

Rock County, Wisconsin
51 South Main Street
Janesville, WI 53545
(608)757-5518



General Services
-Facilities Management
-Maintenance
-Duplicating
-Central Stores

**GENERAL SERVICES COMMITTEE
TUESDAY, NOVEMBER 16, 2010 – 8:00 A.M.
CONFERENCE ROOM N-1 – FIFTH FLOOR
ROCK COUNTY COURTHOUSE-EAST**

Agenda

1. Call to Order and Approve Agenda
2. Citizen Participation
3. Approval of Minutes – November 2, 2010
4. Transfers and Appropriations
5. Bills/Encumbrances/Pre-Approved Encumbrance Amendments
6. Updates
 - A. Jail Project
 1. Update Report
 2. Change Orders
7. Purchasing Procedural Endorsements and Contract Awards
 - A. Award Contract for Waste Collection Services
8. Purchasing Procedural Endorsements
 - A. Authorizing Contact for Janitorial Services for the Rock County Department of Public Works
 - B. Authorizing Purchase of IT Equipment for Human Services 2010 Budget
 - C. Authorizing Purchase of Network Infrastructure Equipment
 - D. Authorizing Purchase of Replacement Email Archiving System
 - E. Authorizing Purchase of Replacement Storage Area Network
 - F. Authorizing Purchase of Workstations for the Register of Deeds
 - G. Authorizing Purchase of Mitel Telephone System Equipment
 - H. Authorizing Purchase of Address Signs for Planning Department
 - I. Establishing Vendor for Sanitation Products for Sheriff's Office and Jail
 - J. Establishing Vendor for Cleaning Services for Public Works and Airport
 - K. Authorizing Purchase of Document Imaging and Indexing System (Contingent on Finance Committee Approval)
 - L. Establishing Vendor for Physical Exams for Sheriff's Office
 - M. Establishing Vendor for Psychological Evaluations for Sheriff's Office
 - N. Establishing Vendor for Towing Service for Sheriff's Office
 - O. Establishing Vendor for Vehicle Alignment for Sheriff's Office
 - P. Establishing Vendor for Vehicle Service for Sheriff's Office

- Q. Childcare Provider for Drop-in Childcare Center – Rock County Job Center for Human Services Department
- 9. Cost Share Agreement – Land Conservation
- 10. Communications, Announcements and Information
- 11. Adjournment

Account Number	Name	Yearly Prct Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
1818159200-62460	BLDG SERV R&M	45,000.00 80.6%	33,702.55	2,580.05	8,717.40		
	P1000425-PO# 10/31/10 -VN#037268			SIMPLEX GRINNELL LP		77.92	
				CLOSING BALANCE	8,639.48		77.92
1818159200-62461	ELEVATOR	52,750.00 95.0%	50,164.76	0.00	2,585.24		
	P1000005-PO# 10/31/10 -VN#034356			NATIONAL ELEVATOR INSPECTION S		450.00	
	P1003632-PO# 10/31/10 -VN#034042			STATE OF WISCONSIN		300.00	
				CLOSING BALANCE	1,835.24		750.00
1818159200-62463	FIRE ALARM	25,871.32 101.4%	26,234.78	0.00	-363.46		
	P1000420-PO# 10/31/10 -VN#028010			PER MAR SECURITY SERVICES		204.18	
*** OVERDRAFT ***	TRANSFER PENDING			CLOSING BALANCE	-567.64		204.18
1818159200-62470	BLDG R & M	65,620.00 78.4%	46,625.77	4,870.00	14,124.23		
	P1000407-PO# 11/10/10 -VN#017559			FIRST SUPPLY MADISON LLC		52.21	
	P1000412-PO# 10/31/10 -VN#040769			HD SUPPLY		34.35	
	P1000418-PO# 10/31/10 -VN#014423			MC MASTER-CARR SUPPLY COMPANY		50.05	
	P1000426-PO# 11/10/10 -VN#016376			STATE ELECTRICAL SUPPLY INC		270.01	
	P1003584-PO# 10/31/10 -VN#050266			MARK'S PLUMBING PARTS		88.44	
				CLOSING BALANCE	13,629.17		495.06
1818159200-63109	OTHER SUPP/EXP	55,000.00 61.7%	31,366.40	2,603.03	21,030.57		
	P1000394-PO# 10/31/10 -VN#046075			AIRGAS NORTH CENTRAL		74.03	
	P1000402-PO# 10/31/10 -VN#011824			CITY OF JANESVILLE		40.00	
	P1000406-PO# 11/10/10 -VN#019048			FASTENAL COMPANY		1,253.77	
	P1000410-PO# 11/10/10 -VN#018251			HARRIS ACE HARDWARE		108.98	
	P1000411-PO# 11/10/10 -VN#030781			HOME DEPOT/GEFC		45.79	
	P1000412-PO# 10/31/10 -VN#040769			HD SUPPLY		87.86	
	P1000418-PO# 10/31/10 -VN#014423			MC MASTER-CARR SUPPLY COMPANY		81.15	
				CLOSING BALANCE	19,338.99		1,691.58
	HCC BLDG.COMPLEX		PROG-TOTAL-PO			3,218.74	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$3,218.74 INCURRED BY HCC BUILDING COMPLEX. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

GENERAL SERVICES COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

NOV 16 2010 DATE _____ CHAIR

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
000000001-16010	PURCHASING INVEN	0.00 100.0%	39,058.55	550.02	-39,608.57		
	P1000294-PO#	11/09/10 -VN#039632		OFFICE PRO		1,963.04	
	P1000299-PO#	11/09/10 -VN#048467		STAPLES ADVANTAGE		3,666.30	
	P1000301-PO#	11/09/10 -VN#048866		CARTRIDGE CONNECTION,THE		19.00	
				CLOSING BALANCE	-45,256.91		5,648.34
	BAL SHEET A/C		PROG-TOTAL-PO			5,648.34	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$5,648.34 INCURRED BY BALANCE SHEET ACCOUNT. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

GENERAL SERVICES COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

NOV 16 2010 DATE _____ CHAIR

Account Number	Name	Yearly Prct Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
1818100000-62400	R & M SERV	98,752.00 97.8%	89,028.10	7,553.13	2,170.77		
	P1000483-PO# 11/09/10 -VN#010938			ARAMARK UNIFORM SERVICES INC		138.54	
	P1000773-PO# 11/09/10 -VN#043710			ROCK DISPOSAL INC		171.20	
				CLOSING BALANCE	1,861.03		309.74
1818100000-63104	PRNT & DUPLICATI	48,800.00 83.5%	35,468.88	5,315.25	8,015.87		
	P1000294-PO# 11/09/10 -VN#039632			OFFICE PRO		2,384.49	
	P1000296-PO# 11/09/10 -VN#010723			PRINTING AND BUSINESS SOLUTION		623.28	
				CLOSING BALANCE	5,008.10		3,007.77
1818100000-63500	R&M SUPPLIES	194,500.00 101.2%	178,379.18	18,563.66	-2,442.84		
	P1000499-PO# 11/09/10 -VN#010156			DEGARMO PLUMBING INC		104.03	
	P1000511-PO# 11/09/10 -VN#018251			HARRIS ACE HARDWARE		148.97	
	P1000513-PO# 11/09/10 -VN#030781			HOME DEPOT/GEFC		163.16	
	P1000514-PO# 11/09/10 -VN#047242			H O H WATER TECHNOLOGY INC		1,790.82	
	P1000515-PO# 11/09/10 -VN#029890			JACK AND DICKS FEED AND GARDEN		450.80	
	P1000517-PO# 11/09/10 -VN#022229			JF AHERN COMPANY		460.00	
	P1000523-PO# 11/09/10 -VN#045443			MC COTTER ENERGY SYSTEMS INC		2,054.00	
	P1000525-PO# 11/09/10 -VN#014534			MENARDS		61.50	
	P1000534-PO# 11/09/10 -VN#032520			QUALITY DOOR LLC		166.00	
	P1000539-PO# 11/09/10 -VN#016104			SHERWIN WILLIAMS		100.76	
	P1000541-PO# 11/09/10 -VN#018266			SULLIVAN SIGNS INC		413.00	
	P1000542-PO# 11/09/10 -VN#016376			STATE ELECTRICAL SUPPLY INC		701.40	
	P1003630-PO# 11/09/10 -VN#010231			GORDIE BOUCHER FORD LINCOLN ME		285.41	
*** OVERDRAFT ***	TRANSFER PENDING			CLOSING BALANCE	-9,342.69		6,899.85
1818100000-68000	COST ALLOCATIONS	-163,218.00 91.2%	-149,010.55	0.00	-14,207.45		
	P1000508-PO# 11/09/10 -VN#012879			GENERAL SERVICES PETTY CASH		20.30	
				CLOSING BALANCE	-14,227.75		20.30
				GENERAL SERVICES			10,237.66

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$10,237.66 INCURRED BY GENERAL SERVICES. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

GENERAL SERVICES COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD _____

NOV 16 2010 DATE _____ CHAIR _____

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
1818110000-62400	R & M SERV	39,775.00	92.8%	36,758.93	166.00	2,850.07	
	P1000483-PO# 11/09/10 -VN#010938			ARAMARK UNIFORM SERVICES INC			9.93
				CLOSING BALANCE		2,840.14	9.93
	GLEN OAKS OPER.		PROG-TOTAL-PO				9.93

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$9.93 INCURRED BY GLEN OAKS FACILITY OPERATION. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

GENERAL SERVICES COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

NOV 16 2010

DATE _____ CHAIR

Account Number	Name	Yearly Prct Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
1818120000-62400	R & M SERV	68,300.00	104.4%	71,169.65	202.49	-3,072.14	
	P1000483-PO# 11/09/10 -VN#010938			ARAMARK UNIFORM SERVICES INC		17.70	
*** OVERDRAFT *** TRANSFER REQUIRED				CLOSING BALANCE		-3,089.84	17.70
1818120000-63500	R&M SUPPLIES	36,000.00	82.9%	29,564.36	285.35	6,150.29	
	P1000528-PO# 11/09/10 -VN#030347			NAPA AUTO PARTS		163.10	
	P1003155-PO# 11/09/10 -VN#050074			MC CAULEY BLACKTOP,AL		3,670.00	
	P1003639-PO# 11/09/10 -VN#039816			HALVERSON CARPET CENTER LTD		880.00	
	P1003642-PO# 11/09/10 -VN#050074			MC CAULEY BLACKTOP,AL		250.00	
	P1003644-PO# 11/09/10 -VN#049198			SIEMENS INDUSTRY INC		402.00	
				CLOSING BALANCE		785.19	5,365.10
	JUV.DET OPER.			PROG-TOTAL-PO			5,382.80

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$5,382.80 INCURRED BY JUV.DETENTION FACILITY OPERATN. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

GENERAL SERVICES COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

NOV 16 2010 DATE _____ CHAIR

Account Number	Name	Yearly Prct Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
1818160000-63500	R&M SUPPLIES	27,000.00	74.6%	19,098.15	1,062.30	6,839.55	
	P1000539-PO#	11/09/10	-VN#016104	SHERWIN WILLIAMS		45.99	
	P1000544-PO#	11/09/10	-VN#048467	STAPLES ADVANTAGE		84.12	
	P1003541-PO#	11/09/10	-VN#046163	MASTERS BUILDINGS SOLUTIONS		416.17	
				CLOSING BALANCE		6,293.27	546.28
	COMM. CTR. OPER.			PROG-TOTAL-PO			546.28

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$546.28 INCURRED BY COMMUNICATIONS CTR. OPERATION. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

GENERAL SERVICES COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

NOV 16 2010 DATE _____ CHAIR

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
1818170000-62400	R & M SERV	38,015.00 100.6%	38,042.27	221.16	-248.43		
	P1000483-PO# 11/09/10 -VN#010938			ARAMARK UNIFORM SERVICES INC		9.93	
*** OVERDRAFT *** TRANSFER REQUIRED			CLOSING BALANCE		-258.36		9.93
1818170000-63500	R&M SUPPLIES	18,000.00 98.0%	17,410.46	245.78	343.76		
	P1000505-PO# 11/09/10 -VN#019954			FERGUSON ENTERPRISES INC		677.93	
	P1000513-PO# 11/09/10 -VN#030781			HOME DEPOT/GEFC		33.52	
	P1000516-PO# 11/09/10 -VN#013597			JANESVILLE ELECTRIC MOTOR CORP		523.83	
	P1000531-PO# 11/09/10 -VN#015055			PBBS EQUIPMENT CORPORATION		78.63	
	P1000542-PO# 11/09/10 -VN#016376			STATE ELECTRICAL SUPPLY INC		194.20	
*** OVERDRAFT *** TRANSFER PENDING			CLOSING BALANCE		-1,164.35		1,508.11
	ADOL .SER/GUIDANC		PROG-TOTAL-PO			1,518.04	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$1,518.04 INCURRED BY ADOLESCENT SERV/GUIDANCE CTR. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

GENERAL SERVICES COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

NOV 16 2010 DATE _____ CHAIR

Account Number	Name	Yearly Prct Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
1818370000-63500	R&M SUPPLIES	105,000.00	70.3%	70,741.88	3,140.55	31,117.57	
	P1000481-PO# 11/09/10 -VN#048889			ALL CLIMATE MECHANICAL LLC		692.00	
	P1000496-PO# 11/09/10 -VN#011970			CONNORS SUPPLY INC		384.71	
	P1000509-PO# 11/09/10 -VN#036010			GRAINGER PARTS		108.20	
	P1000513-PO# 11/09/10 -VN#030781			HOME DEPOT/GECF		62.72	
	P1000528-PO# 11/09/10 -VN#030347			NAPA AUTO PARTS		145.30	
	P1000530-PO# 11/09/10 -VN#034850			OTIS ELEVATOR COMPANY		4,830.62	
	P1000533-PO# 11/09/10 -VN#015284			POMP'S TIRE SERVICE INC		560.36	
	P1000538-PO# 11/09/10 -VN#025791			SGTS INC		384.03	
	P1003581-PO# 11/09/10 -VN#034850			OTIS ELEVATOR COMPANY		627.90	
				CLOSING BALANCE		23,321.73	7,795.84
	JAIL CAP IMPROV. PROG-TOTAL-PO					7,795.84	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$7,795.84 INCURRED BY JAIL CAPITAL IMPROVEMENTS. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

GENERAL SERVICES COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

NOV 16 2010 DATE _____ CHAIR

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
1818490000-67200	CAPITAL IMPROV	1,605,267.00	77.2% 3,283,198.51	5,686,553.00	2,635,515.49		
	P1001057-PO# 11/09/10 -VN#048787			LYNN T MACDONALD INC		300.00	
	P1001654-PO# 11/09/10 -VN#043786			PROFESSIONAL SERVICE INDUSTRIE		1,984.00	
	P1002839-PO# 11/09/10 -VN#033653			PRIVATE LINES INC		154.40	
	P1003247-PO# 11/09/10 -VN#050074			MC CAULEY BLACKTOP,AL		4,999.00	
	P1003667-PO# 11/09/10 -VN#014534			MENARDS		810.52	
				CLOSING BALANCE	2,627,267.57		8,247.92
	JAIL/HCC COMPLEX		PROG-TOTAL-PO			8,247.92	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$8,247.92 INCURRED BY JAIL/HCC COMPLEX PROJECT. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

GENERAL SERVICES COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

NOV 16 2010 DATE _____ CHAIR

PURCHASE ORDER NUMBER P1001806 PEID 049438

PRE-APPROVED ENCUMBRANCE AMENDMENT FORM

This form must be used when adding funds to or changing an account number of a previously approved encumbrance. Please complete this form and send to your governing committee for approval. The Encumbrance and Purchase Order will be updated upon approval of all necessary committees and County Board (if amendment is over \$10,000).

DEPARTMENT GENERAL SERVICES

COMMITTEE GENERAL SERVICES

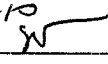
VENDOR NAME TRI-NORTH BUILDERS

ACCOUNT NUMBER 18-1849-0000-67200

FUNDS DESCRIPTION JAIL PROJECT CAPITAL IMPROVEMENT

AMOUNT OF INCREASE \$5,957.84

INCREASE FROM \$ 4,707,160.83 TO \$ 4,713,118.67

ACCOUNT BALANCE AVAILABLE \$ 2,627,267 ¹¹⁻⁴⁻¹⁰ 

REASON FOR AMENDMENT CHANGE ORDER #12

APPROVALS

GOVERNING COMMITTEE _____
Chair _____ Date _____

FINANCE COMMITTEE _____
(if over \$10,000) Chair _____ Date _____

COUNTY BOARD _____
(if over \$10,000) Resolution # _____ Adoption Date _____

WHITE - COMMITTEE
YELLOW - PURCHASING
PINK - DEPARTMENT

PURCHASE ORDER NUMBER P1001806 PEID 049438

PRE-APPROVED ENCUMBRANCE AMENDMENT FORM

This form must be used when adding funds to or changing an account number of a previously approved encumbrance. Please complete this form and send to your governing committee for approval. The Encumbrance and Purchase Order will be updated upon approval of all necessary committees and County Board (if amendment is over \$10,000).

DEPARTMENT GENERAL SERVICES

COMMITTEE GENERAL SERVICES

VENDOR NAME TRI-NORTH BUILDERS

ACCOUNT NUMBER 18-1849-0000-67200

FUNDS DESCRIPTION JAIL PROJECT CAPITAL IMPROVEMENT

AMOUNT OF INCREASE \$ 8,556.94

INCREASE FROM \$ 4,713,118.67 TO \$ 4,721,675.61

ACCOUNT BALANCE AVAILABLE \$ 2,627,267 *11-11-05*

REASON FOR AMENDMENT CHANGE ORDER #13

APPROVALS

GOVERNING COMMITTEE _____
Chair Date

FINANCE COMMITTEE _____
(if over \$10,000) Chair Date

COUNTY BOARD _____
(if over \$10,000) Resolution # Adoption Date

WHITE - COMMITTEE
YELLOW - PURCHASING
PINK - DEPARTMENT

PURCHASE ORDER NUMBER P1001806 PEID 049438

PRE-APPROVED ENCUMBRANCE AMENDMENT FORM

This form must be used when adding funds to or changing an account number of a previously approved encumbrance. Please complete this form and send to your governing committee for approval. The Encumbrance and Purchase Order will be updated upon approval of all necessary committees and County Board (if amendment is over \$10,000).

DEPARTMENT GENERAL SERVICES

COMMITTEE GENERAL SERVICES

VENDOR NAME TRI-NORTH BUILDERS

ACCOUNT NUMBER 18-1849-0000-67200

FUNDS DESCRIPTION JAIL PROJECT CAPITAL IMPROVEMENT

AMOUNT OF INCREASE \$ 73,529.15

INCREASE FROM \$ 4,721,675.61 TO \$ 4,795,204.76

ACCOUNT BALANCE AVAILABLE \$ 2,627,267 *11-4-10 JS*

REASON FOR AMENDMENT CHANGE ORDER #14

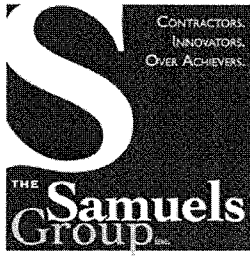
APPROVALS

GOVERNING COMMITTEE _____
Chair _____ Date _____

FINANCE COMMITTEE _____
(if over \$10,000) Chair _____ Date _____

COUNTY BOARD _____
(if over \$10,000) Resolution # _____ Adoption Date _____

WHITE - COMMITTEE
YELLOW - PURCHASING
PINK - DEPARTMENT



To: General Services Committee
From: Kevin Higgs, Owners Representative
Date: November 9, 2010
RE: Program Request for Phase # 1 Jail Renovation Project

WISCONSIN

311 Financial Way
Suite 300
Wausau, WI 54401
phone 715.842.2222
fax 715.848.8088

IOWA

313 E 5th Street
Waterloo, IA 50703
phone 319.232.6443
fax 319.233.3191

Program Request # 014

Change Order Request #028

Total Cost; \$ 2,304.70

COR #028 pertains to work performed by Westphal Electric to correct damage to parking lot lighting. The damage to the lighting circuit occurred while a subcontractor working for Alliant energy was installing the new high voltage power feed for the jail addition project. We have had ongoing discussions, and meeting to resolve these cost with Alliant energy, and are currently waiting for a follow up meeting with Alliant Energy's Risk Management department.

Change Order Request #029

Total Cost; \$ 1,452.90

COR #029 pertains to the Architect's response to RFI # 052 directing the modification to the legs of the Stainless Steel counter in the kitchen area. The legs are in conflict with the new grease interceptor. The contractor has agreed to proceed on a T&M not to exceed basis.

Change Order Request #049

Total Cost; \$ 422.02

COR #049 pertains to the Architect's response to RFI # 073 directing the addition of a Storm grate to an existing storm water catch basin. The existing catch basin cover was a solid cover.

Change Order Request #051

Total Cost; \$ 2,472.46

COR # 051 pertains to the Architect's response to RFI # 091 directing the addition of (3) New smoke detectors to the Pinehurst building as part of the Fire Alarm System upgrades. These smoke detectors were not shown on the plans to be replaced.

Change Order Request #052

Total Cost; \$ 3,818.42

COR # 052 pertains to the Architect's response to RFI # 099 directing the addition of (8) New heat detectors to the Pinehurst building as part of the Fire Alarm System upgrades. These heat detectors were not shown on the plans to be replaced.



environments

www.samuelsgroup.net

Total cost for Program request # 014 = \$ 10,470.50



PROJECT NUMBER 2011-22
PROJECT NAME WASTE COLLECTION SERVICES
BID DUE DATE NOVEMBER 2, 2010 – 1:30 P.M.
DEPARTMENT GENERAL SERVICES

2011

LOCATION	SHERMAN JANESVILLE WI	VEOLIA FT ATKINSON WI	ROCK JANESVILLE WI	WASTE MGMT BURNSVILLE MN
COURTHOUSE	1,740.00	1,656.00	2,254.92	2,227.92
SHERIFF/JAIL	3,780.00	7,380.00	7,003.20	8,253.36
JUVENILE DETENTION	1,236.00	1,584.00	1,882.92	1,802.64
911 COMMUNICATION	780.00	972.00	961.20	1,165.80
HEALTH DEPT/COA	1,140.00	1,188.00	1,539.60	1,663.08
TOTAL 2011	8,676.00	12,780.00	13,641.84	15,112.80

2012

LOCATION	SHERMAN JANESVILLE WI	VEOLIA FT ATKINSON WI	ROCK JANESVILLE WI	WASTE MGMT BURNSVILLE MN
COURTHOUSE	1,740.00	1,705.80	2,322.60	2,294.76
SHERIFF/JAIL	3,780.00	7,601.40	7,213.32	8,544.12
JUVENILE DETENTION	1,236.00	1,631.52	1,939.44	1,856.76
911 COMMUNICATION	780.00	1,001.16	990.00	1,200.72
HEALTH DEPT/COA	1,140.00	1,223.64	1,585.80	1,713.00
TOTAL 2012	8,676.00	13,163.52	14,051.16	15,609.36

2013

LOCATION	SHERMAN JANESVILLE WI	VEOLIA FT ATKINSON WI	ROCK JANESVILLE WI	WASTE MGMT BURNSVILLE MN
COURTHOUSE	1,809.60	1,756.92	2,392.20	2,363.64
SHERIFF/JAIL	3,931.20	7,829.40	7,429.68	8,800.32
JUVENILE DETENTION	1,285.44	1,680.36	1,997.64	1,912.44
911 COMMUNICATION	811.20	1,031.16	1,019.76	1,236.72
HEALTH DEPT/COA	1,185.60	1,260.36	1,633.32	1,764.36
TOTAL 2013	9,023.04	13,558.20	14,472.60	16,077.48
TOTAL 3 YEAR CONTRACT	\$ 26,375.04	\$ 39,501.72	\$ 42,165.60	\$ 46,799.64

Invitation to Bid was advertised in the Janesville Gazette and on the Internet. One additional vendor was solicited that did not respond.

PREPARED BY: Jodi R. Mullis
PURCHASING MANAGER

DEPARTMENT HEAD RECOMMENDATION: Sherman Sanitation - Low Bid

Robert L. SIGNATURE 11/9/10 DATE

GOVERNING COMMITTEE APPROVAL:

CHAIR VOTE DATE

PURCHASING PROCEDURAL ENDORSEMENT:

CHAIR VOTE DATE

RESOLUTION NO. _____

AGENDA NO. _____

RESOLUTION

ROCK COUNTY BOARD OF SUPERVISORS

Public Works Committee
INITIATED BY



Ben Coopman, Director of Public Works
DRAFTED BY

Public Works Committee
SUBMITTED BY

November 4, 2010
DATE DRAFTED

Authorizing Contract for Janitorial Services for the Rock County Department of Public Works

1 **WHEREAS**, funds are included in the budget each year to contract with a janitorial company for
 2 cleaning services for the Rock County Public Works Department - Parks, Airport and Highway
 3 Divisions; and,
 4
 5 **WHEREAS**, the current contract with Peterson Cleaning, Inc. of Rockford, Illinois will expire at
 6 year end; and,
 7
 8 **WHEREAS**, the Department of Public Works prepared the specifications and Rock County
 9 Purchasing Division did solicit cost proposals from various janitorial companies (results
 10 attached); and,
 11
 12 **WHEREAS**, the Rock County Department of Public Works administrative staff did review the
 13 proposals and is recommending the lowest qualified bidder.
 14
 15 **NOW, THEREFORE, BE IT RESOLVED**, by the Rock County Board of Supervisors duly
 16 assembled this _____ day of _____, 2010, that a contract for office building
 17 cleaning services be awarded to Peterson Cleaning, Inc. of Rockford, Illinois, based on the terms
 18 and conditions set forth in the contract; and,
 19
 20 **BE IT FURTHER RESOLVED**, that periodic payments be made to the vendor upon approval
 21 of the Public Works Committee.

Respectfully submitted,

PUBLIC WORKS COMMITTEE

PURCHASING PROCEDURAL ENDORSEMENT

Kurtis L. Yankee
Kurtis Yankee, Chair

Phillip Owens, Chair

Betty Jo Bussle
Betty Jo Bussle, Vice-Chair

Vote _____ Date

Eva M. Arnold
Eva M. Arnold

David Diestler
David Diestler

Absent
Brent Fox

Authorizing Contract for Janitorial Services for the Rock County Department of Public Works
Page 2

FISCAL NOTE:

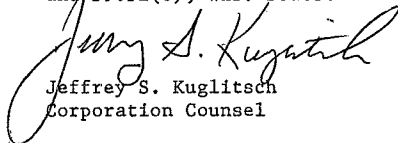
Sufficient funds are included in the Department of Public Works' 2011 Recommended Budget for the first year of this contract. Sufficient funding will be requested in the 2012 and 2013 budgets for the duration of the contract.



Jeffrey A. Smith
Finance Director

LEGAL NOTE:


The County Board is authorized to take this action pursuant to secs. 59.01 and 59.52(6), Wis. Stats.



Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Craig Knutson
County Administrator

Executive Summary
Authorizing Contract for Janitorial Services
for the Rock County Department of Public Works

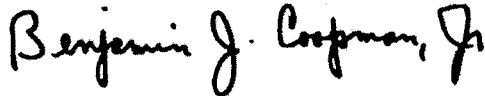
Every three years, the Department of Public Works (DPW) solicits cost proposals from firms to clean the DPW office on Newville Road and the Southern Wisconsin Regional Airport office. The current contract with Peterson Cleaning, Inc. expires on December 31, 2010.

Department staff, in collaboration with the Rock County Purchasing Division, received sealed proposals on October 29, 2010. Results of those bids are enclosed with the resolution.

After review of the proposals and related costs, DPW staff recommends award of the contract for 2011-2013 to the low bidder, Peterson Cleaning, Inc. of Rockford, Illinois. Apparently because of stiff competition, it should be noted that their bid for 2011 is actually lower than their current contract amount for 2010.

These new bids are within the estimated requested amounts in the 2011 budget.

Respectfully submitted by,

A handwritten signature in black ink that reads "Benjamin J. Coopman, Jr." in a cursive script.

Benjamin J. Coopman, Jr., P.E.
Director of Public Works

RESOLUTION NO. _____

AGENDA NO. _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Finance Committee
INITIATED BY

Finance Committee
SUBMITTED BY



Diana Arneson
Asst to Director of IT
DRAFTED BY

November 9, 2010
DATE DRAFTED

Authorizing Purchase of IT Equipment for Human Services 2010 Budget

- 1 **WHEREAS**, the Rock County Information Technology Department is authorized to purchase
- 2 computer equipment on behalf of the County; and,
- 3
- 4 **WHEREAS**, the Information Technology Director and staff did review equipment available on the
- 5 Wisconsin Counties Association Computer Contract number #WCASI-100103D and chose and
- 6 configured equipment from this contract; and,
- 7
- 8 **WHEREAS**, the 2010 Budget did designate funds for the purchase of this equipment.
- 9
- 10 **NOW, THEREFORE, BE IT RESOLVED**, by the Rock County Board of Supervisors duly
- 11 assembled this ____ day of ____, 2010 that a Purchase Order for 18 Tablet PC bundles, 24 Wyse
- 12 Mobile Thin Client bundles, 18 Wyse Thin Client Desktops, 24 HP 19" monitors, and 1 HP 4720S
- 13 laptop be issued to CDW-G of Vernon Hills, IL in the amount of \$81,767.64.

Respectfully submitted,

FINANCE COMMITTEE

PURCHASING PROCEDURAL ENDORSEMENT

Mary Mawhinney, Chair

Mary Mawhinney, Chair
Chair Vote Date

Sandra Kraft, Vice Chair

Mary Beaver

David Diestler

J. Russell Podzilni

Authorizing Purchase of IT Equipment for Human Services 2010 Budget
Page 2

FISCAL NOTE:

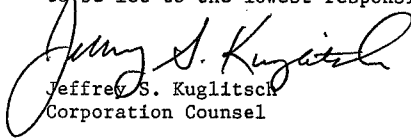
Sufficient funds are available in Human Services budget for the cost of this technology equipment.



Jeffrey A. Smith
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats. In addition, sec. 59.52(29), Wis. Stats. requires the project to be let to the lowest responsible bidder.



Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Craig Knutson
County Administrator

Executive Summary

Authorizing Purchase of 2010 Budgeted IT Equipment for the Human Services Department

This resolution is to authorize the purchase of planned and budgeted IT Equipment for the Human Services Department. The IT Department utilized the Wisconsin Counties Association contract # WCASI-100103D to insure best pricing and specification conformity. Human Services has successfully tested the tablet notebooks using them for the eWisacwis software system to record home visits and other case information. As anticipated, tablet PCs have increased efficiency for Human Services workers by eliminating the need for the transcription of workers' notes recorded by hand. Human Services now wishes to equip the rest of the staff using eWisacwis with this technology. The Wyse Mobile Thin Clients will be utilized by Human Services staff not using the eWisacwis application, but still in need of a mobile solution for home visits and case documentation. The Wyse V10Le Desktop Thin Clients are being purchased to replace obsolete desktops no longer capable of meeting the processing needs of HSD office staff. The items to be purchased are:

<u>Qty</u>	<u>Description</u>	<u>Amount</u>
Tablet PC Bundle:		
18	HP 2740P tablets w extended warranty (\$1764.54 each)	\$31,761.72
18	HP 2740P Docking Station (\$182.96 each)	3,293.28
18	HP mouse and keyboard bundles (\$24.10) each	433.80
18	HP Professional Messenger Bag (\$59.06 each)	1,063.08
18	HP 90W Adapter Kit (\$108.88 each)	1,959.84
18	HP LE1901W LCD Monitor (\$151.00 each)	<u>2,718.00</u>
	Total Tablet Bundles	\$41,229.72
Mobile Thin Client Bundle:		
24	Wyse X90Lw Mobile Thin Clients w ext. warranty (\$918.48 each)	22,043.52
24	HP Universal Docking Station (\$83.29 each)	1,998.96
24	HP mouse and keyboard bundles (\$24.10) each	578.40
24	HP Professional Messenger Bag (\$59.06 each)	1,417.44
24	HP LE1901W LCD Monitor (\$151.00 each)	<u>3,624.00</u>
	Total Mobile Thin Client Bundles	29,662.32
18	Wyse V10Le Desktop Thin Clients (\$336.52 each)	6,057.36
24	HP LE1901W LCD Monitor (\$151.00 each)	3,624.00
1	HP 4720s Laptop w extended warranty (\$1,194.24 each)	<u>1,194.24</u>
	Total Other Equipment	10,875.60
Total Authorized Purchase		\$81,767.64

RESOLUTION NO. _____

AGENDA NO. _____

RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS

Finance Committee
INITIATED BY

Finance Committee
SUBMITTED BY



Mickey Crittenden, Director
Information Technology
DRAFTED BY

November 8, 2010
DATE DRAFTED

AUTHORIZING PURCHASE OF NETWORK INFRASTRUCTURE EQUIPMENT

- 1 **WHEREAS**, the improvement and upgrade of the County's network infrastructure is an active
- 2 Information Technology strategic initiative and Capital Improvement Program project; and,
- 3
- 4 **WHEREAS**, the replacement of older and less capable network components is a key factor for
- 5 meeting the current and future network performance requirements associated with the County
- 6 systems; and,
- 7
- 8 **WHEREAS**, the Information Technology Capital Projects Account provides funding for network
- 9 infrastructure improvements; and,
- 10
- 11 **WHEREAS**, the Information Technology Department staff did specify the network infrastructure
- 12 improvement components; and,
- 13
- 14 **WHEREAS**, the specified network infrastructure components will be purchased using the pricing
- 15 and terms of the State of Wisconsin contract #15-20664-501.
- 16
- 17 **NOW, THEREFORE, BE IT RESOLVED**, by the Rock County Board of Supervisors duly
- 18 assembled this ____ day of _____, 2010 that a Purchase Order for network infrastructure
- 19 equipment be issued to Core BTS in the amount of \$116,925.00.

Respectfully submitted,

FINANCE COMMITTEE

PURCHASING PROCEDURAL ENDORSEMENT

Mary Mawhinney, Chair

Mary Mawhinney, Chair
Chair Vote Date

Sandra Kraft, Vice Chair

Mary Beaver

David Diestler

J. Russell Podzilni

AUTHORIZING PURCHASE OF NETWORK INFRASTRUCTURE EQUIPMENT

Page 2

FISCAL NOTE:

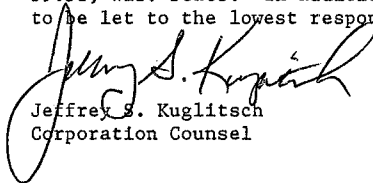
Sufficient funds are available in IT's Capital Projects budget, A/C 07-1444-0000-67171, for this equipment.



Jeffrey A. Smith
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats. In addition, sec. 59.52(29), Wis. Stats. requires the project to be let to the lowest responsible bidder.



Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Craig Knutson
County Administrator

Executive Summary for the Purchase of Network Infrastructure Equipment

As a Capital Improvement Program project, this project is focused on improving the County's network infrastructure for the purpose of delivering faster network speeds and enhancing network security for all County systems and users. After installation of the network components, County users will notice markedly better system response times, and more refined network security features will be implemented. The following are the main network components that are included in this project:

- 18 Cisco network switches and associated components
- 1 Cisco Access Control Server
- 2 Cisco Adaptive Security Appliances (one primary and one secondary).

These network infrastructure items will replace equipment that is now over 10 years old and no longer capable of providing the desired level of network throughput, functionality, and security. The replacement devices will have a similar life-span of approximately 10 years.

The replacement switches will be located throughout all County facilities. The Access Control Server and the Adaptive Security Appliances will be located in the County's data center located at the Health Care Center.

The network infrastructure equipment will cost \$116,925.00 and be purchased from Core BTS using the pricing and terms of the State of Wisconsin contract #15-20664-501.

RESOLUTION NO. _____

AGENDA NO. _____

RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS

Finance Committee
INITIATED BY

Finance Committee
SUBMITTED BY



Mickey Crittenden, Director
Information Technology
DRAFTED BY

November 9, 2010
DATE DRAFTED

Authorizing Purchase of Replacement Email Archiving System

- 1 **WHEREAS**, the County's current email archiving system is costly and does not perform to the
- 2 level necessary for meeting the needs of the County; and,
- 3
- 4 **WHEREAS**, email archiving technology has significantly advanced during the past few years in
- 5 terms of storage capacity and functionality; and,
- 6
- 7 **WHEREAS**, the Information Technology Department staff performed extensive live testing of
- 8 email archiving alternatives and a 4 year comparative cost analysis of those alternatives; and,
- 9
- 10 **WHEREAS**, the Information Technology 2010 budget does provide for email archiving system
- 11 software maintenance and related storage expenses which would be directed to this purchase; and,
- 12
- 13 **WHEREAS**, the Information Technology Department staff did specify the configuration of a more
- 14 cost effective email archiving system that will meet the current and future needs of the County; and,
- 15
- 16 **WHEREAS**, the specified email archiving system will be purchased from the registered service-
- 17 providing reseller for southern Wisconsin.
- 18
- 19 **NOW, THEREFORE, BE IT RESOLVED**, by the Rock County Board of Supervisors duly
- 20 assembled this ____ day of ____, 2010 that a Purchase Order for a replacement email archiving
- 21 system be issued to DigiCorp in the amount of \$26,650.00

Respectfully submitted,

FINANCE COMMITTEE

PURCHASING PROCEDURAL ENDORSEMENT

Mary Mawhinney, Chair

Mary Mawhinney, Chair
Chair Vote Date

Sandra Kraft, Vice Chair

Mary Beaver

David Diestler

J. Russell Podzilni

AUTHORIZING PURCHASE OF REPLACEMENT EMAIL ARCHIVING SYSTEM MENT
Page 2


FISCAL NOTE:

Sufficient funds are available in IT's main budget, A/C 07-1430, for the purchase of this system.


Jeffrey A. Smith
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats. In addition, sec. 59.52(29), Wis. Stats. requires the project to be let to the lowest responsible bidder.


Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.


Craig Knutson
County Administrator

Executive Summary for the Purchase of Replacement Email Archiving System

The County's current email archiving system has proven to be problematic in meeting the archiving and discovery needs of the County, especially in terms of the archive storage and archive reporting processes. It has become difficult to meet the timely archive reporting requests that have been on the increase during the past couple of years.

The current email archiving system is provided by Messaging Architects which does offer an updated system which largely resolves the outstanding issues, but at an unacceptably higher cost than the present system. Therefore, the IT department sought other options that would work well with the County's Groupwise email system and include the functionality desired by the email archive users.

After extensively testing three capable and reference-checked email archiving options within the County's production environment, the IT department has determined that the Mirapoint RazorSafe solution is best at meeting the County's system requirements in a cost effective manner. The RazorSafe system is a combination of a hardware appliance and a yearly software subscription. This email archiving solution is used successfully by many Wisconsin counties and municipalities. The following summarizes a four year comparative projection of respective system costs:

<u>Email Archive Options</u>	<u>1st-Yr Cost</u>	<u>2nd-Yr Cost</u>	<u>3rd-Yr Cost</u>	<u>4th-Yr Cost</u>	<u>Total</u>
Messaging Architect (Current Provider)	\$47,500	\$17,500	\$17,500	\$17,500	\$100,000
Barracuda	\$16,499	\$16,499	\$16,499	\$16,499	\$65,996
RazorSafe	\$26,650	\$5,700	\$5,700	\$5,700	\$43,750

By using the Mirapoint RazorSafe solution, the County will save \$56,250 over a four year period. This replacement email archiving system will be funded by using Computer Hardware and Software Maintenance accounts that include adequate balances for this project. The registered and authorized service-providing reseller of the Mirapoint RazorSafe email archiving system for southern Wisconsin is DigiCorp, located in Milwaukee.

RESOLUTION NO. _____

AGENDA NO. _____

RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS

Finance Committee
INITIATED BY

Finance Committee
SUBMITTED BY



Mickey Crittenden, Director
Information Technology
DRAFTED BY

November 8, 2010
DATE DRAFTED

Authorizing Purchase of Replacement Storage Area Network

- 1 **WHEREAS**, the replacement of the County's current storage area network is an Information
- 2 Technology strategic initiative and Capital Improvement Program project; and,
- 3
- 4 **WHEREAS**, the County's current storage area network will no longer be supported by the
- 5 manufacturer after 12/31/2010; and,
- 6
- 7 **WHEREAS**, the Information Technology Capital Projects Account provides funding for the
- 8 replacement of the County's current storage area network; and,
- 9
- 10 **WHEREAS**, the Information Technology Department staff did specify the components and
- 11 configuration of the replacement storage area network and,
- 12
- 13 **WHEREAS**, the specified storage area network components will be purchased using the pricing
- 14 and terms of the State of Wisconsin contract #10-2052.
- 15
- 16 **NOW, THEREFORE, BE IT RESOLVED**, by the Rock County Board of Supervisors duly
- 17 assembled this ____ day of ____, 2010 that a Purchase Order for a replacement storage area
- 18 network be issued to Core BTS in the amount of \$87,000.00.

Respectfully submitted,

FINANCE COMMITTEE

PURCHASING PROCEDURAL ENDORSEMENT

Mary Mawhinney, Chair

Mary Mawhinney, Chair
Chair Vote Date

Sandra Kraft, Vice Chair

Mary Beaver

David Diestler

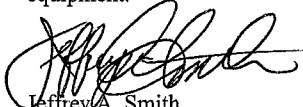
J. Russell Podzilni

Authorizing Purchase of Replacement Storage Area Network

Page 2

FISCAL NOTE:

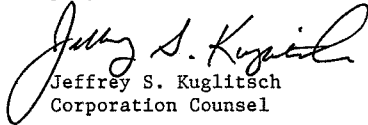
Sufficient funds are available in IT's Capital Projects budget, A/C 07-1444-0000-67171, for this equipment.



Jeffrey A. Smith
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats. In addition, sec. 59.52(29), Wis. Stats. requires the project to be let to the lowest responsible bidder.



Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Craig Kautson
County Administrator

Executive Summary for Purchase of Replacement Storage Area Network

As a Capital Improvement Program project, the replacement of the County's current storage area network is necessitated by the fact that the current system will no longer be supported by the manufacturer after 12/31/2010. The storage area network consists of controllers and magnetic disk drives that represent the primary information storage for the County's computer systems. The replacement storage area network will allow for greater throughput of input/output operations, resulting in faster program execution and user system response times.

The replacement storage area network consists of the following main components:

- 2 Hitachi Data System Controllers and related system software
- Approximately 15 terabytes of fiber channel disk storage
- 2 Brocade fiber channel switches.

The new storage area network will replace a 6 year old system that has reached its end-of-life. The new system will also leverage the County's investment in servers that are storage area network-capable. The replacement storage area network will have a life-span of 6 – 8 years and will provide for expansion to meet future County information storage requirements.

The replacement storage area network will be located in the County's data center located at the Health Care Center.

The system will cost \$87,000.00 and be purchased from AE Business Solutions using the pricing and terms of the State of Wisconsin contract #10-2052.

RESOLUTION NO. _____

AGENDA NO. _____

RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS

Finance Committee
INITIATED BY

Finance Committee
SUBMITTED BY



Mickey Crittenden, Director
Information Technology
DRAFTED BY

November 9, 2010
DATE DRAFTED

Authorizing Purchase of Workstations for the Register of Deeds

- 1 **WHEREAS**, the Rock County Information Technology Department is authorized to purchase
- 2 computer equipment on behalf of the County; and,
- 3
- 4 **WHEREAS**, the Information Technology Director and staff did review equipment available on the
- 5 Wisconsin Counties Association Computer Contract number #WCASI-100103D and chose and
- 6 configured equipment from this contract; and,
- 7
- 8 **WHEREAS**, the 2010 Budget did designate funds for the purchase of these workstations.
- 9
- 10 **NOW, THEREFORE, BE IT RESOLVED**, by the Rock County Board of Supervisors duly
- 11 assembled this ____ day of ____, 2010 that a Purchase Order for replacement level 2
- 12 workstations be issued to CDW-G of Vernon Hills, IL in the amount of \$11,958.00.

Respectfully submitted,

FINANCE COMMITTEE

PURCHASING PROCEDURAL ENDORSEMENT

Mary Mawhinney, Chair

Mary Mawhinney, Chair
Chair Vote Date

Sandra Kraft, Vice Chair

Mary Beaver

David Diestler

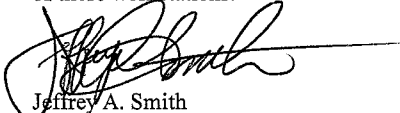
J. Russell Podzilni

Authorizing Purchase of Workstations for the Register of Deeds

Page 2

FISCAL NOTE:

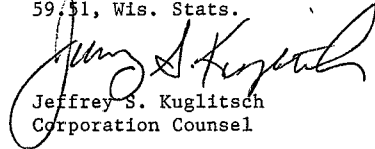
Sufficient funds are included in the Register of Deeds' budget, A/C 17-1710-0000-67130, for the cost of these workstations.



Jeffrey A. Smith
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats.



Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Craig Kautson
County Administrator

Executive Summary

Authorizing Purchase of 2010 Budgeted IT Equipment for the Register of Deeds

This resolution is to authorize the purchase of planned and budgeted HP Workstations for the Register of Deeds. The IT Department utilized the Wisconsin Counties Association contract # WCASI-100103D to insure best pricing and specification conformity to meet the application and operational needs of the Register of Deeds Department. The Register of Deeds is required to meet the specifications for the Fidler System, which consists of at least a 512 Mb Graphics Card, at least 4Gb of memory and Windows 7 Professional. The items to be purchased are:

<u>Qty</u>	<u>Description</u>		
8	HP Z200 Smart Buy Workstations	(\$1494.75 each)	\$11,958.00
Total Authorized Purchase:			\$11,958.00

RESOLUTION NO. _____

AGENDA NO. _____

RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS

Finance Committee
INITIATED BY

Finance Committee
SUBMITTED BY



Mickey Crittenden, Director
Information Technology
DRAFTED BY

November 11, 2010
DATE DRAFTED

Authorizing Purchase of Mitel Telephone System Equipment

- 1 **WHEREAS**, the Human Services Department is planning to relocate staff from 35 S. Main St. in
- 2 Janesville and the Counseling Center at the 51 Complex to 113 S. Franklin St. in downtown
- 3 Janesville; and,
- 4
- 5 **WHEREAS**, the relocated Human Services staff will require connection to the County's telephone
- 6 system; and,
- 7
- 8 **WHEREAS**, the Information Technology Department has specified the necessary telephone system
- 9 equipment for connecting the new Human Services location to the County's telephone system; and,
- 10
- 11 **WHEREAS**, the Information Technology Department, in order to maximize the effectiveness of
- 12 available funding, has recommended that the telephone needs related to this relocation be
- 13 coordinated with and become part of the Capital Improvement Program project that will replace the
- 14 County's current PBX switches with new IP-based PBX switches; and,
- 15
- 16 **WHEREAS**, the Information Technology Department staff did specify the telephone system
- 17 equipment, based on the Human Services requirements and the Capital Improvement Program
- 18 project plan; and,
- 19
- 20 **WHEREAS**, the funding for this purchase will be provided in combination by the Human Services
- 21 relocation budget and the Information Technology Capital Projects Account; and,
- 22
- 23 **WHEREAS**, the specified telephone system components will be purchased from the County's
- 24 authorized Mitel telephone system provider.
- 25
- 26 **NOW, THEREFORE, BE IT RESOLVED**, by the Rock County Board of Supervisors duly
- 27 assembled this ____ day of ____, 2010 that a Purchase Order for network infrastructure
- 28 equipment is issued to Enterprise Systems Group in the amount of \$36,895.62.

Respectfully submitted,

FINANCE COMMITTEE

PURCHASING PROCEDURAL ENDORSEMENT

Mary Mawhinney, Chair

Mary Mawhinney, Chair
Chair Vote Date

Sandra Kraft, Vice Chair

Mary Beaver

David Diestler


J. Russell Podzilni

Authorizing Purchase of Mitel Telephone System

Page 2

FISCAL NOTE:

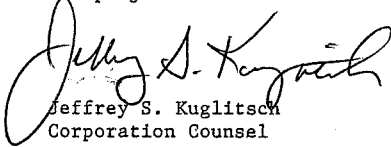
Sufficient funds are included in Human Services Relocation Expense appropriation for its \$10,424.48 share of this capital project. Information Technology's Capital Projects, A/C 07-1444-0000-67171, has sufficient funds for IT's \$26,471.14 share of the upgraded phone system.



Jeffrey A. Smith
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats. In addition, sec. 59.52(29), Wis. Stats. requires the project to be let to the lowest responsible bidder.



Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Craig Knutson
County Administrator

Executive Summary for the Purchase of Mitel Telephone System Equipment

In order to improve the operations of the Human Services Department, the decision was made to relocate the Community Support Division and the Janesville Counseling Center staff to the former Mercy Options facility at 113 S. Franklin St. in Janesville. As part of this relocation, the Information Technology Department was tasked with developing a plan to provision the relocated staff with telephone services.

After detailed analysis of the telephone, fax, and office paging requirements of the Human Services Department, the Information Technology Department has determined that the plan for providing telephone services for the relocated staff would best be considered a part of the existing Capital Improvement Program project that focuses on replacing the County's current PBX switches with IP-based PBX switches. This approach will ensure the most cost effective use of available funding and staff resources while providing for the long-term telephone needs of the relocated Human Services staff.

The following are the telephone system components that are attributable specifically to the Human Services Department staff relocation:

- Mitel IP phone sets for all relocated staff
- Mitel IP conference room phone set
- Mitel IP Office Paging System
- Mitel IP licenses

The costs attributable to the Human Services staff relocation totals \$10,424.48.

The following are the telephone system components that are attributable to the existing and planned Capital Improvement Program project:

- Mitel IP PBX core hardware and software (to be installed at the Courthouse)
- Mitel Communications Director license
- Installation, Programming, and Testing of the implemented solution.

The costs attributable to the Capital Improvement Program project totals \$26,471.14.

The total cost is \$36,895.62, and the purchase will be made from Enterprise Systems Group, the County's authorized Mitel telephone system provider.



PROJECT: ADDRESS SIGNS
 PROJECT #: 2011-03
 DUE DATE: OCTOBER 27, 2010 - 12:00 NOON (CDT)
 DEPARTMENT: ROCK COUNTY PLANNING

	Lange Enterprise Oconomowoc WI	Decker Supply Madison WI
Sign Only	\$ 24.90	NO BID
Post & Install	\$ 23.85	NO BID
TOTAL	\$ 48.75	NO BID

This project was advertised in the Janesville Gazette and on the Internet.
One additional vendor was solicited that did not respond.

Prepared By: *Alan Dranfild*
(Senior Buyer)

Department Head Recommendation: Approved

Paul Bryson November 11, 2010
(Signature) (Date)

Governing Committee Approval: Approved

Jim 5-0 11/11/10
(Chair) (Vote) (Date)

Purchasing Procedural Endorsement:

(Chair) (Vote) (Date)

ROCK COUNTY, WISCONSIN
FINANCE DIRECTOR

 ORIGINAL

PURCHASING DIVISION
FAX (608) 757-5539
PHONE (608) 757-5517

PROJECT NUMBER: 2011-07
PROJECT NAME: SANITATION PRODUCTS
DUE DATE: OCTOBER 11, 2010 – 12:00 NOON
DEPARTMENT: SHERIFF'S OFFICE AND JAIL

	SAN-A-CARE WAUKESHA WI	UNISOURCE NEW BERLIN WI	STAPLES MADISON WI	NASCOCO NEW BERLIN WI	JANESVILLE INDUSTRIAL SUPPLY JANESVILLE WI	BADGERLAND CHEMICAL MIDDLETON WI	ICS JAIL SUPPLIES WACO TX	AMERCARE WOODINVILLE WA
1. DETERGENT DISINFECTANT	2,149.68	2,057.87	2,704.00	4,341.12	6,963.20	15,569.28		
2. GLASS CLEANER	3,306.71	4,006.03	7,430.40	6,549.76	7,344.00	15,079.68		
3. HD MULTI-PURPOSE CLEANER	3,364.20	6,989.60	6,501.60	5,882.00	6,364.80	12,729.60		
4. BOWL CLEANER	5,927.99	4,084.06	9,117.72	10,883.60	6,829.92	31,682.34		
TOTAL ESTIMATED ANNUAL COST ITEMS 1 – 4	14,748.58	17,117.56	25,753.72	27,666.48	27,501.92	75,060.9		
5. FLOOR STRIPPER	317.85	372.50	477.75	246.85	1,905.00	182.70		
6. FLOOR RESTORER	198.22	232.20	154.80	114.40	224.00	105.00		
7. FLOOR FINISH	1,329.40	1,139.85	992.80	810.05	1,420.35	1,019.15		
11. NEUTRAL FLOOR CLEANER	4,134.63	7,994.69	8,723.78	3,675.75	8,247.20	4,394.00		
TOTAL ESTIMATED ANNUAL COST ITEMS 5,6,7,11 (FLOOR PRODUCTS)	5,980.10	9,739.24	10,349.13	4,847.05	11,796.55	5,700.85		
8. UNWRAPPED BAR SOAP		77.36	90.72		51.60	75.09	49.00	35.00
9. HAND SANITIZER	88.35	33.86	60.10	68.52	71.50	37.79		
10. MEASURED AIR FRESHENER		27.02	99.20	43.60	79.25	48.00		

- Products 1-4 will be bought in concentrate form and diluted for use in a chemical dispensing system. Items 1 through 4 will be awarded to one vendor. The amount listed is for the annual cost based on estimated quantities provided in the Proposal specifications.
- Items 5, 6, 7 & 11 are all floor care products and will be purchased from the same vendor.
- Item 8 - Bar soap is priced per case of 500 unwrapped bars.
- Item 9 – Hand Sanitizer is priced per case of 4 bottles.
- Item 10 - Air Freshener is priced per case of 12 cans
- Items 8 through 10 will be awarded item-by item to the lowest, most responsive and responsible Proposer.

Request for Proposal was advertised in the Janesville Gazette and on the Internet. Six additional vendors were solicited that did not respond.

PREPARED BY: JODI MILLIS
Purchasing Manager

DEPARTMENT HEAD RECOMMENDATION:
ITEMS 1 - 4 TO SAN-A-CARE
FLOOR CARE ITEMS 5, 6, 7, & 11 TO NASSCO
BAR SOAP TO AMERCARE
HAND SANITIZER AND METERED AIR FRESHENER TO UNISOURCE

Signature *Jodi Millis* 11-01-2010
Date

GOVERNING COMMITTEE APPROVAL: _____
Chair Vote Date

PURCHASING PROCEDURAL ENDORSEMENT: _____
Chair Vote Date

ORIGINAL

ROCK COUNTY, WISCONSIN
FINANCE DIRECTOR

PURCHASING DIVISION
FAX (608) 757-5539
PHONE (608) 757-5517



RECEIVED

NOV 03 2010

ROCK COUNTY
PUBLIC WORKS

PROJECT NUMBER 2011-08
PROJECT NAME CLEANING SERVICES
PROPOSAL DUE DATE OCTOBER 29, 2010 - 12:00 NOON
DEPARTMENT PUBLIC WORKS & AIRPORT

	PETERSON ROCKFORD IL	DIVERSIFIED JANESVILLE WI	SERVICEMASTER JANESVILLE WI	CLEAN POWER MADISON WI	KAS ELKHORN WI
2011 AIRPORT	2,304.00	2,448.00	3,150.00	3,777.96	5,400.00
2012 AIRPORT	2,350.00	2,568.00	3,250.00	3,777.96	5,535.00
2013 AIRPORT	2,397.00	2,688.00	3,350.00	3,777.96	5,815.00
TOTAL AIRPORT	\$ 7,051.00	\$ 7,704.00	\$ 9,750.00	\$ 11,333.88	\$ 16,750.00
2011 DPW	4,224.00	4,095.00	5,900.00	7,334.04	11,300.00
2012 DPW	4,308.00	4,390.00	6,077.00	7,334.04	11,585.00
2013 DPW	4,394.00	4,585.00	6,260.00	7,334.04	11,865.00
TOTAL DPW	\$ 12,927.13	\$ 13,070.00	\$ 18,237.00	\$ 22,002.12	\$ 34,750.00

Request for Proposal was advertised in the Janesville Gazette and on the Internet. Three additional vendors were solicited that did not respond.

PREPARED BY: Jodi R. Millis
PURCHASING MANAGER

DEPARTMENT HEAD RECOMMENDATION: Peterson for \$12,927.13
Benjamin J. Coopman, Jr. SIGNATURE 11-3-10 DATE

GOVERNING COMMITTEE APPROVAL:
Justin L. Yates CHAIR 4-0 VOTE 11-11-10 DATE

PURCHASING PROCEDURAL ENDORSEMENT:

CHAIR VOTE DATE

ROCK COUNTY, WISCONSIN
FINANCE DIRECTOR

PURCHASING DIVISION
FAX (608) 757-5539
PHONE (608) 757-5517



PROJECT NUMBER **#2011-10**
PROJECT NAME **DOCUMENT IMAGING AND INDEXING SYSTEM**
PROPOSAL DUE DATE **OCTOBER 12, 2010 – 12:00 NOON**
DEPARTMENT **REGISTER OF DEEDS**

	FIDLAR ROCK ISLAND IL	MANATRON MINNEAPOLIS MN	APTITUDE SOLUTIONS MAITLAND FL
RATER 1	96	86	83
RATER 2	99	98	90
TOTAL SCORE	195	184	173
AVERAGE SCORE	97.5	92	86.5
RANKING	1	2	3
COST	\$2.00 PER IMAGE NOT TO EXCEED \$65,000 ANNUALLY	\$167,907.00 1 ST YEAR \$29,923.00 ANNUAL MAINTENANCE	\$140,000.00

Request for Proposal was advertised in the Janesville Gazette and on the Internet. Five additional vendors were solicited that did not respond.

Proposals were evaluated based on the following criteria:

Evaluation Criteria	Maximum Points
Business Functionality	25
Customization Tools	25
Integration into System Environment	25
Workflow	10
References	5
Price	5
Additional Information Provided for Consideration	5
Total Possible Points	100

PREPARED BY: Jodi L. Mullis
PURCHASING MANAGER

DEPARTMENT HEAD RECOMMENDATION: Fidler

SIGNATURE Randy Leyes DATE 11-1-10

GOVERNING COMMITTEE APPROVAL:
CHAIR _____ VOTE _____ DATE _____

PURCHASING PROCEDURAL ENDORSEMENT:
CHAIR _____ VOTE _____ DATE _____

ROCK COUNTY, WISCONSIN
FINANCE DIRECTOR

 ORIGINAL

PURCHASING DIVISION
FAX (608) 757-5539
PHONE (608) 757-5517



PROPOSAL NUMBER #2011-11
PROPOSAL NAME PHYSICAL EXAMS
PROPOSAL DUE DATE OCTOBER 18, 2010 - 12 NOON
DEPARTMENT SHERIFF'S OFFICE

	MERCY HEALTH SYSTEMS
PRE-EMPLOYMENT EXAM	\$ 419.00
PERIODIC EXAM-UNDER 40	\$ 265.00
PERIODIC EXAM OVER 40 - FEMALE	\$ 288.00
PERIODIC EXAM OVER 40 - MALE	\$ 282.00

Request for Proposals was advertised in the Janesville Gazette and on the Internet. Five additional vendors were solicited that did not respond. One vendor submitted a "No Bid".

PREPARED BY: Jodi A. Mullis
Purchasing Manager

DEPARTMENT HEAD RECOMMENDATION: Mercy Health
Sheriff Robert Spoden 10-21-10
Signature Date

GOVERNING COMMITTEE APPROVAL:

Chair Vote Date

PURCHASING PROCEDURAL ENDORSEMENT:

Chair Vote Date

**ROCK COUNTY, WISCONSIN
FINANCE DIRECTOR**

**PURCHASING DIVISION
FAX (608) 757-5539
PHONE (608) 757-5517**



EXECUTIVE SUMMARY

Proposals were solicited from qualified individuals, firms, partnerships and corporations having specific experience in pre-employment and periodic physical examinations. The objective of this Request for Proposal is to enter into a one-year contract with the option to renew for two additional one-year periods, not to exceed a total of three years. The contract period will begin January 1, 2011. Proposals must remain in effect for the 2011-2013 calendar years.

The Rock County Sheriff's Department anticipates conducting approximately 20 pre-employment and 30 periodic physical exams during the contract period, 2011-2013 through 2010. All pre-employment physicals are intended to allow the Sheriff's Department to assess an individual's suitability for employment and to document their general health status at entry level. Periodic physicals are conducted according to collective bargaining agreements and are intended for the employee's personal use. Periodic examinations will be broken into two categories, under the age of 40 and over the age of 40. A complete review of the individual's medical history shall be completed at the time of the examination.

Proposals were solicited from eight medical agencies with only Mercy Health Systems responding. The proposal from Mercy was reviewed by Sheriff's Department and Purchasing staff for compliance with the specifications with both recommending contracting with Mercy Health Systems for 2011 through 2013.

ROCK COUNTY, WISCONSIN
FINANCE DIRECTOR

 ORIGINAL

PURCHASING DIVISION
FAX (608) 757-5539
PHONE (608) 757-5517



PROPOSAL NUMBER #2011-12
PROPOSAL NAME PSYCHOLOGICAL EVALUATIONS
PROPOSAL DUE DATE OCTOBER 18, 2010 - 12 NOON
DEPARTMENT SHERIFF'S OFFICE

	STANARD & ASSOCIATES CHICAGO IL
PRE-EMPLOYMENT EVALUATION	\$ 395.00
CRITICAL INCIDENT SERVICES PER DAY	\$ 2,000.00
FITNESS FOR DUTY EVALUATION	\$ 2,000.00
FOLLOW-UP EVALUATION	\$ 1,800.00

Proposal was advertised in the Janesville Gazette and on the Internet. Seven additional vendors were solicited that did not respond.

PREPARED BY: Jodi R. Mullis
Purchasing Manager

DEPARTMENT HEAD RECOMMENDATION: Stanard + Associates -
Sheriff Robert Spode 10-21-10
Signature Date

GOVERNING COMMITTEE APPROVAL: _____
Chair Vote Date

PURCHASING PROCEDURAL ENDORSEMENT:

Chair Vote Date

ROCK COUNTY, WISCONSIN
FINANCE DIRECTOR

PURCHASING DIVISION
FAX (608) 757-5539
PHONE (608) 757-5517



EXECUTIVE SUMMARY PSYCHOLOGICAL EVALUATIONS

Proposals were solicited from qualified individuals, firms, partnerships and corporations having specific experience in pre-employment and periodic psychological examinations of Correctional and Law Enforcement Officer candidates. The objective of this Request for Proposal is to enter into a one-year contract with the option to renew for two additional one-year periods, not to exceed a total of three years. The contract period will begin January 1, 2011. Proposals must remain in effect for the 2011 through 2013 calendar years.

The Request for Proposals consisted of the following three areas:

Pre-Employment Psychological Evaluations

The Rock County Sheriff's Department anticipates conducting approximately six Deputy candidate and fifteen Correctional Officer candidate evaluations annually during 2011 through 2013. These pre-employment psychological evaluations are intended to allow the Sheriff's Department to assess an individual's suitability for employment, ability to function in the job classification for which they are being hired and to document their general health status at entry level. The psychological evaluation provided will support other selection tools such as background investigations, interviews and other testing.

Critical Incident Services

After a critical event, the Rock County Sheriff's Department may require personnel to attend Crisis Intervention Services or Debriefing (CISD). The service provider may conduct two to four CISD debriefings per year. This service is meant to assist employees in dealing with the immediate impact of a traumatic event, as well as giving the Sheriff's Department insight into the employee's short-term ability to return to duty after the event. Traumatic events may include the sudden death of an employee, serious injury or a traumatic workplace incident.

Fitness for Duty Evaluations

Fitness for Duty Evaluations are necessary in some instances to determine if the person possesses any traits that would interfere with their ability to function effectively on the job, and in a manner conducive to public safety and the safety of fellow officers.

Proposals were solicited from eight agencies with two agencies responding, Standard and Associates of Chicago, Illinois and Crossroad Counseling of Janesville. Sheriff's Department and Purchasing staff reviewed both proposals received for compliance with the specifications with all four evaluators recommending entering into a contract with Stanard & Associates for the psychological services outline above for calendar years 2011 through 2013.

ROCK COUNTY, WISCONSIN
FINANCE DIRECTOR

 ORIGINAL

PURCHASING DIVISION
FAX (608) 757-5539
PHONE (608) 757-5517



BID NUMBER 2011-13
BID NAME TOWING SERVICE
BID DUE DATE OCTOBER 19, 2010 – 1:30 P.M.
DEPARTMENT SHERIFF'S OFFICE

	DAVIS CITGO JANESVILLE WI	HORNIK TOWING JANESVILLE WI
FLEET TOWING WITHIN ROCK COUNTY	57.50	65.00
FLEET TOWING OUTSIDE ROCK COUNTY	57.50	67.00
EVIDENTIARY TOWS WITHIN ROCK COUNTY	57.50	65.00
EVIDENTIARY TOWS OUTSIDE ROCK COUNTY	57.50	67.00
IMPOUND MAINTENANCE	60.00	60.00
AFTER HOURS CHARGE	15.00	10.00
YEARS IN BUSINESS	49 YEARS	7 YEARS
STAFF & EXPERIENCE	6 FULL TIME 5 PART TIME 4 YEARS – 35 YEARS EXPERIENCE	5 STAFF 6 MONTHS – 25 YEARS EXPERIENCE
HOURS OF SERVICE	24/7/365 AVAILABLE NORMAL HOURS: M-F 8:00 AM – 4:30 PM SAT 8:00 AM – 3:00 PM CLOSED SUNDAY	24/7 AVAILABLE M-F 7:00 AM – 6 PM SAT 7:00 AM – 2 PM SUN 7:00 AM – 1 PM
EQUIPMENT	10 TOW TRUCKS HEAVY DUTY MEDIUM DUTY LIGHT DUTY FLATBED	1 WRECKER 1 FLATBED GMC JIMMY
REFERENCES	GORDIE BOUCHER FORD UTZIG CARSTAR FAGAN AUTOMOTIVE	F&F TIRE TIRES PLUS CENTERWAY AUTO

Invitation to Bid was advertised in the Janesville Gazette and on the Internet. Eleven additional vendors were solicited that did not respond

PREPARED BY: JODI MILLIS, PURCHASING MANAGER

DEPARTMENT HEAD RECOMMENDATION: DAVIS CITGO

Sheriff Robert Spoden 10-27-2010
SIGNATURE DATE

GOVERNING COMMITTEE APPROVAL:

CHAIR VOTE DATE

PURCHASING PROCEDURAL ENDORSEMENT:

CHAIR VOTE DATE

ROCK COUNTY, WISCONSIN
FINANCE DIRECTOR

 ORIGINAL

PURCHASING DIVISION
FAX (608) 757-5539
PHONE (608) 757-5517



PROJECT #: 2011-14
PROJECT: VEHICLE ALIGNMENT
DUE DATE: OCTOBER 19, 2010 – 1:30 P.M.
DEPARTMENT: SHERIFF'S OFFICE

	BEELINE ALIGNMENT JANESVILLE WI	POMP'S TIRE JANESVILLE WI
ALIGNMENT 2-WHEEL	\$ 44.50 - CAR	\$ 49.95 – CAR \$ 79.95 - LIGHT TRUCK
ALIGNMENT 4-WHEEL	\$ 62.50	\$ 69.95
GENERAL INSPECTION	NO CHARGE	\$ 20.00 PER VEHICLE
COMPLETE TIRE ROTATION	NO CHARGE W/BALANCING	NO CHARGE
TIRE BALANCING-PER TIRE	\$ 8.00/CAR \$9.00/TRUCK	\$ 7.00
MINOR REPAIR WORK	\$ 60.00 FLAT RATE	\$ 75.00 PER HOUR
PARTS DISCOUNT	25% PARTS STORE 5% MANUFACTURER	25% PARTS HOUSE 10% DEALER DISCOUNT
PICKUP/DELIVERY COST	WILL SUPPLY VEHICLE	NO CHARGE
YEARS IN BUSINESS	43 YEARS	SINCE 1939
STAFF/EXPERIENCE	4 STAFF 7-43 YEARS EXPERIENCE	13 STAFF 1-40 YEARS EXPERIENCE
REFERENCES	DAVIS CITGO NAPA AUTO PARTS CARQUEST AUTO PARTS	SCHULZ CAR QUEST BUMPER-TO-BUMPER GORDIE BOUCHER ROCK CO PUBLIC WORKS
HOURS OF SERVICE	M-F 8:00 AM – 5:00 PM	M-F 7:30 AM – 5 PM SAT 7:30 AM – NOON

This project was advertised in the Janesville Gazette and on the Internet. Four additional vendors were solicited that did not respond.

PREPARED BY: JODI MILLIS, PURCHASING MANAGER

DEPARTMENT HEAD RECOMMENDATION: Bee Line

Sheriff Robert Spoden
SIGNATURE

10-26-2010
DATE

GOVERNING COMMITTEE APPROVAL:

CHAIR VOTE DATE

PURCHASING PROCEDURAL ENDORSEMENT:

CHAIR VOTE DATE

EXECUTIVE SUMMARY

Bids were solicited from qualified individuals, firms, partnerships and corporations having specific experience in vehicle alignments for Rock County Sheriff's Office Fleet vehicles as needed to maintain the integrity of these vehicles. The objective of this Invitation to Bid is to enter into a one-year contract with the option to renew for two additional one-year periods, not to exceed a total of three years. The contract period will begin on January 1, 2011. Proposals will remain in effect for the 2011-2013 calendar years.

Rock County Sheriff's Department averages between 50 and 70 alignments per year on fleet vehicles. The number of alignments in any given year will vary due to mileage driven and road conditions.

Bids were solicited from six companies involved in this type of work with only two vendors responding. The Bids were reviewed by the Sheriff's Office and Purchasing Staff for compliance with the specifications and recommend Beeline Alignment as the successful vendor.

ROCK COUNTY, WISCONSIN
FINANCE DIRECTOR

 ORIGINAL

PURCHASING DIVISION
FAX (608) 757-5539
PHONE (608) 757-5517



BID NUMBER 2011-15
BID NAME VEHICLE SERVICE
BID DUE DATE OCTOBER 19, 2010 – 1:30 P.M.
DEPARTMENT SHERIFF'S OFFICE

	POMP'S JANESVILLE WI
OIL CHANGE-FILTER, GREASE AND FLUID LEVEL CHECK PER MANUFACTURERS SPECIFICATIONS – PARTS & LABOR	\$ 23.00
TIRE ROTATION	NO CHARGE
MINOR REPAIR WORK-FLAT RATE COST	\$ 75.00
TUNE-UP COUNTY FURNISHES PARTS 6 CYLINDER – LABOR ONLY	\$ 97.50
TUNE-UP COUNTY FURNISHES PARTS 8 CYLINDER – LABOR ONLY	\$ 97.50 \$150.00 VANS & EXPEDITION
BRAKES COUNTY FURNISHES PARTS-LABOR ONLY	\$ 75.00 PER AXLE
TURN ROTORS – COST EACH	\$ 10.00
TURN DRUMS – COST EACH	\$ 10.00
TRANSMISSION & TORQUE CONVERTER FLUID & FILTER CHANGE – PARTS & LABOR	\$152.55 FLUID EXCHANGE \$ 67.95 FILTER CHANGE
FLEET PICK-UP/DELIVERY COST	NO CHARGE
PARTS DISCOUNT	25% PARTS – HOUSE / 10% DEALER
YEARS IN BUSINESS	SINCE 1939 IN WISCONSIN
STAFF & EXPERIENCE	13 STAFF WITH UP TO 40 YEARS EXPERIENCE
HOURS OF SERVICE	M-F 7:30 – 5:00 SAT 7:30 – NOON CLOSED SUNDAY
REFERENCES	SCHULTZ CAR QUEST BUMPER TO BUMPER AUTO PARTS GORDIE BOUCHER FORD ROCK COUNTY PUBLIC WORKS

Invitation to Bid was advertised in the Janesville Gazette and on the Internet. Eleven additional vendors were solicited that did not respond

PREPARED BY: JODI MILLIS, PURCHASING MANAGER

DEPARTMENT HEAD RECOMMENDATION: POMP'S

Sheriff Robert Spahr 10-27-2010
SIGNATURE DATE

GOVERNING COMMITTEE APPROVAL:

CHAIR VOTE DATE

PURCHASING PROCEDURAL ENDORSEMENT:

CHAIR VOTE DATE

EXECUTIVE SUMMARY

Bids were solicited from qualified individuals, firms, partnerships and corporations having specific experience in vehicle tune-ups, oil changes and vehicle repairs for Rock County Sheriff's Department Fleet vehicles as needed to maintain the integrity and good running order of these vehicles. The objective of this Invitation to Bid is to enter into a one-year contract with the option to renew for two additional one-year periods, not to exceed a total of three years. The contract period will begin on January 1, 2011. Proposals will remain in effect for the 2011 –2013 calendar years. Work on this contract will consist of oil changes, tune-ups and non-warranty repairs. Bids were solicited from twelve companies involved in this type of work with only one vendor responding. The Bid was reviewed by the Sheriff's Department and by Purchasing Staff for compliance with the specifications and recommend Pomp's Tire Service as the successful vendor.

ROCK COUNTY, WISCONSIN
FINANCE DIRECTOR

 ORIGINAL

PURCHASING DIVISION
FAX (608) 757-5539
PHONE (608) 757-5517



PROJECT NUMBER: #2011-16
PROJECT NAME: CHILDCARE PROVIDER FOR DROP-IN CHILDCARE CENTER - ROCK COUNTY JOB CENTER
PROPOSAL DUE DATE: OCTOBER 25, 2010 - 12 NOON
DEPARTMENT: ROCK COUNTY HUMAN SERVICES

AGENCY	2011 BUDGET
COMMUNITY ACTION, JANESVILLE	\$127,250

Proposal was advertised in the Janesville Gazette and on the Internet.

PREPARED BY:

Joeli R. Mellis
Purchasing Manager

DEPARTMENT HEAD RECOMMENDATION:

Signature

Charminia J. Lyne

Date

10/28/10

GOVERNING COMMITTEE APPROVAL:

Chair

Brian Knudson

Vote

Date

11-10-10

PURCHASING PROCEDURAL ENDORSEMENT:

Chair

Vote

Date

COST-SHARE CONTRACT NO.:
LR-030.10

**SOIL AND WATER RESOURCE MANAGEMENT
GRANT PROGRAM** Sec. 92.14, Wis. Stats.

COST-SHARE CONTRACT
(DATCP approval required for
cost-share amounts over \$50,000)

This contract is made and entered into by and between
ROCK County Land Conservation Committee, and landowners(s)
Rock County General Services Committee, and grant recipient - **This
contract is complete and valid as of the date signed by the county
representative.**

In consideration of the terms and conditions herein, the parties agree to
this contract as set forth in the following Sections 1, 2, and 3, and any
addenda that are annexed and made a part hereof.

NOTE 1: It is **not** necessary to notarize the spouse's signature unless
this contract will be recorded. However, the spouse must sign his or her
own name. All other signatures must be notarized. If there are additional
landowners or any grant recipients, check here and attach Exhibit A1.
Insert "not applicable" for each line not completed.

NOTE 2: Only properly authorized person(s) can sign in a representative
capacity and must sign in such capacity if the landowner is a corporation,
trust, estate, partnership, limited partnership, or limited liability company.

Recording Area

Agency Name & Return Address

Parcel Identification Number

LANDOWNER/REPRESENTATIVE
PRINT OR TYPE NAME: PHILLIP OWENS

DATE

LANDOWNER/REPRESENTATIVE
PRINT OR TYPE NAME:

DATE

State of Wisconsin)
) ss.
ROCK County)
This instrument was acknowledged before me on _____
(date)
by : **Phillip Owens**
(name of landowner or representative)
as: **Chair**
(representative's position or type of authority **if applicable**)
for : **Rock County General Services Committee**
(name of entity on behalf of whom instrument was executed, **if
applicable**)
SIGNATURE PRINT NAME
Notary Public, State of Wisconsin
My commission expires _____ (is permanent)

State of Wisconsin)
) ss.
ROCK County)
This instrument was acknowledged before me on _____
(date)
by
(name of landowner or representative)
as
(representative's position or type of authority **if applicable**)
for :
(name of entity on behalf of whom instrument was executed, **if
applicable**)
SIGNATURE PRINT NAME
Notary Public, State of Wisconsin
My commission expires _____ (is permanent)

SIGNATURE OF COUNTY REPRESENTATIVE
PRINT OR TYPE NAME: _____

DATE

State of Wisconsin)
) ss.
ROCK County)
This instrument was acknowledged before me on _____ by **RICHARD BOSTWICK**
As **CHAIR** of **ROCK COUNTY LAND CONSERVATION COMMITTEE**
SIGNATURE PRINT NAME
Notary Public, State of Wisconsin
My commission expires _____ (is permanent)
Norman J. Tadt Jr.
PRINT NAME

This document was drafted by the Wisconsin Department of Agriculture, Trade and Consumer Protection.

Personal information you provide may be used for purposes other than that for which it was originally collected **(Sec. 16.04(4)(b), Wis. Stats.)**

COST-SHARE CONTRACT NO.:
LR-030.10

SECTION 1A. COUNTY INFORMATION **PAGE 2 of 5**

NAME OF COUNTY AGENCY ROCK COUNTY LCD	TELEPHONE NUMBER 608-754-6617 EXT 3
ADDRESS 440 N US HWY 14	CITY, STATE, ZIP CODE JANESVILLE WI 53546
NAME OF AUTHORIZED REPRESENTATIVE Rich Bostwick	

SECTION 1B. LANDOWNER and GRANT RECIPIENT INFORMATION

TOTAL DATCP COST-SHARE AMOUNT (from page 5) \$2,441.60	
NAME OF LANDOWNER (Individual, Corporation, Trust, Estate, Partnership) NOTE: SPOUSE MUST BE INCLUDED Rock County General Services Committee/CO Phillip Owens, Chair	
ADDRESS 51 S Main Street	
CITY, STATE, ZIP CODE Janesville WI 53545	TELEPHONE NUMBER 608 - 757 - 5518
LEGAL DESCRIPTION OF SUBJECT PROPERTY (COMPLETE BELOW OR ATTACH AS EXHIBIT B) NW ¼ NW ¼ Sec 13 T-3-N R-12-E Town of Janesville	

NAME OF GRANT RECIPIENT, if different than above. NOTE: SPOUSE MUST BE INCLUDED	
ADDRESS	
CITY, STATE, ZIP CODE	TELEPHONE NUMBER

INSTALLATION PERIOD

Each practice must be installed in the year of the cost-share contract, unless the project is extended. This contract may provide cost-sharing for more than one year for the following items as long as the parties record the number of years of cost-sharing in the appropriate column in Section 3:

- a. to install and maintain contour farming, cover and green manure crop, nutrient management, pest management, residue management, and strip-cropping (up to 4 years).
- b. for land taken out of production for 10 years or other period specified in Section 3.
- c. for riparian land taken out of production for 15 years or in perpetuity as specified in Section 3.

Appeal Rights
The landowner or grant recipient may appeal to the county, in writing, any decision of the county land conservation department regarding this grant. The county corporation counsel will determine if the grantee is eligible for a hearing under Chapter 68, Wis. Stats.

Landowner Initials	Date	Spouse Initials	Date	Grant Recipient Initials	Date	Spouse Initials	Date	County Reps. Initials	Date

ADDENDA MAY BE ATTACHED TO THIS DOCUMENT TO RECORD SPECIAL CONDITIONS

A. The landowner/grant recipient agrees:

1. To install and maintain cost-shared practice(s) listed in Section 3, consistent with the plans and specifications referenced in Section 3, during periods identified in Section 3.
 2. To make all payments for which the landowner/grant recipient (hereinafter referred to as "landowner") is obligated under this contract, as specified in Section 3.
 3. To provide the county with evidence of payment, as applicable, for services, supplies, and practices performed or installed pursuant to this contract. Proof of payment may be in the form of a statement or invoice, or receipts or cancelled checks with the related vendor contract. For services provided by the landowner, the landowner shall submit a detailed invoice or cost-estimate for those services.
 4. To maintain the cost-shared practice for at least 10 years from the date of installation, except for these "soft" practices: contour farming, cover and green manure crop, nutrient management, pest management, residue management, and strip-cropping. Soft practices must be maintained for each year cost-share funds are provided, as specified in Section 3. Extended maintenance periods apply if land is taken out of production for more than 10 years, as specified in Section 3.
 5. To operate and maintain each cost-shared practice for the required maintenance period following the certification of installation or replace it with an equally effective practice. To refrain, during the maintenance period, from actions that may reduce a practice's effectiveness, or result in water quality problems. Where appropriate, the landowner agrees to follow an operation and maintenance plan. All nutrient management plans must comply with s. ATCP 50.04(3), Wis. Admin. Code.
 6. To repay cost-share funds immediately, upon demand by the county, if the landowner fails to operate and maintain the cost-shared practice according to the contract. Repayment of grant funds shall not be required if a practice(s) is rendered ineffective during the required maintenance period due to circumstances beyond the control of the landowner.
 7. To the recording of this contract, including the legal description of the subject property, with the deed to the subject property, if the cost-share contract amount is greater than \$12,000. This contract shall be recorded before the county makes any cost-share payment to the landowner. Upon recording, this contract constitutes a covenant running with the land described in Section 1B, and is binding on subsequent owners, heirs, executors, administrators, successors, trustees, and assigns, and users of the land for the period set forth in Section 3.
 8. To comply with (i) the performance standards, prohibitions, conservation practices and technical standards under s. 281.16, Stats., (ii) plans approved under ss. 92.14, 92.15 (1985 Stats.), 92.10 and 281.65, Stats., and (iii) the practices necessary to meet the requirements of this contract, and to continue such compliance after the term of this contract, without further cost-sharing, if the landowner has received cost-sharing for compliance at least equal to the cost-sharing required under s. ATCP 50.08, Wis. Admin. Code. There is no requirement for continuing compliance for land that is taken out of production unless cost-sharing is provided.
- To acknowledge receipt, where applicable, of a notice provided by the county explaining continuing compliance requirements arising out of the installation of specific cost-shared practices. (Initial here _____, _____, _____.)
10. Not to discriminate against contractors because of age, race, religion, color, handicap, gender, physical condition, developmental disability, or national origin, in the performance of responsibilities under this contract.
 11. To make any changes to this contract, including changes in project components and costs, according to the procedures set forth in Section 2.C.3.
 12. To the county's right to stop work, or withhold cost-share grant funds, if it is found that the landowner, grant recipient, or construction contractor in their employ has violated ch. 92, Wis. Stats., ch. ATCP 50, Wis. Admin. Code, or has breached this contract.

Landowner Initials	Date	Spouse Initials	Date	Grant Recipient Initials	Date	Spouse Initials	Date	County Reps. Initials	Date

B. The county agency agrees:

1. To provide technical assistance for the design, construction, and installation of cost-shared practice(s) according to applicable standards in ch. ATCP 50, Wis. Admin. Code. The county agrees to provide written notice, when applicable, to inform each landowner and grant recipient of the full ramifications of a cost-share contract, including future compliance obligations.
2. To use the most cost-effective methods to address the water quality concerns of this project, and apply cost containment procedures, consistent with ch. ATCP 50, Wis. Admin. Code, when estimating and paying for cost-shared practice(s).
3. To provide cost-share funds to the landowner, in the amounts specified in Section 3 and any amendments, upon proof that (i) the landowner has made all payments for which the landowner is responsible under the contract, (ii) the practice(s) are designed and installed according to standards in ch. ATCP 50, Wis. Admin. Code and this contract, including compliance with applicable construction site erosion control standards, and (iii) nutrient management plans comply with s. ATCP 50.04(3) Wis. Admin. Code. The county may make payments to third parties as provided in s. ATCP 50.40(13), Wis. Admin. Code.
4. To collect and retain all contract-related documents regarding operation and maintenance, proof of certification of design and installation, change orders, receipts and payments, and other referenced materials for a minimum of three years after making the last cost-share payment to the landowner, or for the duration of the maintenance period of this contract, whichever is longer. Records may be retained longer to demonstrate that a landowner meets the cost-sharing exemption under s. ATCP 50.08(5), Wis. Admin. Code. Payment records from the landowner and county must provide proof of payment in full for all cost-shared practices installed. Copies of records shall be made available to DATCP upon request.
5. To record this contract, including the legal description of the subject property, with the deed to the subject property, as required under Section 2.A.7.
6. To coordinate eligibility for DATCP cost-share funding, and to follow required reimbursement procedures to facilitate timely cost-share payment(s) to the landowner, including the submission of certification forms to DATCP documenting that cost-shared practice(s) have been properly installed in accordance with this contract and paid for.

C. General conditions of the contract

1. State cost-share reimbursement amounts in Section 3 are contingent on receiving DATCP funding. The county may cancel this contract, in whole or in part, due to non-availability of DATCP funds. A county is responsible for contract grant amounts when the county makes cost-share commitments beyond the amount of its DATCP annual allocation or the county fails to obtain DATCP approval required under 2.C.2.
2. Written approval from DATCP shall be obtained before this contract is executed or amended if the DATCP cost-share amount exceeds \$50,000, and such approval shall be attached to, and made part of, this contract.
3. This contract may be amended, by mutual written agreement of the parties, during the installation or maintenance periods, if the proposed changes will provide equal or greater control of water pollution. For any changes in practice components or costs, the county will determine eligibility and whether to approve such changes. Counties must use a "Cost-Share Contract Change Order" form (ARM-LR-166) for changes prior to or during the installation and maintenance periods. Except as otherwise provided in the "Change Order" form, any completed "Change Order" form must be attached to, and made part of, this contract. Changes to this contract that increase the DATCP cost-share amount over \$12,000 or \$50,000 are subject to requirements in Sections 2.A.7. regarding recording and 2.C.2. regarding DATCP approval, respectively.
4. This contract is void if, prior to installation, the county determines that due to a material change in circumstances the proposed practices will not provide cost-effective water quality benefits.

Landowner Initials	Date	Spouse Initials	Date	Grant Recipient Initials	Date	Spouse Initials	Date	County Reps. Initials	Date

