM
16	I feel that we should focus on safety at the courthouse. It has trials and family court that can become emotional. I feel that we should have trained professionals at security.	5/30/2019 11:15 AM
17	I support the Sheriff's deputies to man the front entrance at the courthouse. Security should be solely the responsibility of trained deputies. This will unify the courthouse security staff.	5/30/2019 8:21 AM
18	Please no armed guards. Tax money should be spent somewhere else.	5/30/2019 8:01 AM
19	Makes sense for all county employees to use one entrance with their ID card. Armed Officers and Deputies are in and out of the courthouse much of the day, so what is in place now is fine.	5/29/2019 5:47 PM
20	It's only a matter of time until we are no longer being proactive and instead being reactive!	5/29/2019 4:01 PM

## Courthouse - Armed Security Survey

21	Its hard to answer #1 without more information. Are the employees concerned about their safety? Have there been any threats? Is this strictly for preparedness? I think it is difficult to say to use the Sheriff's Department at that cost. However, if threats warrant the need, I wouldn't put a price on employee or public safety. If there haven't been any threats and this is for preparedness I would say to use armed guards. I just think more information is necessary to answer this question.	5/29/2019 3:45 PM
22	I think there should be armed security in the building for the simple fact the general public enters the building and it's 2019 and now a days you can't be too cautious people are capable of anything.	5/29/2019 3:32 PM
23	Unarmed, contracted security guards are no safer than no security.	5/29/2019 3:31 PM
24	The security station does not provide adequate protection. It is a social gathering area and security of the visitors/employees is not taken seriously or a priority. Armed deputies should be present and there should be rules set for their behavior. No chit chat with visitors/employees who gather around the station, no eating, no using personal cellphones. No sitting down and if they cannot stand for an 8 hour shift they should not have the job. How about testing the current security? Send someone (a plain clothes police officer) through the station with a weapon. I believe that this situation will not be taken seriously until someone is hurt. Then it will be too late.	5/29/2019 2:49 PM
25	I work here.	5/29/2019 2:32 PM
26	The security channel should be down at the main front entrance so there is no possibility of an armed subject on the lower floors.	5/29/2019 2:13 PM
27	use position as an entry level position into sheriffs department out of law enforcement academy. new hires usually have a lower benefit cost to county.	5/29/2019 2:03 PM
28	Just wondering why one County department protecting another County department is the most expensive option.	5/29/2019 1:43 PM
29	I don't have any information or statistics to support the need for Armed Officers at the court house. If there is a potential for imminent risk to the general public and to employees, I would increase my ranking accordingly.	5/29/2019 1:14 PM
30	why can't employees enter the main entrance? If they have a badge it shouldn't be a big deal to show the guard (armed or unarmed.)	5/29/2019 1:13 PM
31	What's the point of having security if they can't protect? I believe most citizen's assume that security is armed anyway. Why go through all this and not arm them? They need to be able to protect themselves and anyone in the court house.	5/29/2019 11:46 AM
32	I need more information regarding each option to make an informed choice, especially when weapons are involved in the final decision. I can easily speculate about each choice. But. with weapons involved, my view is that speculation about what's "best" isn't the way to go. Is there a way to get "pro and con" information on each option?	5/29/2019 11:27 AM
33	It is not that I don't support any of the other options but I can't make an informed decision without more information. What is the rationale behind arming the security guards? Why now?	5/29/2019 11:23 AM
34	I feel fortunate that we have not had a major incident in the courthouse. I believe there should be security available when trials/hearings continue beyond the normal working hours also.	5/29/2019 11:22 AM
35	It would be nice to have some sort of security at all of the buildings. At least metal detectors or something. Anyone can just walk in and sometimes they are upset and it can get a little scary.	5/29/2019 10:40 AM
36	Use armed deputies because they are more qualified and well trained. They also have the arrest powers when the situation requires it. Thousands of lives are affected daily by the job that is done by the screening station. We cannot wait until innocent lives are lost before we say "oops!" and drop our jaws. Please be proactive. Do not wait to react after a disaster has occur, which is more common these days.	5/29/2019 10:24 AM
37	I am only there once or twice a year, if that.	5/29/2019 10:13 AM
38	none	5/29/2019 9:40 AM
39	We have Rock County Sheriff here anyway....armed....have them rotate the security. I see them at the security station most of the time anyway...don't we budget for that as their salary?	5/29/2019 9:40 AM
40	For the safety of the public and the employees there should be security of one sort or another.	5/29/2019 9:15 AM
41	I feel no need to spend the extra funds when it is not needed.	5/29/2019 9:10 AM

## Courthouse - Armed Security Survey

42	I do not feel it is necessary to arm the security guards. Enough money has been spent to upgrade security throughout the courthouse. Additionally, most department entrances have been given bullet proof glass and secure access to their space (public are not allowed in/out). There are numerous armed sheriff deputies at the courthouse daily that could be available immediately if needed.	5/29/2019 9:02 AM
43	I also believe Human Services offices should provide more security, especially at the Court St and Franklin St building. That also might apply to BCC.	5/29/2019 8:53 AM
44	I believe just the presence of an armed uniform security guard would deter some behavior.	5/29/2019 8:51 AM
45	There should be some kind of security at the Job Center. There is currently nothing.	5/29/2019 8:06 AM
46	Must have armed security for the protection of the Courthouse staff and visitors,.	5/29/2019 8:00 AM
47	Why have a security station if the personnel are not armed. Court House security should be manned by Sheriff's deputies.	5/29/2019 7:52 AM
48	none	5/29/2019 7:45 AM
49	Armed security is a serious matter. Proper and ongoing training is a must. I would not be comfortable with armed CONTRACTED security personnel. If security is armed, then sworn deputies should be used.	5/29/2019 7:44 AM
50	I feel courthouses are a target so although I'm not at the venue enough to feel threatened it seems as though we would want to balance safety and cost effectiveness to maintain the peace.	5/29/2019 7:41 AM
51	More security is a mistake. We serve the public, we shouldn't be afraid of the public. It sends a strong message to citizens.	5/29/2019 7:22 AM
52	I've done background investigations on individuals that apply to be Correctional Officers and Deputies. many who come from an armed security company background. More often than not, they do not meet entry level standards that one would want for law enforcement. If you want armed courthouse security, put Deputy Sheriff's there, otherwise keep it unarmed.	5/29/2019 7:22 AM
53	Armed security should be a must regardless of its cost.	5/29/2019 7:17 AM
54	.	5/29/2019 6:45 AM
55	I feel much more comfortable with having trained law enforcement handling the security within the Courthouse if there was to be a crisis situation. I believe they are far better trained than security guards who theoretically may have never worked in law enforcement. Trained officers use better discretion and have more knowledge on how to deal with immediate crises.	5/29/2019 6:40 AM
56	Sheriffs Deputies are too expensive. In todays world I think it would be safer to have armed trained people at the door. Back door also since a big share of shooters are co-workers.	5/29/2019 6:38 AM
57	None.	5/28/2019 7:44 PM
58	I'm concerned that in the long run, the privatization will cost more than having our Sheriff's Office provide security. I am very concerned about the quality of service from a private company	5/28/2019 4:55 PM
59	You get what you pay for and trying to save money on courthouse security is not in the employees best interest.	5/28/2019 4:43 PM
60	Thank you for taking the time to look into the safety and security of the staff and general public	5/28/2019 4:34 PM
61	I rated the first question with 1 being most wanted and so on.	5/28/2019 4:33 PM
62	I often wonder how well the unarmed security or retired officers would be able to protect the people during an unsafe situation.	5/28/2019 4:33 PM
63	I would like to have more info on why this is being considered. It is hard if not impossible to give you an informed decision with just the very limited info from this survey. Is more info posted somewhere this? Soliciting input requires more info than you provided. Please work on that.	5/28/2019 4:21 PM
64	keep it the way it is	5/28/2019 4:09 PM
65	I don't think we need armed guards at the front of the courthouse. There are deputies in the building if we need someone who is armed. I have zero confidence in hired security guards with guns. I believe there is more of a chance of something bad happening if we arm security. Hiring the Sheriff's Office to do it is much too costly and that money is much better spent in other ways to improve public safety.	5/28/2019 4:08 PM

## Courthouse - Armed Security Survey

66	Due to active shooter threats all across the United States, I believe armed security/deputies is something that is definitely needed at the courthouse.	5/28/2019 3:45 PM
67	Clarify whether the Sheriff's Deputies would be new positions or reassignments	5/28/2019 3:37 PM
68	Unsure if ranking was 1-4, with 1 being first preference (how I answered). Recommend that the same security be at the new HCC as well.	5/28/2019 3:37 PM
69	Are the Sheriff's Deputies new positions or existing Staff? Existing Staff that requires overtime to work the front door? Could Correctional Officers do the job?	5/28/2019 3:27 PM
70	I know that workers have been threatened to the point safety was going to be compromised that I would like some sort of armed personel that could be utilized. As well as our community, especially Beloit, has seen an increase in gang outreach towards middle schoolers that would present as safety issues.	5/28/2019 3:26 PM
71	None at this time.	5/28/2019 3:23 PM
72	I guess as long as they are trained to be able to handle a very serious situation. to be able to react quickly to secure the courthouse. background checks on each guard.	5/28/2019 3:17 PM
73	Still need to figure out how to ensure only active employees are entering through the back door.	5/28/2019 3:15 PM
74	Is it a possibility to have dedicated armed guards who are trained by the Sheriff's Dept and employed by the County at a cost effective pay level?	5/28/2019 3:14 PM
75	Depends on what a person means by "armed"... firearms, the use of pepper spray and/or tasers. When I was in a different county department, I was at the courthouse about weekly. I rest on the side of safety and ability to intervene appropriately if situation arose.	5/28/2019 3:10 PM
76	Work M - F, 7:30 - 4:30	5/28/2019 3:07 PM
77	If court services needs more officers to be assigned to this, will there be funding to hire more patrol/road deputies to replace them? That is my biggest concern.	5/28/2019 3:04 PM
78	I feel we have enough Police Officers from all departments in Rock Co. that are Armed.	5/28/2019 3:03 PM
79	no comment	5/28/2019 3:02 PM
80	I am not at the courthouse every day, so I would need some additional information before being able to form an opinion. Will ALL Rock County employees (not just courthouse employees) have the ability to enter through the back with ID badge? How often are armed Sheriff's Deputies in the building for regular business? What is the current policy/protocol for armed attackers?	5/28/2019 3:02 PM
81	None	5/28/2019 2:58 PM
82	My current position does not require me to be at the courthouse. However, with my prior job, I was at the courthouse on an almost weekly basis, attending criminal court or picking up documents. With the number of criminals that enter the building on a daily basis, there needs to be security other than at the entrance to the courts. All county employees should be able to feel safe knowing a check was done at the main door.	5/28/2019 2:56 PM
83	Can't answer #2 because the options are vague. I do have to go there but it is more seldom than any of the options.	5/28/2019 2:55 PM
84	Having an armed sworn law enforcement officer instead of an armed civilian is a preferred choice. While more expensive. they are better trained and prepared to defend themselves and the unarmed public	5/28/2019 2:55 PM
85	If an armed presence is needed, it should be law enforcement.	5/28/2019 2:53 PM
86	I don't feel safe, at work , security needs to do a better job on screening the public and the workers. They need to stop talking to other staff and pay more attention.	5/28/2019 2:50 PM
87	People pay auto, home and life insurance for the chance that something goes bad and they can get financial assistance to get objects replaced. Paying for armed security is an insurance policy of sorts. One that you never hope to make a claim. But if you do, you'll be glad the insurance premium was paid.	5/28/2019 2:49 PM
88	I really don't like the idea of armed contracted security. If they aren't Sherriff department staff they should not be armed.	5/28/2019 2:49 PM

## Courthouse - Armed Security Survey

89	What training would the unarmed and armed security guards have in use of force? Perhaps a small committee of the Sheriff, facilities manager, corporation counsel, administrator and risk manager could look at what the most logical option is for the courthouse and report to the County Board or governing committees based on risk and training?	5/28/2019 2:46 PM
90	I would imagine there is some concern otherwise you wouldn't be conducting the survey. Use our own people who are familiar with everything. Give them the work.	5/28/2019 2:46 PM
91	If Rock County is going to spend funds on armed individuals at the security station, then the fiscally responsible solution is to pay \$172,000 annually. Doing so will ensure that we are keeping the funds in-house through Rock County Sheriff's Department operations. Additionally, we will have benefit of highly skilled, deputized individual that have had extensive firearms training.	5/28/2019 2:45 PM
92	Is armed security really necessary when sheriffs deputies are right near screening station?	5/28/2019 2:44 PM
93	Armed Security makes sense and is more cost effective than hiring more Deputies.	5/28/2019 2:43 PM
94	Considering the many instances across the US of active shooter situations, I would think that armed security should be a must in order to be able to react quickly to protect the employees and citizens of Rock County.	5/28/2019 2:43 PM
95	I am at the courthouse approximately 3 times per week. I do believe the security guards should be armed.	5/28/2019 2:42 PM
96	The cost is too high to use Sheriff's Department staff.	5/28/2019 2:41 PM
97	If a threat comes into the courthouse how can unarmed security guards do anything to stop it?? why is the county spending all this money for enhanced improvements in each office if they are not going to do anything about the obvious first line of defense which is the security guards. They need to be armed!!!! How can you expect someone to defend themselves, the public, and county employees with just their bare hands against a threat of a weapon being brought in by an attacker!!!	5/28/2019 2:41 PM
98	The general public is far more likely to harmed in their own home, statistically, than in a government building. Use of armed security is completely unnecessary. Armed security only further alienates the public from government services.	5/28/2019 2:40 PM
99	Give the contracted unarmed workers a raise. How is that enough for people to even live off of?	5/28/2019 2:39 PM
100	It would have been helpful to have any data supporting the need for armed security, i.e. the number of threats encountered in a given year. Having said that, armed security at a courthouse seems like it should be a given.	5/28/2019 2:39 PM
101	In the times we are in, I feel an armed intruder needs to be dealt with and arming guards would equal the field.	5/28/2019 2:39 PM
102	I believe its a good idea to have armed security at the courthouse.	5/28/2019 2:37 PM
103	I fully support trained, armed security at soft targets like our courthouse. A sad, but necessary reflection of our society today.	5/28/2019 2:36 PM
104	By unarmed security guards does that mean just Mace or nothing? If nothing what is the point of paying for a guard that can't do much besides tackling if that as far as protection is concerned?	5/28/2019 2:36 PM
105	Thank you for increasing security at the Courthouse. I hope that there will be a plan for some security when HSD moves into their new location.	5/28/2019 2:36 PM
106	safety is the objective	5/28/2019 2:35 PM
107	Whether or not all visitors/entrants to the building must go through metal detectors (which they currently don't) would impact my ranking above.	5/28/2019 2:35 PM
108	Safety needs to be a priority. Period.	5/28/2019 2:34 PM
109	Armed security is a strong deterrent	5/28/2019 2:34 PM
110	The use of technology and existing police / sheriff staff that are in the Courthouse (i.e. along the lines of US Marshal Service and the FAA) could provide an element of armed personnel without broadcasting the notion that "official" armed guards do not exist.	5/28/2019 2:33 PM
111	I believe that all security guards should be armed.	5/28/2019 2:33 PM
112	thank you for making our workplace safe. I would prefer to enter in the front of the building, but I understand.	5/28/2019 2:32 PM

## Courthouse - Armed Security Survey

113	The Sheriff's Office is having a hard enough time trying to find applicants to cover the road. They may appreciate more deputies on their roster, but if things keep going the way they are with their hiring, it will take forever to fill those spots or they'll take from the road and be short there. The security company gave their training information to the SO who approved it, so it would be a lot cheaper to have them vs. deputies.	5/28/2019 2:31 PM
114	none	5/28/2019 2:31 PM
115	Honestly if the Sheriffs department personal are already here there shouldn't be any cost to the county.	5/28/2019 2:30 PM
116	Safety is important, however, if it's not broken, don't fix it.	5/28/2019 2:30 PM
117	Security should also be considered for the job center and the new HCC when it is established.	5/28/2019 2:30 PM
118	I feel that security is also needed at other locations, such as job center. I don't think they need to be armed, but some sort of security presence is desirable.	5/28/2019 2:30 PM
119	Boy Scout Motto: Be Prepared	5/28/2019 2:30 PM
120	As long as the armed guards are vetted, I am happy to have someone other than Rock County Sheriff's Department.	5/28/2019 2:29 PM
121	Would this also be considered in the new Human Service building (Pick n Save)?	5/28/2019 2:29 PM
122	We need armed security. Other counties have them.	5/28/2019 2:29 PM
123	Armed	5/28/2019 2:29 PM



**Security Screening station confiscated items**

Date	Number of sharp objects	Number of Mace
1/21/2019	2	1
1/22/2019	2	0
1/23/2019	2	1
1/24/2019	5	1
1/25/2019	6	0
2/4/2019	4	2
2/5/2019	7	2
2/6/2019	4	2
2/7/2019	4	2
2/8/2019	0	0
2/11/2019	6	2
2/12/2019	4	0
2/13/2019	5	1
2/14/2019	7	2
2/15/2019	7	3
2/18/2019	5	0
2/19/2019	2	0
2/20/2019	4	6
2/21/2019	10	5
2/25/2019	1	0
2/26/2019	3	0
2/27/2019	7	3
2/28/2019	10	4
3/1/2019	10	2
3/4/2019	8	1
3/5/2019	7	1
3/6/2019	7	1
3/7/2019	6	0
3/8/2019	7	3
3/11- 3/15/2019	26	6
Stopped tracking - total	178	51
Start tracking again 5/20/19	6	2
5/21/2019	6	0
5/22/2019	4	0
5/23/2019	8	0
5/24/2019	1	0
5/28/2019	6	0
5/29/2019	10	3
5/30/2019	9	2
5/31/2019	7	2
6/3/2019	4	1
6/4/2019	7	0
6/5/2019	3	1
6/6/2019	4	0
6/7/2019	3 sharps and one ammo clip	0

## MARILYN BONDEHAGEN

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**From:** LISA MOORE-KELTY  
**Sent:** Monday, June 10, 2019 7:48 AM  
**To:** Brent Sutherland  
**Cc:** PATRICK SINGER; SARA MOOREN  
**Subject:** Update on closed file progress (6/10/19)

We have cleared 38 shelving sides which means we've now completed 40% of the total purging/scanning project to date.

Here is a breakdown from previous reports:

11/29/17 Progress Report: 13% of records purged  
01/05/18 Progress Report: 17% of records purged  
02/06/18 Progress Report: 21% of records purged  
03/05/18 Progress Report: 25% of records purged  
07/30/18 Progress Report: 27% of records purged  
11/15/18 Progress Report: 29% of records purged  
03/05/19 Progress Report: 35% of records purged  
06/07/19 Progress Report: 40% of records purged

Thanks!

*Lisa A. Moore-Kelty, RHIT*  
Rock County HIPAA Privacy Officer  
Human Services Medical Records Manager  
P.O. Box 1649  
Janesville, WI 53547-1649  
608-757-5172 (phone)  
608-757-5011 (fax)  
[lisa.moore-kelty@co.rock.wi.us](mailto:lisa.moore-kelty@co.rock.wi.us)

Please let us know how we served you.

06/10/19

2019 CAPITAL EXPENDITURES – 67120 \$2,000-\$25,000 / 67125 OVER \$25,000 / 67105 VEHICLES / 67200 CAP IMPROVE / 67250 B&G R&M / 67501 LAND / 67502 EASEMENT

DEPARTMENT	ACCT	DESCRIPTION	BUDGET AMT	ACTUAL AMT	VENDOR	PO#	DATE
FACILITIES 911 1816	67250	AIR-HANDLING UNIT REPLACEMENT	27,000				
FACILITIES ASC/DIV 1817	67200	CHILLER & TOWER REPLACEMENT	110,000	11,750.00	IBC ENGINEERING	P1901406	4/17/19
	67200	BOILER INSTALLATION	65,000	4,375.00	AFFORDABLE ENVIRONMENTAL TECHNOLOGY	P1901463	4/26/19
				31,887.00	ILLINGWORTH KILGUST	P1901547	5/10/19
	67250	REPLACE AIR-COMPRESSOR	5,000				
FACILITIES ECLIPSE 1820	67200	FROM 2018	+9,843				
FACILITIES JOB 1821	67200	REPLACE UPS IN DATA CENTER	25,000	-----	NOT DOING	-----	-----
	67200	INSTALL EMERGENCY ALERT SYSTEM	27,000	-----	NOT DOING	-----	-----
	67200	ABATE FLOOR MASTIC IN FILE ROOM	8,000	-----	NOT DOING	-----	-----
	67200	SOUNDPROOF ROOM K WALLS	25,000	-----	NOT DOING	-----	-----
	67200	BLACKTOP IN REAR OF BUILDING	10,000		DEPARTMENT OF PUBLIC WORKS	NO PO	
FACILITIES FRANKLIN 1822	67200	FROM 2018	+6,722				
FACILITIES COURT 1823	67200	FROM 2018	+14,302				
FACILITIES DPW 1824	67200	REMODEL OFFICE SPACE	335,000	21,265.00	ANGUS YOUNG & ASSOCIATES	P1900730	1/11/19
				6,060.00	ANGUS YOUNG & ASSOCIATES	P1901440	4/22/19
	67200	RECONDITION WASH BAY	175,000				
	67200	FROM 2018 – BELOIT GARAGE	+3,923,268				
	67250	REPLACE WASH BAY OVERHEAD DOORS	12,000				
	67250	REPLACE SINK IN LOCKER ROOM	7,000				
FACILITIES FAIR 1828	67200	REPLACE ASPHALT DRIVE	200,000				
	67250	REPLACE DOUBLE DOORS CRAIG CENTER	12,000				
	67250	REPLACE GARAGE DOOR-BLACKHAWK	1,900	2,077.00	JANESVILLE DOOR COMPANY	P1901269	3/28/19
	67250	REPLACE GARAGE DOOR-CRAIG CENTER	3,400	3,294.00	JANESVILLE DOOR COMPANY	P1900786	1/18/19
FACILITIES JAIL 1837	67200	TUCK POINT/CAULK JOINTS	150,000	9,800.00	INDUSTRIAL ROOFING SYSTEMS	P1900760	1/15/19
	67200	DOOR & INTERCOM CONTROL COMPUTERS	216,000	179,700.00	SGTS	P1900956	2/15/19
	67200	FROM 2018 - CAMERAS	+205,550	111,398.12	HUNTER SURVEILLANCE & SECURITY	P1901202	3/15/19
	67250	PINEHURST UPS REPLACEMENT	1,000				
	67250	HVAC COMPRESSOR	15,000	9,568.00	AIR SERVICES COMPANY	P1900681	1/8/19
				2,755.00	FOLEY ELECTRIC	P1901438	4/22/19
	67250	HONEYWELL CONTROLLER UPDATE	35,000	29,775.00	HONEYWELL	P1900187	1/1/19
	67250	SHOWER REFURBISHMENT	50,000	42,000.00	BADGER SPECIALTY COATINGS	P1900183	1/1/19
	67250	REMOVE 3 <sup>RD</sup> FLOOR VCT	18,000	18,000.00	HALVERSON CARPETS	P1900186	1/1/19
FACILITIES COURTHOUSE	67200	COOLING UNIT IN PBX ROOM	80,000				

06/10/19

## 2019 CAPITAL EXPENDITURES — 67120 \$2,000-\$25,000 / 67125 OVER \$25,000 / 67105 VEHICLES / 67200 CAP IMPROVE / 67250 B&amp;G R&amp;M / 67501 LAND / 67502 EASEMENT

DEPARTMENT	ACCT	DESCRIPTION	BUDGET AMT	ACTUAL AMT	VENDOR	PO#	DATE
1842	67200	UPGRADE FIRE PANEL	100,000	8,100.00	ANGUS YOUNG	P1901509	5/7/19
	67200	ROOF REPLACEMENT	35,000	500.00	INDUSTRIAL ROOFING SYSTEMS	P1900694	1/9/19
	67200	TUCK POINTING & CAULKING	300,000	19,500.00	INDUSTRIAL ROOFING SYSTEMS	P1900761	1/15/19
	67200	IN-BUILDING CELL PHONE SYSTEM	230,000	2,875.00 6,345.00	CC & N WIRELESS CONCEPTS INT'L	P1900959 P1901140	2/15/19 3/6/19
	67200	COOLING TOWER REPLACEMENT	105,000	7,800.00	ANGUS YOUNG & ASSOCIATES	P1901439	4/22/19
	67200	RECONDITION CHILLERS	130,000	120,298.00 2,960.00	TRANE RE MICHELS	P1900184 P1901022	1/1/19 2/22/19
	67200	FROM 2018	+33,350	2,960.00 7,560.00	RE MICHELS VENTURE ARCHITECTS	P1901109 P1901308	2/28/19 4/2/19
	67250	REPAIR CONDENSATE DRAIN LINE	75,000				
	67250	CARPET REPLACEMENT	30,000	30,000.00	HALVERSON CARPETS	P1900185	1/1/19
	67250	REPLACE ABB DRIVES	20,000	12,487.00 2,950.00	JMB & ASSOCIATES FOLEY ELECTRIC	P1901306 P1901437	4/2/19 4/22/19
	FACILITIES UW-ROCK 1843	67200	RESURFACE PARKING LOT & DRIVE	140,000			
FACILITIES HCC 1849	67200	REPLACE HCC PENTHOUSE ROOF	16,000	500.00	PROFESSIONAL SERVICES GROUP	P1900695	1/9/19
	67200	SIDEWALK ADDITION	9,600				
FACILITIES RH 1851	67200	SEALCOAT PARKING LOT	70,000				
	67200	ADDITIONAL PARKING SPACES	83,700	7,140.00	RH BATTERMAN	P1900880	2/5/19
FACILITIES CH SECURE 1855	67200	PHASES 2 & 3 SECURITY UPGRADE	5,815,017				
FACILITIES HSD BUILDING 1857	67200	RENOVATION OF NEW HSD BUILDING RESOLUTION #19-5B-251	+4,400,000 +796,000	724,000.00	VENTURE ARCHITECTS	P1901642	5/24/19



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## MEMORANDUM

**DATE:** June 5, 2019

**TO:** General Services Committee

**FROM:** Brent Sutherland, Director of facilities Management

**SUBJECT:** Out-of-State Training and Conferences

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As required by Resolution #06-9A-087, each department head shall report semi-annually, all instances of attendances at all training, conventions and conferences that exceed \$1,000 per event, per employee, to their respective governing committee for informational purposes.

Please be advised that Facilities Management Department did not have any employees who attended a conference that exceeded \$1,000 per event, per employee during the first six months of 2019.