



AGENDA
Public Works Committee Meeting
Tuesday, June 22, 2010 at 8:30 a.m.

Southern Wisconsin Regional Airport Administration Conference Room
4004 S. Oakhill Ave.
Janesville, WI 53546

1. Call to Order at 8:30 a.m.
2. Approval of Agenda
3. Approval of Minutes May 25, 2010
4. Citizen Participation, Communications, and Announcements

AIRPORT BUSINESS

Presentation by Mead & Hunt on Terminal Improvements

5. Action Items

- a. Approve Voucher 9067 to the Wisconsin Department of Transportation in the amount of \$240,000 for land loan
- b. Discuss/Approve request from Janesville Jet Center to change the Minimum Standards for Flight Instruction
- c. Consider request from Helicopter Specialties to relocate fuel farm fencing

Information Items

- a. Update on 2010 Capital Improvement Projects
- b. Airport Accounts Receivables

PARKS BUSINESS

6. Action Item

- a. Approve Resolution, Agreements by and between the Wisconsin Department of Transportation and Rock County for the construction and maintenance of the Bicycle/Pedestrian Path within the Rights of Way of State Highway 26 in Rock County

HIGHWAY BUSINESS

7. Action Item

- a. Consider Change Order to Oil Equipment Company Purchase Order for Shop Hoist Project
- b. Consider Voucher over \$10,000 to Oil Equipment Company for \$105,571.55 for Shop Hoist Project

8. Next Meeting Date

9. Adjournment



Division of Business Management
 Bureau of Business Services
 PO Box 7366
 Madison, WI 53707-7366
 (608) 261-0259

INVOICE

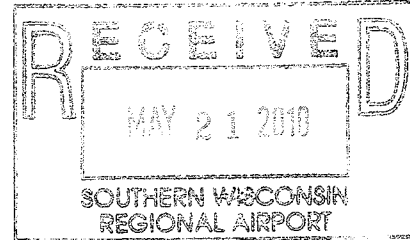
62062

Invoice Date: 5/19/2010

DT1991 8/2007

RON BURDICK, MGR.
 SOUTHERN WI REGIONAL AIRPORT
 4004 S. OAKHILL AVE.
 JANESVILLE, WI 53545

Account #: SOUT7 Customer P.O.#:
 Comment:



Description	Qty	Unit Price	Amount
SOUTHERN WI REGIONAL AIRPORT LAND LOAN 66 PARCELS 39,40 & 41 FEE SIMPLE	1	\$240,000.000	\$240,000.00

Total: \$240,000.00
 State Sales Tax: \$0.00
 Local Sales Tax: \$0.00
 Stadium Tax: \$0.00
Invoice Total: \$240,000.00
 Paid:
Balance Due: \$240,000.00

(Please refer to the above invoice number for all inquires) - Retain this part for your records

Invoice Number: 62062 Balance Due: \$240,000.00 **AMOUNT PAID:** _____

Date: 5/19/2010

Make checks payable to:
 Wisconsin Dept. of Transportation

Mail To:
 Wisconsin Dept. of Transportation
 Bureau of Business Services
 P.O. Box 7366
 Madison, WI 53707-7366

**** For proper credit, return this part with your remittance ****



4606 S Atlantis Drive • Janesville, WI 53546
(888) 201-9055 • (608) 758-1037
FAX: (608) 758-1114

May 18, 2010

Mr. Ron Burdick
Director, Southern Wisconsin Regional Airport
4004 South Oakhill Avenue
Janesville, WI 53546

RE: Proposed Amendments to Minimum Standards

Mr. Burdick:

As has been discussed, there are several requirements of the Airport's Minimum Standards for Commercial Aeronautical Services that are not being met by the Janesville Jet Center at this time. We have reviewed carefully the requirements on the Minimum Standards and would like to propose that the Public Works Committee consider and approve some minor revisions to the standards that will allow the Janesville Jet Center to be in complete compliance.

The changes that we request be proposed to the Committee are:

Under Standard "C., 2. (e)" Aircraft Rental we propose that the language be changed to "that the aircraft rental operator be required to have on duty such trained personnel in numbers as required to meet the minimum standards in an efficient manner." This change would eliminate the requirement that "never less than one(1) person having a current commercial pilot certificate with appropriate ratings, including instructor rating."

Under Standard "D. 2. (e)" Flight Training we propose that the language be changed to "The Operator shall have available at least one flight instructor who has been properly certified by the Federal Aviation Administration to provide the type of training offered." This change would eliminate the requirement to have a "full-time basis" flight instructor.

Under Standard "J. 2. (f)" Multiple Services we would request that the language be clarified to allow more than one sub-lease by the operator to other aeronautical services businesses. This clarification would eliminate any questions that only one sub-lease is allowed.

As discussed, the reason for the first two requests for change is that it is not currently economically feasible for an operator who offers Aircraft Rental or Flight Training services to maintain a full time commercial pilot with the required certification. Our reason for the request for clarification of the Multiple Services standard is to ensure that multiple sub-leases to other qualified aeronautical services businesses are compliant.

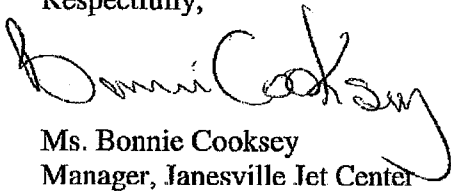
Recognized for our Service, Remembered by our Hospitality

May 18, 2010

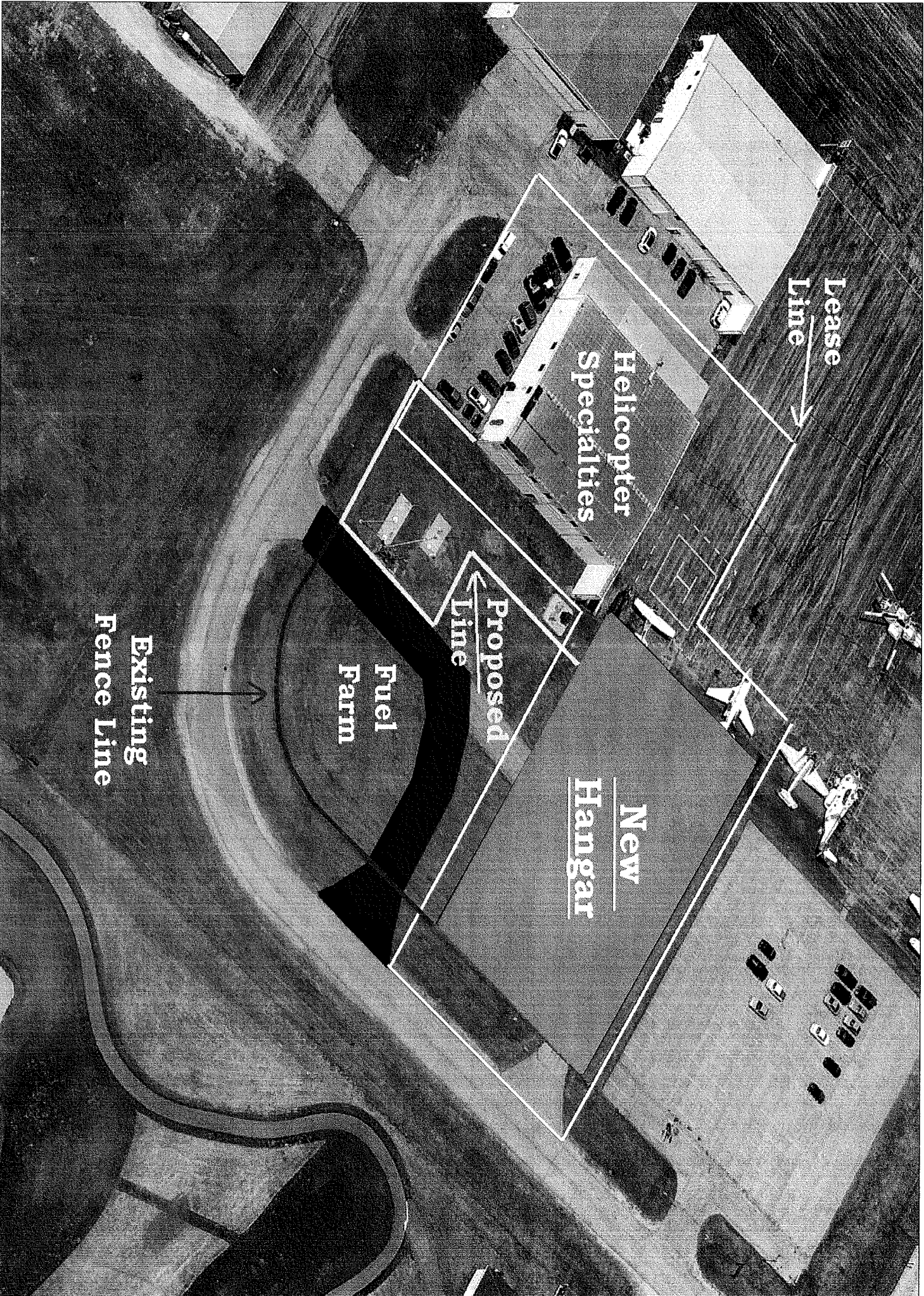
Mr. Ron Burdick
RE: Proposed Amendments to Minimum Standards

We respectfully request that you present these proposed changes to the Committee for their consideration and approval. Please let us know if there are any questions or if any additional information is required.

Respectfully,

A handwritten signature in cursive script, appearing to read "Bonnie Cooksey". The signature is written in black ink and is positioned above the printed name and title.

Ms. Bonnie Cooksey
Manager, Janesville Jet Center



Lease
Line

Helicopter
Specialties

New
Hangar

Proposed
Line

Fuel
Farm

Existing
Fence Line

RESOLUTION NO. _____

AGENDA NO. _____

RESOLUTION

ROCK COUNTY BOARD OF SUPERVISORS

Public Works Committee
INITIATED BY _____



Lori Williams
Parks Director
DRAFTED BY _____

Public Works Committee
SUBMITTED BY _____

June 7, 2010
DATE DRAFTED _____

Agreements by and between the Wisconsin Department of Transportation and Rock County for the construction and maintenance of the Bicycle/Pedestrian Path within the Rights-Of-Way of State Highway 26 in Rock County

- 1 **WHEREAS** the State and County have agreed to the development of a Bicycle/Pedestrian path;
- 2 and,
- 3
- 4 **WHEREAS**, the Rock County path section runs along the west side of State Highway 26 starting at
- 5 Storrs Lake Road and extending northerly approximately five miles to the Rock County line where
- 6 it connects to the existing Glacial River Trail in Jefferson County; and,
- 7
- 8 **WHEREAS**, within said limits the initial construction of the path and appurtenances will be
- 9 financed and completed by the State in cooperation with the County; and,
- 10
- 11 **WHEREAS**, Wisc. Stat. Sec. 66.0301 authorizes municipalities, including the County and the
- 12 State, to contract with one another for the receipt or furnishing of services or the joint exercise of
- 13 any power or duty required or authorized by law; and,
- 14
- 15 **WHEREAS**, State Statute 66.0301(2) specifically authorizes municipalities to enter into
- 16 intergovernmental cooperation agreements for any purpose consistent with other statutory
- 17 provisions for the respective municipalities.
- 18
- 19 **NOW, THEREFORE, BE IT RESOLVED**, that the Rock County Board of Supervisors on this
- 20 _____ day of _____, 2010, hereby approves Intergovernmental Agreements with the
- 21 Wisconsin Department of Transportation for the construction and maintenance of the
- 22 bicycle/pedestrian path within the rights-of-way of State Highway 26 in Rock County.

RESPECTFULLY SUBMITTED:

PUBLIC WORKS COMMITTEE

Kurtis L. Yankee, Chair

Betty Jo Bussie, Vice Chair

Eva Arnold

David Diestler

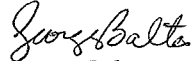
Brent Fox

**Agreements By and Between the Wisconsin Department of Transportation and Rock
County for the Construction and Maintenance of the Bicycle/Pedestrian Path Within the
Rights-Of-Way of State Highway 26 in Rock County**

Page 2

FISCAL NOTE:

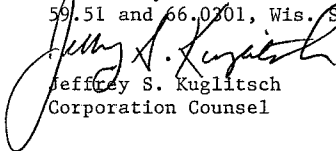
This resolution has no fiscal impact for the County at this time, as the State will finance the construction of this project. Maintenance costs of approximately \$2,000 per year will begin in 2011 or 2012 and will be budgeted by the Parks Department.



George Baltes
Internal Auditor

LEGAL NOTE:

The County Board is authorized to enter into such agreement pursuant to §§ 59.01, 59.51 and 66.0201, Wis. Stats.



Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Craig Knutson
County Administrator

- EXECUTIVE SUMMARY -

APPROVING THE AGREEMENTS BY AND BETWEEN THE WISCONSIN DEPARTMENT
OF TRANSPORTATION AND ROCK COUNTY FOR THE CONSTRUCTION AND
MAINTENANCE OF THE BICYCLE/PEDESTRIAN PATH WITHIN THE RIGHTS-OF WAY-
OF STATE HIGHWAY 26 IN ROCK COUNTY

In conjunction with the Highway 26 Bypass Project, the State Department of Transportation (DOT) is planning to construct a paved 40-mile bike/pedestrian pathway in the highway right-of-way from Janesville to north of Watertown. The DOT is requesting cooperation with other jurisdictions and entities for maintenance of the pathway after construction of the path. Various groups who are collaborating on this project include the Cities of Janesville and Milton; Jefferson, Dodge and Rock Counties; and the Wisconsin DOT and DNR.

Rock County has been asked to accept the pathway section from Storrs Lake Road north to County Line Road. This segment is approximately 5 miles long. The State plans to purchase the right-of-way and fund construction at no initial cost to Rock County. If total project costs come in over budgeted amounts, the State will work with Rock County to modify the pathway project to fit within budget parameters.

After construction is complete, Rock County would assume pathway maintenance for a 20-year time frame. Maintenance expectation of the State is mainly mowing and litter clean up. The estimated cost is \$400.00 per mile per year initially, and up to \$700.00 per year long-term as the pathway ages and anticipated crack filling and other maintenance needs arise.

The State is requesting Rock County to enter into two separate agreements, the first being for constructing the highway improvement project and the second being a maintenance agreement for the pathway section from Storrs Lake Road extending north to the Rock County Line.

Support of this project will allow the County a recreational and alternative transportation opportunity that we could not afford on our own. It also allows for connectivity of alternate transportation between communities by providing 40 miles of off road travel from Janesville to Watertown. It also allows us to cooperate with other jurisdictions and entities in offering a significant asset that will enable us to promote the regional trail as a tourism opportunity and attraction by 2014.

Respectfully submitted,



Lori Williams
Parks Director
6/7/2010

**Rock County Department of Public Works
Division of Highways – Issue Paper**

DATE – June 16, 2010

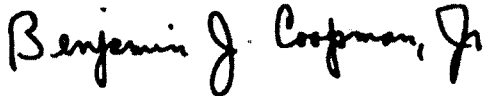
ISSUE - Approve Change Order- Sump Pump for Hydraulic Hoist

DISCUSSION - The Department issued a purchase order for the removal and replacement of one of its shop hoists. These hoists are used to lift heavy equipment and vehicles into the air so shop staff can work on them. The project work included furnishing a new prefabricated pit installed below shop floor level to house the hoist lifting cylinders. The project was specified without any below ground drainage in this mechanical equipment pit.

This change order is to modify the prefabricated pit to accept a sump pump and install the pump and related controls. Without the sump pump, surface drainage of chemicals, water and most importantly, salt brine will accumulate in the pit and submerge the equipment. Attack by these chemicals will cause corrosion and the lift and piping can fail needlessly. Cost of the extra work is \$6,203 for parts and labor, complete.

RECOMMENDATION – Approval

Respectfully submitted by,



Benjamin J. Coopman, Jr., P.E.
Public Works Director



INVOICE

Oil Equipment Company INC.

701 Lien Road
Madison, WI 53704

08-249-2881 or 800-279-7311
08-249-3766 Fax

INVOICE NUMBER: J2703-A-IN
INVOICE DATE: 04/30/2010

ORDER NUMBER: 0002703
ORDER DATE: 10/14/2009
SALESPERSON: 0006
CUSTOMER NO: 01-ROCHW

SOLD TO:
Rock County Hwy Dept.
3715 Newville Road
Janesville, WI 53545-8844

SHIP TO:
Rock Ctv Dept of Public Works
3715 Newville Road
Janesville, WI 53545

CONFIRM TO:

CUSTOMER P.O.	SHIP VIA	F.O.B.	TERMS
0903387	DELIVERED		Due Upon Receipt
ITEM NO			

PROJECT
Rock Cty Dept of Public Works

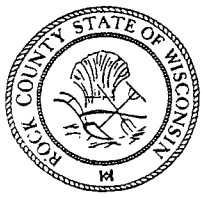
As per bid dated 8/17/09 - Project # 2009-45 - JW

Hoist and installation - \$105,571.60

Plus change order - \$6,203.00

PROJECT NT
Project - Non-Taxable Items

Non-Taxable:	111,774.60
Taxable:	0.00
Net Invoice:	<u>111,774.60</u>
Discount:	0.00
Sales Tax:	0.00
Invoice Total:	<u>111,774.60</u>



COUNTY OF ROCK

CENTRAL PURCHASING DIVISION

51 South Main Street Janesville, Wisconsin 53545
 (608) 757-5517 • (608) 757-5515 • FAX (608) 757-5539

PURCHASE ORDER

OIL EQUIPMENT CO INC
 JAMES WALTERS
 4701 LIEN RD
 MADISON, WI 53704

PURCHASE ORDER NUMBER	
THIS NUMBER MUST APPEAR ON ALL CORRESPONDENCE, SHIPPING PAPERS, INVOICES AND CONTAINERS.	P0903387
SHIP TO	ROCK COUNTY DEPT OF PUBLIC WOR 3715 NEWVILLE RD JANESVILLE, WI 53545
	ROCK COUNTY DEPT OF PUBLIC WOR 3715 NEWVILLE RD JANESVILLE, WI 53545

ORDER DATE	BID NUMBER	FOB POINT	SHIP VIA	BUYER	
0/09/09	2009-45	DESTINATION	YOUR INSTALL	AL DRANSFIELD	
ITEM	QTY.	UNIT	DESCRIPTION	UNIT PRICE	AMOUNT
001	1	EACH	ROTARY RU703Q IN-GROUND HOIST PER BID SPECIFICATION #2009-45 ROCK COUNTY RESOLUTION #09-10A-328 TAX EXEMPT #41407 <i>GOROY</i> <i>FYI</i> <i>AL</i> <i>COPY</i>	105,571.55	105,571.55
TOTAL					105,571.55

TERMS AND CONDITIONS

The party selling to the County of Rock the articles described herein guarantees that the sale or use of them will not infringe any United States patent, and warrants that it will at its own expense defend every suit which shall be brought against the County of Rock, (provided that such party is promptly notified of such suit, and all papers therein are delivered to it) for any alleged infringement of any patent by reason of the sale or use such article or articles, and agrees that it will pay all costs, damages and profits recoverable in any such suit. The party selling to the County of Rock the articles described herein warrants the articles were manufactured or produced in accordance with applicable federal labor laws.

WARRANTY: We reserve the right to cancel this order in whole or in part if delivery is not made in accordance with vendor's proposal. Any dispute arising as to quality and quantity shall be subject to arbitration as provided in chapter 788 of the Wisconsin Statutes.

NON-DISCRIMINATION: In connection with the performance of work under this contract, the contractor agrees not to discriminate against any employee applicant for employment because of age, race, religion, color, handicap, sex, physical condition, developmental disability as defined in s 51.01(5)(a), marital orientation or national origin. This provision shall include, but not be limited to the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. Except with respect to sexual orientation, the contractor further agrees to take affirmative action to ensure equal employment opportunities. The contractor agrees to post in conspicuous places, available for employees and applicants for employment, notices to be provided by the contracting officer setting forth the provisions of the non-discrimination clause (Wisconsin Statutes S 16.765(2)).

EXEMPTIONS: The County of Rock is exempt from the payment of all federal excise taxes, registration no. 41407 (For tax-free transactions under Section 32 of the Internal Revenue code is on file with the District Attorney, U.S. Treasury Department, Internal Revenue Service, Milwaukee, Wisconsin). The County of Rock is exempt from Wisconsin State and Local taxes on its purchases except certain Wisconsin Excise Taxes, per Wisconsin Statute 49.49(9)(a)(b). Contractors performing construction activities are required to pay state user tax on the cost of materials that they purchase. Rock County is required to pay an excise tax on Wisconsin beer, liquor, wine, cigarettes, tobacco products, motor vehicle fuel engine oil, and aviation fuel.

NOTICE TO VENDOR:

1. PURCHASE ORDER NUMBER MUST APPEAR ON ALL INVOICES.
2. PURCHASES ARE TAX EXEMPT.
3. DELIVERIES ONLY ACCEPTED BETWEEN 8:00 & 11:30 AM AND 1:00 & 3:00 PM. NO DELIVERIES ACCEPTED ON OFF HOURS OR ON SATURDAY, SUNDAY OR HOLIDAYS.
4. ANY ORDER FOR CHEMICALS WHEN SHIPPED SHALL INCLUDE ALL "MATERIAL SAFETY DATA SHEETS".
5. BY SUPPLYING THE ABOVE DESCRIBED ARTICLE, MATERIAL OR SERVICES, VENDOR AGREES NOT TO CHARGE ANY INTEREST ASSESSMENT FOR BILLS PAID BY THE COUNTY WITHIN 60 DAYS OF ACCEPTANCE OF THE GOODS OR SERVICES OR RECEIPT OF A PROPERLY COMPLETED INVOICE, WHICHEVER DATE IS LATER.

[Handwritten Signature]
 AUTHORIZED SIGNATURE
 (NOT VALID UNLESS SIGNED BY SENIOR BUYER OR PURCHASING MANAGER)