



**HEALTH SERVICES COMMITTEE**  
**Tuesday, April 5, 2011, 3:00 p.m.**  
**Rock Haven 4th Floor Classroom**

**AGENDA**

1. Call to Order/Approval of Agenda
2. Approval of Minutes - March 1, 2011
3. Introductions, Citizen Participation, Communications and Announcements
4. **Action Item:** Bills
5. **Action Item:** Budget Transfers
6. **Action Item:** Pre-Approved Encumbrances/Encumbrances
7. Old Business
  - a. Information Item: Design Development update, timeline, plans for General Services Committee meetings, County Board meetings, and involvement of Health Services Committee.
8. New Business
  - a. **Action Item:** Establish a Bariatric Beds/Mattresses Vendor
  - b. **Action Item:** Resolution Authorizing Purchase Of Bariatric Beds And Mattresses For Rock Haven
  - c. Information Item: WAHSA Updates
  - d. Information Item: WACH Updates
  - e. Information Item: Autoclave Gifted to Rock Haven by the Health Department
9. Information Item: Reports
  - a. Census
  - b. Activities
    - 1) Senior Management Team - Design Development Phase of RH Project, United Way Fundraisers, National Nursing Home Week (May 8 -14).

- 2) Staff Education for April 2011
    - a) Mandatory Inservice - Abuse and Neglect
    - b) Quarterly Nurses' Meetings
    - c) Unit-based CNA Meetings
    - d) Unit-based QA Meetings
    - e) Quarterly Housewide QA Meeting
  - 3) Resident Council Meeting - Tuesday, April 12 at 10:15 a.m.
  - 4) Conferences - Sherry Gunderson will attend the following:
    - a) WAHSA Regional Meeting (Sun Prairie) - April 8
    - b) WACH Annual Meeting and Lobby Day (Madison) - April 13-14. Phil Boutwell will also attend lobby day events.
    - c) WAHSA Board, WAHSA Spring Conference, WACH Meeting (Appleton) - May 4-6
- c. Finance - Dave Sudmeier

10. Next Meeting Date - The next regular meeting of the Health Services Committee is scheduled for Tuesday, May 3 at 3:00 p.m. in the Rock Haven 4th Floor Classroom.

11. Adjournment

SRG/tf

\*Note to Committee Members: To ensure a quorum is present, please call the Administrative Secretary at 757-5076 if you are unable to attend the meeting.

Account Number	Name	Yearly Prct Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
3232500000-64904	SUNDRY EXPENSE	3,000.00 0.0%	583.43	-583.40	2,999.97		
	P1100751-PO# 03/30/11 -VN#015763			ROCK COUNTY HEALTH CARE CENTER		533.80	
				CLOSING BALANCE	2,466.17		533.80
3272607400-62189	OTHER MED SERV	5,025.00 0.0%	28.92	-28.89	5,024.97		
	P1100717-PO# 02/28/11 -VN#042658			DEAN HEALTH SYSTEMS		264.66	
				CLOSING BALANCE	4,760.31		264.66
3275007350-63109	OTHER SUPP/EXP	2,500.00 16.8%	420.94	0.00	2,079.06		
	P1100751-PO# 03/30/11 -VN#015763			ROCK COUNTY HEALTH CARE CENTER		100.00	
				CLOSING BALANCE	1,979.06		100.00
3275007350-64005	REHAB SUPPLIES	3,200.00 0.0%	0.00	0.00	3,200.00		
	P1100575-PO# 03/30/11 -VN#021998			SAMMONS PRESTON ROLYAN INC.		40.47	
				CLOSING BALANCE	3,159.53		40.47
3280008100-63100	OFC SUPP & EXP	5,000.00 10.1%	1,272.72	-764.23	4,491.51		
	P1101480-PO# 03/30/11 -VN#016846			UNITED AD LABEL		138.80	
				CLOSING BALANCE	4,352.71		138.80
3280008100-63109	OTHER SUPP/EXP	12,250.00 20.7%	1,064.27	1,477.95	9,707.78		
	P1100497-PO# 03/30/11 -VN#030781			HOME DEPOT/GECF		21.04	
	P1100534-PO# 03/30/11 -VN#016117			SHOPKO INC #130		14.94	
	P1100535-PO# 03/30/11 -VN#014534			MENARDS		39.92	
	P1100550-PO# 03/30/11 -VN#024008			50 50 FACTORY OUTLET		10.98	
	P1100568-PO# 03/30/11 -VN#013780			KMART CORP #4255		9.38	
	P1100570-PO# 02/28/11 -VN#015416			RADIO SHACK		17.98	
	P1100572-PO# 03/30/11 -VN#015764			ROCK COUNTY HEALTH CARE CENTER		3.30	
	P1101433-PO# 02/28/11 -VN#014423			MC MASTER-CARR SUPPLY COMPANY		1,073.36	
				CLOSING BALANCE	8,516.88		1,190.90
3280008100-64000	MEDICAL SUPPLIES	101,652.00 78.8%	24,948.78	55,193.93	21,509.29		
	P1100559-PO# 02/28/11 -VN#030393			MERCY ASSISTED CARE INC		2,233.10	
	P1100566-PO# 03/30/11 -VN#015103			PATTERSON DENTAL COMPANY		52.95	
	P1100573-PO# 02/28/11 -VN#042157			ROESCHENS OMNICARE PHARMACY		31.20	
	P1100575-PO# 02/28/11 -VN#021998			SAMMONS PRESTON ROLYAN INC.		89.24	
	P1101068-PO# 03/30/11 -VN#033880			AMERICAN HEALTH SYSTEMS		140.15	
				CLOSING BALANCE	18,962.65		2,546.64
3280008200-63109	OTHER SUPP/EXP	42,670.00 84.3%	6,739.26	29,260.77	6,669.97		
	P1100534-PO# 03/30/11 -VN#016117			SHOPKO INC #130		387.41	
				CLOSING BALANCE	6,282.56		387.41

Account Number	Name	Yearly Prct Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
3280009100-62420	MACH & EQUIP RM P1100481-PO# 02/28/11 -VN#039252	7,000.00 45.6%	1,553.99 ASC1	1,640.57	3,805.44	805.41	
			CLOSING BALANCE		3,000.03		805.41
3280009300-63109	OTHER SUPP/EXP 03/30/11 -VN#017518 P1100535-PO# 03/30/11 -VN#014534 P1101423-PO# 03/30/11 -VN#017518 P1101568-PO# 03/30/11 -VN#017518	3,000.00 37.0%	1,053.81 WISCONSIN LIFT TRUCK CORP MENARDS WISCONSIN LIFT TRUCK CORP WISCONSIN LIFT TRUCK CORP	57.87	1,888.32	14.51 118.86 107.65 41.32	
			CLOSING BALANCE		1,605.98		282.34
3280009500-64424	EMPLOYEE RECOGN. P1100572-PO# 03/30/11 -VN#015764	2,500.00 0.0%	39.33 ROCK COUNTY HEALTH CARE CENTER	-39.30	2,499.97	8.95	
			CLOSING BALANCE		2,491.02		8.95
3280009700-62174	INTERNIST P1100571-PO# 02/28/11 -VN#036794	91,000.00 76.9%	11,051.69 RAMSEY MD, H R	58,948.32	20,999.99	1,385.34	
			CLOSING BALANCE		19,614.65		1,385.34
3290009940-61915	CERT/LIC/OTHER 03/30/11 -VN#038995 03/30/11 -VN#039207	2,000.00 0.0%	0.00 BURNETT, SHARI L JASS, BARBARA	0.00	2,000.00	86.00 86.00	
			CLOSING BALANCE		1,828.00		172.00
3290009940-61920	PHYSICALS P1100563-PO# 02/28/11 -VN#030413	1,500.00 0.0%	376.00 OCCUPATIONAL HEALTH CENTER	-375.99	1,499.99	136.00	
			CLOSING BALANCE		1,363.99		136.00
	HCC		PROG-TOTAL-PO			7,992.72	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$7,992.72 INCURRED BY HEALTH CARE CENTER. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

HEALTH SERVICES

COMMITTEE APPROVES THE ABOVE. COM-APPROVAL \_\_\_\_\_

DEPT-HEAD \_\_\_\_\_

**APR 05 2011**

DATE \_\_\_\_\_

CHAIR \_\_\_\_\_

ROCK COUNTY, WISCONSIN  
FINANCE DIRECTOR

PURCHASING DIVISION  
FAX (608) 757-5539  
PHONE (608) 757-5517



PROJECT NUMBER: 2011-49  
PROJECT NAME: BARIATRIC BEDS AND MATTRESSES  
BID DUE DATE: MARCH 1, 2011 – 1:30 P.M.  
DEPARTMENT: ROCK HAVEN

	GULF SOUTH MEDICAL WINDSOR WI	PRODUCTS UNLIMITED JUSTIN TX	MED-PART BROOKLYN NY
BED	\$ 2,370.00	\$ 2,362.75	\$ 2,617.20
MATTRESS	\$ 1,607.55	\$ 1,731.00	\$ 1,686.00
<b>TOTAL COST</b>	<b>\$ 3,977.55</b>	<b>\$ 4,093.75</b>	<b>\$ 4,303.20</b>
WARRANTY-BED	1 YEAR ELECTRICAL 5 YEARS FRAME	NONE LISTED	NONE LISTED
WARRANTY-MATTRESS	18 MONTHS	NONE LISTED	NONE LISTED

Invitation to Bid was advertised in the Janesville Gazette and on the Internet. One vendor submitted a "No Bid". Two additional vendors were solicited that did not respond.

PREPARED BY: JODI MILLIS, PURCHASING MANAGER

DEPARTMENT HEAD RECOMMENDATION: Approve purchase

Erin J. Anderson 3/3/2011  
SIGNATURE DATE

GOVERNING COMMITTEE APPROVAL: \_\_\_\_\_  
CHAIR VOTE DATE

PURCHASING PROCEDURAL ENDORSEMENT: \_\_\_\_\_  
CHAIR VOTE DATE

RESOLUTION NO. \_\_\_\_\_

AGENDA NO. \_\_\_\_\_

RESOLUTION  
ROCK COUNTY BOARD OF SUPERVISORS

SHERRY GUNDERSON NHA  
INITIATED BY

TOM BERNER, MATERIALS MANAGER  
DRAFTED BY



HEALTH SERVICES  
COMMITTEE  
SUBMITTED BY

March 2, 2011  
DATE DRAFTED

AUTHORIZING PURCHASE OF BARIATRIC BEDS AND MATTRESSES FOR ROCK HAVEN

1 WHEREAS, funds are included in the 2011 budget for the purchase of bariatric  
2 beds and mattresses to be used at Rock Haven; and,  
3  
4 WHEREAS, specifications were prepared and bids were solicited by the  
5 Purchasing Division (results attached); and,  
6  
7 WHEREAS, Rock Haven and Purchasing staff did review all bids submitted and  
8 recommend purchasing four bariatric beds and two bariatric mattresses from  
9 Gulf South Medical Supply based on price and warranty.  
10  
11 NOW, THEREFORE, BE IT RESOLVED by the Rock County Board of Supervisors duly  
12 assembled this \_\_\_\_\_ day of \_\_\_\_\_, 2011, that a Purchase Order  
13 be issued to Gulf South Medical Supply of Jacksonville, Florida in the amount  
14 of \$12,695.10 for the purchase of four bariatric beds and two bariatric  
15 mattresses.

RESPECTFULLY SUBMITTED

HEALTH SERVICES COMMITTEE

PURCHASING PROCEDURAL ENDORSEMENT

\_\_\_\_\_  
Betty Jo Bussie, Chair

\_\_\_\_\_  
Phillip Owens, Chair

\_\_\_\_\_  
Anna Marie Johnson, Vice Chair

\_\_\_\_\_  
Vote Date

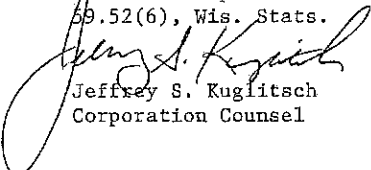
\_\_\_\_\_  
Robert Fizzell

\_\_\_\_\_  
Brent Fox

\_\_\_\_\_  
Mary Beaver

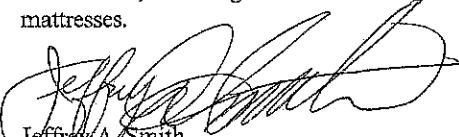
LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.52(6), Wis. Stats.

  
Jeffrey S. Kuglitsch  
Corporation Counsel


FISCAL NOTE:

\$45,905 is included in Rock Haven's 2011 Capital Projects, A/C 32-3251-0000-67171, including bariatric beds and mattresses.

  
Jeffrey A. Smith  
Finance Director

ADMINISTRATIVE NOTE:

Recommended.

  
Craig Knutson  
County Administrator

## EXECUTIVE SUMMARY

Funds are included in the 2011 budget for the purchase of bariatric beds and mattresses to be used at Rock Haven. This purchase meets Rock Haven's needs by complying with Life Safety Code requirements for nursing homes and will supplement the facility's current inventory of bariatric beds to meet the comfort needs of its residents.

The total cost of this purchase is \$12,695.10 for the purchase of four bariatric beds and two bariatric mattresses.

# Rock Haven Admissions/Discharges/Census - 2011

ADMISSIONS				
	CCU	Dementia	CMI/GP	Total
January	5	3	1	9
February	8	0	4	12
March	4	4	2	10
April	5	1	3	9
May	3	3	1	7
June	5	2	0	7
July	8	4	1	13
August	6	1	3	10
September	5	4	1	10
October	4	3	1	8
November	7	3	0	10
December	3	2	3	8
<b>Total</b>	<b>63</b>	<b>30</b>	<b>20</b>	<b>113</b>

1/31/2011  
2/28/2011  
3/31/2010  
4/30/2010  
5/31/2010  
6/30/2010  
7/31/2010  
8/31/2010  
9/30/2010  
10/31/2010  
11/30/2010  
12/31/2010

DISCHARGES/DEATHS				
	CCU	Dementia	CMI/GP	Total
January	8	1	4	13
February	4	1	3	8
March	5	4	3	12
April	3	2	2	7
May	1	5	1	7
June	7	4	1	12
July	4	3	0	7
August	9	2	1	12
September	6	3	0	9
October	4	3	1	8
November	3	3	0	6
December	3	4	2	9
<b>Total</b>	<b>57</b>	<b>35</b>	<b>18</b>	<b>110</b>

1/31/2011  
2/28/2011  
3/31/2010  
4/30/2010  
5/31/2010  
6/30/2010  
7/31/2010  
8/31/2010  
9/30/2010  
10/31/2010  
11/30/2010  
12/31/2010

CENSUS				
	CCU	Dementia	CMI/GP	Total
January	37	44	42	123
February	40	44	43	127
March	41	44	42	127
April	41	44	44	129
May	41	44	43	128
June	39	43	41	123
July	40	43	44	127
August	39	43	43	125
September	40	43	42	125
October	39	44	42	125
November	42	44	44	130
December	41	44	44	129
<b>Budget</b>	<b>41</b>	<b>43</b>	<b>44</b>	<b>128</b>
<b>Capacity*</b>	<b>42</b>	<b>44</b>	<b>44</b>	<b>130</b>

1/31/2011  
2/28/2011  
3/31/2010  
4/30/2010  
5/31/2010  
6/30/2010  
7/31/2010  
8/31/2010  
9/30/2010  
10/31/2010  
11/30/2010  
12/31/2010

\*Downsize from 156 to 130 occurred 6/1/07



	PATIENT DAYS			PATIENT DAYS			PATIENT DAYS		
	ACTUAL MTD	BUDGET MTD	OVER/ -UNDER	% OVER/ -UNDER	ACTUAL YTD	BUDGET YTD	OVER/ -UNDER	% OVER/ -UNDER	
TOTAL RCHCC									
MEDICARE									
SNF	186	196	-10	-5.10	458	413	45	10.90	
TOTAL	186	196	-10	-5.10	458	413	45	10.90	
HOSPICE									
SNF	104	168	-64	-38.10	238	354	-116	-32.77	
TOTAL	104	168	-64	-38.10	238	354	-116	-32.77	
MEDICAL ASSISTANCE									
IN	189	252	-63	-25.00	406	531	-125	-23.54	
SNF	2668	2744	-76	-2.77	5648	5782	-134	-2.32	
ICF 1	28	28			59	59			
ICF 2									
ICF 3									
ICF 4									
1A	28	28			59	59			
1B									
D2									
D3									
UC									
TOTAL	2913	3052	-139	-4.55	6172	6431	-259	-4.03	
PRIVATE PAY									
IN	333	168	165	98.21	604	354	250	70.62	
SNF									
PILOT									
ICF 1									
ICF 2									
ICF 3									
UC									
TOTAL	333	168	165	98.21	604	354	250	70.62	
TOTAL RCHCC	3536	3584	-48	-1.34	7472	7552	-80	-1.06	

ALL RCHCC

	ACTUAL		PATIENT DAYS BUDGET		OVER/UNDER		% OVER/UNDER		ACTUAL		PATIENT DAYS BUDGET		OVER/UNDER		% OVER/UNDER	
	MTD	MTD	MTD	MTD	MTD	MTD	MTD	MTD	YTD	YTD	YTD	YTD	YTD	YTD	YTD	YTD
IN	189	252	-63	-25.00	406	531	-125	-23.54	3536	7472	-3936	-51.33				
SNF	3291	3276	15	0.46	6948	6903	45	0.65								
ICF 1	28	28			59	59										
ICF 2																
ICF 3																
ICF 4																
1A	28	28			59	59										
1B																
D2																
D3																
UC																
<b>TOTAL RCHCC</b>	<b>3536</b>	<b>3584</b>	<b>-48</b>	<b>-1.34</b>	<b>7472</b>	<b>7552</b>	<b>-80</b>	<b>-1.06</b>								

TOTAL RCHCC	MEDICARE	AVERAGE DAILY PATIENTS				AVERAGE DAILY PATIENTS			
		ACTUAL MTD	BUDGET MTD	OVER/UNDER	% OVER/UNDER	ACTUAL YTD	BUDGET YTD	OVER/UNDER	% OVER/UNDER
	SNF	6.64	7.00	-0.36	-5.10	7.76	7.00	0.76	10.90
	TOTAL	6.64	7.00	-0.36	-5.10	7.76	7.00	0.76	10.90
	HOSPICE								
	SNF	3.71	6.00	-2.29	-38.10	4.03	6.00	-1.97	-32.77
	TOTAL	3.71	6.00	-2.29	-38.10	4.03	6.00	-1.97	-32.77
	MEDICAL ASSISTANCE								
	IN	6.75	9.00	-2.25	-25.00	6.88	9.00	-2.12	-23.54
	SNF	95.29	98.00	-2.71	-2.77	95.73	98.00	-2.27	-2.32
	ICF 1	1.00	1.00			1.00	1.00		
	ICF 2								
	ICF 3								
	ICF 4								
	1A	1.00	1.00			1.00	1.00		
	1B								
	D2								
	D3								
	UC								
	TOTAL	104.04	109.00	-4.96	-4.55	104.61	109.00	-4.39	-4.03
	PRIVATE PAY								
	IN								
	SNF	11.89	6.00	5.89	98.21	10.24	6.00	4.24	70.62
	PILOT								
	ICF 1								
	ICF 2								
	ICF 3								
	UC								
	TOTAL	11.89	6.00	5.89	98.21	10.24	6.00	4.24	70.62
TOTAL RCHCC		126.29	128.00	-1.71	-1.34	126.64	128.00	-1.36	-1.06

ALL RCHCC

	AVERAGE DAILY PATIENTS			AVERAGE DAILY PATIENTS		
	ACTUAL	BUDGET	% OVER/ -UNDER	ACTUAL	BUDGET	% OVER/ -UNDER
IN	6.75	9.00	-2.25	6.88	9.00	-2.12
SNF	117.54	117.00	0.54	117.76	117.00	0.76
ICF 1	1.00	1.00		1.00	1.00	
ICF 2						
ICF 3						
ICF 4						
1A	1.00	1.00		1.00	1.00	
1B						
D2						
D3						
UC						
TOTAL RCHCC	126.29	128.00	-1.71	126.64	128.00	-1.36
						-1.06