

GENERAL SERVICES COMMITTEE

June 1, 2010

Call to Order. Chair Owens called the meeting of the General Services Committee to order at 8:00 A.M., Tuesday, June 1, 2010 in Conference Room N-1 on the fifth floor of the Rock County Courthouse-East.

Committee Members Present: Supervisors Owens, Brill, Combs, Heidenreich and Mawhinney.

Committee Members Excused: None.

Staff Members Present: Rob Leu, General Services Director; Phil Boutwell, Assistant to the County Administrator.

Others Present: Kevin Higgs, The Samuels Group.

Approval of Agenda: Supervisor Combs moved approval of the agenda as presented, second by Supervisor Mawhinney. ADOPTED.

Citizen Participation. None.

Approval of Minutes. Supervisor Combs moved approval of the minutes of May 18, 2010 as presented, second by Supervisor Brill. ADOPTED.

Transfers and Appropriations. None.

Bills/Encumbrances

HCC Building Complex	\$ 3,793.89
Purchasing Inventory	10,987.67
General Services	5,891.02
Glen Oaks Operations	43.23
Juvenile Detention Center Operations	12.00
Communications Center Operations	310.45
Adolescence Services/Guidance	1,858.67
Jail Capital Improvement	4,192.38
Jail Expansion	1,049.36
Jail/HCC Complex	107,996.37

Pre-Approved Encumbrance Amendments. None.

Supervisor Mawhinney moved approval of the above Bills for the General Services Committee, second by Supervisor Combs. ADOPTED.

Rock Haven Update. Chair Owens, Mr. Leu and Mr. Boutwell gave Supervisor Heidenreich a brief update on Rock Haven to bring him “up to speed” before the joint meeting

on Thursday. Mr. Leu told Supervisor Heidenreich he would get him a copy of the report on Rock Haven before Thursday's meeting.

Purchasing Procedural Endorsement and Contract Award.

Authorizing Acceptance of Energy Efficiency Conservation Block Grant, Acceptance of Alliant Energy Loan Proceeds, Awarding Contract to IBC Engineering Services and Amending the 2010 General Services Budget.

“NOW, THEREFORE, BE IT RESOLVED, that the Rock County Board of Supervisors duly assembled this _____ day of _____, 2010 does hereby accept the Energy Efficiency Block Grant agreement for \$225,000 of funding from the Department of Commerce and authorize the County Board Chair to sign all necessary grant documents on behalf of Rock County; and,

BE IT FURTHER RESOLVED that the County Board Chair is authorized to sign any necessary agreements or commitments required by Alliant Energy for access to the Shared Savings program funds; and,

BE IT FURTHER RESOLVED, that a contract be awarded to IBC Engineering Services, Inc. of Waukesha, Wisconsin for an engineering design proposal and bid ready design documents in an amount not to exceed \$48,600; and,

BE IT FINALLY RESOLVED, that the 2010 General Services Budget be amended as follows:

...”

Supervisor Mawhinney moved the Purchasing Procedural Endorsement and Award for the above resolution, second by Supervisor Brill.

Supervisor Combs asked where the \$48,600 would come from? Mr. Leu replied it comes from the \$783,000 total. This is a shared savings loan and it will come from what we save.

ADOPTED.

Updates.

Jail Project.

Update Report Mr. Higgs said the Pinehurst punch list items are complete. They are waiting for CCI to provide the close out information and final billing.

The concrete work for the Emergency Services Vehicle Storage Building is complete; the overhead doors and HVAC are installed; electrical rough will be completed today and the project is scheduled to be completed tomorrow.

Mr. Higgs said there were two change orders: 1) to remove and replace 123 cubic yards of soils for a total of \$10,977.75; and 2) to remove and replace 346 cubic yards of soils with engineered fill for a total of \$10,299.56.

Mr. Higgs said he has not been pleased with CCI, due to their lack of on-site supervision.

Phase 1: Alliant Energy is still waiting for costs from CAP Electric and Westphal. The service road is being graveled and getting ready for asphalt. The area around the vehicle storage building is getting ready for asphalt. The south drive area has been cut to sub grade. He has talked to the engineers about the wires going under the road and everything should be okay.

The permit has been issued by the City of Janesville for the existing vehicle storage building. The building will face the road to the west and he has talked to Randy Thompson about this. When Tri North removed the existing brick veneer there was significant rotting of the plywood backing. The concrete slab will be poured tomorrow.

Mr. Higgs told the Committee they should be aware a contractor has been making false comments that they were being bid shopped, he feels this is due to them getting their bid in late. If anyone receives any calls they have been treated properly.

Change Orders Mr. Higgs said there are two change orders on Phase 1: 1) CO#5 - \$1,312.07 for a concrete sidewalk, which was not in the plans. He will try to get this cost down a little; 2) CO#6 - \$2,668.92 to install the PVC and replace the wiring going under the road for the Huber call box.

Supervisor Combs moved Change Order #5 for up to \$1,312.07 and Change Order #6 for \$2,668.92, second by Supervisor Brill. ADOPTED.

Communications and Announcements. Mr. Leu said they are waiting for the Wage Rate Determination so the bid package can go out for the parking ramp work. Mr. Leu asked the Committee for clarification on what information they wanted concerning the new \$25,000 threshold under the Prevailing Wage Rate Law. Supervisor Mawhinney said she would like to see clarification of projects included. Chair Owens added he would like to see what the law is on what is/isn't included. Mr. Boutwell said this is one that caught them by surprise as it was buried in the state budget document. All public works projects over \$25,000 are affected, including those at our Department of Public Works. The requirements add onto our costs so we can't be competitive. Supervisor Heidenreich said prevailing wages are set by the majority of work in the county and it has to be one flat rate. Mr. Boutwell said for every job description there are prevailing wage rates, which is the "average" rate. Mr. Leu said he would contact Corporation Counsel for help in answering the Committee's questions for discussion at a future meeting.

Supervisor Mawhinney said she would like a report on the bomb threat and if there needs to be any changes to our plan at one of our future meetings. Mr. Boutwell said he and Mr. Leu will get together and put a report together. Chair Owens said he would like each member of the Committee to have a copy of the emergency procedures for the courthouse. Supervisor Heidenreich said part of the procedures should be an incident report.

Adjournment. Supervisor Combs moved adjournment at 9:00 A.M., second by Supervisor Mawhinney. ADOPTED.

Respectfully submitted,

Marilyn Bondehagen
Secretary II

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.