



COUNCIL ON AGING ADVISORY BOARD AGENDA
Wednesday, October 16, 2019, 9:00 a.m.
Council on Aging Office
3328 US Highway 51 North, Janesville, Wisconsin

- A. Call to Order
- B. Approval of Agenda
- C. Roll Call
- D. Introduction of Visitors
- E. Introduction of new Health Promotion Coordinator
- F. Approval of September 18, 2019 Advisory Board Minutes
- G. Citizen Participation, Communications and Announcements
 - a. **Phone Report by Janet Zander from GWAAR on CARE Act**
- H. Staff Report
 - 1. Elder Benefit Specialist..... Lachel Fowler
 - 2. Mobility Management.....Jennifer McIlhone
 - 3. Transit..... Ryan Booth
 - 4. Caregiver Specialist.....Julie Seeman
 - 5. Health Promotion Coordinator.....Lisa Messer
- I. New Business
 - 1. Nomination and voting for 2020 Chair and Vice Chair
- J. Old Business
 - 1. Update on ADRC/COA Integration
 - 2. Board membership report
- J. Reports
 - 1. County Board of Supervisors, Supervisor Tom Brien
 - 2. ADRC of Rock County, Vicky O'Donnell
- K. Adjournment

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COUNCIL ON AGING ADVISORY BOARD MINUTES
Wednesday September 18, 2019

Call to Order: The meeting of the Council on Aging Advisory Board was called to order at 9:00 a.m. by Chuck Wilson at the Council on Aging office, 3328 US Highway 51 North, Janesville, Wisconsin.

Approval of Agenda: After a correction to the Agenda to correct the spelling of Tom Brien's name, a motion was made by Janice Turner, seconded by Mark Richardson, to approve the agenda. Motion carried.

Roll Call:

Present: Tom Brien, Vicki Gobel, Vicky O'Donnell, Mark Richardson, Janet Smith, Pam Strom, Janice Turner and Chuck Wilson, Robert Borremans, Sherril Gilbertson

Excused: Patricia Burhans, Jean Boyle, Sherry Schultz Baker

Unexcused: none

Staff Present: Paula Schutt, Lachel Fowler, Julie Seeman, Ryan Booth

Introduction of Visitors: none

Approval of August 21, 2019 Advisory Board Minutes: Vicki Gobel made a correction to the minutes by saying she has not experienced a Dementia Live presentation. With those changes noted, a motion was made by Pam Strom, seconded by Tom Brien, to approve the August 21, 2019, Advisory Board minutes. Motion carried.

Citizen Participation, Communications and Announcements: none

Staff Reports:

Elder Benefit Specialist: Lachel announced she mailed 428 open enrollment mailers. There was a change in the Medicare tool and she had to put a flier in the mailings to explain that. She talked about her upcoming trainings, including the annual Open Enrollment training.

Mobility Management: Jennifer McIlhone not present. Paula reported that the Mobility Manager Grant was submitted.

Health Marketing/Caregiver: Julie Seeman, Caregiver Support Specialist has developed a Caregiver Skills workshop, in response to requests. There is a Wisconsin Author that will be at

the workshop and there will be on site respite available. She is hoping for 30 people. She also has arranged a Grocery Shopping on Line workshops in partnership with the Hedberg Public Library. The Rock County Senior Fair is this coming Friday. RSVP was able to fill all of the volunteer spots, so no assistance from the board members will be needed this year. Beloit Senior Fair will be October 1. Rock County Fair will offer personal paper shredding from Office Pro, we will be collecting food for ECHO and the Lions will be collecting used eye glasses and hearing aids. There will be no flu shots at the fair but the health department will be offering glucose monitoring and blood pressure checks. The three workshops will be on Meditation and Chocolate, Yoga, AND Boost Your Brain. The theme of this year's fair is Harvesting Good Health. Bob Borremans asked about the Care Act that was introduced and asked what the Councils stand on the Act. Julie has been funneling the information to the Older Adults Committee. He suggested we have a report at the next meeting and he would like the Council to take a position on the Act. Mark asked about forwarding something to the legislators from the group.

Transit Update: Transit Supervisor Ryan Booth reported that we are good on drivers at this point. He just completed 2 hours of training with the City of Janesville. He discussed the training they went through about THC being legalized in Illinois. The FTA does not recognize it as being allowed to be in a drivers system. Ryan also mailed out an updated passenger policy document, as well as hours of operation to all current customers. All the drivers have the updated information in the buses as well. All vehicles are up and running at this point. We have received a grant for three new vehicles that was written last year. We will receive three new buses in December. Both Tom Richardson and Tom Brien asked questions about our policy on bus retirement and what is required. Ryan explained our guidelines on mileage and talked about when we are required to retire a vehicle. There was a question on repairs and he explained Gordy Boucher does our repairs and Budget Auto works on the lifts.

New Business: COA Board Member Vicki O'Donnell gave a short report on the ADRC and an explanation of the Long Term Care Process.

Paula announced that the Health Promotion Coordinator has been hired. Lisa Messer will begin her duties on October 7th. Thank you to Julie Seeman to keeping the Health Promotion workshops going in the interim.

Old Business: Update on the ADRC COA integration. Lachel reported that Jerry asked that we organize Focus Groups in different locations in the County. On October 14 he will meet with the Integration Committee and discuss the results of the Focus groups. Everyone attending the group will be put into a drawing to win a \$25.00 gift card. Paula reviewed the questions that the Focus Groups will be discussing. The groups will also get a brief overview of each agency and what they do. The Focus Groups were well advertised in the media and at the Senior Fairs. Mark Richardson cautioned the Board Members and staff are asked not to attend the Focus Groups.

Board Membership Report – Chuck Wilson reported that at the end of this year we will be losing a total of five board members. He urged people to be thinking of those they know that may be interested in becoming a board member. Chuck has drafted a letter to the Dining Centers informing people that the board has openings. Paula has also approached several senior center directors about being on the board. The senior Centers have a direct line to the senior community and would be wonderful advocates.

Paula also announced the monthly radio show she was arranging with Stan Stricker on WCLO is on hold as the radio station was purchased and Stan Stricker has been replaced. She is working on find out what she can about a regular show for the COA.

Reports:

County Board of Supervisors: Supervisor Tom Brien reported he would be attending the WI Counties meeting in Wisconsin Dells.

ADRC of Rock County, Vicky O'Donnell: Vicky announced that their Dementia Specialist Cori Marsh is having a busy fall season with all of her Caregiver activities.

Adjournment: A motion was made by Janet Smith, seconded by Janice Turner to adjourn the meeting. Motion carried. Meeting adjourned at 9:50 a.m.

Minutes not official until approved by the Council on Aging Advisory Board.