



ROCK COUNTY DEPARTMENT OF PUBLIC WORKS

Highways & Parks

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Public Works Committee Meeting – Parks & Highway Minutes
Tuesday, December 10, 2019 – 8:00 a.m.
Public Works Department- Committee Room
3715 Newville Road
Janesville, WI 53545

Call to Order. Chair Bussie called the meeting of the Public Works Committee to order at 8:00 a.m.

Committee Members Present. Supervisors Fox, Richard, Zajac and Mawhinney.

Committee Members Absent. None.

<u>Staff Members:</u>	Duane Jorgenson	Director of Public Works
	John Traynor	Parks Manager
	Nick Elmer	Assistant Public Works Director
	Amy Friend	Community Coordinator
	Amy Hartley	Secretary II

<u>Others Present:</u>	Russ Podzilni	Rock County Board Chair
	Jonathan Benish	Rock County Citizen
	Holly Nehls	Citizen
	Tammy Chey	Rock County Realtor

Approval of Agenda. Supervisors Zajac and Fox moved today's agenda. MOTION CARRIED.

Approval of Minutes from October 22, 2019. Supervisors Fox and Richard moved the minutes for Parks and Highway. MOTION CARRIED.

Citizen Participation, Communications, and Announcements. None.

Parks Advisory Board Communications. Mr. Paynter reviewed upcoming 2020 activities at Rock County Parks. A candle making project in the park will take place this week.

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE

PARKS BUSINESS

Parks Manager Report. Mr. Traynor provided information on the items listed in his overall 2019 yearly report.

Donations: The Eager family donation for \$20,000 was placed at the Southern Wisconsin Community Foundation. This donation cannot be utilized for three years but does collect interest. \$15,000 was received for the playground at Beckman Mill. The Mike Guiselman Memorial Bench was received and placed in the park at Gibbs Lake. The Miller Farm property was received as a donation in 2019 as well.

Projects: A new restroom was installed at Happy Hollow Park along with extensive tree work to remove approximately sixty diseased trees. A new pier and kayak launch was installed at Gibbs Lake Park and the new bathroom at the horse lot was installed. The installation of the gravel driveway overflow parking area at Royce Dallman has helped tremendously. Boat launch sales have increased overall in 2019 - approximately \$6,000-7,000 from prior year. The Friends Group donated \$15,000 towards a new playground at Beckman Mill; dirt work and concrete pouring remain to be completed in 2020, weather permitting. The paddle gate, donated by the Friends Group, was installed for the ADA trail. Peace Trail projects are ongoing and expected to be completed in 2020. POROS consultants, VandeWalle Associates, are invited to attend the DPW January 2020 committee meeting.

Grant Work: Due to Ms. Friend's dedicated and diligent hard work, the county received grants for Magnolia Bluff (\$53,015.27) and Peace Trail (\$50,000). Mr. Traynor expressed gratitude for Ms. Friend's pursuit of these grants. County Conservation Aids 50/50 Grant was used to remove evasive plant species at Magnolia Bluff and the remaining funds may be used to add a kayak launch at Murwin Park.

Mr. Traynor expressed gratitude for everyone's current and continued support of the Parks Department.

Community Coordinator Report. Committee members reviewed the report. Chair Bussie asked about item - Rock County Trail Map Meeting. Ms. Friend reported that the Rock County Trail Map members updated and printed maps for distribution. Online services available on the Rock County Parks' website will continue to be developed. Supervisor Richard thanks the Parks Department and all the progress that has been made in 2019.

HIGHWAY BUSINESS

Discussion & Possible Action – Issue Paper – Controlled Access Highway/Driveway Permit Request (Benish, Map Attached). Supervisors Fox and Richard moved the driveway permit. Mr. Jorgenson researched the legal description of the property prior to this meeting. A thirty foot easement exists from the farmland and vision is good in both directions of the highway. The

area already exceeds the policy's allowable number of driveways where Mr. Benish is requesting the driveway and does not conform to current policy. The language for this ordinance has not been updated for some time. Mr. Benish reported that per DNR regulations, the driveway would need to be placed in a location that does not interfere with the culvert/ditch floodplain. Chair Bussie denies the motion. MOTION DENIED.

Discussion & Possible Action – 2020 Orfordville Lease Agreement. Supervisors Richard and Zajac moved the lease. MOTION CARRIED.

Discussion & Possible Action – 2020 Town Contracts. Supervisors Zajac and Fox moved the 2020 Town Contracts. Mr. Jorgenson proposed to remove the \$1,000 town penalty return fee for 2021. Mr. Jorgenson suggested removal of the fee and require a three year initial contract with towns who return for services. Mr. Jorgenson intends to attend the association meeting March 20, 2020 and return to the Committee with any feedback. MOTION CARRIED.

Discussion & Possible Action – Issue Paper – Purchase of one (1) 72" Zero Turn Parks Mower. Supervisors Zajac and Fox moved the Issue Paper. Correction to Issue Paper – Update company name to Johnson Tractor. MOTION CARRIED.

Discussion & Possible Action – Rumble Strips – Capital Reallocation of Funds. Supervisors Fox and Mawhinney moved the Rumble Strips. The rumble strips are mandated by the state for all state highways as of January 1, 2020. Flagger training is another component of this mandate and has already been completed by DPW for 2020. A set of rumble strips are planned to be located at each shop and the 2019 equipment budget allows for this purchase. MOTION CARRIED.

Discussion & Possible Action – Issue Paper – Purchase of Two (2) Single Wheel, Gas Powered One-Ton Pickup Trucks, 2020-11. Supervisors Richard and Fox moved the Issue Paper. This request is for superintendents' vehicles. MOTION CARRIED.

Discussion & Possible Action – Issue Paper – Purchase of Two (2) Single Wheel, Gas Powered One-Ton Pickup Trucks, 2020-12. Supervisors Fox and Zajac moved the Issue Paper. This request is for crew use and budgeted for 2019. MOTION CARRIED.

Discussion & Possible Action – Purchase of One (1) Tandem Axle Truck Chassis. Supervisors Zajac and Fox moved the Purchase. This request is for winter plowing and maintenance in the summer. MOTION CARRIED.

Update and Discussion- WCHA Conferences. Chair Bussie reviewed information regarding this and other conferences. Chair Bussie reviewed the educational opportunity these meetings and conferences offer members of the Committee and employees.

Review of Payments. Nothing further discussed.

8:54 a.m. - Supervisor Fox departed.

Brief DPW Tour. A tour of the DPW office renovations was completed.

Next Meeting Date. The Parks meeting scheduled for January 14, 2020 is moved to Tuesday, January 28, 2019 and will be combined with the Highway meeting. The location of the meeting is at the Department of Public Works.

Adjournment. Supervisor Mawhinney and Richard moved to adjourn at 9:12 a.m. MOTION CARRIED.

Respectfully Submitted,
Amy J. Hartley, Secretary II