

Agriculture & Education Committee
UW-Extension
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UW
Extension
University of Wisconsin-Extension

<http://rock.uwex.edu>

Agriculture & Extension Education Committee
Wednesday, February 8, 2017, 1 pm
NOTE TIME CHANGE
Rock County Courthouse
Courthouse Conference Center
51 S. Main Street, Janesville, WI 53545

1. Call to Order
2. Adoption of Agenda
3. Approval of minutes from January 25, 2017
4. Citizen Participation, Communication and Announcements
5. Fair Board Report
6. Fairgrounds Maintenance and Contracts
7. Review of Payments
8. Action on: Resolution Amending the UW-Extension 2016 Budget and Purchase Supplies
9. Discussion with Matt Hanson, Regional Director re: UW Extension restructuring
10. Update from Department: Capitol Connections, April 20, 2017 CANCELLED; WCA Legislative Exchange
11. Comments from the Committee
12. **Executive Session**: Per Wisconsin Statutes 19.85 (1)(C) – Performance Reviews of Education Staff with UW Extension Regional Director and County Department Managers
13. Adjourn

**FAIRGROUND CONTRACTS
FOR 2/8/17 MEETING**

3/3-3/5 Janesville Rifle & Pistol Club Gun Show \$1,500 – Craig Center - Mark Johnson

3/10-3/12 Great Lakes Belgium Tarvarian Dog Show \$1,500 – Craig Center – Claire Earhart

3/24-3/26 Lapidary Rock & Gem Show - \$1,500 Craig Center – Debbie Wehinger

4/1-4/2 Janesville Kennel Dog Show - \$750.00 – Multi-Purpose Building – Mike Truesdill

4/7 Kirk Miller Club Barrow Show – \$300 - Pig Barn – Kirk Miller

4/8 Curt Watson – Swine Sale - \$300 – Pig Barn – Curt Swanson

4/8 Flea Market & Mega Sale – \$420 - Craig Center – Paige Fisher

5/4-5/5-5/6 Badger Military Show, \$2,200 – Craig Center - Robert Pucci

5/9-5/12 Salvation Army Women's Annual Flower Sale \$1,000 + 10 flats of flowers - Blackhawk Center - Karen Betenz

5/12 – 5/13 All Breed Cat Show – Craig Center \$900 - Chris Buck

6/3 Rivera Birthday Party - Craig Center -\$600 + \$100 alcohol permit
Jessina Rivera

6/7 Jersey Show – Barn & Stock Pavillion – NO CHARGE - Ralph Uhe

6/18-6/20 Holstein show district 6 - Barn & Multipurpose Building - TBD
Nichole Speith

**FAIRGROUND CONTRACTS
FOR 2/8/17 MEETING**

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9/8 ½ day & 9/9 Woodcarver's Show—Craig Center - \$900 Rosemary Kautz

9/23-9/24 Janesville Beloit Dog Kennel Show - Multi-Purpose Building -
\$900 - Mike Truesdill

10/6-10/8 Janesville Rifle & Pistol Club Gun Show – Craig Center - \$1,225,
Mark Johnson

10/14 Cargill United Methodist Women Craft Sale – Craig Center - \$305 -
Deb Reese

11/3-11/4 All Breed Cat Show – Craig Center - #900 Chris Buck

11/10-11/12 Great Lakes Friends of Felines Craig Center - \$1,200 - Geri
McKerley

12/1 – 12/2 Mike Risseeuw Wedding – Craig Center - \$900 + \$100
Temporary Liquor License – Mike Risseeuw

COMMITTEE REVIEW REPORT
FOR THE MONTH OF DECEMBER 2016

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
56-5600-0000-63100	OFC SUPP & EXP	P1600017	12/31/2016	JP MORGAN CHASE BANK NA	46.52
56-5600-0000-63300	TRAVEL		12/31/2016	FLICKINGER,ANGELA	206.11
				U.W.EXTENSION PROG TOTAL	252.63
56-5605-0000-64604	PROGRAM EXPENSE				
		P1600017	12/31/2016	JP MORGAN CHASE BANK NA	171.77
		P1600159	12/31/2016	UNIVERSITY OF WISCONSIN SOIL A	67.00
		P1600773	12/12/2016	SENTRY FOOD STORE	4.35
		P1603475	11/14/2016	KANDU INDUSTRIES INC	2,299.65
				UW-EXTENSION EDUCATION PROG TOTAL	2,542.77
56-5610-0000-62400	R & M SERV	P1602009	12/31/2016	BUTTERFLY RIDGE LLC	7,300.00
56-5610-0000-63500	R&M SUPPLIES	P1600014	12/31/2016	ADVANCED DISPOSAL SERVICES	37.00
		P1600018	12/30/2016	MENARDS	583.00
56-5610-0000-67200	CAPITAL IMPROV	P1603095	12/30/2016	B AND M ELECTRIC INC	689.99
				FAIRGROUNDS PROG TOTAL	8,609.99
56-5625-0000-63400	OPERATING SUPPLI				
		P1600018	12/28/2016	MENARDS	237.29
		P1603478	12/28/2016	DELONG CO INC,THE	1,560.00
				FARM-GENERAL FUND PROG TOTAL	1,797.29

COMMITTEE REVIEW REPORT
FOR THE MONTH OF JANUARY 2017

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
56-5600-0000-63100	OFC SUPP & EXP				
		P1700229	01/01/2017	WAE4 HYDP	230.00
		P1700541	01/01/2017	WISCONSIN ASSOCIATED COUNTY EX	50.00
56-5600-0000-64200	TRAINING EXP				
		P1700323	01/01/2017	JACKSON COUNTY	300.00
				U.W.EXTENSION PROG TOTAL	580.00
56-5605-0000-64604	PROGRAM EXPENSE				
		P1700228	01/01/2017	JANESVILLE SENIOR CENTER	75.00
		P1700230	01/01/2017	UNIVERSITY OF WISCONSIN EXTENS	495.00
		P1700231	01/01/2017	UNIVERSITY OF WISCONSIN EXTENS	400.00
		P1700232	01/01/2017	JANESVILLE CONFERENCE CENTER	250.00
		P1700677	01/04/2017	JANESVILLE CONFERENCE CENTER	738.84
		P1700678	01/03/2017	UNIVERSITY OF WISCONSIN EXTENS	342.00
				UW-EXTENSION EDUCATION PROG TOTAL	2,300.84
56-5610-0000-63500	R&M SUPPLIES				
		P1700087	01/12/2017	MENARDS	54.92
				FAIRGROUNDS PROG TOTAL	54.92
56-5625-0000-67200	CAPITAL IMPROV				
		P1700676	01/03/2017	MID STATE EQUIPMENT JANESVILLE	12,000.00
				FARM-GENERAL FUND PROG TOTAL	12,000.00

RESOLUTION NO. _____

AGENDA NO. _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

UW-Extension Rock County
INITIATED BY



Donna Duerst
DRAFTED BY

Agriculture & Education
SUBMITTED BY

January 26, 2017
DATE DRAFTED

Amending the UW-Extension 2016 Budget and Purchase Supplies

1 **WHEREAS**, UW-Extension brings in funds from training events; and,
 2
 3 **WHEREAS**, UW-Extension brought in more money than was anticipated in the 2016 budget; and,
 4
 5 **WHEREAS**, UW-Extension also spends funds in support of the training events; and,
 6
 7 **WHEREAS**, transfer of funds is required to balance the 2016 budget.
 8
 9 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly
 10 assembled this _____ day of _____, 2017 does hereby approve amending the UW-
 11 Extension's 2016 budget for the purchase of supplies required for programming as follows:

<u>ACCOUNT/DESCRIPTION</u>	<u>BUDGET</u>	<u>INCREASE/</u>	<u>AMENDED</u>
<u>Source of Funds</u>	<u>1/1/2016</u>	<u>(DECREASE)</u>	<u>BUDGET</u>
15 56-5605-0000-44100	\$25,000	\$5,593	\$30,593
16 Program Fees			
17 <u>Use of Funds:</u>			
18 56-5605-0000-64604	\$25,000	\$5,593	\$30,593
19 Program Expense			
20 <u>Source of Funds</u>	-0-	\$9,616	\$ 9,616
21 56-5600-0000-47000			
22 Transfer In			
23 <u>Use of Funds</u>			
24 56-5600-0000-62119	\$170,871	\$9,616	\$180,487
25 Contracted Services			

Respectfully submitted,

AGRICULTURE & EDUCATION COMMITTEE

FINANCE COMMITTEE ENDORSEMENT

Richard Bostwick, Chair

Reviewed and approved on a vote of _____

Wes Davis, Vice Chair

Mary Mawhinney, Chair Date

Brenton Driscoll

Kara Hawes

Alan Sweeney

FISCAL NOTE:

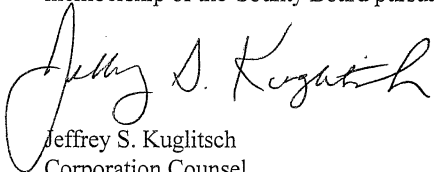
This resolution amends the 2016 budget to recognize additional unanticipated revenues and apply them to programs where expenses exceeded budgeted appropriations.



Sherry Oja
Finance Director

LEGAL NOTE:

As an amendment to the adopted 2016 County Budget, this resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.



Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Josh Smith
County Administrator

EXECUTIVE SUMMARY

AMENDING THE UW-EXTENSION 2016 BUDGET

In 2016, it was estimated that the UW-Extension Education Fees and Program Expenses would both be \$25,000. Therefore the two funds would equal out each other.

However, the income exceeded the proposed amount by over \$19,000. UW-Extension Education staff used funds to purchase programming materials and materials for the office. These purchases were greater than the \$25,000. Therefore, transfer of funds is required to cover the expenses.

In 2016 the projection of Educator's Support would be \$170,871. However, due to an error in computations, the amount was a deficit of \$9,616. Therefore, transfer of funds is required to cover the expense.