

Rock County, Wisconsin

51 South Main Street
Janesville, WI 53545
(608)757-5518



General Services

-Facilities Management
-Maintenance

**GENERAL SERVICES COMMITTEE
TUESDAY, SEPTEMBER 6, 2016 – 8:00 A.M.
CONFERENCE ROOM N-1 – FIFTH FLOOR
ROCK COUNTY COURTHOUSE-EAST**

Agenda

1. Call to Order and Approve Agenda
2. Citizen Participation
3. Approval of Minutes – August 16, 2016
4. Transfer
5. Review of Payments
6. Resolutions
 - A. Contracting for Replacement of the Roofs on the Courthouse, Youth Services Center, Health Care Center and the File Storage Building
 - B. Authorizing the Replacement of Honeywell Controller at the Rock County Jail
 - C. Awarding Contract for Masonry Wall Repairs on the Council on Aging Building
 - D. Awarding the Contract for Window Glass Replacement at the Rock County Courthouse and Amending 2016 Facilities Management Capital Budget
 - E. Authorizing Approval to Double Fill Rock Haven Administrative Assistant Position for Facilities Management
7. Facilities Management Update
 - A. Update on Midwest Fire Alarm Inc. Service Contract
 - B. Update on Energy Manager Building Performance
8. Project Updates & Approval of Change Orders
 - A. Projects Updates as of 8/25/16
9. Communications, Announcements and Information
10. Adjournment

Please contact Marilyn at (608)757-5510 if you are going to be late or if you will not be able to attend the meeting.

Rock County Transfer Request - Over \$5,000

TO: FINANCE DIRECTOR Date 08/15/16

Transfer No. 16-40

Requested By Facilities Management

Brent Sutherland

Department

Department Head

FROM:	AMOUNT	TO:	AMOUNT
Account #: 18-1850-0000-67200 Description: YSC Capital Projects Current Balance: \$146,354	\$146,354	Account #: 18-1842-0000-67200 Description: Courthouse Capital Projects	\$115,004
Account #: Description: Current Balance:		Account #: 18-1849-0000-67200 Description: HCC Complex Capital Proj	\$31,350
Account #: Description: Current Balance:		Account #: Description:	
Account #: Description: Current Balance:		Account #: Description:	

REASON FUNDS ARE AVAILABLE FOR TRANSFER - BE SPECIFIC

The bid for the YSC roof project came in \$6,354 under budget. In addition, \$140,000 was included in the YSC capital budget for removing a wall in order to combine two living units to allow for more efficient staffing. However, this project was determined to be infeasible.

REASON TRANSFER IS NECESSARY - BE SPECIFIC

The bids for the Courthouse roof and HCC Records Building roof projects came in over budget.

FISCAL NOTE:

Sufficient funds are available for transfer. *8-17-16*

ADMINISTRATIVE NOTE:

Recommended *[Signature]* *8-18-16*

REQUIRED APPROVAL

DATE

COMMITTEE CHAIR

Governing Committee

9-1-16

[Signature]

Finance Committee

COMMITTEE REVIEW REPORT
FOR THE MONTH OF AUGUST 2016

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
18-1810-0000-62112	SECURITY				
		P1600097	08/03/2016	JBM PATROL AND PROTECTION CORP	5,131.00
		P1600355	06/30/2016	MIRION TECHNOLOGIES GDS INC	288.00
18-1810-0000-62400	R & M SERV				
		P1600101	08/05/2016	SAFEWAY PEST CONTROL	45.00
		P1600322	07/19/2016	ARAMARK UNIFORM SERVICES INC	224.94
		P1601233	08/01/2016	SGTS INC	1,441.17
		P1601745	07/31/2016	PIEPER ELECTRIC INC	1,675.00
18-1810-0000-62461	ELEVATOR				
		P1600992	07/20/2016	OTIS ELEVATOR COMPANY	463.00
18-1810-0000-63100	OFC SUPP & EXP				
		P1602147	07/09/2016	STAPLES BUSINESS ADVANTAGE	925.42
		P1602204	07/21/2016	HENRICKSEN	540.26
18-1810-0000-63500	R&M SUPPLIES				
		P1600100	08/01/2016	WRIGHT EXPRESS FSC	180.53
		P1600333	08/10/2016	DE VERE COMPANY INC	285.65
		P1600339	07/27/2016	FIRST SUPPLY LLC	916.06
		P1600340	07/15/2016	GRAINGER	1,412.41
		P1600341	07/24/2016	HARRIS ACE HARDWARE LLP	180.00
		P1600344	07/08/2016	JACK AND DICKS FEED AND GARDEN	588.00
		P1600345	07/25/2016	JANESVILLE ELECTRIC MOTOR CORP	128.00
		P1600354	08/08/2016	MENARDS	9.97
		P1600358	07/19/2016	PIEPER ELECTRIC INC	3,270.91
		P1600360	07/19/2016	PUR CHEM LLC	4,435.80
		P1600362	02/29/2016	R E MICHEL COMPANY	(149.59)
		P1600365	07/29/2016	SIMPLEX GRINNELL LP	2,560.06
		P1600372	01/01/2016	DP ELECTRONIC RECYCLING INC	353.45
		P1602147	07/06/2016	STAPLES BUSINESS ADVANTAGE	16.89
18-1810-0000-67160	CA \$500-\$4,999				
		P1602203	07/29/2016	HENRICKSEN	1,971.34
				FACILITIES MGMNT PROG TOTAL	26,893.27
18-1811-0000-62400	R & M SERV				
		P1600101	08/05/2016	SAFEWAY PEST CONTROL	25.00
18-1811-0000-63500	R&M SUPPLIES				
		P1600337	07/08/2016	FASTENAL COMPANY	17.99
		P1600358	07/31/2016	PIEPER ELECTRIC INC	1,072.50
				GLEN OAKS FACILITY OPERATION PROG TOTAL	1,115.49
18-1812-0000-62400	R & M SERV				
		P1600101	08/05/2016	SAFEWAY PEST CONTROL	30.00
		P1600322	07/19/2016	ARAMARK UNIFORM SERVICES INC	47.78
		P1600700	07/05/2016	STANLEY CONVERGENT SECURITY	1,200.00
18-1812-0000-63500	R&M SUPPLIES				
		P1600325	08/04/2016	BELOIT FIRE PROTECTION COMPANY	87.40
		P1600326	07/28/2016	BJ ELECTRIC SUPPLY INC	22.89
		P1600343	07/18/2016	ILLINGWORTH KILGUST MECHANICAL	1,135.89

COMMITTEE REVIEW REPORT
FOR THE MONTH OF AUGUST 2016

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
		P1600362	07/28/2016	R E MICHEL COMPANY	552.61
				YOUTH SERVICES CENTER PROG TOTAL	3,076.57
18-1816-0000-62400	R & M SERV	P1600101	08/05/2016	SAFEWAY PEST CONTROL	26.00
		P1600322	07/12/2016	ARAMARK UNIFORM SERVICES INC	23.89
18-1816-0000-63500	R&M SUPPLIES	P1600326	07/28/2016	BJ ELECTRIC SUPPLY INC	149.88
		P1602147	07/27/2016	STAPLES BUSINESS ADVANTAGE	106.95
				COMMUNICATIONS CTR.OPERATION PROG TOTAL	306.72
18-1817-0000-62400	R & M SERV	P1600101	08/05/2016	SAFEWAY PEST CONTROL	46.00
		P1600322	08/09/2016	ARAMARK UNIFORM SERVICES INC	48.78
18-1817-0000-63500	R&M SUPPLIES	P1600326	07/25/2016	BJ ELECTRIC SUPPLY INC	110.00
		P1600344	07/12/2016	JACK AND DICKS FEED AND GARDEN	60.00
		P1600360	07/19/2016	PUR CHEM LLC	264.00
				DIVERSION PROG/ASC PROG TOTAL	528.78
18-1818-0000-62400	R & M SERV	P1600101	08/05/2016	SAFEWAY PEST CONTROL	35.00
		P1600322	07/19/2016	ARAMARK UNIFORM SERVICES INC	263.15
18-1818-0000-62461	ELEVATOR	P1600356	07/21/2016	OTIS ELEVATOR COMPANY	952.01
18-1818-0000-63500	R&M SUPPLIES	P1600336	07/25/2016	ENERGETICS INC	327.19
		P1600338	07/15/2016	FERGUSON ENTERPRISES INC	488.98
		P1600344	07/29/2016	JACK AND DICKS FEED AND GARDEN	588.00
		P1600346	06/30/2016	JANESVILLE WINSUPPLY COMPANY	860.96
		P1600354	08/10/2016	MENARDS	18.54
		P1600360	07/20/2016	PUR CHEM LLC	4,926.00
		P1601821	05/23/2016	DVORAK LANDSCAPE SUPPLY LLC	184.94
		P1602077	08/04/2016	SGTS INC	1,190.00
		P1602199	07/12/2016	ADDIE WATER SYSTEMS INC	1,363.39
		P1602407	07/12/2016	BOWERS SEWER AND DRAIN	125.00
				JAIL PROG TOTAL	11,323.16
18-1819-0000-62461	ELEVATOR	P1600992	07/20/2016	OTIS ELEVATOR COMPANY	2,668.00
18-1819-0000-63500	R&M SUPPLIES	P1600360	08/01/2016	PUR CHEM LLC	2,296.80
		P1601552	07/28/2016	DIRTY DUCTS CLEANING ENVIRONME	496.64
				UW-ROCK COUNTY PROG TOTAL	5,461.44
18-1820-0000-62400	R & M SERV				

COMMITTEE REVIEW REPORT
FOR THE MONTH OF AUGUST 2016

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
18-1820-0000-63500	R&M SUPPLIES	P1600101	07/15/2016	SAFEWAY PEST CONTROL	40.00
18-1820-0000-64911	CLEARING ACCT	P1602147	07/13/2016	STAPLES BUSINESS ADVANTAGE	323.18
18-1820-0000-65321	BLDG/OFC LEASE	P1600101	07/15/2016	SAFEWAY PEST CONTROL	40.00
		P1600824	07/26/2016	HENDRICKS COMMERCIAL	8,812.38
		P1600824	07/26/2016	HENDRICKS COMMERCIAL	2,067.10
				ECLIPSE CENTER PROG TOTAL	11,282.66
18-1821-0000-62400	R & M SERV				
		P1600322	07/15/2016	ARAMARK UNIFORM SERVICES INC	71.60
18-1821-0000-63500	R&M SUPPLIES				
		P1600325	08/04/2016	BELOIT FIRE PROTECTION COMPANY	266.00
		P1600340	08/04/2016	GRAINGER	877.81
		P1600358	07/19/2016	PIEPER ELECTRIC INC	440.00
18-1821-0000-67200	CAPITAL IMPROV				
		P1601679	07/01/2016	ANGUS YOUNG ASSOCIATES INC	2,603.70
		P1601680	07/01/2016	ANGUS YOUNG ASSOCIATES INC	633.46
		P1601828	07/01/2016	ANGUS YOUNG ASSOCIATES INC	11,194.05
				JOB CENTER PROG TOTAL	16,086.62
18-1837-0000-67200	CAPITAL IMPROV				
		P1601820	07/11/2016	BADGER SPECIALTY COATINGS AND	37,580.00
				JAIL CAPITAL IMPROVEMENTS PROG TOTAL	37,580.00
18-1842-0000-67200	CAPITAL IMPROV				
		P1402800	07/20/2016	LAUERSDORF,LYNN R	1,450.00
		P1503713	08/17/2016	BUTTERS FETTING CO INC	30,000.00
				COURTHOUSE FACILITY PROJECT PROG TOTAL	31,450.00
18-1843-0000-67200	CAPITAL IMPROV				
		P1503712	08/10/2016	GILBANK CONSTRUCTION INC	175,318.70
		P1602010	07/15/2016	RH BATTERMAN AND COMPANY INC	18,426.00
		P1602016	07/27/2016	ROCK ROAD COMPANIES INC	110,085.61
				U-ROCK EXPANSION PROJECT PROG TOTAL	303,830.31
18-1855-0000-67200	CAPITAL IMPROV				
		P1503213	07/12/2016	MEAD AND HUNT INC	6,893.20
				COURTHOUSE SECURITY SYSTEM PROG TOTAL	6,893.20

COMMITTEE REVIEW REPORT
FOR THE MONTH OF AUGUST 2016

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
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I have reviewed the preceding payments in the total \$455,828.22

Date: Dept _____

Committee _____

COMMITTEE REVIEW REPORT
FOR THE MONTH OF AUGUST 2016

<u>Account Number</u>	<u>Account Name</u>	<u>PO#</u>	<u>Inv Date</u>	<u>Vendor Name</u>	<u>Inv/Enc Amt</u>
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REPORT COMPLETE!

For Job Numbers: 1584991, 1585269, 1587092, 1587095, 1588697, 1588711, 1590348, 1590352

COMMITTEE REVIEW REPORT
FOR THE MONTH OF AUGUST 2016

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
18-1815-0000-62201	ELECTRIC		07/22/2016	ALLIANT ENERGY/WP&L	32,305.66
18-1815-0000-62202	WATER		07/31/2016	JANESVILLE WATER AND	4,922.78
18-1815-0000-62203	NATURAL GAS		06/30/2016	ALLIANT ENERGY/WP&L	562.14
		P1600077	07/31/2016	ALLIANT ENERGY/WP&L	9,355.09
18-1815-0000-62400	R & M SERV				
		P1600076	07/31/2016	ADVANCED DISPOSAL SERVICES	290.40
		P1600080	07/31/2016	DIVERSIFIED BUILDING MAINTENAN	7,282.83
		P1600318	07/15/2016	PORTERS LAWN AND POWER	294.03
		P1600379	07/31/2016	DIVERSIFIED BUILDING MAINTENAN	1,436.00
		P1600445	08/16/2016	ABC FIRE AND SAFETY INC	979.00
		P1600461	07/12/2016	JF AHERN COMPANY	125.00
		P1602444	07/29/2016	JMB & ASSOCIATES	476.50
18-1815-0000-63500	R&M SUPPLIES		08/03/2016	DECKER SUPPLY CO INC	7.26
		P1600078	07/31/2016	WRIGHT EXPRESS FSC	314.90
		P1600310	07/31/2016	AIRGAS NORTH CENTRAL	107.75
		P1600312	08/10/2016	BATTERIES PLUS LLC	118.92
		P1600316	07/14/2016	NAPA AUTO PARTS	201.19
		P1600447	08/09/2016	AARONS LOCK AND SAFE INC	3.98
		P1600448	08/02/2016	CITY OF JANESVILLE	27.50
		P1600454	07/17/2016	FASTENAL COMPANY	155.65
		P1600455	07/21/2016	FIRST SUPPLY MADISON LLC	447.46
		P1600457	07/19/2016	HOH WATER TECHNOLOGY INC	6,984.90
		P1600458	07/22/2016	HARRIS ACE HARDWARE LLP	30.95
		P1600460	08/02/2016	HOME DEPOT/GECF	175.62
		P1600468	07/15/2016	MENARDS	337.80
		P1600475	07/18/2016	WERNER ELECTRIC SUPPLY	60.25
		P1602389	07/27/2016	OIL EQUIPMENT CO INC	26.03
		P1602413	08/03/2016	DECKER SUPPLY CO INC	25.10
		P1602465	07/06/2016	NATIONAL FIRE PROTECTION ASSOC	175.00
		P1602510	08/17/2016	ASSURED LOCKSMITH TRAINING INC	183.77
18-1815-0000-64200	TRAINING EXP				
		P1602396	07/28/2016	WHEA-WISCONSIN HEALTHCARE	140.00
		P1602403	08/01/2016	HYATT ON MAIN	110.00
HCC BUILDING COMPLEX PROG TOTAL					67,663.46
18-1849-0000-67200	CAPITAL IMPROV				
		P1602320	06/28/2016	RH BATTERMAN AND COMPANY INC	840.00
HCC COMPLEX PROJECT PROG TOTAL					840.00

RESOLUTION NO. _____

AGENDA NO. _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

The General Services Committee
INITIATED BY

The General Services Committee
SUBMITTED BY



Brent Sutherland- Director of
Facilities Management
DRAFTED BY

August 15, 2016
DATE DRAFTED

Contracting for Replacement of the Roofs on the Courthouse, Youth Services Center, Health Care Center and the File Storage Building

- 1 **WHEREAS**, the roofs on the north and south wings of the 1955 section of the Courthouse, Youth
- 2 Services Center and east wing of the Health Care Center are all more than 20 years old and in need of
- 3 replacement; and,
- 4
- 5 **WHEREAS**, the roof on the file store room at the Health Care Center complex is still tile and in need of
- 6 replacement; and,
- 7
- 8 **WHEREAS**, funds were appropriated in the budget for replacement of these roofs; and,
- 9
- 10 **WHEREAS**, specifications were prepared and bids solicited for each building separately.
- 11
- 12 **NOW, THEREFORE, BE IT RESOLVED** by the Rock County Board of Supervisors duly assembled
- 13 this _____ day of _____, 2016, that a contract for replacement of the Youth Services,
- 14 Health Care Center and File storage building roofs be awarded to Maly Roofing, of Madison, WI, in the
- 15 amount of \$200,750.00; and ,
- 16
- 17 **BE IT FURTHER RESOLVED** that a contract for replacement of the Courthouse roof be awarded to
- 18 Distinctive Roofing, of Rockford, IL, in the amount of \$216,136.00.

Respectfully submitted,

GENERAL SERVICES COMMITTEE

Henry Brill, Chair

Jason Heidenreich, Vice Chair

Bob Yeomans

Dave Homan

Jeremy Zajac

Contracting for Replacement of the Roofs on the Courthouse, Youth Services Center,
Health Care Center and the File Storage Building
Page 2

FISCAL NOTE:

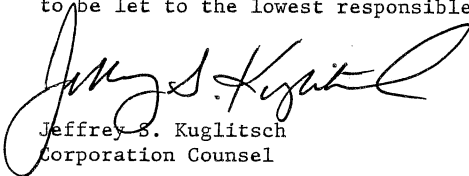
Funding is available in the Facilities Management budget for the cost of these roof replacements.
These projects are funded by sales tax revenue.



Sherry Oja
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01 and
59.51, Wis. Stats. In addition, sec. 59.52(29), Wis. Stats. requires the project
to be let to the lowest responsible bidder.



Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Josh Smith
County Administrator

Executive Summary

Awarding Contract for Replacement of the Courthouse, Health Care Center, Youth Services Center and the File Storage Building Roofs

The resolution before you awards two contracts for replacement of the following roofs:

- Courthouse 1955 east and west wings, which are 22 years old (membrane)
- Health Care Center east wing, which is 25 years old (membrane)
- Youth Services Center, which is 26 years old. (membrane)
- File storage, which is 30+ years old. (currently tile which will be replaced with shingles)

Each building was bid separately and required all bidders to complete and submit with their bid a Rock County's Bidder's Qualification Statement. The bids were reviewed by the Facilities Management Director and the Purchasing Manager and the recommendation is to award the contract to the lowest, most responsive and responsible bidders as follows:

Maly Roofing

Youth Services Center	\$111,900.00
Health Care Center	\$ 24,350.00
File Storage Building	<u>\$ 64,500.00</u>
Total Award	\$200,750.00

Distinctive Roofing

Courthouse	\$216,136.00
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BID SUMMARY FORM

BID NUMBER 2016-37
 BID NAME YOUTH SERVICES CENTER ROOF REPLACEMENT
 BID DUE DATE AUGUST 10, 2016 - 1:30 P.M.
 DEPARTMENT FACILITIES MANAGEMENT

	MALY ROOFING MADISON, WI	NEWCORP CONST LODI, WI	NIEMAN ROOFING LYNDON STATION, WI	MCDERMID ROOFING ROCKFORD, IL	DISTINCTIVE ROOFING ROCKFORD, IL
BASE BID	\$ 111,900.00	\$ 125,600.00	\$ 134,100.00	\$ 156,340.00	\$ 159,700.00
QUALIFICATIONS RECEIVED	YES	YES	YES	YES	YES
BID BOND RECEIVED	YES	YES	YES	YES	YES
ADDENDUM RECEIVED	YES	YES	YES	YES	YES
START DATE	11/1/16	9/19/16	10/3/16	8/31/16	10/3/16
COMPLETION DATE	4/30/17	11/15/16	12/30/16	10/31/16	12/31/16

Invitation to Bid was advertised in the Janesville Gazette and on the Internet. Six additional vendors were solicited that did not respond.

PREPARED BY: JODI MILLIS, PURCHASING MANAGER
 DEPARTMENT HEAD RECOMMENDATION: _____

SIGNATURE _____ DATE _____

GOVERNING COMMITTEE APPROVAL: _____ VOTE _____ DATE _____



BID SUMMARY FORM


BID NUMBER: 2016-36
 BID NAME: COURTHOUSE ROOF REPLACEMENT – 1955 SIDE
 BID DUE DATE: AUGUST 10, 2016 – 1:30 P.M.
 DEPARTMENT: FACILITIES MANAGEMENT

	DISTINCTIVE ROOFING ROCKFORD IL	WALSDORF ROOFING KIEL WI	NIEMAN ROOFING LYNDON STATION WI
BASE BID	\$ 216,136.00	\$ 229,900.00	\$ 248,100.00
QUALIFICATIONS RECEIVED	YES	YES	YES
BID BOND RECEIVED	YES	YES	YES
ADDENDUM RECEIVED	YES	YES	YES
START DATE	10/3/16	9/30/16	10/3/16
COMPLETION DATE	12/31/16	11/30/16	12/30/16

Invitation to Bid was advertised in the Janesville Gazette and on the Internet. Seven additional vendors were solicited that did not respond.

PREPARED BY: JODI MILLIS, PURCHASING MANAGER

DEPARTMENT HEAD RECOMMENDATION: Distinctive Roofing


 SIGNATURE _____

 DATE: 8-15-16

GOVERNING COMMITTEE APPROVAL: _____
 CHAIR _____ VOTE _____ DATE _____

ORIGINAL



BID SUMMARY FORM

BID NUMBER 2016-39
 BID NAME HEALTH CARE CENTER ROOF REPLACEMENT
 BID DUE DATE AUGUST 10, 2016 - 1:30 P.M.
 DEPARTMENT FACILITIES MANAGEMENT

	MALY ROOFING MADISON WI	DISTINCTIVE ROOFING ROCKFORD IL	NIEMAN ROOFING LYNDON STATION WI	MCDERMAID ROOFING ROCKFORD IL
BASE BID	\$ 24,350.00	\$ 36,455.00	\$ 38,750.00	\$ 41,064.00
QUALIFICATIONS REC'D	YES	YES	YES	YES
BID BOND RECEIVED	YES	YES	YES	YES
ADDENDUM RECEIVED	YES	YES	YES	YES
START DATE	10/19/16	10/3/16	10/3/16	8/31/16
COMPLETION DATE	12/31/16	12/31/16	12/30/16	10/1/16

Invitation to Bid was advertised in the Janesville Gazette and on the Internet. Seven additional vendors were solicited that did not respond.

PREPARED BY: JODI MILLIS, PURCHASING MANAGER

DEPARTMENT HEAD RECOMMENDATION: Maly Roofing

SIGNATURE *Jodi Millis* 8-15-16
 DATE

GOVERNING COMMITTEE APPROVAL: _____ VOTE _____ DATE _____
 CHAIR

ORIGINAL

ROCK COUNTY, WISCONSIN
FINANCE DIRECTOR

PURCHASING DIVISION



BID SUMMARY FORM

BID NUMBER 2016-38
BID NAME FILE STORAGE BUILDING ROOF REPLACEMENT
BID DUE DATE AUGUST 10, 2016 – 1:30 P.M.
DEPARTMENT FACILITIES MANAGEMENT

	MALY ROOFING MADISON WI	CPR ROOFING ROCKFORD IL
BASE BID	\$ 64,500.00	\$ 91,200.00
QUALIFICATIONS RECEIVED	YES	YES
BID BOND RECEIVED	YES	YES
ADDENDUM	YES	YES
START DATE	10/17/16	10/1/16
COMPLETION DATE	11/30/16	11/1/16

Invitation to Bid was advertised in the Janesville Gazette and on the Internet. Eight additional vendors were solicited that did not respond.

PREPARED BY: JODI MILLIS, PURCHASING MANAGER

DEPARTMENT HEAD RECOMMENDATION: Maly Roofing

[Signature] 8-15-16
SIGNATURE DATE

GOVERNING COMMITTEE APPROVAL:

CHAIR VOTE DATE

RESOLUTION NO. _____

AGENDA NO. _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

The General Services Committee
INITIATED BY



Brent Sutherland
DRAFTED BY

The General Services Committee
SUBMITTED BY

August 15, 2016
DATE DRAFTED

Authorizing the Replacement of Honeywell Controller at the Rock County Jail

- 1 **WHEREAS**, the 1986 Honeywell Building Automation System controller has failed; and,
- 2
- 3 **WHEREAS**, attempts have been made to restore the system, however the system components are
- 4 proprietary, obsolete, and no longer available; and,
- 5
- 6 **WHEREAS**, without this controller functioning, control and adjustment of the building HVAC systems
- 7 and smoke dampers must be made manually.
- 8
- 9 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly assembled
- 10 this _____ day of _____, 2016, hereby authorizes a purchase order be issued Honeywell
- 11 Building Solutions in the amount of \$27,208, for the required engineering, equipment, installation, setup,
- 12 programming, checkout, and training

Respectfully submitted,

GENERAL SERVICES COMMITTEE

Henry Brill, Chair

Jason Heidenreich, Vice Chair

Dave Homan

Bob Yeomans

Jeremy Zajac

FISCAL NOTE:

Funding is available in the Jail Capital Account for a study of the Jail HVAC controls. This funding will instead be used to repair the controls for one of the three air handling units. This account is funded by sales tax revenue.

Sherry Oja
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats. In addition, sec. 59.52(29), Wis. Stats. requires the project to be let to the lowest responsible bidder. Given that some of our Honeywell systems were recently installed, these controls need to be able to communicate with those systems. This severely limits our available options. Honeywell systems are proprietary in nature and make other sources cost prohibitive.

ADMINISTRATIVE NOTE:

Recommended.

Josh Smith
County Administrator

Jeffrey S. Kuglitsch
Corporation Counsel

Executive Summary

Replace failed controller at the Jail

The resolution before you authorizes the repair of the controls for one of the air handling units at the Jail that has failed. This controller also shuts down smoke dampers in a fire situation to prevent the spread of smoke. This controller is part of the building automation system that receives the programming from the head end system. This is proprietary equipment, therefore not bid out.

This is one of three air handling units with these 30 year old controls. We will use some of the funds that was budgeted for an HVAC study of these controls. This is one of three of the air handling units with these 30 year controls.

RESOLUTION NO. _____

AGENDA NO. _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

General Services Committee
INITIATED BY



Brent Sutherland
DRAFTED BY

General Services Committee
SUBMITTED BY

August 17, 2016
DATE DRAFTED

**Awarding Contract for Masonry Wall Repairs
on the Council on Aging Building**

- 1 **WHEREAS**, funds were placed in the 2016 budget for repair of the exterior wall at the Rock County
- 2 Council on Aging building; and,
- 3
- 4 **WHEREAS**, the brick is in need of tuck pointing, some brick replaced and expansion joints installed to
- 5 prevent further damage; and,
- 6
- 7 **WHEREAS**, specifications were prepared and bids solicited from qualified masonry contractors; and,
- 8
- 9 **WHEREAS**, bids were reviewed by the Facilities Management Director and the Purchasing Manager
- 10 with the recommendation to award the contract to the lowest, most responsive and responsible bidder.
- 11
- 12 **NOW, THEREFORE, BE IT RESOLVED**, by the Rock County Board of Supervisors duly assembled
- 13 this _____ day of _____, 2016 that a purchase order be issued to Dollinger Masonry L.L.C. of
- 14 Lanark, Illinois in the amount of \$13,000 for masonry wall repairs at the Council on Aging building.

Respectfully Submitted,

GENERAL SERVICES COMMITTEE

Henry Brill, Chair

Jason Heidenreich, Vice Chair

Bob Yeomans

Dave Homan

Jeremy Zajac

FISCAL NOTE:

Sufficient funds are available in Facilities Management budget for the cost of the masonry repairs. This project is being funded by sales tax revenue.

Sherry Oja
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats.

Jodi Timmerman
Deputy Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.

Josh Smith
County Administrator

Executive Summary

Awarding Contract to Dollinger Masonry L.L.C. for Council on Aging Building Masonry Wall Repair

The Council on Aging building exterior masonry wall is in need of tuck pointing, replacing bricks and cutting in expansion joints, to prevent further deterioration due to water damage and spaulding of the brick.

Bids were solicited with two contractors responding. The high bid was \$16,400.00 and the low bid was \$13,000.00.

Director of Facilities Management and Purchasing Manger are recommending awarding the bid to the lowest, most responsive and responsible bidder, Dollinger Masonry L.L.C from Lanark, Illinois.

RESOLUTION

ROCK COUNTY BOARD OF SUPERVISORS

General Services Committee
INITIATED BY



Brent Sutherland –
Director of Facilities Management
DRAFTED BY

General Services Committee
SUBMITTED BY

August 24., 2016
DATE DRAFTED

Awarding the Contract for Window Glass Replacement at the Rock County Courthouse and Amending 2016 Facilities Management Capital Budget

1 WHEREAS, new windows were installed in the 1955 section of the Courthouse in 2007; and
 2
 3 WHEREAS, in 2008 the double pane glass panel seals started failing; and
 4
 5 WHEREAS, the manufacturer warrantied the glass units and issued the County a settlement
 6 check for the 928 glass units in the amount of \$ 45,742.00; and
 7
 8 WHEREAS, specifications were drafted and bids solicited for replacement of the windows with
 9 four vendors responding; and
 10
 11 WHEREAS funds were not budgeted for this glass replacement in 2016.
 12
 13 NOW, THEREFORE, BE IT RESOLVED, that the Rock County Board of Supervisors duly
 14 assembled this ____ day of _____, 2016 hereby approves and authorizes awarding a
 15 contract in the amount of \$139,900 to Country Glass Inc. of Beloit, Wisconsin.
 16

17 BE IT FURTHER RESOLVED, that the Facilities Management 2016 budget be amended as
 18 follows:

19	Budget	Increase	Amended
20	<u>9/01/16</u>	<u>(Decrease)</u>	<u>Budget</u>
21 <u>Source of Funds:</u>			
22 18-1842-0000-46900	-0-	\$45,742	\$45,742
23 Window Settlement			
24			
25 18-1842-0000-47500	-0-	\$94,158	\$94,158
26 Prior Year Sales Tax			
27			
28 <u>Use of Funds:</u>			
29 18-1842-0000-67200			
30 Capital Improvements	\$664,984	\$139,900	\$804,884

Respectfully submitted,

GENERAL SERVICES COMMITTEE

Henry Brill, Chair

David Homan

Jason Heidenreich, Vice Chair

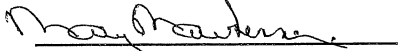
Jeremy Zajac

Robert Yeomans

Awarding the Contract for Window Glass Replacement at the Rock County
Courthouse and Amending 2016 Facilities Management Capital Budget
Page 2

FINANCE COMMITTEE ENDORSEMENT

Reviewed and approved on a vote of 5-0


Mary Mawhinney, Chair

FISCAL NOTE:

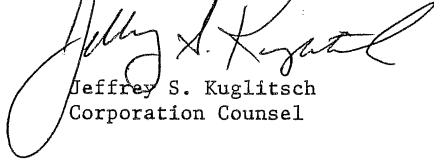
This resolution authorizes the replacement of faulty windows in the Courthouse. The cost of this project is being funded by \$45,742 received from the warranty settlement for the current windows and by \$94,158 from sales tax revenues collected in prior years. As of 9/01/16, there is \$2.0 million of prior years' sales tax revenues available for appropriation.



Sherry Oja
Finance Director

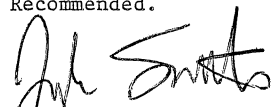
LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats. In addition, sec. 59.52(29), Wis. Stats. requires the project to be let to the lowest responsible bidder. As an amendment to the adopted 2016 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.


Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.


Josh Smith
County Administrator

Executive Summary

Replace Glass Window Panes at the Rock County Courthouse

The resolution before you authorizes the replacement of 928 glass window panes in the 1955 section of the Courthouse.

These windows were installed in 2007. The double pane glass seals started failing in 2008. The manufacturer did warranty the glass units and issued a settlement check for \$45,742.00.

The windows will be replaced with a high quality design equal to the ones in the 1999 section, in which we have experienced no failures. The total cost to replace the windows is \$139,900. After subtracting the settlement cost of \$45,742.00 the additional cost is \$94,158.00.

If approved the installation will start Oct 1, 2016, with a completion date of Dec 31, 2016.



BID SUMMARY FORM

BID NUMBER 2016-42
BID NAME COURTHOUSE WINDOW GLASS REPLACEMENT
BID DUE DATE AUGUST 22, 2016 – 1:30 P.M.
DEPARTMENT FACILITIES MANAGEMENT

	COUNTRY GLASS BELOIT WI	LUECK'S OSHKOSH WI	ACKMAN GLASS WILLIAMS BAY WI	MID-STATE GLASS PORTAGE WI
BASE BID	\$ 139,900.00	\$ 235,240.00	\$ 250,000.00	\$ 261,400.00
QUALIFICATIONS	YES	YES	YES	YES
BID BOND	YES	YES	YES	YES
ADDENDUM	YES	YES	YES	YES
START DATE	10/1/16	10/3/16	11/1/16	WHEN MATERIALS ARE AVAILABLE
COMPLETION	12/31/16	12/30/16	4/1/17	90 WORKING DAYS

Invitation to Bid was advertised in the Janesville Gazette and on the Internet. Four additional vendors were solicited that did not respond.

PREPARED BY: JODI MILLIS, PURCHASING MANAGER

DEPARTMENT HEAD RECOMMENDATION: *But Sutcliffe*

Country Glass - But Sutcliffe 9-1-16
SIGNATURE DATE

GOVERNING COMMITTEE APPROVAL:

CHAIR VOTE DATE

RESOLUTION

ROCK COUNTY BOARD OF SUPERVISORS

General Services Committee
INITIATED BY

General Services Committee
SUBMITTED BY



Brent Sutherland –
Director of Facilities Management
DRAFTED BY

August 25, 2016
DATE DRAFTED

Authorizing Approval to Double Fill Rock Haven Administrative Assistant Position for Facilities Management

- 1 **WHEREAS**, Kris Mills Administrative Assistant at Rock Haven/HCC announced on August 9,
- 2 2016 she is resigning; and
- 3
- 4 **WHEREAS**, her last day of work is December 30, 2016; and
- 5
- 6 **WHEREAS**, Kris has worked for Rock County for the past 35 years; and
- 7
- 8 **WHEREAS**, Kris manages the State required documentation of the Rock Haven Facilities
- 9 Management Department; and
- 10
- 11 **WHEREAS**, Kris also serves many roles for the entire Rock Haven facilities; and
- 12
- 13 **WHEREAS**, there is a training need to overlap Kris with the new Administrative Assistant for
- 14 30 days; and
- 15
- 16 **WHEREAS**, there is enough money currently in 2016 employee wages to cover the cost.
- 17
- 18 **NOW, THEREFORE, BE IT RESOLVED**, that the Rock County Board of Supervisors duly
- 19 assembled this ____ day of _____, 2016 does hereby approve and authorize double
- 20 filling the Administrative Assistant position for Rock Haven/ HCC buildings.

Respectfully Submitted,

GENERAL SERVICES COMMITTEE

Henry Brill, Chair

Jason Heidenreich, Vice Chair

Bob Yeomans

David Homan

Jeremy Zajac

Authorizing Approval to Double Fill Rock Haven Administrative Assistant Position
for Facilities Management
Page 2

FISCAL NOTE:

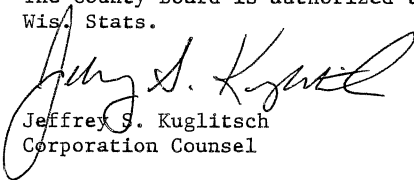
Sufficient funds are available in the HCC Facilities Maintenance account to double fill the Administrative Assistant position for 30 days.



Sherry Oja
Finance Director

LEGAL NOTE:

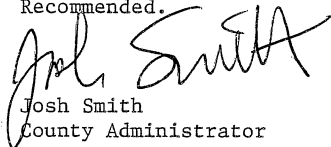
The County Board is authorized to take this action pursuant to § 59.22(2), Wis. Stats.



Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Josh Smith
County Administrator

Executive Summary

Requesting to Double Fill the Administrative Assistant Position at Rock Haven-HCC Facilities Management Department

Rock Haven/Health Care Center, Administrative Assistant, Kris Mills announced her resignation on August 9, 2016 after 35 years of service. Her last day of work will be December 30, 2016. I am requesting approval to double fill this position for 30 days to allow for training. Kris manages many functions for Rock Haven/Health Care Center complex. There are enough funds in the 2016 employee wages to cover this additional cost.

FACILITIES MANAGEMENT PROJECT UPDATES AS OF 8/25/16

PROJECTS OUT FOR BID

BUILDING	PROJECT NAME	STATUS	BID DUE DATE	COMMITTEE APPROVAL	COUNTY BOARD APPROVAL
COUNCIL ON AGING	MASONRY WORK	PRE-BID 7/20	8/15	9/6	9/8
COUNCIL ON AGING	FASCIA REPLACEMENT	PRE-BID 8/17	8/31	9/20	9/22
COURTHOUSE	WINDOWS	PRE-BID 8/1	8/22	9/6	9/8
COURTHOUSE	TOWER DEMOLITION	PRE-BID 8/11	8/30	9/20	9/22
COURTHOUSE	MASONRY REPAIRS	NO PRE-BID – INDIVIDUAL SITE VISITS	9/21	10/4	10/13
COURTHOUSE, HCC, YOUTH SERVICES, RECORDS STORAGE	ROOFS	PREBID 7/20	8/10	9/6	9/8
HCC COMPLEX	LIGHTNING PROTECTION & SURGE SUPPRESSION	PRE-BID 8/23	9/7	9/20	9/22
HEALTH CARE CENTER	ELEVATOR MODERNIZATION	PRE-BID 9/12	9/29	10/18	10/20
JAIL	AC REPLACEMENT	PRE-BID 7/26	8/17	9/6	9/8
JOB CENTER	ELECTRICAL SERVICE ENTRANCE	PRE-BID 8/24	9/12	9/20	9/22

PROJECTS IN PROGRESS

BUILDING	PROJECT NAME	STATUS
COURTHOUSE	CARPET	CARPET IS ON ORDER, SCHEDULED TO BE SHIPPED SEPT 26, 2016 AND INSTALLATION WILL BEGIN OCT 3, 2016
COURTHOUSE	SECURITY	PHASE I – 90% COMPLETE
COURTHOUSE, JAIL, YOUTH SERVICES	FALL PROTECTION RAILINGS-	COURTHOUSE AND YOUTH SERVICES WAS IN THE ROOF BIDS TO BE INSTALLED WITH THE NEW ROOFS. ROOF TOP RAILING SYSTEMS ARE BEING EVALUATED
HEALTH DEPT	HVAC CONTROLS	PO ISSUED. SCHEDULED TO BE COMPLETED IN OCTOBER 2016.
HCC, COA, 911, JOB CENTER	SIDEWALKS & PARKING LOTS	PO ISSUED. PRE-CONSTRUCTION MEETINGS ARE SCHEDULED FOR 8/30/16
JAIL	SEWAGE GRINDER DESIGN	MET WITH BATTERMAN.TWO OTIONS WERE BEING PURSUED. ONE FOR \$286,000 AND ONE FOR \$688,000. AFTER DISCUSSION WITH STAFF AT THE JAIL. A THIRD OPTION IS BEING QUOTED 8/29/2016
JAIL	VICTAULIC PIPE ENGINEERING	SPECS ARE BEING WRITTEN. FIELD VERIFYING COUNTS AND ACCURACY OF THE PRINTS
JAIL	FLOOR TILE	JAIL ADMINISTRATION REQUESTED POLISHED CONCRETE VERSES TILE. LESS MAINTENANCE. COST MORE UP FRONT COST. FUNDING OPTIONS BEING EVALUATED.
JAIL	GREASE TRAP	PO WAS ISSUED FOR THE FLOOR CUTTING AROUND THE TRAP 8/26/2016. PLUMBER WILL BE ONSITE 8/30/16 TO MEASURE TRAP FOR NEW ONE. WHEN NEW ONE ARRIVES JAIL STAFF WILL REMOVE OLD ONE AND PLUMBER WILL INSTALL THE NEW ONE. JAIL STAFF WILL REPLACE CONCRETE FLOOR AND TILE AROUND TRAP AFTER IT IS INSTALLED.
JOB CENTER	BATHROOM REMODEL	PLANS ALMOST COMPLETE AND WILL BE SENT TO THE CITY OF JANESVILLE PLANNING FOR APPROVAL. BIDS WILL GO OUT AFTER CITY APPROVES.
JOB CENTER	HVAC STUDIES	PO HAS BEEN ISSUED TO IBC ENGINEERING TO COMPLETE THE SPEC'S FOR THE REPLACEMENTS OF THE TWO FAILED AIR HANDLING UNITS AT THE JOB CENTER. IBC ENGINEERING ALSO SUBMITTED A PROPOSAL FOR SPEC'S REGARDING CONTROLS.
UW-ROCK	AIR HANDLER	WILL GO BACK OUT FOR BIDS IN SEPTEMBER. WORK WILL START 6/1/17.
UW-ROCK	SECURITY & MASS NOTIFICATION	PROJECT IS ABOUT 2 WEEKS BEHIND SCHEDULE DUE TO STANLEY CONTROLS SCHEDULE. THEY ARE UNWILLING TO TURN AROUND SHOP DRAWINGS QUICKER AS REQUESTED. GILBANK AND FOLEY ELECTRIC ARE WORKING ON SCHEDULES FOR CERTAIN TASKS TO HELP CLOSE THE COMPLETION DATE GAP.

COMPLETE PROJECTS

BUILDING	PROJECT NAME	STATUS
COURTHOUSE	BRICK & PLANTERS	COMPLETED
COURTHOUSE	BOILER BREECHING	COMPLETED
ECLIPSE CENTER	CARPET	COMPLETED
HEALTH DEPT	CABINETS & DOORS	COMPLETED
HEALTH DEPT	CARPET	COMPLETED
JAIL	WATER HEATER	COMPLETED
JAIL	CHILLER CONTROLS	COMPLETED
JAIL	CART WASHER AND SHOWERS REFURBISH	COMPLETED
JAIL	LOADER	PURCHASED & DELIVERED
JAIL	CARPET	COMPLETED
JAIL	HONEYWELL BLDG INTEGRATION	COMPLETED
STORAGE BUILDING	STORAGE BUILDING	COMPLETED – NO RENTAL UNITS BEING UTILIZED
UW-ROCK	BANDROOM WALL & PARAPET	COMPLETED
UW-ROCK	PARKING LOT	COMPLETED
UW-ROCK	HVAC STUDY	COMPLETED