

# ROCK COUNTY, WISCONSIN



**NOTE:**  
**This is a Teleconference Meeting**

**GENERAL SERVICES COMMITTEE**  
**TUESDAY, SEPTEMBER 1, 2020 – 8:00 A.M.**  
**CALL: 1-312-626-6799**  
**MEETING ID: 843 0675 3392**

Join Zoom Meeting

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**If you are interested in providing public comments on items on this agenda, you must submit your comments by noon on Monday, September 1, 2020. To submit a public comment use the following email: [marilyn.bondehagen@co.rock.wi.us](mailto:marilyn.bondehagen@co.rock.wi.us).**

### **Join from a telephone:**

- On your phone, dial the phone number provided above
- Enter the meeting ID number when prompted, using your dial-pad.
- Please note that long-distance charges may apply. This is not a toll-free number.

Supervisors: Please identify yourself by name

- **Please mute your phone when you are not speaking to minimize background noises**
- We are new at holding meetings this way, so please be patient

Instructions for the hearing impaired –

<https://support.zoom.us/hc/en-us/articles/207279736-Getting-started-with-closed-captioning>

Please contact Marilyn at (608)757-5510 if you are going to be late or if you will not be able to attend the meeting.

**GENERAL SERVICES COMMITTEE  
TUESDAY, SEPTEMBER 1, 2020 – 8:00 A.M.**

**Agenda**

1. Call to Order
2. Approve Agenda
3. Approval of Minutes – August 18, 2020
4. Public Comment - sent in via email by noon Monday, September 1, 2020
5. Transfers
6. Review of Payments
7. Resolutions and Committee Approvals
  - A. Recognizing Paul Cooper
  - B. Awarding Contract for Installation of Bi-Polar Ionization Units in the Air Handling Systems at Various County Facilities and Amending the 2020 Facilities Management Capital Budget
  - C. Awarding Contract for Snow Removal Services at Several Rock County Facilities
8. Updates, Discussion and Possible Action
  - A. Update on 1717 Center Ave. Renovation
    - 1) Schedule
  - B. Update on DPW Beloit Garage
    - 1) Schedule
    - 2) Approval of Change Orders
  - C. Update on Capital Projects
  - D. Update on Design Build Initiative (Resolution 17-9A-351)
9. Communications, Announcements and Information
10. Adjournment

The County of Rock will provide reasonable accommodations to people with disabilities. Please contact us at 608-757-5510 or e-mail [countyadmin@co.rock.wi.us](mailto:countyadmin@co.rock.wi.us) at least 48 hours prior to a public meeting to discuss any accommodations that may be necessary.



**GENERAL SERVICES COMMITTEE**  
**Minutes – August 18, 2020**

**Call to Order.** Chair Zajac called the meeting of the General Services Committee to order at 8:00 A.M., Tuesday, August 18, 2020 via teleconference.

**Committee Members Present:** Supervisors Zajac, Brien, Homan and Potter.

**Committee Members Absent:** Supervisor Fox.

**Staff Members Present:** Josh Smith, County Administrator; Randy Terronez, Assistant to the County Administrator; Brent Sutherland, Facilities Management Director; Dave Froeber and Mike Parille, Facilities Superintendents; Jodi Millis, Purchasing Manager; Terri Carlson, Risk Manager.

**Others Present:** Brian Zobel, UW Whitewater at Rock County; Supervisor Richard Bostwick; Rob Leu.

**Approval of Agenda.** Supervisor Potter moved approval of the agenda as presented, second by Supervisor Brien. ADOPTED.

**Approval of Minutes – August 4, 2020.** Supervisor Homan moved approval of the minutes of August 4, 2020 as presented, second by Supervisor Potter. ADOPTED.

**Public Comment.** No comments were submitted.

**Transfers.** None.

**Review of Payments.** The Committee accepted the reports

**Updates, Discussion and Possible Action.**

**Update on 1717 Center Avenue Renovation** Mr. Sutherland informed the Committee the Purchase Order has been issued to JP Cullen and the contract has been signed. He said the weeds in the parking lot have been sprayed.

Supervisor Homan said there is a small herd of deer behind the building and onto the old JATCO property. Mr. Sutherland added that he had been approached by Human Services staff to put walking trails behind the building in the wooded area.

## **Update on DPW Beloit Garage**

**Permit Costs** Mr. Sutherland said he and two representatives from Corporate Contractors went to a Town of Beloit special meeting. The Town of Turtle inspector stated the inspection fees are based on the time he feels will be required for the project review and inspections. The Town of Turtle attorney felt the inspector could track his time spent in review and inspections throughout the project and at the end of the year review and adjust the permit costs accordingly. Mr. Sutherland said he will forward the inspections done by the State to the Town's inspector to cut down on duplication of work.

**Construction Schedule** Mr. Sutherland said there was a setback with the rains but that is being pumped out. He added that there were some AT&T and Charter lines buried that had not been identified. Charter disconnected the abandoned lines they had. AT&T will need to relocate the lines that were cut.

**Approval of Change Orders** None at this time.

**Pinehurst Building Conditions** Mr. Sutherland said the Sheriff showed some pictures taken of a wall in need of repair at Pinehurst. Mr. Sutherland said he explained to the Sheriff that they are just maintaining the building, but the wall is a concern and he will take care of this.

**Partnership with the City of Janesville Police Department** Mr. Sutherland said the Janesville Police Department (JPD) has been using some of the schools to spread personnel out to social distance due to COVID. With school starting up soon, the JPD asked if the County had any resources they would be able to use. Mr. Sutherland said he suggested the Job Center as there should be conference rooms available.

**2021 Proposed Capital Projects** Mr. Sutherland said he did not have the priority column shown on the copy in the packet and referred to a copy brought up on the screen. Mr. Sutherland went over the list of projects with the Committee.

**Communications, Announcements and Information.** Mr. Zobel said the UW Whitewater at Rock County faculty and staff will be coming in tomorrow and classes will begin on September 2<sup>nd</sup>. He said they are using a couple rooms on the second floor of Anders to store some of the better furniture being removed to ensure social distancing is observed and the rest is going into trailers.

**Adjournment.** Supervisor Potter moved adjournment at 8:48 A.M., second by Supervisor Homan. ADOPTED.

Respectfully submitted,

Marilyn Bondehagen  
Office Coordinator

**NOT OFFICIAL UNTIL APPROVED BY COMMITTEE**

**COMMITTEE REVIEW REPORT  
WITH DESCRIPTION  
FOR THE MONTH OF AUGUST 2020**

Account Number	Account Name	PO#	Check Date	Vendor Name	Description	Inv/Enc Amt
18-1810-0000-62119	Other Services					
		P2000059	08/20/2020	BADGERLAND DISPOSAL	COURTHOUSE TRASH	1,831.25
		P2000060	08/13/2020	ALSCO INC	UNIFORMS FOR COURTHOUSE	104.63
18-1810-0000-62160	Cleaning Contrac					
		P2000123	08/13/2020	DIVERSIFIED BUILDING MAINTENAN	COURTHOUSE CLEANING	10,737.08
		P2001225	08/06/2020	DIVERSIFIED BUILDING MAINTENAN	CLEANING OF DA OFFICE	295.00
18-1810-0000-62400	R & M Services					
		P2000096	08/13/2020	JOHNSON CONTROLS INC	SERVICES AT COURTHOUSE	5,765.85
		P2000101	08/27/2020	DVORAK LANDSCAPE SUPPLY LLC	REPAIR ROCK AND LEVELED - CH	3,414.00
		P2000106	08/27/2020	SCHROEDER LAWN AND SNOW LLC	MOWING CELL TOWERS	160.00
		P2000116	08/06/2020	JF AHERN COMPANY	WORK AT COURTHOUSE	455.00
		P2000120	08/27/2020	MIRION TECHNOLOGIES GDS INC	MONTHLY FEES	506.38
		P2001625	08/06/2020	FOLEY ELECTRIC INC	BYPASSED COOLING TOWER	370.00
		P2001634	08/06/2020	GILBANK CONSTRUCTION INC	LABOR AND MATERIALS TO REPAIR	4,740.28
18-1810-0000-63500	R&M Supplies					
		P2000064	08/27/2020	BATTERIES PLUS LLC	12V LEAD - CH	80.87
		P2000065	08/27/2020	BJ ELECTRIC SUPPLY INC	VOLUTA RACK - CH	141.15
		P2000068	08/13/2020	JANESVILLE ELECTRIC MOTOR CORP	WORK ON CONDENSER MOTOR	640.00
		P2000069	08/27/2020	GRAINGER	INSPECTION LABELS - CH	453.77
		P2000075	08/20/2020	FAIRWAY LIGHTING INC	SUPPLIES FOR COURTHOUSE	126.50
		P2000079	08/13/2020	MENARDS	SUPPLIES FOR COURTHOUSE	123.45
		P2000081	08/06/2020	JANESVILLE WINSUPPLY COMPANY	FILTERS FOR COURTHOUSE	75.54
		P2000089	08/13/2020	WERNER ELECTRIC SUPPLY COMPANY	SUPPLIES FOR COURTHOUSE	284.04
		P2000093	08/13/2020	SHERWIN WILLIAMS	PAINT FOR COURTHOUSE	164.20
		P2000122	08/27/2020	US BANK	SUPPLIES FOR CH	1,279.76
		P2001649	08/13/2020	SEATSANDCHAIRS.COM	DELIVERY FEES	2,770.00
<b>Facilities Management PROG TOTAL</b>						<b>34,518.75</b>
18-1811-0000-62119	Other Services					
		P2000059	08/20/2020	BADGERLAND DISPOSAL	HEALTH / COA TRASH	108.34
		P2000060	08/13/2020	ALSCO INC	UNIFORMS FOR HEALTH/COA	27.89
18-1811-0000-62160	Cleaning Contrac					
		P2000123	08/13/2020	DIVERSIFIED BUILDING MAINTENAN	HEALTH/COA CLEANING	967.25

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18-1811-0000-62400	R & M Services	P2000096	08/13/2020	JOHNSON CONTROLS INC	SERVICES AT COA	727.84
		P2001659	08/13/2020	TRANE COMPANY	LOW ON CHARGE	852.80
18-1811-0000-63500	R&M Supplies	P2000079	08/20/2020	MENARDS	SUPPLIES FOR TRI BUILDINGS	20.94
		P2000122	08/27/2020	US BANK	SUPPLIES FOR HEALTH/COA	372.73
18-1811-0000-67200	Capitol Improve	P2001582	08/06/2020	HALVERSON CARPET CENTER LTD	HEALTH DEPARTMENT ROOMS 140,1	3,036.00
<b>Public Health/COA PROG TOTAL</b>						<b>6,113.79</b>
18-1812-0000-62119	Other Services	P2000059	08/20/2020	BADGERLAND DISPOSAL	YSC TRASH	108.34
18-1812-0000-62160	Cleaning Contrac	P2000123	08/13/2020	DIVERSIFIED BUILDING MAINTENAN	YSC CLEANING	912.50
18-1812-0000-62400	R & M Services	P2000096	08/13/2020	JOHNSON CONTROLS INC	SERVICES AT YSC	3,682.02
		P2000100	08/13/2020	CONGRESS GLASS INC	PARTS FOR YSC	88.00
		P2000109	08/13/2020	PER MAR SECURITY SERVICES	INSTALLATION OF FIRE ALARM YSC	2,413.08
18-1812-0000-63500	R&M Supplies	P2000079	08/06/2020	MENARDS	SUPPLIES FOR YSC	77.19
<b>Youth Services Center PROG TOTAL</b>						<b>7,281.13</b>
18-1815-0000-62119	Other Services	P2000257	08/20/2020	BADGERLAND DISPOSAL	DISPOSAL SERVICES	165.00
		P2000298	08/27/2020	ALSCO INC	UNIFORMS	113.96
18-1815-0000-62160	Cleaning Contrac	P2000308	08/06/2020	DIVERSIFIED BUILDING MAINTENAN	CLEANING CONTRACT	10,341.67
18-1815-0000-62400	R & M Services	P2000096	08/13/2020	JOHNSON CONTROLS INC	SERVICES FOR HCC	3,213.43
		P2000340	08/13/2020	US BANK	HCC REPAIR & MAINT	114.40
		P2000347	08/27/2020	PORTERS LAWN AND POWER EQUIPME	REPAIR & MAINT	644.78
18-1815-0000-63500	R&M Supplies	P2000299	08/27/2020	AIRGAS NORTH CENTRAL	REPAIR & MAINT	147.67
		P2000328	08/13/2020	KWIK TRIP EXTENDED NETWORK	FUEL	331.59

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Account Number	Account Name	PO#	Check Date	Vendor Name	Description	Inv/Enc Amt
18-1815-0000-64200	Training	P2000340	08/13/2020	US BANK	HCC REPAIR & MAINT	401.55
		P2000345	08/27/2020	NAPA AUTO PARTS	NAPAGOLD OIL FILTER	45.80
		P2001633	08/06/2020	NATIONAL FIRE PROTECTION ASSOC	ANNUAL MEMBERSHIP DUES	175.00
<b>HCC Building Complex PROG TOTAL</b>						<b>15,694.85</b>
18-1816-0000-62119	Other Services	P2000059	08/20/2020	BADGERLAND DISPOSAL	TRASH 911	43.34
		P2000453	08/20/2020	SAFEWAY PEST CONTROL	PEST CONTROL AT 911	120.00
18-1816-0000-62160	Cleaning Contrac	P2000123	08/13/2020	DIVERSIFIED BUILDING MAINTENAN	911 CLEANING	608.33
18-1816-0000-62400	R & M Services	P2000096	08/13/2020	JOHNSON CONTROLS INC	SERVICES FOR 911	943.68
18-1816-0000-63500	R&M Supplies	P2000065	08/20/2020	BJ ELECTRIC SUPPLY INC	SUPPLIES FOR 911	28.87
		P2000069	08/13/2020	GRAINGER	RUST REMOVER FOR 911	60.76
		P2000079	08/27/2020	MENARDS	SUPPLIES FOR 911	179.46
		P2000122	08/27/2020	US BANK	SUPPLIES FOR 911	106.26
<b>Communication Center PROG TOTAL</b>						<b>2,090.70</b>
18-1817-0000-62160	Cleaning Contrac	P2000123	08/13/2020	DIVERSIFIED BUILDING MAINTENAN	UW EXT CLEANING	243.33
18-1817-0000-63500	R&M Supplies	P2000079	08/27/2020	MENARDS	PEST CONTROL ITEM FOR DIVERSIO	45.70
<b>ASC Building PROG TOTAL</b>						<b>289.03</b>
18-1818-0000-62119	Other Services	P2000059	08/20/2020	BADGERLAND DISPOSAL	JAIL TRASH	624.00
		P2000060	08/13/2020	ALSCO INC	UNIFORMS FOR JAIL	65.12
18-1818-0000-62160	Cleaning Contrac	P2000123	08/13/2020	DIVERSIFIED BUILDING MAINTENAN	DIVERSION/JAIL CLEANING	2,798.21
18-1818-0000-62400	R & M Services	P2000103	08/06/2020	JC HEATING AND COOLING INC	WORK PERFORMED AT JAIL	265.00

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Account Number	Account Name	PO#	Check Date	Vendor Name	Description	Inv/Enc Amt
		P2000104	08/20/2020	MIDWEST ALARM SERVICES INC	YRLY INSPECTION/SERVICES JAIL	7,209.96
		P2000116	08/06/2020	JF AHERN COMPANY	QUARTERLY INSPECTION COURTHOUS	570.00
		P2001660	08/13/2020	HONEYWELL INC	AHU 18 NOT ON ONLINE	686.01
18-1818-0000-62461	Elevator R&M					
		P2000256	08/06/2020	OTIS ELEVATOR COMPANY	REPAIR SWITCH AT JAIL	387.50
18-1818-0000-63500	R&M Supplies					
		P2000069	08/27/2020	GRAINGER	LATCH GUARD - JAIL	115.50
		P2000079	08/27/2020	MENARDS	TAPE AND SUPPLIES - JAIL	31.77
		P2000081	08/06/2020	JANESVILLE WINSUPPLY COMPANY	FILTERS JAIL	81.24
		P2000090	08/13/2020	KWIK TRIP EXTENDED NETWORK	GAS FOR JAIL	35.15
		P2000122	08/27/2020	US BANK	SUPPLIES FOR JAIL	310.75
<b>Jail PROG TOTAL</b>						<b>13,180.21</b>
18-1819-0000-62400	R & M Services					
		P2000088	08/06/2020	DEGARMO PLUMBING INC	WORK DONE AT UW ROCK	1,821.60
		P2000096	08/13/2020	JOHNSON CONTROLS INC	SERVICES FOR UW ROCK	4,057.18
		P2000114	08/27/2020	STATE OF WISCONSIN	PERMITS ELEVATORS - UW ROCK	150.00
		P2001621	08/06/2020	SILHA LLC,DAN	CRONIN PIT - 7/17/2020	399.25
		P2001678	08/20/2020	NU LINE STRIPING	PAVEMENT STRIPING AT UW - ROCK	2,652.42
18-1819-0000-62461	Elevator R&M					
		P2000115	08/06/2020	ATIS ELEVATOR INSPECTIONS LLC	INSPECTIONS AT UW ROCK	286.00
18-1819-0000-63500	R&M Supplies					
		P2001621	08/06/2020	SILHA LLC,DAN	MEDIUM RIP RAP DELIVERED	1,079.93
<b>UW-Whitewater at Rock County PROG TOTAL</b>						<b>10,446.38</b>
18-1820-0000-62119	Other Services					
		P2000059	08/20/2020	BADGERLAND DISPOSAL	ECLIPSE TRASH	54.30
18-1820-0000-62160	Cleaning Contrac					
		P2000123	08/13/2020	DIVERSIFIED BUILDING MAINTENAN	ECLIPSE CENTER CLEANING	1,017.43
18-1820-0000-63500	R&M Supplies					
		P2000497	08/13/2020	SGTS INC	SUPPLIES FOR ECLIPSE CENTER	269.05
18-1820-0000-65321	Building Lease					
		P2000124	08/06/2020	HENDRICKS COMMERCIAL PROPERTIE	RENT FOR ECLIPSE CENTER	11,776.69



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Account Number	Account Name	PO#	Check Date	Vendor Name	Description	Inv/Enc Amt
<b>Eclipse Center PROG TOTAL</b>						<b>13,117.47</b>
18-1821-0000-62119	Other Services					
		P2000059	08/20/2020	BADGERLAND DISPOSAL	JOB CENTER TRASH	130.01
		P2000060	08/13/2020	ALSCO INC	UNIFORMS FOR JOB CENTER	8.14
18-1821-0000-62160	Cleaning Contrac					
		P2000123	08/13/2020	DIVERSIFIED BUILDING MAINTENAN	JOB CENTER CLEANING	3,983.54
18-1821-0000-62400	R & M Services					
		P2000087	08/06/2020	COLLINS SANITARY	WORK DONE AT JOB CENTER	548.00
18-1821-0000-63500	R&M Supplies					
		P2000122	08/27/2020	US BANK	SUPPLIES FOR JOB CENTER	142.50
<b>Job Center PROG TOTAL</b>						<b>4,812.19</b>
18-1822-0000-62119	Other Services					
		P2000059	08/20/2020	BADGERLAND DISPOSAL	FRANKLIN ST TRASH	43.34
18-1822-0000-62160	Cleaning Contrac					
		P2000123	08/13/2020	DIVERSIFIED BUILDING MAINTENAN	FRANKLIN ST CLEANING	775.02
18-1822-0000-62400	R & M Services					
		P2000063	08/13/2020	AARONS LOCK AND SAFE INC	WORK DONE AT FRANKLIN ST	165.00
18-1822-0000-63500	R&M Supplies					
		P2000122	08/27/2020	US BANK	SUPPLIES FOR FRANKLIN ST	45.54
		P2000497	08/13/2020	SGTS INC	SUPPLIES FOR FRANKLIN ST	448.85
<b>Franklin Street PROG TOTAL</b>						<b>1,477.75</b>
18-1823-0000-62119	Other Services					
		P2000059	08/20/2020	BADGERLAND DISPOSAL	COURT ST TRASH	49.34
18-1823-0000-63500	R&M Supplies					
		P2000497	08/13/2020	SGTS INC	SUPPLIES FOR COURT ST	41.00
<b>Court Street PROG TOTAL</b>						<b>90.34</b>
18-1824-0000-62119	Other Services					
		P2000059	08/20/2020	BADGERLAND DISPOSAL	DPW TRASH	247.01
		P2000060	08/13/2020	ALSCO INC	UNIFORMS FOR DPW	17.76

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18-1824-0000-62160	Cleaning Contrac	P2000123	08/13/2020	DIVERSIFIED BUILDING MAINTENAN	DPW CLEANING	933.41
18-1824-0000-63500	R&M Supplies	P2000071	08/27/2020	ENERGETICS INC	PARTS FOR DPW AIR DRYER	140.10
		P2000079	08/06/2020	MENARDS	SUPPLIES FOR DPW BUILDING	25.67
		P2000083	08/27/2020	MEYERS PRESSURE CLEANERS	PARTS FOR DPW	672.50
		P2001682	08/20/2020	FRANK SILHA AND SONS EXCAVATIN	MEDIUM RIP RAP	1,479.18
18-1824-0000-67200	Capitol Improve	P1701616	08/06/2020	ANGUS YOUNG ASSOCIATES INC	ARCHITECT ENGINEERING SEVICES	4,493.38
		P1902401	08/13/2020	WHEELER LUMBER LLC	SALT STORAGE STRUCTURE	24,985.00
		P2001461	08/27/2020	CORPORATE CONTRACTORS INC	CONTRUCTION OF NEW DPW GARAGE	135,888.75
		P2001664	08/13/2020	ALLIANT ENERGY	TRENCHING AND CABLE TO FEED LA	2,432.00
18-1824-0000-67250	R&M Projects	P2001166	08/27/2020	INDUSTRIAL ROOFING SERVICES IN	ROOF SYSTEM ANALYSIS & DESIGN	2,450.00
<b>Hwy Buildings and Grounds PROG TOTAL</b>						<b>173,764.76</b>
18-1828-0000-62400	R & M Services	P2000119	08/13/2020	CHARTER COMMUNICATIONS	MONTHLY INTERNET AT FAIRGROUND	119.98
		P2000121	08/20/2020	WASTE MANAGEMENT WI-MN	TRASH FOR FAIRGROUNDS	114.04
18-1828-0000-63500	R&M Supplies	P2000065	08/20/2020	BJ ELECTRIC SUPPLY INC	SUPPLIES FOR FAIRGROUNDS	4,459.82
		P2000075	08/06/2020	FAIRWAY LIGHTING INC	LIGHTS FOR FAIRGROUNDS	143.75
		P2000079	08/06/2020	MENARDS	SUPPLIES FOR FAIRGROUNDS	183.03
		P2000329	08/27/2020	HOME DEPOT/GECF	REPAIR & MAINT	59.94
		P2000340	08/13/2020	US BANK	FAIRGROUNDS REPAIR & MAINT	520.11
		P2000345	08/06/2020	NAPA AUTO PARTS	CREDIT CHEVY 1 TON CORE DEP	94.28
		P2000346	08/27/2020	MENARDS	REPAIR & MAINT	171.80
18-1828-0000-67250	R&M Projects	P2001005	08/13/2020	INDUSTRIAL ROOFING SERVICES IN	ROOF ANALYSIS FOR CRAIG CENTER	1,200.00
		P2001006	08/13/2020	INDUSTRIAL ROOFING SERVICES IN	ROOF ANALYSIS FOR CURLING CLUB	1,200.00
<b>Fairgrounds PROG TOTAL</b>						<b>8,266.75</b>

18-1829-0000-62400 R & M Services

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Account Number	Account Name	PO#	Check Date	Vendor Name	Description	Inv/Enc Amt
		P2001676	08/20/2020	JUST IN TIME REFRIGERATION LLC	NEW TEMP SENSOR FOR MEDICAL	353.12
<b>Medical Examiner Garage PROG TOTAL</b>						<b>353.12</b>
18-1835-0000-62104	Consult Services					
		P2001023	08/13/2020	VENTURE ARCHITECTS LLC	CONSULTING SERVICES TO CONDUCT	10,462.50
<b>Pinehurst Project PROG TOTAL</b>						<b>10,462.50</b>
18-1837-0000-62400	R & M Services					
		P2001442	08/20/2020	QUALITY DOOR LLC	REMOVE AND REPLACE EXTERIOR	4,250.00
<b>Jail Capital Improvements PROG TOTAL</b>						<b>4,250.00</b>
18-1842-0000-67120	Capital Assets					
		P2001669	08/20/2020	US BANK	CAPITAL TOOLS ORDERED ON AMAZO	422.42
18-1842-0000-67200	Capital Improve					
		P2001115	08/13/2020	VENTURE ARCHITECTS LLC	ARCHITECTURAL AND ENGINEERING	10,831.49
		P2001523	08/27/2020	JOHNSON CONTROLS INC	INSTALLATION OF BI-POLAR	110,000.00
		P2001685	08/20/2020	AIR ONE EQUIPMENT INC	SHIPPING AND HANDLING	2,047.00
<b>Courthouse Facility Cap Proj PROG TOTAL</b>						<b>123,300.91</b>
18-1843-0000-67250	R&M Projects					
		P2001670	08/20/2020	CITY OF JANESVILLE	SIDEWALK FOR UW-ROCK	15,609.96
<b>UW-Rock County Capital Proj PROG TOTAL</b>						<b>15,609.96</b>
18-1851-0000-67120	Capital Assets					
		P2001674	08/20/2020	CONTROL WORKS	ROCK HAVEN HONEYWELL HVAC NIAG	2,526.00
		P2001706	08/20/2020	CONTROL WORKS	HONEYWELL SERVER OFFLINE FOUND	756.00
		P2001707	08/20/2020	CONTROL WORKS	REPLACED HONEYWELL SERVER IN	4,998.00
<b>Rock Haven PROG TOTAL</b>						<b>8,280.00</b>
18-1857-0000-62400	R & M Services					
		P2000106	08/13/2020	SCHROEDER LAWN AND SNOW LLC	LAWN WORK AT 1717	940.50
18-1857-0000-67200	Capital Improve					
		P1901642	08/13/2020	VENTURE ARCHITECTS LLC	DESIGN SERVICES FOR RENOVATION	12,412.15

**COMMITTEE REVIEW REPORT  
WITH DESCRIPTION  
FOR THE MONTH OF AUGUST 2020**

Account Number	Account Name	PO#	Check Date	Vendor Name	Description	Inv/Enc Amt
Human Services Building PROG TOTAL						13,352.65

I have reviewed the preceding payments in the total amount of \$466,753.24

Date: \_\_\_\_\_ Dept Head \_\_\_\_\_  
Committee Chair \_\_\_\_\_

**RESOLUTION  
ROCK COUNTY BOARD OF SUPERVISORS**

General Services Committee  
INITIATED BY



Brent Sutherland-Director  
Facilities Management  
DRAFTED BY

General Services Committee  
SUBMITTED BY

August 14, 2020  
DATE DRAFTED

**RECOGNIZING PAUL COOPER**

- 1 **WHEREAS**, Paul Cooper has served the citizens of Rock County in total for the past 26 years as a
- 2 dedicated and valued employee, and is retiring effective October 1, 2020; and
- 3
- 4 **WHEREAS**, Paul Cooper began his career with Rock County Facilities Management on
- 5 September 12, 1994 as a Mechanical Maintenance Worker IV responsible for the Sheriff's
- 6 Office/Jail; and
- 7
- 8 **WHEREAS**, Paul Cooper has worked through several leadership changes and managed them well;
- 9 and
- 10
- 11 **WHEREAS**, Paul Cooper will start the new chapter in his life and will be missed by many; and
- 12
- 13 **WHEREAS**, the Rock County Board of Supervisors representing the citizens of Rock County,
- 14 wishes to recognize Paul Cooper for his long, dedicated and faithful service.
- 15
- 16 **NOW, THEREFORE, BE IT RESOLVED**, by the Rock County Board of Supervisors at its regular
- 17 meeting this \_\_\_\_ day of \_\_\_\_\_, 2020, directs that a sincere expression of recognition be given
- 18 to Paul Cooper for his 26 years of service and expresses to him best wishes for the future.

Respectfully submitted,

GENERAL SERVICES COMMITTEE

COUNTY BOARD STAFF COMMITTEE

\_\_\_\_\_  
Jeremy Zajac, Chair

\_\_\_\_\_  
Kara Purviance, Vice Chair

\_\_\_\_\_  
Robert Potter, Vice Chair

\_\_\_\_\_  
Rich Bostwick, Vice Chair

\_\_\_\_\_  
Tom Brien

\_\_\_\_\_  
Tom Brien

\_\_\_\_\_  
Brent Fox

\_\_\_\_\_  
Kevin Leavy

\_\_\_\_\_  
Dave Homan

\_\_\_\_\_  
Bob Yeomans

\_\_\_\_\_  
J. Russell Podzilni

\_\_\_\_\_  
Louis Peer

\_\_\_\_\_  
Alan Sweeney

\_\_\_\_\_  
Jeremy Zajac

RESOLUTION NO. \_\_\_\_\_

AGENDA NO. \_\_\_\_\_

**RESOLUTION  
ROCK COUNTY BOARD OF SUPERVISORS**

General Services Committee  
INITIATED BY



Brent Sutherland- Director-  
Facilities Management  
DRAFTED BY

General Services Committee  
SUBMITTED BY

September 1, 2020  
DATE DRAFTED

**Awarding Contract for Installation of Bi-Polar Ionization Units in the Air Handling Systems at Various County Facilities and Amending the 2020 Facilities Management Capital Budget**

- 1 **WHEREAS**, due to the COVID-19 Pandemic, the Jail, Youth Services Center, 911 Communication
- 2 Center, Rock Haven Nursing Home are at a higher risk so we are taking prudent steps to address air
- 3 purification to help prevent the spread of the virus, and;
- 4
- 5 **WHEREAS**, the 1717 Center Ave building will also require air purification to help prevent the spread
- 6 of the virus due to the number of employees within that one building, and;
- 7
- 8 **WHEREAS**, several options were reviewed, and a Bi-Polar Ionization System was shown to have the
- 9 best coverage for reducing the risk of the spread of the virus along with removing pollen and mold
- 10 spores as well as volatile organic compounds, and;
- 11
- 12 **WHEREAS**, a Pin Point Bi-Polar Ionization System changes the ion levels within the occupied space
- 13 which attaches to any virus and begins to inactivate the virus immediately, and;
- 14
- 15 **WHEREAS**, this system will be installed in each of the air handling units (AHU) at each location and
- 16 will also be integrated into our building controls to continuously monitor the ion levels in the occupied
- 17 space, and;
- 18
- 19 **WHEREAS**, the State of Wisconsin has provided local governments targeted COVID relief grants
- 20 through the Routes to Recovery grant program and Rock County may request repayment for projects
- 21 implemented to mitigate the impacts of COVID 19 in Rock County facilities, and;
- 22
- 23 **WHEREAS**, the State of Wisconsin Routes to Recovery grant program requires that local government
- 24 funds are expended related to the COVID mitigation no later than 11/06/2020, and;
- 25
- 26 **WHEREAS**, Johnson Controls Inc. was awarded the Sourcewell Cooperative Purchasing Contract for
- 27 HVAC and building efficiencies (Sourcewell Contract #030817-JHN).

28  
29 **NOW, THEREFORE, BE IT RESOLVED** by the Rock County Board of Supervisors duly  
30 assembled this \_\_\_\_\_ day of \_\_\_\_\_, 2020 that a contract be awarded to  
31 Johnson Controls Inc. of Madison, Wisconsin, to supply and install Bi-Polar Ionization units at the  
32 Rock County facilities as follows: Jail, Youth Services Center, 911 Communication Center, Rock  
33 Haven Nursing Home, and the equipment for the 1717 Center Avenue building in the amount of  
34 \$522,862.

35  
36 **BE IT FURTHER RESOLVED**, a contingency fund of \$52,286 be established to cover any  
37 unforeseeable issues that arise.

38  
39 **BE IT FURTHER RESOLVED**, that the Facilities Management 2020 budget be amended as  
40 follows:

<u>ACCOUNT/DESCRIPTION</u>	<u>BUDGET</u> <u>6/15/2020</u>	<u>INCREASE/</u> <u>(DECREASE)</u>	<u>AMENDED</u> <u>BUDGET</u>
<u>Source of Funds</u>			
18-1842-0000-47000			
General Fund	0	\$575,148	\$575,148

Awarding Contract for Installation of Bi-Polar Ionization Units in the Air Handling Systems at Various County Facilities and Amending the 2020 Facilities Management Capital Budget  
Page 2

46	<u>Use of Funds:</u>			
47	18-1837-0000-67200 (Jail)	\$ 59,925	\$ 178,886	\$238,811
48	18-1850-0000-67200 (YSC)	\$ 100,000	\$ 14,164	\$ 114,164
49	18-1816-0000-67200 (911)	0	\$ 20,725	\$20,725
50	18-1851-0000-67200 (RH)	\$ 104,156	\$ 78,537	\$182,693
51	18-1857-0000-67200 (1717)	\$27,978,521	\$ 230,550	\$28,209,071
52	Contingency	0	\$52,286	\$52,286
53	Capital Improvements			

Respectfully submitted,

GENERAL SERVICES COMMITTEE

FINANCE COMMITTEE ENDORSEMENT

\_\_\_\_\_  
Jeremy Zajac, Chair

Reviewed and approved on a vote of \_\_\_\_\_

\_\_\_\_\_  
Robert Potter, Vice Chair

\_\_\_\_\_  
Mary Mawhinney, Chair

\_\_\_\_\_  
Tom Brien

\_\_\_\_\_  
David Homan

\_\_\_\_\_  
Brent Fox

FISCAL NOTE:

This project costs will be submitted for reimbursement from the CARES Route to Recovery funds.

*/s/ Sherry Oja*

Sherry Oja  
Finance Director

ADMINISTRATIVE NOTE:

Recommended.

*/s/ Josh Smith*

Josh Smith  
County Administrator

LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats. In addition, sec. 59.52(29), Wis. Stats. requires the project be let to the lowest responsible bidder. This vendor has been determined to be the lowest responsible bidder through the Sourcewell purchasing cooperative.

*/s/ Richard Greenlee*

Richard Greenlee  
Corporation Counsel

## **Executive Summary**

### **Awarding Contract for Installation of Bi-Polar Ionization Units in the Air Handling Systems at Various County Facilities and Amending 2020 Facilities Management Capital Budget**

The resolution before you is to contract with Johnson Controls Inc. for the installation of Bi-Polar Ionization Units in air handling systems at the following facilities: Jail, Youth Services Center, 911 Communication Center, Rock Haven Nursing Home and the equipment for 1717 Center Avenue Building in the amount of \$522,862. Due to the Coronavirus Pandemic, Rock County is taking reasonable steps to reduce the spread of the COVID 19 virus through targeted upgrades to the HVAC system with enhanced air purification systems.

Rock County has the opportunity to be reimbursed for these COVID related expenses through the State of Wisconsin Local Government Routes to Recovery Grant Program. Time is of the essence as expenses must be submitted by 11/06/2020 in order to qualify for the Routes to Recovery Grant Program reimbursement.

Facilities Management, along with our building heating, ventilation and air-conditioning (HVAC) controls vendor, Johnson Controls Inc., investigated all options for our situation and deemed Bi-Polar Ionization option to be the best fit for the Rock County facilities. This system will change the ions in the facility indoor spaces which will mitigate the impacts of the COVID virus.

Johnsons Controls was awarded the Sourcewell Cooperative Purchasing Contract for HVAC and building efficiencies under Sourcewell Contract # 030817-JHN.



Rock County, Wisconsin

Facilities Management  
51 South Main Street  
Janesville, WI 53545  
(608) 757-5527



Sept 1, 2020

## **Approval to Contract**

### **Awarding the Contract for Snow Removal Services at Several Rock County Facilities**

Rock County contracts out snow removal for the parking lots at the Courthouse, Youth Service Center, Tri-buildings, Rock Haven, Health Care Center, Job Center, 1717 Center ave., 911 and the Sheriff's Office. Total square footage of parking is approximately 521,899.

Bids were solicited from five snow plowing companies and posted on Rock County's website with only two contractors responding, which was GNC Concrete of Janesville and LCU Properties of Machesney Park IL,. It was bid based on hourly rates for snow plow trucks. GNC concrete was the lowest most responsive and responsible bidder.

ROCK COUNTY, WISCONSIN  
FINANCE DIRECTOR

PURCHASING DIVISION

 ORIGINAL



**BID SUMMARY FORM**

BID NUMBER 2020-32  
BID NAME SNOW REMOVAL SERVICES  
BID DUE DATE AUGUST 25, 2020  
DEPARTMENT FACILITIES MANAGEMENT

GNC CONCRETE JANESVILLE WI		LCU PROPERTIES MACHESNEY PARK IL	
EQUIPMENT	COST PER HOUR	EQUIPMENT	COST PER HOUR
9 PLOW TRUCKS	70.00	12 PICK-UP TRUCKS	90.00
2 5 YARD DUMP TRUCKS W/PLOW	100.00	1 BOX TRUCK	90.00
2 BOBCATS W/PLOWS	120.00	3 DUMP TRUCKS	105.00
		8 SKID LOADERS	85.00

NOTE: The bid will be awarded based on the snow plow truck cost per hour. The contracted snow removal company will mainly be plowing. Moving the piles of snow will either be done by Rock County Facilities Management staff or DPW Staff.

Invitation to Bid was advertised in the Janesville Gazette and on the Internet. Six additional vendors were solicited that did not respond.

PREPARED BY: JODI MILLIS, PURCHASING MANAGER

DEPARTMENT HEAD RECOMMENDATION: GNC Concrete

 8-25-2020  
SIGNATURE DATE

GOVERNING COMMITTEE APPROVAL:

\_\_\_\_\_  
CHAIR VOTE DATE



DEPARTMENT	ACCT	DESCRIPTION	BUDGET AMT	ACTUAL AMT	VENDOR	PO#	DATE	
FACILITIES CH 1842	67120	REPLACE 3 ABB DRIVES	20,000	19,858.00	JMB & ASSOCIATES	P2000755	1/16/20	
	67120	SALT SPREADER	7,000	4,301.00	NORTHLAND EQUIPMENT	P2000719	1/9/20	
	67120	TOOLS	10,000	455.74 2,047.00 422.42	US BANK / AMAZON AIR ONE EQUIPMENT US BANK / AMAZON	P2001445 P2001685 P2001669	5/27/20 8/12/20 8/7/20	
	67125	SOUND SYSTEM COURTROOM H	40,000 +34,132	74,132.00	AVI SYSTEMS	P2001024	2/28/20	
	67200	RENOVATE DA SPACE	1,075,000	135,885.00	VENTURE ARCHITECTS	P2001115	3/13/20	
	67200	RENOVATE COUNTER WINDOWS-COURTS	85,000					
	67200	FIRE PANEL UPGRADE FROM 2019	+173,224 -34,132					
	67200	IONIZATION UNITS (OK RES #20-6B-031)	+150,000	138,100.00	JOHNSON CONTROLS	P2001523	6/26/20	
	67250	TUCK POINTING/CAULKING	200,000	13,000.00 145,460.00	INDUSTRIAL ROOFING SERVICES B & B QUALITY RESTORATION	P2001191 P2001522	4/2/20 6/26/20	
	67250	CARPET REPLACEMENT	30,000	8,817.00	HALVERSON CARPET	P2001305	5/4/20	
	67250	CH CONDENSATE DRAIN LINES FROM 2019	+87,328	27,779.00	SUN MECHANICAL	P2000813	1/27/20	
	FACILITIES UW-ROCK 1843	62400	UPGRADE LIGHTS TO LED	5,000	4,678.80	BATTERIES PLUS	P2001394	5/27/20
		67200	PARKING LOT RESURFACING FROM 2019	+86,250	DONE	BY DPW	-----	-----
67250		CARPET REPLACEMENT	20,000	17,652.00	HALVERSON CARPET	P2000782	1/22/20	
67250		NEW SIDEWALK	21,000	15,609.96	CITY OF JANESVILLE	P2001670	8/7/20	
67250		RESURFACE PARKING LOT & DRIVE	45,000	45,000.00	ROCK COUNTY DPW	NO PO	-----	
FACILITIES YSC	67200	DOOR CONTROL UPGRADES	100,000	12,900.00	LA FORCE HARDWARE	P2000745	1/14/20	
FACILITIES RH 1851	67120	RH LAUNDRY ROOM DOOR OPENERS	13,500					
	67120	LED LIGHTING	13,200	13,119.50 392.50	BATTERIES PLUS & BULBS BATTERIES PLUS & BULBS	P2000744 P2001211	1/14/20 4/7/20	
	67120	ICE MACHINES	7,000	6,891.60	HUBERT CO	P2001371	5/20/20	
	67120	SECURITY CAMERAS	11,500	11,327.00	PROTECTION TECHNOLOGIES	P2000905	2/11/20	
	67120	UPGRADE 2 HONEYWELL CONTROLLERS	11,500	2,526.00 756.00 4,998.00	CONTROL WORKS CONTROL WORKS CONTROL WORKS	P2001674 P2001706 P2001707	8/10/20 8/17/20 8/17/20	
	67200	PARK LOT ADDITION/SEALCOATING 2019	+104,156	20,431.50	THUNDER ROAD	P2001460	6/12/20	
	FACILITIES HSD BLD 1857	67200	HSD BUILDING RENOVATION	+22,608,521	3,550.00 5,000.00 21,531,921.00	PROFESSIONAL SERVICES INDUSTRIES AFFORDABLE ENVIRONMENTAL TECHNOLOGY JP CULLEN & SONS	P2001345 P2001487 P2001702	5/14/20 6/17/20 8/17/20
FACILITIES IT/911 1858		67200	DESIGN COSTS	275,000				
		67200	ENGINEERING IT/DATA CENTER	300,000	13,000.00	VENTURE ARCHITECTS	P2001193	4/2/20

**RESOLUTION  
ROCK COUNTY BOARD OF SUPERVISORS**

SUPERVISOR PHILLIP OWENS  
INITIATED BY



SUPERVISOR PHILLIP OWENS &  
JEFFREY S. KUGLITSCH  
DRAFTED BY

GENERAL SERVICES  
COMMITTEE  
SUBMITTED BY

JULY 12, 2017  
DATE DRAFTED

**REQUESTING STATE LAW CHANGE ALLOWING COUNTIES THE USE OF  
THE DESIGN-BUILD CONSTRUCTION METHOD AND UPDATE THE  
STATUTORY BIDDING REQUIREMENTS**

1 **WHEREAS**, under Wisconsin Statutes § 59.52(29), counties are required to engage in a competitive  
2 bidding process on public work construction projects greater than \$25,000 and provide a Class I notice on  
3 any public work with a cost between \$5,000-\$25,000; and  
4

5 **WHEREAS**, these statutory limits of \$5,000 and \$25,000 have been in place for decades and need to  
6 be updated; and  
7

8 **WHEREAS**, the State of Wisconsin has recognized the advantages of the Design-Build Method and  
9 authorizes that process to be followed for state-controlled building projects and certain other entities; and  
10

11 **WHEREAS**, at the current time, Wisconsin counties are not authorized to use the Design-Build  
12 Method for construction projects; and  
13

14 **WHEREAS**, under the Design-Build Construction Method, counties would contract with a single  
15 entity to provide both the design and the construction of a public work project as opposed to having bid  
16 those projects separately; and  
17

18 **WHEREAS**, in addition to a single source of responsibility, other advantages of Design-Build  
19 include enhanced creativity, guaranteed costs, faster project completion, improved risk management,  
20 fewer change orders and less administrative burden.  
21

22 **NOW, THEREFORE, BE IT RESOLVED** by the Rock County Board of Supervisors duly  
23 assembled this 12 day of October 2017 does hereby request that the Rock County Legislators introduce  
24 and support legislation authorizing counties to utilize the Design-Build option.  
25

26 **BE IT FURTHER RESOLVED** that the legislature take action to update the antiquated project limit  
27 in Sec. 59.52(29), Stats., ~~from \$25,000 to \$250,000~~ and the requirement of a Class I notice be raised for  
28 any public work to a cost in excess of \$50,000.  
29

30 **BE IT FURTHER RESOLVED** that the County Clerk is authorized to send copies of this resolution  
31 to the Rock County Legislative Delegation and the Wisconsin Counties Association to elicit support for  
32 this requested change in state law.

Respectfully submitted:

GENERAL SERVICES COMMITTEE

Henry Brill, Chair

Absent  
Bob Yeomans

Jason Heidenreich, Vice Chair

Jeremy Zajac

David Homan

17-9A-351

REQUESTING STATE LAW CHANGE ALLOWING COUNTIES THE USE OF THE DESIGN-BUILD CONSTRUCTION METHOD AND UPDATE THE STATUTORY BIDDING REQUIREMENTS

Page 2

FISCAL NOTE:

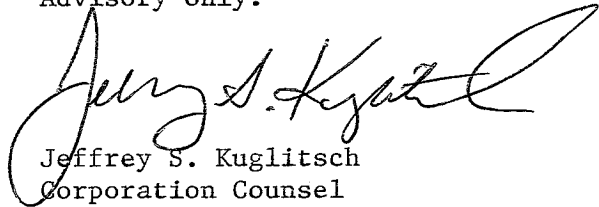
This resolution requests State legislation changes that could potentially save the County time, effort and funds for future construction projects.



Sherry Oja  
Finance Director

LEGAL NOTE:

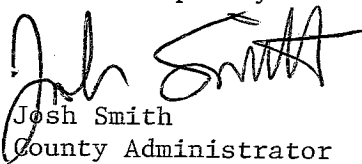
Advisory only.



Jeffrey S. Kuglitsch  
Corporation Counsel

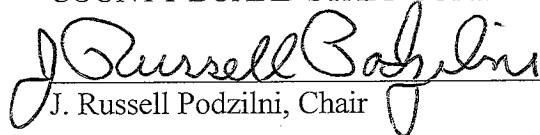
ADMINISTRATIVE NOTE:

Matter of policy.

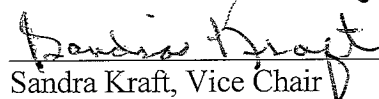


Josh Smith  
County Administrator

COUNTY BOARD STAFF COMMITTEE



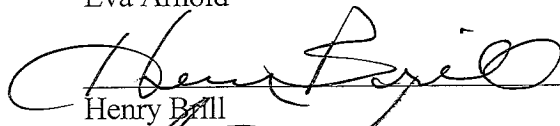
J. Russell Podzilni, Chair



Sandra Kraft, Vice Chair

Absent

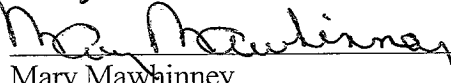
Eva Arnold



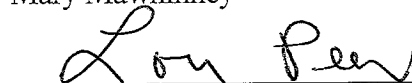
Henry Brill



Betty Jo Bussie



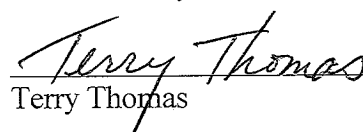
Mary Mawhinney



Louis Peer

Absent

Alan Sweeney



Terry Thomas

## EXECUTIVE SUMMARY

Under § 59.52(29), Wis. Stats., county construction contracts that exceed \$25,000 must be awarded to the lowest responsible bidder using the competitive bidding process. In addition, if the estimated public work is between \$5,000 and \$25,000, the County must give a Class I notice before it contracts for such work. These dollar limits have been in place for decades and are unrealistic and need to be updated to a more current number.

Under the current practice, an architect first designs the construction project, construction designs are then let for bid and contractors submit bids to construct the project based on those design plans. There are inherent disadvantages to a competitive bidding process. Most notably are the lengthy processes and the incentive to low-ball the bid and make up the difference through change orders. Though change orders are a normal condition of any construction project, currently they have become an income generating tool. The time and effort required in negotiating change orders is significant and increases the overall cost of the project.

Another problem is performance quality. If the project is completed and has been done in either a substandard method or with substandard materials in order to meet the low ball bid, the overall project suffers and actual cost is then again increased. We need to have contractors that are willing to prepare fair and accurate proposals for the work and live up to those terms. This also includes the architects and those associated with the preparation and completion of any given project. Design Build concepts allow for that process to happen.

Many of the projects involved in these situations represent millions of dollars and have long-term effects upon counties in the term of operation and maintenance of facilities. This in turn is reflected in taxation of residents and the ability for the county to provide necessary services. We need to have a more affective process in establishing and choosing the appropriate bid for these county projects. Allowing Design Build benefits not only the County, but also the taxpayers.