

Rock County, Wisconsin

51 South Main Street
Janesville, WI 53545
(608)757-5518



General Services

- Facilities Management
- Maintenance
- Duplicating
- Central Stores

**GENERAL SERVICES COMMITTEE
TUESDAY, SEPTEMBER 15, 2015 – 8:00 A.M.
CONFERENCE ROOM N-1 – FIFTH FLOOR
ROCK COUNTY COURTHOUSE-EAST**

Agenda

1. Call to Order and Approve Agenda
2. **EXECUTIVE SESSION:** Per Section 19.85(1)(g), Wis. Stats. Conferring with Legal Counsel Regarding Potential Litigation

Reconvene at Approximately 8:30 A.M.
3. Citizen Participation
4. Transfers and Appropriations
5. Bills/Encumbrances/Pre-Approved Encumbrance Amendments
6. Updates
 - A. Capital Project Timeline Update
7. Communications, Announcements and Information
8. Adjournment

Please contact Marilyn at (608)757-5510 if you are going to be late or if you will not be able to attend the meeting.

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
18-1810-0000-62400	R & M SERV	P1500462	08/25/2015	ARAMARK UNIFORM SERVICES INC	94.88
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	133,000.00	92,473.63	30,156.09	94.88	10,275.40
18-1810-0000-62461	ELEVATOR	P1500507	08/26/2015	OTIS ELEVATOR COMPANY	509.02
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	55,000.00	33,920.21	12,562.00	509.02	8,008.77
18-1810-0000-63104	PRNT & DUPLICATI	P1502888	08/18/2015	PRINT TECH LLC	867.17
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	25,100.00	8,336.87	3,969.63	867.17	11,926.33
18-1810-0000-63500	R&M SUPPLIES	P1500464	08/31/2015	BATTERIES PLUS INC	33.90
		P1500466	08/21/2015	BJ ELECTRIC SUPPLY INC	1,142.58
		P1500469	08/24/2015	CONGRESS GLASS INC	1,272.00
		P1500470	08/18/2015	DEGARMO PLUMBING INC	1,942.50
		P1500476	08/21/2015	ENERGETICS INC	40.95
		P1500477	08/21/2015	FASTENAL COMPANY	2.28
		P1500489	08/20/2015	GRAINGER	70.50
		P1500491	07/29/2015	HARRIS ACE HARDWARE	95.74
		P1500494	08/06/2015	JACK AND DICKS FEED AND GARDEN	1,268.54
		P1500496	08/21/2015	JANESVILLE WINSUPPLY COMPANY	182.81
		P1500503	08/19/2015	MC MASTER-CARR SUPPLY COMPANY	94.96
		P1500504	08/24/2015	MENARDS	136.28
		P1500509	08/19/2015	PIEPER ELECTRIC INC	2,020.24
		P1502733	08/27/2015	NU LINE STRIPING	2,357.00
		P1502748	08/25/2015	SIMPLEX GRINNELL LP	892.98
		P1502869	08/04/2015	DEAN CLINIC CORPORATE OFFICE	286.00
		P1502895	08/17/2015	ADDIE WATER SYSTEMS INC	57.85
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	234,759.00	133,755.76	29,200.56	11,897.11	59,905.57
18-1810-0000-67160	CA \$500-\$4,999	P1502789	08/18/2015	PRINT TECH LLC	600.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	1,841.00	1,241.00	0.00	600.00	0.00
GENERAL SERVICES PROG TOTAL				13,968.18	
18-1811-0000-63500	R&M SUPPLIES	P1500466	08/20/2015	BJ ELECTRIC SUPPLY INC	375.14
		P1500494	08/13/2015	JACK AND DICKS FEED AND GARDEN	114.80
		P1500503	08/26/2015	MC MASTER-CARR SUPPLY COMPANY	278.07

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
		P1500519	08/13/2015	STAPLES ADVANTAGE	427.83
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	20,000.00	7,806.96	1,645.22	1,195.84	9,351.98
GLEN OAKS FACILITY OPERATION PROG TOTAL				1,195.84	
18-1812-0000-63500	R&M SUPPLIES				
		P1500496	08/25/2015	JANESVILLE WINSUPPLY COMPANY	17.42
		P1502894	08/26/2015	SHUMWAY APPLIANCE	26.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	22,000.00	11,874.19	845.49	43.42	9,236.90
YOUTH SERVICES CENTER PROG TOTAL				43.42	
18-1816-0000-63500	R&M SUPPLIES				
		P1500489	08/25/2015	GRAINGER	39.68
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	20,000.00	12,971.50	458.60	39.68	6,530.22
COMMUNICATIONS CTR.OPERATION PROG TOTAL				39.68	
18-1817-0000-62400	R & M SERV				
		P1500462	08/25/2015	ARAMARK UNIFORM SERVICES INC	16.44
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	40,900.00	39,252.63	342.00	16.44	1,288.93
18-1817-0000-63500	R&M SUPPLIES				
		P1500489	08/25/2015	GRAINGER	202.43
		P1500498	08/19/2015	JOHNSON CONTROLS INC	968.27
		P1500504	08/26/2015	MENARDS	47.35
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	19,500.00	6,417.79	699.87	1,218.05	11,164.29
DIVERSION PROG/ASC PROG TOTAL				1,234.49	
18-1837-0000-63500	R&M SUPPLIES				
		P1500489	08/20/2015	GRAINGER	88.82
		P1500496	08/24/2015	JANESVILLE WINSUPPLY COMPANY	423.48
		P1502258	08/21/2015	LP TREE SERVICE	825.00
		P1502259	08/14/2015	LP TREE SERVICE	3,815.00
		P1502440	08/20/2015	PRIVATE LINES INC	187.50
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	112,181.00	35,746.46	12,219.07	5,339.80	58,875.67
JAIL CAPITAL IMPROVEMENTS PROG TOTAL				5,339.80	

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
18-1843-0000-67200	CAPITAL IMPROV	P1502426	08/20/2015	TRI COR MECHANICAL INC	1,453.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	1,456,675.00	24,369.83	95,748.68	1,453.00	1,335,103.49
U-ROCK EXPANSION PROJECT PROG TOTAL				1,453.00	

I have examined the preceding bills and encumbrances in the total amount of **\$23,274.41**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

- A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
- B. Bills under \$10,000 to be paid.
- C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date:

SEP 15 2015

Dept Head _____

Committee Chair _____

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
18-1815-0000-62160	CLEANING CONTRAC	P1500605	08/25/2015	DIVERSIFIED BUILDING MAINTENAN	296.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	94,038.00	64,972.00	31,450.00	296.00	(2,680.00)
18-1815-0000-62400	R & M SERV	P1500229	08/28/2015	ABC FIRE AND SAFETY INC	2,067.00
		P1500233	08/24/2015	BANDT COMMUNICATIONS INC	32.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	96,500.00	79,815.22	4,577.80	2,099.00	10,007.98
18-1815-0000-63500	R&M SUPPLIES	P1500231	08/25/2015	AARONS LOCK AND SAFE INC	104.94
		P1500242	08/27/2015	HOH WATER TECHNOLOGY INC	280.00
		P1500243	09/02/2015	HARRIS ACE HARDWARE	21.94
		P1500245	09/01/2015	HOME DEPOT/GECF	27.94
		P1500258	08/19/2015	WERNER ELECTRIC SUPPLY COMPAN	66.42
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	50,000.00	21,301.48	3,012.12	501.24	25,185.16
HCC BUILDING COMPLEX PROG TOTAL				2,896.24	

I have examined the preceding bills and encumbrances in the total amount of **\$2,896.24**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

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B. Bills under \$10,000 to be paid.

C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **SEP 15 2015**

Dept Head _____

Committee Chair _____