

Rock County, Wisconsin

51 South Main Street
Janesville, WI 53545
(608)757-5518



General Services

-Facilities Management
-Maintenance

**GENERAL SERVICES COMMITTEE
TUESDAY, NOVEMBER 7, 2017 – 8:00 A.M.
CONFERENCE ROOM N-1 – FIFTH FLOOR
ROCK COUNTY COURTHOUSE-EAST**

Agenda

1. Call to Order and Approve Agenda
2. Citizen Participation
3. Approval of Minutes – October 17, 2017
4. Transfers
5. Review of Payments
6. Resolution
 - A. Awarding Contract for Rental Services of Uniforms, Shop Towels and Walk-Off Mats for Facilities Management Department 2018-2020
7. Discussion and Possible Action on Donation of Snow Blower to Rock County for Use at the Health Department Facility
8. Project Change Orders
 - A. Credit from Paulson Kimball Construction, LLC for Rock County Medical Examiners Garage
9. Discussion and Possible Action on Options for Courthouse Security Phase 2 and Phase 3
10. Discussion and Possible Action of the 2018 Recommended Budget
 - A. Transfer of Fairgrounds Budget
 - B. Other
11. Communications, Announcements and Information
12. Adjournment

Please contact Marilyn at (608)757-5510 if you are going to be late or if you will not be able to attend the meeting.

COMMITTEE REVIEW REPORT
FOR THE MONTH OF OCTOBER 2017

Account Number	Account Name	PO#	Check Date	Vendor Name	Inv/Enc Amt
18-1810-0000-62160	CLEANING CONTRAC				
		P1700571	10/05/2017	PETERSON CLEANING INC	9,513.26
18-1810-0000-62400	R & M SERV				
		P1700562	10/12/2017	SGTS INC	1,441.17
		P1701457	10/05/2017	JC HEATING AND COOLING INC	95.00
		P1701613	10/05/2017	JOHNSON CONTROLS INC	12,500.00
		P1701923	10/12/2017	DVORAK LANDSCAPE SUPPLY LLC	320.00
		P1702188	10/19/2017	CONCRETE REPAIR WORKS	365.00
		P1702248	10/19/2017	D AND E SHEET METAL INC	1,800.00
18-1810-0000-63500	R&M SUPPLIES				
		P1700261	10/05/2017	ARAMARK UNIFORM SERVICES INC	96.95
		P1700324	10/05/2017	FASTENAL COMPANY	9.83
		P1700327	10/05/2017	GRAINGER	1,232.49
		P1700328	10/19/2017	HARRIS ACE HARDWARE LLP	123.09
		P1700329	10/05/2017	HOME DEPOT/GECF	160.35
		P1700338	10/05/2017	JANESVILLE ELECTRIC MOTOR CORP	265.00
		P1700341	10/19/2017	JOHNSON CONTROLS INC	643.52
		P1700472	10/05/2017	MENARDS	2,545.90
		P1700490	10/26/2017	STAPLES BUSINESS ADVANTAGE	299.35
		P1700564	10/26/2017	WRIGHT EXPRESS FSC	96.48
		P1702427	10/05/2017	SULLIVAN SIGNS INC	42.00
				FACILITIES MGMNT PROG TOTAL	31,549.39
18-1811-0000-62160	CLEANING CONTRAC				
		P1700571	10/05/2017	PETERSON CLEANING INC	857.01
18-1811-0000-62400	R & M SERV				
		P1700477	10/12/2017	PIEPER ELECTRIC INC	990.00
18-1811-0000-63500	R&M SUPPLIES				
		P1700328	10/19/2017	HARRIS ACE HARDWARE LLP	16.22
		P1700471	10/26/2017	MC MASTER-CARR SUPPLY COMPANY	14.24
		P1700472	10/19/2017	MENARDS	43.41
		P1700474	10/05/2017	NAPA AUTO PARTS	146.99
		P1700490	10/26/2017	STAPLES BUSINESS ADVANTAGE	243.66
				PUBLIC HEALTH/COA PROG TOTAL	2,311.53
18-1812-0000-62160	CLEANING CONTRAC				
		P1700571	10/05/2017	PETERSON CLEANING INC	808.50
18-1812-0000-63500	R&M SUPPLIES				
		P1700327	10/26/2017	GRAINGER	98.92
		P1700472	10/19/2017	MENARDS	14.54
				YOUTH SERVICES CENTER PROG TOTAL	921.96
18-1815-0000-62201	ELECTRIC				
			10/19/2017	ALLIANT ENERGY/WP&L	12,451.21
18-1815-0000-62203	NATURAL GAS				
			10/19/2017	ALLIANT ENERGY/WP&L	549.60
18-1815-0000-62400	R & M SERV				

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Account Number	Account Name	PO#	Check Date	Vendor Name	Inv/Enc Amt
		P1700094	10/05/2017	PORTERS LAWN AND POWER	504.36
		P1700097	10/19/2017	SIMPLEX GRINNELL LP	357.00
		P1700245	10/19/2017	ADVANCED DISPOSAL SERVICES	110.00
		P1700248	10/05/2017	PETERSON CLEANING INC	18,700.00
		P1702587	10/05/2017	STATE OF WISCONSIN	200.00
		P1702602	10/19/2017	ATIS ELEVATOR INSPECTIONS LLC	286.00
18-1815-0000-63500	R&M SUPPLIES				
		P1700090	10/19/2017	AIRGAS NORTH CENTRAL	111.34
		P1700098	10/19/2017	STAPLES BUSINESS ADVANTAGE	284.92
		P1700099	10/19/2017	WRIGHT EXPRESS FSC	292.12
		P1700119	10/19/2017	HOME DEPOT/GECF	627.53
		P1700122	10/19/2017	LA FORCE HARDWARE AND	192.00
		P1700129	10/19/2017	WERNER ELECTRIC SUPPLY	131.00
		P1700192	10/19/2017	SHERWIN WILLIAMS	227.48
18-1815-0000-64200	TRAINING EXP				
		P1701309	10/19/2017	JP MORGAN CHASE BANK NA	617.00
				HCC BUILDING COMPLEX PROG TOTAL	35,641.56
18-1816-0000-62119	OTHER SERVICES				
		P1700261	10/19/2017	ARAMARK UNIFORM SERVICES INC	26.93
18-1816-0000-62160	CLEANING CONTRAC				
		P1700571	10/05/2017	PETERSON CLEANING INC	539.00
18-1816-0000-63500	R&M SUPPLIES				
		P1700261	10/05/2017	ARAMARK UNIFORM SERVICES INC	25.55
		P1700327	10/05/2017	GRAINGER	39.56
		P1700490	10/26/2017	STAPLES BUSINESS ADVANTAGE	144.40
				COMMUNICATIONS CTR.OPERATION PROG TOTAL	775.44
18-1817-0000-62160	CLEANING CONTRAC				
		P1700571	10/05/2017	PETERSON CLEANING INC	804.46
18-1817-0000-63500	R&M SUPPLIES				
		P1700482	10/12/2017	PUR CHEM LLC	240.00
				DIVERSION PROG/ASC PROG TOTAL	1,044.46
18-1818-0000-62160	CLEANING CONTRAC				
		P1700571	10/05/2017	PETERSON CLEANING INC	2,364.76
18-1818-0000-62400	R & M SERV				
		P1700266	10/05/2017	COLLINS SANITARY	190.00
		P1701613	10/05/2017	JOHNSON CONTROLS INC	12,500.00
		P1702188	10/19/2017	CONCRETE REPAIR WORKS	825.00
		P1702337	10/12/2017	MIDWEST ALARM SERVICES INC	7,000.00
18-1818-0000-63500	R&M SUPPLIES				
		P1700260	10/05/2017	AARONS LOCK AND SAFE INC	2.75
		P1700261	10/05/2017	ARAMARK UNIFORM SERVICES INC	89.46
		P1700327	10/05/2017	GRAINGER	1,114.98
		P1700328	10/19/2017	HARRIS ACE HARDWARE LLP	20.32
		P1700337	10/05/2017	JACK AND DICKS FEED AND GARDEN	596.82

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FOR THE MONTH OF OCTOBER 2017

Account Number	Account Name	PO#	Check Date	Vendor Name	Inv/Enc Amt
		P1700338	10/05/2017	JANESVILLE ELECTRIC MOTOR CORP	1,235.00
		P1700472	10/19/2017	MENARDS	79.37
		P1700488	10/19/2017	SHERWIN WILLIAMS	10.78
		P1700490	10/26/2017	STAPLES BUSINESS ADVANTAGE	227.93
		P1702426	10/26/2017	MIDWEST ALARM SERVICES INC	780.00
				JAIL PROG TOTAL	27,037.17
18-1819-0000-62400	R & M SERV				
		P1700578	10/05/2017	TRUGREEN	610.00
				UW-ROCK COUNTY PROG TOTAL	610.00
18-1820-0000-62160	CLEANING CONTRAC				
		P1700571	10/05/2017	PETERSON CLEANING INC	901.48
18-1820-0000-62400	R & M SERV				
		P1700568	10/26/2017	SAFEWAY PEST CONTROL	60.00
18-1820-0000-65321	BLDG/OFC LEASE				
		P1700565	10/12/2017	HENDRICKS COMMERCIAL	11,148.00
				ECLIPSE CENTER PROG TOTAL	12,109.48
18-1821-0000-62119	OTHER SERVICES				
		P1700261	10/19/2017	ARAMARK UNIFORM SERVICES INC	14.54
		P1700568	10/26/2017	SAFEWAY PEST CONTROL	38.00
18-1821-0000-62160	CLEANING CONTRAC				
		P1700571	10/05/2017	PETERSON CLEANING INC	3,463.07
18-1821-0000-62400	R & M SERV				
		P1701573	10/12/2017	HALVERSON CARPET CENTER LTD	394.00
		P1701793	10/19/2017	GLEN FERN CONSTRUCTION LLC	4,500.00
		P1702596	10/26/2017	PER MAR SECURITY SERVICES	132.00
18-1821-0000-63500	R&M SUPPLIES				
		P1700327	10/26/2017	GRAINGER	38.50
		P1700328	10/19/2017	HARRIS ACE HARDWARE LLP	110.48
		P1700329	10/05/2017	HOME DEPOT/GECF	25.26
				JOB CENTER PROG TOTAL	8,715.85
18-1822-0000-62119	OTHER SERVICES				
		P1700568	10/26/2017	SAFEWAY PEST CONTROL	210.00
18-1822-0000-62160	CLEANING CONTRAC				
		P1700571	10/05/2017	PETERSON CLEANING INC	686.69
18-1822-0000-63500	R&M SUPPLIES				
		P1700328	10/19/2017	HARRIS ACE HARDWARE LLP	85.48
		P1700490	10/26/2017	STAPLES BUSINESS ADVANTAGE	171.11
				FRANKLIN ST PROG TOTAL	1,153.28
18-1823-0000-62160	CLEANING CONTRAC				
		P1700571	10/05/2017	PETERSON CLEANING INC	266.90
18-1823-0000-63500	R&M SUPPLIES				
		P1700328	10/19/2017	HARRIS ACE HARDWARE LLP	1.47

COMMITTEE REVIEW REPORT
FOR THE MONTH OF OCTOBER 2017

Account Number	Account Name	PO#	Check Date	Vendor Name	Inv/Enc Amt
COURT ST PROG TOTAL					268.37
18-1824-0000-62119	OTHER SERVICES				
		P1700261	10/05/2017	ARAMARK UNIFORM SERVICES INC	20.64
18-1824-0000-62160	CLEANING CONTRAC				
		P1700571	10/05/2017	PETERSON CLEANING INC	613.77
18-1824-0000-62400	R & M SERV				
		P1700771	10/19/2017	JANESVILLE DOOR CO LTD	992.00
18-1824-0000-63500	R&M SUPPLIES				
		P1700265	10/12/2017	BJ ELECTRIC SUPPLY INC	31.48
		P1700327	10/05/2017	GRAINGER	311.34
		P1700490	10/26/2017	STAPLES BUSINESS ADVANTAGE	58.43
		P1700768	10/12/2017	FIRST AYD CORPORATION	459.90
		P1700781	10/05/2017	MEYERS PRESSURE CLEANERS	528.45
		P1702406	10/12/2017	ZEP MANUFACTURING CO	160.28
HWY BUILDINGS/GROUNDS PROG TOTAL					3,176.29
18-1837-0000-67200	CAPITAL IMPROV				
		P1701922	10/26/2017	HONEYWELL INC	1,056.01
		P1702120	10/05/2017	MARLING LUMBER COMPANY	1,350.00
JAIL CAPITAL IMPROVEMENTS PROG TOTAL					2,406.01
18-1843-0000-67200	CAPITAL IMPROV				
		P1503712	10/26/2017	GILBANK CONSTRUCTION INC	25,084.25
U-ROCK EXPANSION PROJECT PROG TOTAL					25,084.25
18-1849-0000-67200	CAPITAL IMPROV				
		P1701655	10/12/2017	PAULSON KIMBALL CONSTRUCTION L	169,913.70
		P1702528	10/26/2017	SGTS INC	13,393.00
HCC COMPLEX PROJECT PROG TOTAL					183,306.70
18-1855-0000-67200	CAPITAL IMPROV				
		P1503213	10/05/2017	MEAD AND HUNT INC	1,258.20
		P1701336	10/12/2017	GILBANK CONSTRUCTION INC	334,170.00
COURTHOUSE SECURITY SYSTEM PROG TOTAL					335,428.20

COMMITTEE REVIEW REPORT
FOR THE MONTH OF OCTOBER 2017

Account Number	Account Name	PO#	Check Date	Vendor Name	Inv/Enc Amt
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I have reviewed the preceding payments in the total **\$671,539.94**

Date: Dept _____

Committee _____

COMMITTEE REVIEW REPORT
FOR THE MONTH OF OCTOBER 2017

Account Number	Account Name	PO#	Check Date	Vendor Name	Inv/Enc Amt
41-4350-4270-67161	CA \$5,000/MORE	P1702278	10/12/2017	DISTINCTIVE ROOFING INC	108,117.60
COST POOLS BLDG & GRDS OP PROG TOTAL					<u>108,117.60</u>

I have reviewed the preceding payments in the total \$108,117.60

Date: _____ Dept _____
Committee _____

COMMITTEE REVIEW REPORT
FOR THE MONTH OF OCTOBER 2017

Account Number	Account Name	PO#	Check Date	Vendor Name	Inv/Enc Amt
32-8000-9200-62460	BLDG SERV R&M	P1702641	10/19/2017	TOTAL ENERGY SYSTEMS LLC	20.88
SUPPORT SERVICE MAINTENANCE PROG TOTAL					<u>20.88</u>

I have reviewed the preceding payments in the total \$20.88

Date: _____ Dept _____
Committee _____

RESOLUTION NO. _____

AGENDA NO. _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

General Services Committee
INITIATED BY



Brent Sutherland, Facilities
Management Director
DRAFTED BY

General Services Committee
SUBMITTED BY

October 25, 2017
DATE DRAFTED

AWARDING CONTRACT FOR RENTAL SERVICES OF UNIFORMS, SHOP TOWELS AND
WALK-OFF MATS FOR FACILITIES MANAGEMENT DEPARTMENT
2018-2020

- 1 **WHEREAS**, funds are incorporated into the budget each year for the rental of uniforms, shop
- 2 towels and walk-off mats that are used by Facilities Management Department at all locations; and,
- 3
- 4 **WHEREAS**, specifications were prepared and solicited from five vendors with only one vendor
- 5 submitting a bid (results attached); and,
- 6
- 7 **WHEREAS**, the bids were reviewed by Purchasing and Facilities Management staff with the
- 8 recommendation to accept the low bid from ALSCO of Wauwatosa, WI.
- 9
- 10 **NOW, THEREFORE, BE IT RESOLVED**, by the Rock County Board of Supervisors duly
- 11 assembled this _____ day of _____, 2017 that a contract for uniforms, shop towels and
- 12 walk-off mats be awarded to ALSCO of Wauwatosa, WI based on the terms and conditions set
- 13 forth in the contract and Invitation to Bid #2018-04.

Respectfully submitted,

GENERAL SERVICES COMMITTEE

Henry Brill, Chair

Jason Heidenreich, Vice Chair

Bob Yeomans

David Homan

Jeremy Zajac

ADMINISTRATIVE NOTE:

Recommended.

Josh Smith
County Administrator

FISCAL NOTE:

Funds have been included in the 2018 recommended budget for this contract.

Sherry Oja
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats.

Jodi Timmerman
Interim Corporation Counsel

Executive Summary

AWARDING CONTRACT FOR RENTAL SERVICES OF UNIFORMS, SHOP TOWELS AND WALK-OFF MATS FOR FACILITIES MANAGEMENT

Facilities Management contracts with a private vendor to provide employee uniforms, shop towels and walk-off mats for all locations. Bids were solicited from five vendors with one responding. The only, most responsible and responsive bid was received from ALSCO of Wauwatosa, WI.

The contract will begin January 1, 2018 and terminate December 31, 2018. Facilities Management may opt to renew the contract for two additional years, 2019 and 2020. The total contract shall not exceed three years.



PROJECT NUMBER #2018-04
PROJECT NAME UNIFORMS, SHOP TOWELS & WALK-OFF MATS
DEPARTMENT FACILITIES MANAGEMENT
BID DUE DATE OCTOBER 10, 2017 – 1:30 P.M.

	ALSCO – WAUWATOSA WI
2018 FACILITIES	4,644.64
2019 FACILITIES	4,644.64
2020 FACILITIES	4,644.64
TOTAL 3 YEAR CONTRACT	\$ 13,933.92

The Invitation to Bid was advertised in the Beloit Daily News and on the Internet. Four additional vendors were solicited that did not respond.

PREPARED BY: Jodi Millis, Purchasing Manager

DEPARTMENT HEAD RECOMMENDATION: ALSCO

[Signature]
Signature

10-5-17
Date

GOVERNING COMMITTEE APPROVAL:

Chair

Vote

Date

ROCK COUNTY, WISCONSIN

51 S. Main Street
Janesville, WI 53545



Facilities Management

Facilities Maintenance

(608) 757-5526
(608) 757-5516 - Fax

October 31, 2017

To: General Services Committee
From Facilities Management Director

On Oct 30, 2017 I received a call from Committee Member and County Board Supervisor Bob Yeomans. Upon review the Facilities Management 2018 Budget request, he noticed funds being requested for a snow blower for the Health Department location. Bob was the previous owner of Central Vending and had a snow blower that was used for his business and would like to donate it to Rock County. The value of this snow blower is estimated at \$500 and it should serve the purpose for snow removal at the Health Department. I am requesting approval to accept this donation?

Respectfully submitted,

Facilities Management

Brent Sutherland

Brent Sutherland, Director

Paulson Kimball Construction, LLC

GENERAL CONTRACTOR

917 TODD DRIVE JANESVILLE, WI 53546 PH 608-752-6611 FAX 608-752-7218

www.paulsonkimball.com

CHANGE ORDER

October 30, 2017

Owner: Rock County Facilities Management
51 S. Main St
Janesville, WI 535456

Project # 1701655
Bid # 2017-32
Rock County Medical Examiners Garage

Change Order Number Four

1. Credit for omitted chart recorders for Mopec cooler and freezer components
(Mopec) DEDUCT \$1,376.00
2. Credit for omitting trench drains and installed standard basket drains
(Petterson) DEDUCT \$ 600.00

TOTAL AMOUNT OF THIS CHANGE ORDER IS A CREDIT OF \$1,976.00

ACCEPTED BY: *Brent Sutherland*

DATED : 10/30/2017

REVISED CONTRACT AMOUNT IS: \$478,686.00

Paulson Kimball Construction, LLC.

By: *Norm Paulson*

Norm Paulson
Member
(file:1276 CO4)