



**Rock County Human Services Department**  
**P. O. Box 1649, 3530 N. County Trunk F**  
**Janesville, Wisconsin 53547-1649**  
**Phone: 608/757-5271**  
**Fax: 608/757-5374**

**ROCK COUNTY HUMAN SERVICES BOARD**  
**Wednesday, January 12, 2011 – 4:30 p.m.**

**Rock County Health Care Center – 3<sup>rd</sup> Floor Conference Room, Janesville**

**AGENDA**

1. Call Meeting to Order
2. Approval of Agenda
3. Approval of Minutes of Human Services Board Meeting of December 20, 2010 \*
4. Citizen Participation
5. Change Center Update - Ms. Sutton
6. Child Protective Services Consultation Services Update – Ms. Brown, Ms. Hammes
7. Approval of Contracts, Transfers, and/or Encumbrances – Ms. Mooren
8. Approval of Bills – Mr. Zuehlke
9. Director's Report \*
  - W2 / ES Caseload
  - Report on Semi-Annual Training in Excess of \$1,000
10. Committee Requests for Future Agenda Items
11. Next Meeting: Wednesday, January 26, 2011 at **4:30 p.m.** at the **Rock County Health Care Center, 3<sup>rd</sup> Floor Conference Room, Janesville, Wisconsin.**
12. Adjourn

**NOTE TO COMMITTEE MEMBERS:** To ensure a quorum, please call the Administrative Secretary at 757-5271 if you are unable to attend the meeting

\* Attachment    \*\* These items may be handed out at the meeting if not available for the mailing

12/16

# Contract Review Cover Sheet

Instructions: Departments are required to complete this form and send with two copies of the contract to General Services. Review the County Policy and Procedure Manual for specifics on the Contract Review Process.

11-062

New Contract.  or, \_\_\_\_\_ or, \_\_\_\_\_  
(check box if yes) Amendment to Contract # Addendum to Contract #

HUMAN SERVICES Sara Mooren X8431  
Originating Department Contact Person Phone

Contract with: Deborah Arter, MD  
(Name of entity)

Contract Period: Start Date: 01/01/11 Expiration Date: 12/31/11

Contract Amount: \$ 234,000 (30 Hours per Week)

Expenditure/ Revenue Account Numbers: 36-3706-0000-61100, 36-3706-0000-61400, 36-3706-0000-61510

Executive Summary: This contract is for Psychiatry services for the Department's Community Support Program for 2011.

Base Hourly Rate: \$131.29 up to Soc. Sec. Max of \$106,800  
\$138.83 Thereafter.

Benefits:

- County is paying 7.65% of wages to cover one half of the contracted psychiatrist's FICA
- County is paying 6.6% of wages as employer's contribution to the Wisconsin Retirement System.
- The contracted psychiatrist is eligible for participation in the Wisconsin Deferred Compensation Fund and/or Nationwide Retirement Solutions Deferred Compensation Program. The contracted psychiatrist is responsible for all payments to this fund.
- Contracted psychiatrist may participate in the group health and/or dental plan of the County in which case 100% of the cost will be deducted from the contracted psychiatrist's bi-weekly pay.
- Mileage reimbursement at IRS rate for travel incurred within regular working hours while on official authorized business.

Hourly Cost with benefits: \$150.00 (+0% from 2010)

Were Bids or Quotations Solicited?  Yes  No

Covered by State Contract?  Yes  No

State Contract # \_\_\_\_\_

Contract will be signed by:  County Board Chair  
 Other? Who? HSD Board Chair

NEW  11-062 AMENDMENT TO: \_\_\_\_\_

ADDENDUM TO: \_\_\_\_\_

ADMINISTRATION CONTRACT REVIEW

NO. SS720

Contract between Rock Co. Human Services Dept. and Deborah Arter MD for Psychiatry services  
for period of 1/1/11 - 12/31/11.  
Contract Amount: \$234,000.00 (30 hours per week)

Corporation Counsel has reviewed this Document and finds it to be proper, as to form.

Eugene R. Dumas 12/17/10  
Signature Date

Total Fiscal Impact & Source of Funds:

Sufficient funds available in  
ASD's 2011 budget

[Signature] 12/17/10  
Finance Director Date

Reviewed by Purchasing for compliance:

Jodi R. Miller 12/17/10

White - General Services  
Yellow - Originating Department  
Pink - County Clerk

12/15

# Contract Review Cover Sheet

Instructions: Departments are required to complete this form and send with two copies of the contract to General Services. Review the County Policy and Procedure Manual for specifics on the Contract Review Process.

11-061

New Contract:  or, \_\_\_\_\_ or, \_\_\_\_\_  
(check box if yes) Amendment to Contract # Addendum to Contract #

HUMAN SERVICES Sara Mooren X8431  
Originating Department Contact Person Phone

Contract with: Beth Blakeslee, MD  
(Name of entity)

Contract Period: Start Date: 01/01/11 Expiration Date: 12/31/11

Contract Amount: \$ 109,200 (14 Hours per Week)

Expenditure/ Revenue Account Numbers: 36-3690-0000-61100, 36-3690-0000-61400, 36-3690-0000-61510  
(provide 9-digit object codes)

Executive Summary: This contract is for Psychiatry services for the Department's outpatient mental health operations

Base Hourly Rate: \$131.29 up to Soc. Sec. Max of \$106,800  
\$138.83 Thereafter.

Benefits:

- County is paying 7.65% of wages to cover one half of the contracted psychiatrist's FICA
- County is paying 6.6% of wages as employer's contribution to the Wisconsin Retirement System.
- The contracted psychiatrist is eligible for participation in the Wisconsin Deferred Compensation Fund and/or Nationwide Retirement Solutions Deferred Compensation Program. The contracted psychiatrist is responsible for all payments to this fund.
- Contracted psychiatrist may participate in the group health and/or dental plan of the County in which case 100% of the cost will be deducted from the contracted psychiatrist's bi-weekly pay.
- Mileage reimbursement at IRS rate for travel incurred within regular working hours while on official authorized business.

Hourly Cost with benefits: \$150.00 (+0% from 2010)

Were Bids or Quotations Solicited?  Yes  No

Covered by State Contract?  Yes  No

State Contract # \_\_\_\_\_

Contract will be signed by  County Board Chair  
 Other? Who? HSD Board Chair

NEW  11-061 AMENDMENT TO: \_\_\_\_\_

ADDENDUM TO: \_\_\_\_\_

**ADMINISTRATION CONTRACT REVIEW**

NO. SS717

Contract between Rock Co. Human Services Dept. and Beth Blakeslee MD for psychiatry services for the department's outpatient mental health operations for period of 1/1/11 - 12/31/11.  
Contract Amount: \$109,200.00(14 hours per week)

Corporation Counsel has reviewed this Document and finds it to be proper, as to form.

Total Fiscal Impact & Source of Funds:

Eugene R. Duman 12/17/10  
Signature Date

Sufficient funds available  
in 55050 2011 budget  
[Signature] 12/16/10  
Finance Director Date

Reviewed by Purchasing for compliance:  
Jodi R. Miller 12/16/10

White - General Services  
Yellow - Originating Department  
Pink - County Clerk

12/27

# Contract Review Cover Sheet

Instructions: Departments are required to complete this form and send with two copies of the contract to General Services. Review the County Policy and Procedure Manual for specifics on the Contract Review Process.

11-039

New Contract  (check box if yes)

or,

Amendment to Contract # \_\_\_\_\_

or,

Addendum to Contract # \_\_\_\_\_

Human Services Department

Sara Mooren

x8431

Originating Department

Contact Person

Phone

Contract with: Children's Service Society of Wisconsin  
(Name of entity)

Contract Period: Start Date: 1/01/2011

Expiration Date: 12/31/2011

Contract Amount: \$100,144 (\$57,144 more than 2010)

Expenditure/ Revenue Account Numbers: 36-3641-0000-64604 Brighter Futures

(provide 9-digit object codes)

Executive Summary: This contract with Children's Service Society is for services provided by the Exchange Family Resource Center. Services include: partnering with parents and community resources to strengthen families in Rock County in order to prevent and reduce the incidence of child abuse and neglect. This contract is funded 100% with state Brighter Futures Program Dollars and is part of the County's state-approved Brighter Future's Plan.

Were Bids or Quotations Solicited?

Yes

No

11-039 AMENDMENT TO: \_\_\_\_\_

ADDENDUM TO: \_\_\_\_\_

CONTRACT REVIEW

NO. SS754

in Rock Co. Human Services Dept. and Children's Service Society of Wisconsin provided by the Exchange Family Resource Center for period of 1/1/11 - 12/31/11. Amount: \$100,144.00

Counsel has reviewed this and finds it to be proper, as to form.

Total Fiscal Impact & Source of Funds:

J. Kurat 12/29/10  
Signature Date

Done as per 753

[Signature] 12/29/10  
Finance Director Date

Reviewed by Purchasing for compliance:  
Jodi A. Mellis 12/28/10

12/16

# Contract Review Cover Sheet

Instructions: Departments are required to complete this form and send with two copies of the contract to General Services. Review the County Policy and Procedure Manual for specifics on the Contract Review Process.

**11-068**

New Contract:  or, \_\_\_\_\_ or, \_\_\_\_\_  
(check box if yes) Amendment to Contract # Addendum to Contract #

HUMAN SERVICES DEPARTMENT Sara Mooren X8431  
Originating Department Contact Person Phone

Contract with: CITY OF BELOIT TRANSIT SYSTEM  
(Name of entity)

Contract Period: Start Date: 1/01/2011 Expiration Date: 12/31/2011

Contract Amount: \$ 18,280 (.5% increase from 2010)

Expenditure/ Revenue Account Numbers:  
(provide 9-digit object codes)

36-3604-0000-62119 (HSD Portion)  
19-1940-0000-62119 (Courthouse Portion)

HSD Budget 2011 Budget for BOTH Janesville and Beloit = \$23,989  
Balance to Courthouse.

Executive Summary:

This contract is with the City of Beloit and other members of the Beloit-Janesville Express (BJE) consortium for the BJE bus service. The contract authorizes payment for RCHSD's 2011 estimated share of the cost of the Beloit portion of the BJE. The service includes regular trips to the Job Center, including service from the Janesville Downtown Transfer Center and the County Institutions at highways 14 and 51.

NEW  11-068 AMENDMENT TO: \_\_\_\_\_ ADDENDUM TO: \_\_\_\_\_

ADMINISTRATION CONTRACT REVIEW NO. SS719

Contract between Rock Co. Human Services Dept. and City of Beloit Transit System for BJE bus service for period of 1/1/11 - 12/31/11.  
Contract Amount: \$18,280.00

Corporation Counsel has reviewed this Document and finds it to be proper, as to form.

EMERSON R. HANNA 12/20/10  
Signature Date

Total Fiscal Impact & Source of Funds:

Same as Contract # 718

Reviewed by Purchasing for compliance.

Jodi R. Miller 12/17/10  
Signature Date

[Signature] 12/21/10  
Finance Director Date

# Contract Review Cover Sheet

Instructions: Departments are required to complete this form and send with two copies of the contract to General Services. Review the County Policy and Procedure Manual for specifics on the Contract Review Process.

New Contract:  or, \_\_\_\_\_ or, \_\_\_\_\_  
 (check box if yes) Amendment to Contract # Addendum to Contract #

HUMAN SERVICES DEPARTMENT Sara Mooren X8431  
 Originating Department Contact Person Phone

Contract with: CITY OF JANESVILLE TRANSIT SYSTEM  
 (Name of entity)

Contract Period: Start Date: 1/01/2011 Expiration Date: 12/31/2011

Contract Amount: \$ 16,675(-10% from 2010)

Expenditure/ Revenue Account Numbers:  
 (provide 9-digit object codes)

36-3604-0000-62119 (HSD Portion)  
 19-1940-0000-62119 (Courthouse Portion)

HSD Budget 2011 Budget for BOTH Janesville and Beloit = \$23,989  
 Balance to Courthouse.

Executive Summary:

This contract is with the City of Janesville and other members of the Beloit-Janesville Express (BJE) consortium for the BJE bus service. The contract authorizes payment for RCHSD's 2011 estimated share of the cost of the Janesville portion of the BJE. The service includes regular trips to the Job Center, including service from the Janesville Downtown Transfer Center and the County Institutions at highways 14 and 51.

NEW  10-069 AMENDMENT TO: \_\_\_\_\_ ADDENDUM TO: \_\_\_\_\_

ADMINISTRATION CONTRACT REVIEW NO. SS718

Contract between Rock Co. Human Services Dept. and City of Janesville Transit System for BJE bus service for period of 1/1/11 - 12/31/11.  
Contract Amount: \$16,675.00

Corporation Counsel has reviewed this Document and finds it to be proper, as to form.  
Ernesto R. [Signature] 12/20/10  
 Signature Date

Total Fiscal Impact & Source of Funds:  
Sufficient funds available  
with 2011 budget  
[Signature] 12/21/10  
 Finance Director Date

Reviewed by Purchasing for compliance:  
Jodi R. Miller 12/17/10



12/28

# Contract Review Cover Sheet

Instructions: Departments are required to complete this form and send with two copies of the contract to General Services. Review the County Policy and Procedure Manual for specifics on the Contract Review Process.

11-071

New Contract:  or, \_\_\_\_\_ or, \_\_\_\_\_  
(check box if yes) Amendment to Contract # Addendum to Contract #

Human Services Department Sara Mooren x8431  
Originating Department Contact Person Phone

Contract with: CleanPower  
(Name of entity)

Contract Period: Start Date: 1/01/2011 Expiration Date: 12/31/2011

Contract Amount: \$6,217.20

Expenditure/Revenue Account Numbers : provide 9-digit object codes  
36-3706-0000-62119

### Executive Summary:

Were Bids or Quotations Solicited?  Yes RFP 2011-19  No

Covered by State Contract?  Yes  No

State Contract # \_\_\_\_\_

NEW  11-071 AMENDMENT TO: \_\_\_\_\_ ADDENDUM TO: \_\_\_\_\_

ADMINISTRATION CONTRACT REVIEW NO. SS758

Contract between Rock Co. Human Services Dept. and CleanPower for cleaning services at 113 S. Franklin St, Janesville for period of 1/1/11 - 12/31/11.  
Contract Amount: \$6,217.20

Corporation Counsel has reviewed this Document and finds it to be proper as to form.  
[Signature] 12/30/10  
Signature Date

Total Fiscal Impact & Source of Funds:  
[Signature] \$757  
[Signature] 12/30/10  
Finance Director Date

Reviewed by Purchasing for compliance  
[Signature] 12/29/10  
RFP# 2001-19

White - General Services  
Yellow - Originating Department  
Pink - County Clerk

12/20

# Contract Review Cover Sheet

Instructions: Departments are required to complete this form and send with two copies of the contract to General Services. Review the County Policy and Procedure Manual for specifics on the Contract Review Process.

11-038

New Contract:  (check box if yes)

or,

or,

Amendment to Contract # \_\_\_\_\_

Addendum to Contract # \_\_\_\_\_

Human Services Department

Sara Mooren

x8431

Originating Department

Contact Person

Phone

Contract with: Community Action, Inc.  
(Name of entity)

Contract Period: Start Date: 1/01/2011

Expiration Date: 12/31/2011

Contract Amount: \$81,800 (0% change from 2010)

Expenditure/ Revenue Account Numbers: 36-3641-0000-64604 Brighter Futures  
(provide 9-digit object codes)

Executive Summary: This contract with Community Action is for administration of the Hub Club / Teen Parent Connections program. Services include: transitional, subsidized housing for homeless participants, individualized case management, goal setting and service plans, home visits, and group support and skill-building opportunities designed to increase adolescent's family self-sufficiency by encouraging high school graduation, vocational preparedness, improved social and interpersonal skills, and responsible decision-making. This contract is funded 100% with state Brighter Futures and Substance Abuse Prevention and Treatment Block Grant funds and is part of the County's state-approved Brighter Future's Plan.

NEW  11-038 AMENDMENT TO: \_\_\_\_\_

ADDENDUM TO: \_\_\_\_\_

ADMINISTRATION CONTRACT REVIEW

NO. SS728

Contract between Rock Co. Human Services Dept. and Community Action Inc. for Administration of the Hub Club/Teen Parent Connections program for period of 1/1/11 - 12/31/11.  
Contract Amount: \$81,800.00

Corporation Counsel has reviewed this Document and finds it to be proper, as to form.

Total Fiscal Impact & Source of Funds:

Signature

Date

Finance Director

Date

Reviewed by Purchasing for compliance:

12/20

# Contract Review Cover Sheet

Instructions: Departments are required to complete this form and send with two copies of the contract to General Services. Review the County Policy and Procedure Manual for specifics on the Contract Review Process.

New Contract **11-065** or, \_\_\_\_\_ or, \_\_\_\_\_  
(check box if yes) Amendment to Contract # Addendum to Contract #

\_\_\_\_\_  
Human Services Originating Department Sara Mooren Contact Person X8431 Phone

Contract with: Cozy Li'l Acre  
(Name of entity)

Contract Period: Start Date: 01/01/11 Expiration Date: 12/31/12

Contract Amount: Rate x number of approved clients

Private Rooms with Private Bath	\$3,104.13/month (+2.0% from 2010)
Private Rooms with Shared Bath - Lower Level	\$2,888.12/month (+2.0% from 2010)
Private Rooms with Shared Bath - Upper Level	\$2,650.88/month (+2.0% from 2010)
Semi-Private Rooms with Private Bath - Lower Level	\$2,341.57/month (+2.0% from 2010)

- Expenditure/ Revenue Account Numbers (provide 9-digit object codes):
- 36-3666-0000-64604 Long Term Support
  - 36-3668-0000-64604 Community Options Program (COP)
  - 36-3674-0000-64604 COP Waiver
  - 36-3678-0000-64604 Community Integration Program (CIP-II)
  - 36-3706-0000-64604 Community Support Program (CSP)

Executive Summary:  
Rock County Human Services Department has developed contracts with several providers for Community Based Residential Facility services. This is one of several providers from which Rock County clients may choose for such services.

NEW  11-065 AMENDMENT TO: \_\_\_\_\_ ADDENDUM TO: \_\_\_\_\_

ADMINISTRATION CONTRACT REVIEW NO. SS730

Contract between Rock Co. Human Services Dept. and Cozy Li'l Acre for Community Based Residential Facility services for period of 1/1/11 - 12/31/12.  
Contract Amount: Rate x no. of approved clients.

Corporation Counsel has reviewed this Document and finds it to be proper as to form.  
Jerry S. Kuykendall 12/29/10  
Signature Date

Total Fiscal Impact & Source of Funds:  
[Signature]  
Finance Director Date

Reviewed by Purchasing for compliance:  
Jodi R. Mellis 12/28/10

White - General Services  
Yellow - Originating Department  
Pink - County Clerk

12/28

# Contract Review Cover Sheet

Instructions: Departments are required to complete this form and send with two copies of the contract to General Services. Review the County Policy and Procedure Manual for specifics on the Contract Review Process.

New Contract: 11-066 or, \_\_\_\_\_ or, \_\_\_\_\_  
(check box if yes) Amendment to Contract # Addendum to Contract #

\_\_\_\_\_  
Human Services Originating Department Sara Mooren Contact Person X8431 Phone

Contract with: Harmony Living Centers, LLC  
(Name of entity)

Contract Period: Start Date: 01/01/11 Expiration Date: 12/31/12

Contract Amount: Rate x number of approved clients Monthly Rate \$3,115.93 +0%

- Expenditure/ Revenue Account Numbers (provide 9-digit object codes):
- 36-3666-0000-64604 Long Term Support
  - 36-3668-0000-64604 Community Options Program (COP)
  - 36-3674-0000-64604 COP Waiver
  - 36-3678-0000-64604 Community Integration Program (CIP-II)
  - 36-3706-0000-64604 Community Support Program (CSP)

Executive Summary:  
Rock County Human Services Department has developed contracts with several providers for Community Based Residential Facility services. This is one of several providers from which Rock County clients may choose for such services.

NEW  11-066 AMENDMENT TO: \_\_\_\_\_ ADDENDUM TO: \_\_\_\_\_

ADMINISTRATION CONTRACT REVIEW NO. SS757

Contract between Rock Co. Human Services Dept. and Harmony Living Centers LLC for Community Based Residential Facility services for period of 1/1/11 - 12/31/12.  
Contract Amount: Rate x no. of approved clients.

Corporation Counsel has reviewed this Document and finds it to be proper, as to form.  
Jill A. Kuykendall 12/30/10  
Signature Date

Total Fiscal Impact & Source of Funds:  
Sufficient funds available  
12/15/2011  
[Signature] 12/30/10  
Finance Director Date

Reviewed by Purchasing for compliance:  
Jodi R. Mullis 12/29/10

White - General Services  
Yellow - Originating Department  
Pink - County Clerk

12/27

# Contract Review Cover Sheet

Instructions: Departments are required to complete this form and send with two copies of the contract to General Services. Review the County Policy and Procedure Manual for specifics on the Contract Review Process.

New Contract:  (11-037) or, \_\_\_\_\_ or, \_\_\_\_\_  
(check box if yes) Amendment to Contract # Addendum to Contract #

Human Services Sara Mooren 8431  
Originating Department Contact Person Phone

Contract with: Manpower  
(Name of entity)

Contract Period: Start Date: 01/01/2011 Expiration Date: 12/31/2011

Contract Amount: \$34,524 (3% Increase) Rate is \$12.60 per hour for maximum of 2,740 hours

Expenditure/ Revenue Account Numbers:  
36-3634-1731-64604 CPS Program Expense

### Executive Summary:

Rock County Human Services Department has developed this contract to purchase the services of drivers for up to 2,740 hours in 2011 to transport children and families. These drivers are utilized when volunteer drivers are unavailable.

Were Bids or Quotations Solicited?  Yes  No

Covered by State Contract?  Yes  No

NEW  11-037 AMENDMENT TO: \_\_\_\_\_ ADDENDUM TO: \_\_\_\_\_

ADMINISTRATION CONTRACT REVIEW NO. SS753

Contract between Rock Co. Human Services Dept. and Manpower for services of drivers for up to 2,740 hours in 2011 to transport children and families for period of 1/1/11 - 12/31/11.  
Contract Amount: \$34,524.00

Corporation Counsel has reviewed this Document and finds it to be proper, as to form.

[Signature] 12/29/10  
Signature Date

### Total Fiscal Impact & Source of Funds:

Sufficient funds in HSD 15  
2011 budget for this contract  
[Signature] 12/29/10  
Finance Director Date

Reviewed by Purchasing for compliance:

[Signature] 12/28/10

White - General Services  
Yellow - Originating Department  
Pink - County Clerk

12/20

# Contract Review Cover Sheet

Instructions: Departments are required to complete this form and send with two copies of the contract to General Services. Review the County Policy and Procedure Manual for specifics on the Contract Review Process.

New Contract: **11-058** or, \_\_\_\_\_ or, \_\_\_\_\_  
(check box if yes) Amendment to Contract # Addendum to Contract #

\_\_\_\_\_ Human Services \_\_\_\_\_ Sara Mooren \_\_\_\_\_ X8431  
Originating Department Contact Person Phone

Contract with: Sarah's Cleaning Service  
(Name of entity)

Contract Period: Start Date: 01/01/11 Expiration Date: 12/31/12

Contract Amount Rate x number of approved clients Cleaning \$25.00 Hour +0%

- Expenditure/ Revenue Account Numbers (provide 9-digit object codes):
- 36-3666-0000-64604 Long Term Support
  - 36-3668-0000-64604 Community Options Program (COP)
  - 36-3674-0000-64604 COP Waiver
  - 36-3678-0000-64604 Community Integration Program (CIP-II)
  - 36-3706-0000-64604 Community Support Program (CSP)

Executive Summary:  
Rock County Human Services Department has developed contracts with several providers for supportive home care services. This is one of several providers from which Rock County clients may choose for such services.

NEW  11-058 AMENDMENT TO: \_\_\_\_\_ ADDENDUM TO: \_\_\_\_\_

ADMINISTRATION CONTRACT REVIEW NO. SS729

Contract between Rock Co. Human Services Dept. and Sarah's Cleaning Service for Supportive Home Care services for period of 1/1/11 - 12/31/12.  
Contract Amount: Rate x no. of approved clients.

Corporation Counsel has reviewed this Document and finds it to be proper, as to form.  
Jerry S. Lynch 12/29/10  
Signature Date

Total Fiscal Impact & Source of Funds:  
728

Reviewed by Purchasing for compliance:  
Jodi R. Mullis 12/28/10  
Signature Date

Finance Director \_\_\_\_\_ Date \_\_\_\_\_

White - General Services  
Yellow - Originating Department  
Pink - County Clerk

① Encumbrance

Rock County - Production

01/05/11

COMMITTEE APPROVAL REPORT

Page 1

Account Number	Name	Yearly Prct Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
3636040000-62119	OTHER SERVICES	135,776.00 42.6%	0.00	57,867.00	77,909.00		
ENC 3636040000	R1100904-PO# 01/04/11 -VN#011813			CITY OF БЕЛОIT		18,280.00	
ENC 3636040000	R1100906-PO# 01/04/11 -VN#025421			JANESVILLE TRANSIT SYSTEM		16,675.00	34,955.00
				CLOSING BALANCE	42,954.00		
3636140000-62119	OTHER SERVICES	405,404.00 0.0%	0.00	0.00	405,404.00		
ENC 3636140000	R1100905-PO# 01/04/11 -VN#012511			ENERGY SERVICES INC		405,404.00	405,404.00
				CLOSING BALANCE	0.00		
3636570000-62119	OTHER SERVICES	40,000.00 0.0%	0.00	0.00	40,000.00		
ENC 3636570000	R1100911-PO# 01/04/11 -VN#012097			CROSSROADS COUNSELING CENTER		40,000.00	40,000.00
				CLOSING BALANCE	0.00		
3636860000-62112	SECURITY	40,700.00 0.0%	0.00	0.00	40,700.00		
ENC 3636860000	R1100895-PO# 01/04/11 -VN#043499			DIAMOND DETECTIVE AGENCY		40,700.00	40,700.00
				CLOSING BALANCE	0.00		
3636860000-62119	OTHER SERVICES	211,892.00 0.0%	0.00	0.01	211,891.99		
ENC 3636860000	R1100893-PO# 01/04/11 -VN#032802			DANE COUNTY DEPARTMENT OF HUMA		207,108.00	207,108.00
				CLOSING BALANCE	4,783.99		
3636890000-62112	SECURITY	126,578.00 0.0%	0.00	0.00	126,578.00		
ENC 3636890000	R1100895-PO# 01/04/11 -VN#043499			DIAMOND DETECTIVE AGENCY		126,578.00	126,578.00
				CLOSING BALANCE	0.00		
3636890000-62119	OTHER SERVICES	656,851.00 38.2%	0.00	251,523.00	405,328.00		
ENC 3636890000	R1100912-PO# 01/04/11 -VN#033708			TELLURIAN UCAN INC		405,328.00	405,328.00
				CLOSING BALANCE	0.00		
3637300000-62119	OTHER SERVICES	72,787.00 0.0%	0.00	0.00	72,787.00		
ENC 3637300000	R1100907-PO# 01/04/11 -VN#032519			SOUTHWEST WISCONSIN WORKFORCE		37,416.00	37,416.00
				CLOSING BALANCE	35,371.00		

② Encumbrance

Rock County - Production

01/05/11

COMMITTEE APPROVAL REPORT

Page 1

Account Number	Name	Yearly Prct Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
3636890000-62119	OTHER SERVICES	656,851 00	61.7%	0 00	405,328 00	251,523 00	
ENC 3636890000	R1100896-PO# 01/04/11 -VN#016856				UNIVERSITY OF WISCONSIN HOSPIT	251,523 00	
ENC 3636890000	R1100896-PO# 01/04/11 -VN#016856				UNIVERSITY OF WISCONSIN HOSPIT	-30,000 00	
ENC 3636890000	R1100913-PO# 01/04/11 -VN#038103				UNIVERSITY OF WISCONSIN MEDICA	30,000 00	251,523 00
					CLOSING BALANCE	0 00	
					CRISIS		251 523 00
					PROG-TOTAL-PO		

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$251,523 00  
 INCURRED BY CRISIS INTERVENTION CLAIMS COVERING THE ITEMS ARE PROPER  
 AND HAVE BEEN PREVIOUSLY FUNDED THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD
- B BILLS UNDER \$10,000 TO BE PAID
- C ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD

HUMAN SERVICES COMMITTEE APPROVES THE ABOVE COM-APPROVAL \_\_\_\_\_ DEPT-HEAD

DATE \_\_\_\_\_ CHAIR



③ Encumbrance

Rock County - Production

12/27/10

COMMITTEE APPROVAL REPORT

Page 1

Account Number	Name	Yearly Prct Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
3636410000-64604	PROGRAM EXPENSE	273,414.00 0 0%	0 00	0 00	273,414 00		
ENC	R1100747-PO# 01/01/11 -VN#034504			BOARD OF REGENTS		9,900 00	
ENC	R1100748-PO# 01/01/11 -VN#034911			CHILDRENS SERVICE SOCIETY OF W		100,144.00	
ENC	R1100749-PO# 01/01/11 -VN#011922			COMMUNITY ACTION INC OF ROCK &		54,230 00	
				CLOSING BALANCE	109,140 00		164,274 00
3636412306-64604	PROGRAM EXPENSE	0.00 100 0%	0 00	0 00	0 00		
ENC	R1100747-PO# 01/01/11 -VN#034504			BOARD OF REGENTS		46,350 00	
				CLOSING BALANCE	-46,350.00		46,350 00
3636412570-64604	PROGRAM EXPENSE	0.00 100 0%	0 00	9,000.00	-9,000.00		
ENC	R1100749-PO# 01/01/11 -VN#011922			COMMUNITY ACTION INC OF ROCK &		27,570.00	
				CLOSING BALANCE	-36,570.00		27,570 00
	BRIGHTER FUTURES		PROG-TOTAL-PO			238,194 00	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$238,194 00 INCURRED BY BRIGHTER FUTURES. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD

HUMAN SERVICES COMMITTEE APPROVES THE ABOVE COM-APPROVAL \_\_\_\_\_ DEPT-HEAD

DATE \_\_\_\_\_ CHAIR

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
	JOB CENTER		PROG-TOTAL-PO			1,297,489.00	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$1,297,489.00  
 INCURRED BY JOB CENTER CLAIMS COVERING THE ITEMS ARE PROPER  
 AND HAVE BEEN PREVIOUSLY FUNDED THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B BILLS UNDER \$10,000 TO BE PAID
- C ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

HUMAN SERVICES COMMITTEE APPROVES THE ABOVE. COM-APPROVAL \_\_\_\_\_ DEPT-HEAD

DATE \_\_\_\_\_ CHAIR

**ROCK COUNTY HUMAN SERVICES DEPARTMENT  
DIRECTOR'S REPORT  
WEDNESDAY, JANUARY 120, 2010**

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**HSD MANAGEMENT TEAM MEETING – December 21, 2010**

Meeting canceled.

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**HSD MANAGEMENT TEAM MEETING – December 28, 2010**

Meeting canceled.

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**HSD MANAGEMENT TEAM MEETING – January 4, 2010**

CALL TO ORDER

AGENDA ADDITIONS

MINUTE MODIFICATIONS

DIVISION MANAGER CHECK-IN

ASSIGNMENTS

ISSUES FOR DISCUSSION AND RESOLUTION

- **Budget**
- **Workgroup Updates**
- **Kathy Kelm Orientation, January 7th**
- **IT Work Orders - Shilo**
- **(Info) NAVITUS, Vacation Carry Over, Trainings**
- **Semi-Annual Report – Over \$1,000 Trainings**
- **CPS Appeal Paper Reviews**
- **Student Internships**
- **Emergency Call Response Policy – Franklin St.**

INFORMATION ITEMS

- **HSD Board Agenda**
- MEETING WRAP-UP