



ROCK COUNTY HUMAN SERVICES BOARD MEETING
Wednesday, December 8, 2010 – 4:30 P.M.

Call to Order: Chair Knudson called the meeting to order at 4:35 p.m. on Wednesday, December 8, 2010, in the 3rd Floor Conference Room of the Rock County Health Care Center, Janesville, Wisconsin.

Committee Members Present: Brian Knudson, Supervisor; Terry Thomas, Supervisor; Jennifer Bishop, Supervisor; Sally Jean Weaver-Landers, Citizen Representative; Kathy Kelm, Citizen Representative; Marvin Wopat, Supervisor; Phillip Owens, Supervisor; and Robert Fizzell, Supervisor.

Committee Members Absent: Minnie Murry, Citizen Representative.

Staff Present: Charmian Klyve, Director; Sara Mooren, Fiscal Operations Manager; Tim Zuehlke, Controller; Patrick Singer, Interim TRQM Manager; Tom Hermans, Long Term Support Supervisor; Jennifer Thompson, Long Term Support Manager; Lea Gerue, Juvenile Justice Specialist; Jeremy Brown, Juvenile Justice Supervisor; Lance Horozewski, Juvenile Justice Manager, Cindy Sutton, Economic Support Manager.

Others Present: Phil Boutwell, County Administrator's Office.

Approval of Agenda: Supervisor Owens moved the agenda; seconded by Supervisor Fizzell with unanimous approval. APPROVED.

Approval of Minutes of Human Services Board meeting of November 22, 2010: Supervisor Fizzell moved the minutes, seconded by Supervisor Thomas with unanimously approval. APPROVED.

Citizen Participation: Supervisor Knudson thanked Supervisor Bishop for filling in for him in prior meetings. Supervisor Knudson welcomed Mr. Boutwell as new Deputy Director of Human Services and Ms. Mooren as Fiscal Operations Manager.

Introduction of New HSD Board Member, Kathy Kelm: Supervisor Knudson introduced Ms. Kathy Kelm, as the new citizen representative to the Board. Ms. Kelm gave a brief summary of her background and expressed she is looking forward to the challenge of being on the Rock County Human Services Board.

Resolution to Recognize Mr. Tom Hermans For Service to Rock County Human Services: Supervisor Owens moved the resolution to the floor, seconded by Supervisor Bishop. Ms. Thompson presented the resolution and recognized Mr. Hermans many years of service with Rock County Human Services. Supervisor Knudson thanked Mr. Hermans for his years of service with Rock County. Mr. Hermans also spoke of his appreciation for the support from the Board, and appreciation to his co-workers. Ms. Klyve also thanked Mr. Hermans for his positive attitude through out the years. The resolution was approved unanimously. APPROVED.

ADRC Update: Ms. Thompson distributed the ADRC Report that was approved by the ADRC Steering Committee last week. It is a report that covers all the components of the ADRC. The report will be presented to the County Board in January. After approval we will proceed with the process to submit the application.

Supervisor Owens asked for time to look over the report and to have this as an agenda item for a future meeting. Supervisor Thomas added the January ADRC Steering Committee meeting is canceled because

they feel comfortable enough that everything is complete. Mr. Boutwell stated after approval, we will see what the State budget is in February, then submit the application. He stated the county feels we will have sufficient funds for the ADRC operation, but we do also have Federal MA Capture of revenue to enhance services.

Supervisor Thomas stressed the importance of getting the ADRC Director hired to get the ADRC up and running. Supervisor Wopat thanked Ms. Thompson and everyone for all their work on this project.

Approval of Cleaning Services for the Rock County Human Services Department - Job Center and Franklin Street:

Ms. Mooren responded to questions. Supervisor Owens asked if there could be a quarterly report from these locations, so the Board knows if the work being done is satisfactory. Supervisor Fizzell asked if we could add something into the contract language about this. Ms. Mooren will report back with the contract language. Representative Weaver-Landers moved the approval, seconded by Supervisor Owens, with unanimous approval. APPROVED.

Resolution to Modify the 2010 Rock County Human Services Department Budget to Accept Additional Funding for the Wisconsin Home Energy Assistance Program (WHEAP):

Ms. Mooren presented the resolution to accept additional funding for WHEAP. Ms. Mooren explained this is pass thru funding to assist low income families for energy costs. Supervisor Wopat moved the approval, seconded by Citizen Representative Weaver-Landers.

Resolution to Modify the 2011 Rock County Human Services Department Budget to Accept Additional Funds to Increase the Masters Level Social Worker (Prevention Specialist) Position from a .75 FTE to a 1.0 FTE:

Ms. Mooren presented the resolution to except additional funding for the 1.0 FTE position. Ms. Mooren explained we will be accepting funds from two agencies and there will be an MOU coming from both agencies on this also. Supervisor Knudson thanked Supervisor Wopat on his work on keeping this position. Supervisor Wopat moved the approval, seconded by Supervisor Fizzell, with unanimous approval. APPROVED.

Resolution to Modify the 2011 Rock County Human Services Budget to Accept Additional Funds and to Pilot Crisis Mobility By Utilizing 2.8 LTE's:

Ms. Klyve presented the resolution to accept additional MA funding from the State which will enable us to transfer dollars from another line item to fund the 2.8 LTE positions. Ms. Klyve explained we will pilot these positions for six months to make sure they are being effective. We will evaluate these positions to see if they will be continued. We are planning on mid February for these positions to be ready to start working in the community.

Approval of Contracts, Transfers, and/or Encumbrances: Ms. Mooren presented sixteen contracts, one pre-approved encumbrance and three encumbrances for approval and responded to questions. Supervisor Owens suggested showing the rates on the cover sheets. Citizen Representative Weaver-Landers moved the contracts and encumbrances, seconded by Supervisor Wopat with unanimous approval. APPROVED.

Approval of Bills: Mr. Zuehlke presented the bills for approval and responded to questions.

Interim Assistance	4,065.51	Child/Fam Incent	2,642.66
IDP	16,561.66	Job Center	36,888.48
Crisis	3,339.11	Bal Sheet A/C	7,040.00

Supervisor Thomas moved to approve the bills as presented, seconded by Supervisor Owens with unanimous approval. APPROVED.

Director's Report: The W-2 numbers are currently at 196 cases with eleven intensive CSJ cases. These are still high numbers for W2, but we did receive over \$500,000 for the W2 program which will help fund W2 to the middle of next year.

Ms. Klyve is very happy that Mr. Boutwell has accepted the Deputy Director position, and that Ms. Mooren has accepted the Fiscal Operations Manager position. The TRQM Manager interviews are tomorrow.

Ms. Klyve reviewed information distributed on the balance of the vacancies within the Human Services Department

Ms. Klyve advised we are asking for clarification from the State on the PATH program, as it stated we will not be receiving PATH funding from the State for our current staff. We sent a letter stating we wanted to be very clear on what their expectations are and we want their expectations in writing as well. It has been very frustrating because we are following what is on the Federal website.

Ms. Klyve thanked Ms. Sutton and Mr. Singer on all their work on the Call Center. Ms. Sutton has also included Iowa County in our consortium. As a result of obtaining another county to partner with us, we will be getting payment of toll charges and certain equipment from the State for the first six months the Call Center is open. We are hoping the Call Center will be up and running by the end of January. Ms. Sutton has also been working with four other counties on a Fraud Coalition. She has been working hard to keep the work here within Rock County.

Committee Requests for Future Agenda Items: Supervisor Knudson asked Ms. Kelm to make sure and speak up to get his attention if she would like to address an issue.

Ms. Klyve asked Ms. Kelm if she could meet with Division Manager on January 7, 2011.

Supervisor Fizzell commented that the Community Crisis Response meeting got off to a good start this morning with the providers and the partners. He does have concerns that consumers were not involved.

Next Meeting: Monday, December 20, 2010 at 4:30 p.m. at the Rock County Health Care Center, 3rd Floor Conference Room, Janesville, Wisconsin.

Adjournment: Supervisor Wopat motioned to adjourn, seconded by Supervisor Fizzell, with unanimous approval at 5:36 p.m.

Jodi Parson, Administrative Secretary

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