



Rock County Human Services Department
P. O. Box 1649, 3530 N. County Trunk F
Janesville, Wisconsin 53547-1649
Phone: 608/757-5271
Fax: 608/757-5374

ROCK COUNTY HUMAN SERVICES BOARD
Wednesday, February 22, 2012 – 4:30 p.m.

Rock County Health Care Center – 3rd Floor Conference Room, Janesville

AGENDA

1. Call Meeting to Order
2. Approval of Agenda
3. Approval of Minutes of Human Services Board Meeting of February 8, 2012 *
4. Citizen Participation
5. Approval of Contracts, Transfers, and/or Encumbrances * – Ms. Mooren
6. Approval of Bills – Mr. Zuehlke
7. Update on Juvenile Justice and Prevention Division – Mr. Horozewski
8. Resolution Authorizing Establishing A Behavioral Health Redesign Steering Committee * – Ms. Flanagan
9. Resolution Authorizing Acceptance of the In-Home Safety Services Initiative Grant and Amending the 2012 Human Services Department Budget * – Ms. Brown
10. Director's Report *
 - W2 / ES Caseload
11. Committee Requests for Future Agenda Items
12. Next meeting: Wednesday, **March 14, 2012 at 4:30 p.m.** at the *Rock County Health Care Center, 3rd Floor Conference Room*, in Janesville, Wisconsin.
13. Adjourn

NOTE TO COMMITTEE MEMBERS: To ensure a quorum, please call the Administrative Secretary at 757-5271 if you are unable to attend the meeting.

* Attachment ** These items may be handed out at the meeting if not available for the mailing.

Contract Review Cover Sheet

Instructions: Departments are required to complete this form and send with two copies of the contract to General Services. Review the County Policy and Procedure Manual for specifics on the Contract Review Process.

12-051

New Contract: or, _____ or, _____
(check box if yes) Amendment to Contract # Addendum to Contract #

Human Services Department Sara Mooren x8431
Originating Department Contact Person Phone

Contract with: Aramark Uniform Services, Inc.
(Name of entity)

Contract Period: Start Date: 1/01/2012 Expiration Date: 12/31/2012

Service	Rate	Unit	Change
General	\$0.338	Pound	0%
Scrubs	\$0.338	Pound	0%
Laundry Bags	\$0.338	Pound	0%

Expenditure/ Revenue Account Numbers: 36-3664-0000-62163
(provide 9-digit object codes)

Executive Summary: This contract is for laundry services at the Juvenile Detention Center. Aramark Uniform Services, Inc. was chosen as the vendor based upon their response to RFP #2011-17.

Were Bids or Quotations Solicited? Yes No
Covered by State Contract? Yes No

NEW 12-051 AMENDMENT TO: _____ ADDENDUM TO: _____

ADMINISTRATION CONTRACT REVIEW NO. 881472

Contract between Rock Co, Human Services Dept. and Aramark Uniform Services Inc. for laundry services at Juvenile Detention Center for period of 1/1/12 - 12/31/12.
Contract Amount: Rate paid per pound

Corporation Counsel has reviewed this Document and finds it to be proper as to form.

Signature

Purchasing Manager

Date

Date

Total Fiscal Impact & Source of Funds:

Sufficient funding is available in ASDS Budget

Finance Director

Date

2-3-12
RFP #

2011-17

No Central Purchasing Involvement

Purchasing Procedure Followed

Encumbrance

Rock County - Production

02/08/12

COMMITTEE APPROVAL REPORT

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Account Number	Name	Yearly Prct Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
3636340000-64604 ENC 3636341731	PROGRAM EXPENSE R1201100-PO# 02/03/12 -VN#014330	156,086.00 0.0%	0.0	0.00	156,086.00	38,000.00	38,000.00
				CLOSING BALANCE	118,086.00		
	CPS			PROG-TOTAL-PO		38,000.00	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$38,000.00 INCURRED BY CHILD PROTECTIVE SERVICES. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

HUMAN SERVICES

COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____

DEPT-HEAD

DATE _____

CHAIR

RESOLUTION NO. _____

AGENDA NO. _____

RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS

Justice & Mental Health Ad Hoc
Committee
INITIATED BY



Elizabeth Pohlman McQuillen
DRAFTED BY

Human Services Board
SUBMITTED BY

February 15, 2012
DATE DRAFTED

ESTABLISHING A BEHAVIORAL HEALTH REDESIGN STEERING COMMITTEE

1 **WHEREAS**, the Justice and Mental Health Collaboration Grant Program Ad Hoc Committee has
2 recommended that the County establish a Behavioral Health Redesign Steering Committee to bring
3 stakeholders, including providers, administrators, consumers, family members, justice system personnel,
4 schools, and other community members involved with the behavioral health system together on a regular
5 basis to discuss issues affecting the system, resolve problems, and plan for the future; and,
6

7 **WHEREAS**, a Behavioral Health Redesign Steering Committee will facilitate the implementation of a
8 broad system quality improvement process that will lead to improved outcomes for Rock County
9 residents experiencing mental illness and/or substance use disorders; and,
10

11 **WHEREAS**, through the efforts of this Committee, these individuals will experience improved access to
12 effective treatment and support and decreased involvement in the justice system; and,
13

14 **WHEREAS**, a Behavioral Health Redesign Steering Committee will increase communication, make
15 more efficient use of resources, make suggestions to provide better outcomes for behavioral health system
16 users, their families, and the public at large, and provide ongoing oversight for new or alternative
17 programs; and,
18

19 **WHEREAS**, a Behavioral Health Redesign Steering Committee is necessary to continue the work of the
20 Ad Hoc Committee, including refining and monitoring its recommendations for systems improvement
21 related to mental health and substance use in the County.
22

23 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly assembled
24 this _____ day of _____, 2012 does hereby establish a Behavioral Health Redesign Steering
25 Committee to act in an advisory capacity to the County.
26

27 **BE IT FURTHER RESOLVED**, that the Chair of the Rock County Board of Supervisors be authorized
28 to appoint up to 20 individuals to serve on the Behavioral Health Redesign Steering Committee.
29

30 The Rock County Board Chair shall appoint members from these services (asterisk- subject to term):
31

- 32 Rock County Board of Supervisors
- 33 Rock County Human Services Department's Mental Health/Substance Abuse Division Manager
- 34 Rock County Human Services Department Juvenile Justice Division Manager
- 35 Rock County Jail
- 36 Municipal Law Enforcement*
- 37 Mental Health/AODA Clinics*
- 38 Hospitals*
- 39 School Districts in Rock County*
- 40 State of Wisconsin Probation/Parole*
- 41 Organizations that Provide Consumer Advocacy*
- 42

43 In addition, members may be appointed from the following:
44

- 45 Public Legal and Judiciary Offices*
- 46 Private Organizations Serving Persons with Mental Health or Substance Abuse Disorders*
- 47 Minority Groups*
- 48 Spiritual Groups*

ESTABLISHING A BEHAVIORAL HEALTH REDESIGN STEERING COMMITTEE
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- 49 **BE IT FURTHER RESOLVED**, that the Chair shall appoint up to six citizen members to one-year
50 terms, up to five citizen members to two-year terms, and up to five citizen members to three-year terms.
51 Subsequent appointments shall be for three years.
52
53 **BE IT FURTHER RESOLVED**, that the Chair shall appoint a member of the Steering Committee to
54 serve as a temporary chair until such time that the Committee establishes a method for electing and elects
55 a chair from its membership.

Respectfully submitted,

Rock County Human Services Board

County Board Staff Committee

Brian Knudson, Chair

J. Russell Podzilni, Chair

Sally Jean Weaver-Landers, Vice Chair

Sandra Kraft, Vice Chair

Phillip Owens

Eva Arnold

Terry Thomas

Henry Brill

Robert Fizzell

Betty Jo Bussie

Mary Wopat

Ivan Collins

Terry Fell

Marilynn Jensen

Kathy Kelm

Louis Peer

Shirley Williams

Kurtis L. Yankee

ESTABLISHING A BEHAVIORAL HEALTH REDESIGN STEERING COMMITTEE

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FISCAL NOTE:

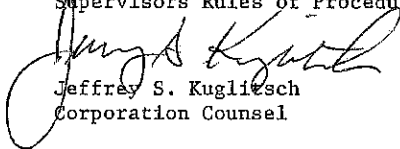
Per County Board Rule IV-C, County Board Supervisors who are members of additional special, single purpose or ad hoc committees are eligible for per meeting allowances and mileage reimbursement. Citizen members of such committees shall be eligible for mileage reimbursement only. Any costs incurred are to be charged to the County Board's per meeting and mileage budget appropriations.



Sherry Oja
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to section 59.01 and 59.51, Wis. Stats., in addition to section IV(c) of the Rock County Board of Supervisors Rules of Procedure.



Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Craig Kautson
County Administrator

Executive Summary

Establishing a Behavioral Health Redesign Steering Committee (BHRSC)

In September 2010, Rock County received a Justice and Mental Health Collaboration Planning Grant in the amount of \$50,000. The goal of the grant was to increase public safety through innovative cross-system collaboration for individuals with mental illness or co-occurring mental health and substance use disorders (MH/COD) who come into contact with the criminal justice system. As a condition of accepting this grant, Rock County agreed to establish the Mental Health Collaboration Grant Program Ad Hoc Committee to ensure that grant funds were spent properly. The majority of the grant (\$40,000) was used to hire the Zia Partners, a consultant that conducted a full needs and resource assessment of MH/COD as it relates to the criminal and juvenile justice systems in Rock County. The remaining amount was spent on site visits to counties that have been nationally recognized as leaders in mental health solutions.

The Behavioral Health Redesign Steering Committee will succeed the Mental Health Collaboration Grant Program Ad Hoc Committee and implement many of the changes recommended by the Zia Partners. It is anticipated that the BHRSC will:

- Develop a system of care that welcomes and inspires hope for those with co-occurring disorders and other complex needs.
- Adopt the Comprehensive Continuous Integrated System of Care process (CCISC) to organize the system transformation effort.
- Provide a forum for key stakeholders (public, private, consumers, and families) to communicate and collaborate on system improvement action steps.
- Organize the effective use of data to conceptualize problems and identify priority areas to facilitate change.

RESOLUTION NO. _____

AGENDA NO. _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Human Services Board
INITIATED BY



Sara Mooren
DRAFTED BY

Human Services Board
SUBMITTED BY

February 1, 2012
DATE DRAFTED

**Authorizing Acceptance of the In-Home Safety Services Initiative Grant and
Amending the 2012 Human Services Department Budget**

1 **WHEREAS**, the Wisconsin Department of Children and Families awarded the Human Services
2 Department a grant through the In-Home Safety Services Initiative; and,
3
4 **WHEREAS**, the Human Services Department, as part of a consortium with Jefferson and Green
5 Counties and the fiscal agent, will develop and manage a comprehensive, family centered safety services
6 and monitoring program; and,
7
8 **WHEREAS**, the program will be designed to monitor and support safety plans, train and support Child
9 Protective Services (CPS) staff in safety management, develop informal supports within family systems,
10 enhance protective factors, and provide 24/7 coverage for safety management, monitoring and crisis
11 response and support to families; and,
12
13 **WHEREAS**, the target population to be served by this project will be families involved with CPS who
14 have been determined to be unsafe based on a standardized safety assessment; and,
15
16 **WHEREAS**, the long term goals of the initiative are to improve child safety outcomes, increase the
17 availability of safety service resources, enhance family protective factors, decrease the need for CPS
18 involvement, and increase the ability of CPS workers to assess safety and develop effective safety plans.
19
20 **NOW, THEREFORE, BE IT RESOLVED** by the Rock County Board of Supervisors duly assembled
21 this _____ day of _____, 2012, does hereby authorize the acceptance of the In-Home
22 Safety Services Initiative grant; and,
23
24 **BE IT FURTHER RESOLVED**, the Rock County Human Services Director is authorized to sign all
25 In-Home Safety Services Initiative grant documents on behalf of Rock County; and,
26
27 **BE IT FURTHER RESOLVED**, that the Human Services Department budget for 2012 be amended
28 as follows:

Account/Description	Budget 1/1/12	Increase (Decrease)	Amended Budget
<u>Source of Funds</u>			
36-3639-0000-42100 Federal Aid	\$0	\$133,602	\$133,602
<u>Use of Funds</u>			
36-3639-0000-62119 Other Contracted Services	\$0	\$127,240	\$127,240
36-3639-0000-68204 Allocated CPS	\$0	\$6,362	\$6,362

**Authorizing Acceptance of the In-Home Safety Services Initiative Grant and
Amending the 2012 Human Services Department Budget**

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Respectfully submitted,

Human Services Board

Brian Knudson, Chair

Sally Jean Weaver-Landers, Vice Chair

Terry Fell

Robert Fizzell

Kathy Kelm

Phillip Owens

Terry Thomas

Shirley Williams

Marvin Wopat

FINANCE COMMITTEE ENDORSEMENT

Reviewed and approved on a vote of

Mary Mawhinney, Chair

ADMINISTRATIVE NOTE:

Recommended


Craig Knutson
County Administrator

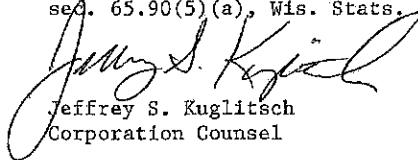
FISCAL NOTE:

This resolution authorizes the acceptance and expenditure of \$133,602 in Federal Aid for the Rock County Human Services Department as part of a consortium with Jefferson and Green Counties. No County matching funds are required.


Sherry Oja
Finance Director

LEGAL NOTE:

The County Board is authorized to accept grant funds pursuant to sec. 59.52(19), Wis. Stats. As an amendment to the adopted 2012 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.


Jeffrey S. Kuglitsch
Corporation Counsel

Executive Summary

Authorizing Acceptance of the In-Home Safety Services Initiative Grant and Amending the 2012 Human Services Department Budget

This resolution authorizes acceptance of \$133,602 through the In-Home Safety Services Initiative grant administered by the Wisconsin Department of Children and Families. The resolution also amends the 2012 HSD Budget and authorizes the Human Services Director to sign any related In-Home Safety Services grant documents on behalf of Rock County.

The Human Services Department, as part of a consortium with Jefferson and Green Counties, will develop and manage a comprehensive, family centered safety services and monitoring program. Programming will be designed to monitor and support safety plans, train and support Child Protective Services (CPS) staff in safety management, develop informal supports within family systems, enhance protective factors, and provide 24/7 coverage for safety management, monitoring and crisis response and support to families.

The target population to be served by this project will be families involved with CPS who have been determined to be unsafe based on a standardized safety assessment. The long term goals of the initiative are to improve child safety outcomes, increase the availability of safety service resources, enhance family protective factors, decrease the need for CPS involvement, and increase the ability of CPS workers to assess safety and develop effective safety plans.

This is the first year of funding for this project. The second year award is expected to be \$254,129. Rock County will be the fiscal agent for the project and will develop a contract with Orion Family Services, as was outlined in the proposal for funding. Orion Family Services will provide 24/7 safety services to identified Rock, Green and Jefferson Counties' families.

The approved grant budget is as follows:

Rock County	\$6,362	Indirect Costs
Jefferson County	\$2,713	Training and Travel
Green County	\$1,862	Training and Travel
Orion Family Services	\$122,665	24/7 Safety Services

No additional county funds are required.

**ROCK COUNTY HUMAN SERVICES DEPARTMENT
DIRECTOR'S REPORT
Wednesday, February 22, 2012**

HSD MANAGEMENT TEAM MEETING – February 7, 2012

CALL TO ORDER

AGENDA ADDITIONS

MINUTE MODIFICATIONS

DIVISION MANAGER CHECK-IN

ASSIGNMENTS

ISSUES FOR DISCUSSION AND RESOLUTION

- **Budget**
- **Workgroup Updates**
- **Praise and Recognition**
- **Social Worker Month**
- **Review of HSD Work Rules**

INFORMATION ITEMS

- **HSD Board Agenda**

MEETING WRAP-UP

HSD MANAGEMENT TEAM MEETING – February 14, 2012

CALL TO ORDER

AGENDA ADDITIONS

MINUTE MODIFICATIONS

DIVISION MANAGER CHECK-IN

ASSIGNMENTS

ISSUES FOR DISCUSSION AND RESOLUTION

- **Budget**
- **Workgroup Updates**
- **Praise and Recognition**
- **Current Vacancies**
- **Review of HSD Work Rules**
- **Cell Phone Stipend**
- **Data Quality Committee Proposal**

INFORMATION ITEMS

- **HSD Board Agenda**

MEETING WRAP-UP
