

**County of Rock
Public Works Department**



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Janesville Wisconsin 53545
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www.co.rock.wi.us

Highways
Parks
Airport

A G E N D A

Public Works Committee Meeting

NOTE DATE CHANGE: Tuesday, October 19, 2010 – 8:30 a.m.

Public Works Department Committee Room

1. Call to Order
2. Approval of Agenda
3. Approval of Minutes of September 14, 2010
4. Citizen Participation, Communications, and Announcements

PARKS BUSINESS

5. ACTION ITEMS
 - a. Approve Resolution: Acceptance of Wisconsin Department of Natural Resources County Fish and Game Project Grant Funds
 - b. Consider Possible Donation from Ken Willing - Bass Creek Canoe Launch
 - c. Review and Consider Amendments to County Administrator's Recommended 2011 Budget for Parks Division
6. INFORMATION ITEMS
 - a. Project Report
 - b. Discuss Boys & Girls Club Property
 - c. Discussion for Input on Smoking Ordinance
7. Parks Advisory Committee Remarks
8. Next Meeting Date

HIGHWAY BUSINESS

9. ACTION ITEMS
 - a. Approve Conversion of Controlled Access Driveway – CTH N
 - b. Approve Change Order #2 – Exterior Metal Building Repairs & Updates
 - c. Review and Consider Amendments to County Administrator's Recommended 2011 Budget for Highway Division

AIRPORT BUSINESS

10. ACTION ITEMS
 - a. Review and Consider Amendments to County Administrator's Recommended 2011 Budget for Airport Division
11. Adjournment

RESOLUTION NO. _____

AGENDA NO. _____

RESOLUTION ROCK COUNTY BOARD OF SUPERVISORS

Public Works Committee
Initiated by _____

Lori Williams, Parks Director
Drafted by _____

Public Works Committee
& Parks Advisory Committee
Submitted by _____



September 23, 2010
Date Drafted _____

ACCEPTANCE OF WISCONSIN DEPARTMENT OF NATURAL RESOURCES COUNTY FISH AND GAME PROJECT GRANT FUNDS

1. **WHEREAS**, the legislature of the State of Wisconsin enacted legislation providing for allocation
2. to the respective counties in that state on an acreage basis for the county fish and game projects,
3. including conservation of resources and habitat, on the condition that the counties match the state
4. allocation; and,
- 5.
6. **WHEREAS**, Rock County made application to participate in county fish and game projects
7. pursuant to provisions of s.23.09(12) of the Wisconsin Statutes and as authorized by County
8. Board Resolution 10-7A-099; and,
- 9.
10. **WHEREAS**, matching grant funds totaling \$1,927 are available from the Wisconsin DNR and a
11. resolution accepting the same is required by the County.
- 12.
13. **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly
14. assembled this ____ day of _____, 2010 does hereby approve the acceptance of these funds.
- 15.
16. **BE IT FURTHER RESOLVED**, that the Parks Director be authorized and directed to sign the
17. grant agreements and that these documents be submitted to the Wisconsin Department of Natural
18. Resources; and,
- 19.
20. **BE IT FURTHER RESOLVED** that the Parks Director be authorized to file all necessary
21. documents for administration and reimbursement of this program

Respectfully submitted,

PUBLIC WORKS COMMITTEE

Kurtis Yankee, Chair

Betty Jo Bussie, Vice-Chair

Eva Arnold

David Diestler

Brent Fox

ACCEPTANCE OF WISCONSIN DEPARTMENT OF NATURAL RESOURCES COUNTY FISH AND
GAME PROJECT GRANT FUNDS

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FISCAL NOTE:

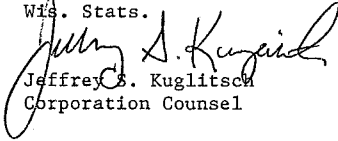
\$2,100 is included in the Parks' 2011 Recommended Budget for DNR Grants, A/C 41-4292-4788.



Jeffrey A. Smith
Finance Director

LEGAL NOTE:

The County Board is authorized to accept grant funds pursuant to sec. 59.52(19),
Wis. Stats.



Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Craig Knutson
County Administrator

EXECUTIVE SUMMARY -
**ACCEPTANCE OF WISCONSIN DEPARTMENT OF NATURAL RESOURCES
COUNTY FISH AND GAME PROJECT GRANT FUNDS**

Each Wisconsin County is allocated a certain amount of money annually to fund small projects on a 50/50 match basis. Rock County applied for \$1,927 to be used in 2011. Parks plans to access this funding source to help pay for invasive species control at Carver-Roehl Park. Though this funding source requires a 50% match by the County, all time and materials supplied by the Parks and Highway Divisions, as well as other community resources, may be used as in-kind match. The Friends of Carver-Roehl and local volunteers have expressed strong interest in continuing their efforts in assisting with this project.

The species to be controlled using this grant is garlic mustard. That area has been addressed in combination with past grants and by volunteer efforts over the past ten years with substantial success.

Respectfully submitted by,

A handwritten signature in cursive script that reads "Lori Williams". The ink is dark and the signature is written over a light, textured background.

Lori Williams, Director
Rock County Parks

Rock County Department of Public Works
Division of Parks – Issue Paper

ISSUE - Preliminary Approval of Bass Creek Canoe Launch Water Access Donation

DISCUSSION - Originally in 2008, Mr. Ken Willing approached the county about a possible canoe launch on the former Bass Creek millpond in Afton.

The parcel of interest is adjacent to CTH D and First Street in Afton. The millpond receded after the dam was removed and new land was exposed. The Bass Creek Dam Association (Mr. Kenneth Willing) holds title to the land. The Bass Creek Dam Association also has some unexpended funds that they would like to use in constructing the canoe launch. Upon completion, they would like to donate it to Rock County for the Parks Division to maintain. A map of the proposed parcel follows this issue paper.

Staff has met with Mr. Willing, visited the parcel with him and explained the various steps that need to be followed. In addition committee approvals and permits need to be issued for this project. Mr. Willing has applied for a driveway permit that has been recently approved.

He is also in the process of applying for a conditional use permit with the Rock County Planning and Development Department. The Planning and Development Staff recommendations for the conditional use permit are as follows:

- A. If the Committee approves the Shore Land Conditional Use Permit, Staff recommends the following conditions of approval: The applicant shall submit a plan that is in compliance with the provisions of the Floodplain Zoning Ordinance for review and approval, including no gravel to be placed in the Floodway, wheel stops placed around the parking area to prevent vehicles driving too close to the Creek and appropriate signage indicating the usage of the access (type of watercraft, hours of operation, ownership etc.).
 - B. Amendments or modifications to the plan must receive pre-approval from P&D Staff.
 - C. At the completion of the project, the applicant shall submit an as-built certification signed by a registered professional engineer or registered land surveyor that the project is in compliance with the permit issued.
 - D. Install and maintain temporary erosion control measures until the seeded permanent vegetative cover is established.
 - E. Obtain all permits or approvals for the project from the U.S. Army Corps of Engineers, Wisconsin Department of Natural Resources, or other local government agencies before starting the project.
- OR—
- F. Staff recommends tabling action until all parties involved have approved the project (Town of Rock, Rock County Parks Committee/County Board and Bass Creek Dam Association). This action is recommended if the Bass Creek Dam Association insists that an entity other than themselves take over ownership and maintenance in the future.

This project is included in the Parks Outdoor Recreation and Open Space Plan -River Trails Plan section.

RECOMMENDATION – I agree with both recommendations of the Planning and Development staff. Preliminary approval recommended upon meeting the conditions of the Planning Department conditional use permit.

Respectfully submitted by,



Lori Williams, CPRP
Parks Director

Parcel currently owned by Bass Creek Dam Association



**Current Rock County Park Projects
September - October 2010**

- **Beckman Mill** ----- 1) September 24th Volunteer picnic with 70 attendees
2) Trail system change order and resolution completed with signatures
3) Welty fall fest held on 10-10-2010

- **Beloit to Janesville Peace Trail**----- 1) RR crossing to be installed hopefully this fall

- **Boys and Girls Club**----- 1) Closing completed on 10-01-2010
2) Crew mowed property 10-5 & 10-6-2010

- **Carver Roehl**----- 1) Met with contractor at site
2) Fall Fest 10-3-2010
3) Contractor starting culvert on 10-11-2010
4) Park Plan Request for Proposal completed and being advertised

- **Community Coordinator**----- 1) Working with various school groups and organizations with the “take me fishing” program
2) Working on brochures

- **Delong** ----- 1) Called Pam Delong on 10-5-2010 and left message

- **Gibbs Lake Park**----- 1) Move service gate by new privy road this fall or winter when time permits
2) Tree work to be done when time permits
3) Well re-chlorinated and two tests good, handle is back on

- **GIS**----- 1) Attended land records meeting

- **Highway 26 Bike Path**----- 1) Resolution completed and approved
2) Agreements and MOU with Cities of Milton and Janesville completed and awaiting signatures

- **Ice Age Trail**----- 1) Need to address encroachment issues this fall
2) Restoration of Kerry Hull issues

- **Koshkonong Access**----- 1) Workday was held to eradicate invasive and Neighborhood volunteer group has applied herbicide

- **Magnolia Bluff** ----- 1) Oak savannah restoration – ongoing
2) Trail 35 work completed
3) Grant from 2006 completed and reimbursed
4) Construction of pathway to finish grant fall or spring as weather and schedules permit
5) Park Plan Request For Proposal completed and being advertised

- **Pelishek –Tiffany Nature Trail** 1) Nature trail fundraiser hike held on 10-9-2010

- **Royce Dallman**----- 1) Planting of replacement trees needed when schedule and funds permit
2) Docks to be removed in early November

- **Other Information**----- 1) Completed citation warning forms
2) Attended SLATS meeting
3) Tree work in Happy Hollow and Sweet Allyn from storm damage completed


ROCK COUNTY, WISCONSIN



Corporation Counsel Office
51 South Main Street
Janesville, WI 53545
(608) 757-5530
Fax: (608) 757-5511

MEMORANDUM

TO: District Attorney David O'Leary
Bob Arndt, Fair Board Chair
Randy Thompson, UW Extension
Lori Williams, Parks

FROM: Jeffrey S. Kuglitsch 
Rock County Corporation Counsel

DATE: October 8, 2010

RE: Rock County Smoking Ordinance

Please find enclosed the current draft of the revised Rock County Smoking Ordinance.

You will note the proposed changes include making all Rock County owned property tobacco free. There are no designated smoking areas or exceptions in the ordinance even for the County Parks or Fairgrounds.

I was instructed by the General Services Committee to send the draft to your attention. I would like to receive your comments. You may, if appropriate, want to take this to your Board or Committee for their input as well. Once I have heard back, we will take those comments back to the General Services Committee and ultimately the County Board.

Thank you for your assistance.

encl.

cc: Sheriff Spoden

DRAFT

REPEALING ROCK COUNTY SMOKING ORDINANCE 23.04, ADOPTING WISCONSIN
STATEWIDE SMOKE FREE AIR LAW AND MAKING ROCK COUNTY CAMPUS
TOBACCO FREE

WHEREAS, the State of Wisconsin has adopted a new statewide smoke free air law pursuant to section 101.123, Wis. Stats.; and

WHEREAS, Rock County has reviewed its current ordinance and has made the following changes.

NOW, THEREFORE, BE IT ORDAINED by the Rock County Board of Supervisors in session this ___ day of _____, 2010, that Section 23.04 of the Rock County Ordinances is hereby repealed and recreated to read as follows:

23.04 Adopting Wisconsin Statewide Smoke-Free Air Law and Implementing Rock County Buildings Tobacco-Free Campus.

1. Purpose: The purpose of this Ordinance is to promote the health and welfare of the public and Rock County employees.
2. Authority: This ordinance is created pursuant to authority granted to the County under section 101.123(2)(c) of the Wisconsin Statutes (The Wisconsin Clean Indoor Air Law).
3. Definitions: The following definitions shall be applicable in this section:
 - A. Smoking means the use, possession or holding of a lighted cigar, cigarette, pipe or any other smoking item or equipment.
 - B. Smokeless tobacco products means snuff; plug and twist tobacco; fine cut or other chewing tobaccos; and other kinds and forms of tobacco prepared in such manner as to be suitable for chewing or smoking in a pipe or otherwise, or both for chewing and smoking.
 - C. County property/grounds means any County building or County owned or leased property (including parking lots and ramps) adjacent to said buildings located at but not limited to: Rock County Courthouse, University of Wisconsin—Rock County, South Central Wisconsin Regional Airport, all Public Works sites, County Farm, Job Center and Rock County Complex.
4. Regulation of Tobacco Use:
 - A. County-Wide.
 1. The statutory provisions set forth in Chapters 101.123, Wis. Stats., as well as 2009 Wisconsin Act 12 including penalties to be imposed and

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procedures for prosecution are adopted by reference and made part of this ordinance, including all existing and future amendments made thereto.

2. Violation/Penalties. The penalty for violation of any provision of this section shall be a forfeiture as hereafter provided in sec. (A)(3), together with costs, fees and surcharges imposed by Wisconsin Statutes.

3. Forfeitures for violations of the Statutes adopted by reference under this section shall conform to the forfeiture permitted to be imposed for violation of the statutes adopted by reference including any variations or increases for subsequent offenses.

B. Regulation of Tobacco Use Specific to Rock County Owned, Rented or Leased Property.

1. No person may smoke indoors at any time in any County-owned, rented or leased building.

2. No person may smoke at any time inside of any County-owned, rented or leased vehicle.

3. No person may smoke on any County property/grounds.

4. No person may place, maintain or chew, within their mouth, smokeless tobacco products at any time in any County owned, rented or leased building.

5. No person may place, maintain or chew, within their mouth, smokeless tobacco products at any time inside of any County owned, rented or leased vehicle.

6. No person may place, maintain or chew, within their mouth, smokeless tobacco products at any time on County property/grounds.

7. In any event of conflict between the provisions of this ordinance and section 101.123, Wis. Stats., the more restrictive regulation shall apply.

8. Exemption from Tobacco Prohibition: None.

C. Penalty.

1. Any person found guilty of violating sub. (B) of this Ordinance shall be subject to a forfeiture of \$100.00 for each violation plus applicable court costs, and the cost of prosecution.

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2. Any person, firm or corporation violating any of the subsections of this ordinance may stipulate to guilt or no contest and may pay to the Clerk of Court a bond according to a schedule established by Ordinance. Such stipulation will make it unnecessary for the subject to appear in Court and will act as a basis for the Court to enter judgment and order forfeiture of the bond.

3. Schedule of Deposit. Deposits shall be made to the Rock County Clerk of Court who shall provide a receipt therefore. The amount of the bond is hereby affixed at \$100.00 plus applicable statutory surcharges and assessments.

D. Notification to the Public.

1. The person in charge of each County building or his or her designee shall cause to be posted at the entry way of each building, signs notifying the public of the fact that the building is a tobacco free building. In addition, signs should be posted outside the building indicating that Rock County is a smoke-free campus and that smoking and tobacco use is not permitted. Absence of such sign, however, shall not be a defense to a violation of this Ordinance.

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**Rock County Department of Public Works
Division of Highways – Issue Paper**

ISSUE - Approve modifications of a field entrance on a controlled access highway, Don & Ann Van Altena, 4946 E. County Road “N”, Milton.

DISCUSSION - The Van Altena’s own a 58.3 acre parcel of land on CTH N in Section 10 of the Town of Milton near the above address. They intend to split off a 5 acre parcel and convert an existing field entrance into a residential entrance. CTH N in this area is a “Controlled Access Highway” and said conversion is subject to review and approval by the Public Works Committee.

Once the 5 acre parcel is created, the Van Altena’s intend to sell the parcel to their son and daughter-in-law. There is another field entrance located approximately 900 feet to the west and a cemetery entrance approximately 750’ to the east of the Van Altena’s current field entrance. Each of these is in excess of the minimum of 600’ spacing between entrances. The existing pavement of CTH N is straight, with a slight dip to the west from this access point. Generally, vision distances along CTH N are good, with the westerly approach being slightly less than the easterly one.

If the existing field entrance is converted to residential access, Then the remaining 53.3 acres would be left without access. Another new access could not be permitted which meets spacing criteria of the County’s Controlled Access Ordinance without a variance. To address the concern, the Van Altena’s are willing to deed stipulate to a joint driveway for both parcels at the field entrance location.

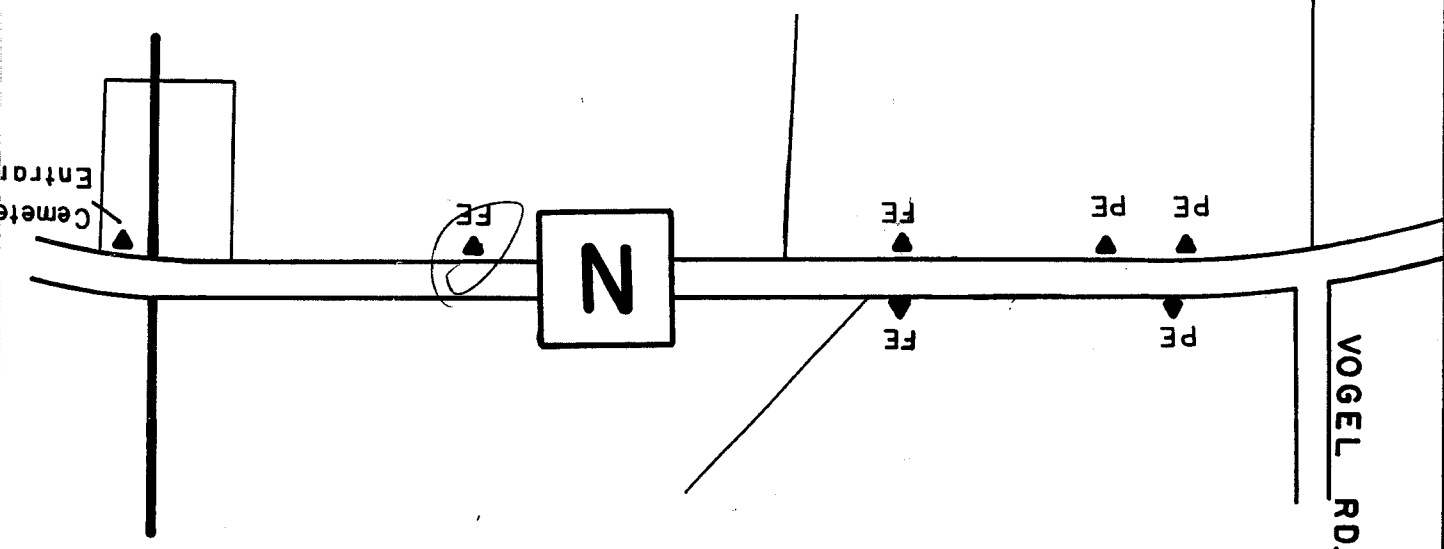
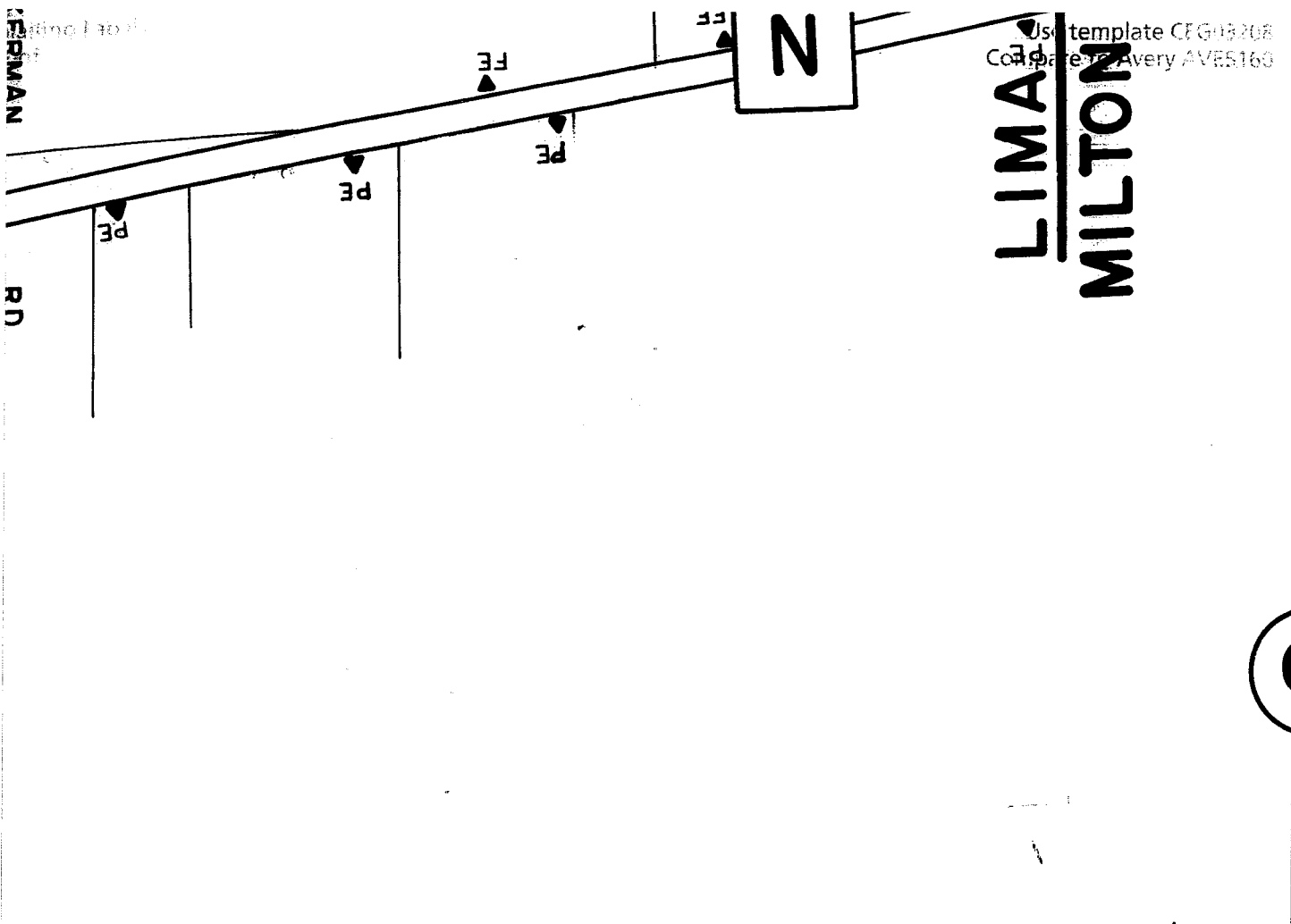
RECOMMENDATION – Approval with the following conditions: 1. Will only be granted if local approvals are granted for the land split. 2. The new residential access shall be a joint driveway and be so deed restricted on both parcels. Said cross ingress/egress area shall extend onto the properties a minimum of 30 feet south from the existing right-of-way line. 3. Driveway shall be constructed with proper culvert size, apron ends and gravel surface to a residential width of 20’ maximum at the property line, as determined by the Rock County Department of Public Works. 4. Approval of this access modification shall become null and void if construction of a dwelling on the 5 acre parcel does not occur within one year of the approval.

Respectfully submitted by,

Benjamin J. Coopman, Jr., P.E.
Public Works Director

RN

LIMA
MILTON



VOGEL RD.

1" = 400'

CHANGE ORDER #2

Date: August 20, 2010

Project Name: Exterior Metal Building Repairs & Updates
for Rock County Department of Public Works

This Change Order is issued to:

Gilbank Construction, Inc.
P.O. Box 718
301 Scot Drive
Clinton, WI 53525-0718

Summary of revisions:

1. Furnish and install twelve (12)- service door closer stops with CloserPlus Spring feature at various locations.
2. Furnish and install a new concrete footing extension to support a shortened steel wall column on the building near the Wash Bay between overhead doors #21 & #22.

Summary of cost:

1. For the lump sum of \$990.00.
- 2.

Current Contract: \$ 213,800 Contract Time: complete Oct. 1, 2010

This Change Order: \$ This Change Order: -0-

Revised Contract: \$ Revised Time: complete Oct. 1, 2010

Accepted By: Approved By:

Contractor: Gilbank Construction, Inc. Owner: Rock County Public Works

Date: Date:

Encl: Proposal e-mail of September 14, 2010