

**County of Rock  
Public Works Department**



3715 Newville Road  
Janesville Wisconsin 53545  
Telephone: 608/757-5450  
Fax: 608/757-5470  
www.co.rock.wi.us

Highways  
Parks  
Airport

**A G E N D A**

**Public Works Committee Meeting  
Tuesday, April 13, 2010 - 8:30 a.m.  
Public Works Department Committee Room**

1. Call to Order
2. Approval of Agenda
3. Approval of Minutes of March 9, 2010
4. Citizen Participation, Communications, and Announcements

**PARKS BUSINESS**

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5. ACTION ITEMS

- a. Approve Fermented Malt Beverage Permit at Sweet-Allyn County Park for Town of Turtle Fire Department
- b. Approve Resolution Awarding Contract for Beckman Mill Boardwalk and Trail System Project
- c. Approve Resolution Accepting Wisconsin DNR County Fish and Game Project Grant Funds and Amending Parks Budget
- d. Approve Resolution Authorizing Application with Wisconsin Department of Natural Resources for Warren Knowles-Gaylord Nelson Stewardship Grant Funds
- e. Consider Boat Launch Fee Collection Dates for 2010

6. INFORMATION ITEMS

- a. Project Report
  - Murwin Park Toilet Building
  - Beckman Mill Park Projects
  - Community Coordinator Position
  - Snowmobile Grant
  - Controlled Burns
  - Magnolia Bluff Park Projects
  - Carver-Roehl Park Projects

7. Parks Advisory Committee Remarks

8. Next Meeting Date

9. Adjournment

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**ROCK COUNTY PARK AND CONSERVATION DIVISION**  
**REQUIREMENTS AND RESTRICTIONS FOR FERMENTED MALT BEVERAGE**  
**PERMIT**

- I. These permits shall only be issued to civic groups for specific events.
- II. Only licensed bartenders shall be used.
- III. All Wisconsin Statutes in relation to the dispensing and consumption of fermented malt beverages shall be strictly enforced.
- IV. A. A uniformed law enforcement officer will be at the specified sales area to conduct any checking of identification to determine age as may be necessary, and will be continually present during operation of the beer sales area.  
  
B. Permittee shall provide for checking and enforcement personnel to insure all these requirements are met.
- V. The Permit shall be valid for a single specified event and can be revoked with no notice if rules and requirements are not met.
- VI. No "carry-in alcoholic beverages" are permitted, only fermented malt beverages sold on site may be possessed or consumed on site.
- VII. Permittee shall furnish a "Certificate of Insurance" naming Rock County as an additional insured. This certificate must be in Rock County's possession prior to the grounds being set up for the event.

An excerpt from Chapter 11 of the Rock County Ordinances, 11.01(18) Intoxicants Prohibited:

"No person shall consume or possess any fermented malt beverage or intoxicating liquor, as defined by 1987 Wisconsin Statutes, sec. 125.02, on any property owned by Rock County, except that portion of the county airport designated by the Public Works Committee. Such possession and consumption of fermented malt beverages on the airport premises shall be subject to all applicable State Statutes and local ordinances including licensing of the restaurant operation by the appropriate municipal authority. The consumption of fermented malt beverages and wine, in all parks, except the 4-H County Fair Grounds, is allowed under a temporary permit issued by the Public Works Committee. The consumption of fermented malt beverages and wine on the 4-H County Fair Grounds is allowed under a temporary permit issued by the Agriculture and Extension Education Committee. Such temporary permits shall be subject to local licensing requirements and such other restrictions as the respective Committees may deem to be in the public interest. The Public Works and Agriculture and Extension Education committees may establish fees for the issuance of the permits referred to in sub (a) above to help defray the costs of park clean up.

**PERMIT**

Town of Turtle Fire Department is hereby authorized to dispense fermented malt beverages at  
Sweet-Allyn County Park from June 5, 2010 through June 6, 2010

subject to licensing and state and local laws. This Permit is issued by the Rock County Public  
Works Committee under authority granted in Chapter 11/01, Subchapter 18, of the Rock County  
Ordinances.

ROCK COUNTY  
PUBLIC WORKS COMMITTEE

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Kurtis Yankee, Chair

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Betty Jo Bussie, Vice-Chair

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Richard Ott

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Eva Arnold

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David Diestler

RESOLUTION NO. \_\_\_\_\_

AGENDA NO. \_\_\_\_\_

# RESOLUTION

## ROCK COUNTY BOARD OF SUPERVISORS

Public Works Committee  
INITIATED BY \_\_\_\_\_

Public Works & Parks  
Advisory Committee  
SUBMITTED BY \_\_\_\_\_



Lori Williams, Parks Director  
DRAFTED BY \_\_\_\_\_

April 6, 2010  
DATE DRAFTED \_\_\_\_\_

### Awarding Contract for Beckman Mill Boardwalk and Trail System Project

- 1 **WHEREAS**, the 2001 adopted budget contained matching funds for a boardwalk and trail  
 2 system at Beckman Mill Park; and,  
 3  
 4 **WHEREAS**, the project is funded in part by an Acquisition and Development of Local Parks  
 5 Program (ADLP) grant and Urban Rivers Grant Program (URGP) both of which have been  
 6 carried forward with concurrence of the Wisconsin Department of Natural Resources; and,  
 7  
 8 **WHEREAS**, the Rock County Purchasing Division did advertise and solicit bids for the  
 9 project with the results attached.  
 10  
 11 **NOW, THEREFORE, BE IT RESOLVED**, that the Rock County Board of Supervisors  
 12 duly assembled on this \_\_\_\_\_ day of \_\_\_\_\_, 2010, issue a Purchase Order to  
 13 Janke Construction of Athens, Wisconsin, in the amount of \$45,010 for contract #1 to install  
 14 the boardwalk and \$18,450 for contract #2 to install the limestone trail system at Beckman  
 15 Mill Park.  
 16  
 17 **BE IT FURTHER RESOLVED**, that the Rock County Board of Supervisors duly  
 18 assembled on this \_\_\_\_\_ day of \_\_\_\_\_, 2010, issue a Purchase Order to  
 19 Grade Tech Pavers Inc., of Ixonia, Wisconsin, in the amount of \$6,475 for contract #3 to  
 20 install the north woods trail section at Beckman Mill County Park.

Respectfully submitted,

#### PUBLIC WORKS COMMITTEE

\_\_\_\_\_  
Kurtis L. Yankee, Chair

\_\_\_\_\_  
Betty Jo Bussie, Vice-Chair

\_\_\_\_\_  
Richard Ott

\_\_\_\_\_  
Eva M. Arnold

\_\_\_\_\_  
David Diestler

#### PURCHASING PROCEDURAL ENDORSEMENT

\_\_\_\_\_  
(Chair) (Vote) (Date)

**Awarding Contract for Beckman Mill Boardwalk and Trail System Project**

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FISCAL NOTE:

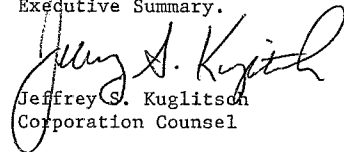
The 2010 budget includes \$167,418 for various capital projects at Beckman Mill Park, including the boardwalk and trail system project. This project is 50% funded by DNR grants.



Jeffrey A. Smith  
Finance Director

LEGAL NOTE:

The County Board for all projects over \$25,000 is required to let the project pursuant to sec. 59.52(29), Wis. Stats., to the lowest responsible bidder. This would apply to Contract #1. Contracts #2 and #3 are authorized pursuant to § 59.01 and 59.51, Wis. Stats. Purchasing has confirmed the process for breaking the tie as explained in the Executive Summary.



Jeffrey S. Kuglitson  
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Craig Knutson  
County Administrator

**- Executive Summary -**  
**Awarding Contracts for Boardwalk and Trail System Project**  
**at Beckman Mill County Park**

Rock County is the owner of the Beckman Mill County Park and has been awarded matching grant money for several projects there through the Acquisition and Development of Local Parks Program (ADLP) and Urban Rivers Grant Program (URGP) by the DNR. This project includes the boardwalk and trail system throughout the campus. The bid was divided into three contracts.

The lowest responsible total bid for both contract #1 in the amount of \$45,010 for the boardwalk and foot bridge and contract #2 in the amount of \$18,450 for the aggregate trail was Janke Construction of Athens, Wisconsin for a combined total of \$63,460.

There was a tie for contract #2. As stated in the bid documents if two or more bidders submit identical bids, Rock County will make award to bidder of its choice and such decision will be final. Staff recommends to award both contracts #1 and #2 to Janke Construction because the total of both contracts was less and it will be more efficient use of staff time in dealing with only one contractor on both contracts.

The lowest responsible bid for contract #3 for the north woods trail section was Grade Tech Pavers Inc., of Ixonia, Wisconsin for \$6,475.

Funds for this project are included in the 2010 budget.

Respectfully submitted,



Lori A. Williams  
Parks Director

**COUNTY OF ROCK  
PURCHASING DIVISION**

PROJECT: **BECKMAN MILL BOARDWALK & TRAIL SYSTEM**  
 PROJECT #: **2010-22**  
 BID DUE DATE: **APRIL 5, 2010 -- 1:30 P.M. (CDT)**  
 DEPARTMENT: **PUBLIC WORKS -- PARKS DIVISION**

**RECEIVED**  
**APR 07 2010**  
**ROCK COUNTY**

	JANKE GENERAL CONTRACTORS ATHENS WI	GREAT LAKES MARINE CONTRACTING BLACK CREEK WI	GRADE TECH PAVERS INC IXONIA WI
ADDENDUM RECEIVED	YES	YES	YES
BID BOND RECEIVED	YES	YES	YES
CONTRACT #1 WETLAND BOARDWALKS	\$ 45,010.00	\$ 53,120.00	\$ 58,976.00
CONTRACT #2 LIMESTONE TRAILS	\$ 18,450.00	\$ 18,450.00	\$ 24,954.00
CONTRACT #3 NORTH WOODS TRAIL	\$ 8,325.00	\$ 9,712.25	\$ 6,475.00
START DATE	JULY, 2010	JUNE 1, 2010	MAY 1, 2010
COMPLETION DATE	AUGUST, 2010	JULY 1, 2010	JULY 1, 2010

	CORPORATE CONTRACTORS BELOIT WI	CUSTOM MANUFACTURING CLINTON WI	GILBANK CONSTRUCTION CLINTON WI
ADDENDUM RECEIVED	YES	YES	YES
BID BOND RECEIVED	YES	YES	YES
CONTRACT #1 WETLAND BOARDWALKS	\$ 74,036.00	\$ 58,414.00	NO BID
CONTRACT #2 LIMESTONE TRAILS	\$ 24,973.00	NO BID	\$ 18,757.50
CONTRACT #3 NORTH WOODS TRAIL	NO BID	NO BID	NO BID
START DATE	MAY 1, 2010	MAY 3, 2010	MAY 3, 2010
COMPLETION DATE	JULY 1, 2010	AUGUST 3, 2010	MAY 21, 2010

This bid was advertised in the Janesville Gazette and on the Internet. Seventeen additional vendors were solicited that did not respond.

Prepared By: [Signature] Senior Buyer

Department Head Recommendation: Contract # 1 & # 2 Junke General Contractors Chair

[Signature] Signature

4-8-10 Date

Purchasing Procedural Endorsement: [Signature] Chair

Vote

Date

Vote

Date

Governing Committee Approval:

RESOLUTION NO. \_\_\_\_\_

AGENDA NO. \_\_\_\_\_

## RESOLUTION ROCK COUNTY BOARD OF SUPERVISORS

Public Works Committee  
Initiated by \_\_\_\_\_



Lori Williams, Parks Director  
Drafted by \_\_\_\_\_

Public Works Committee  
& Parks Advisory Committee  
Submitted by \_\_\_\_\_

April 1, 2010  
Date Drafted \_\_\_\_\_

### ACCEPTING WISCONSIN DEPARTMENT OF NATURAL RESOURCES COUNTY FISH AND GAME PROJECT GRANT FUNDS AND AMENDING PARKS BUDGET

1. **WHEREAS**, the legislature of the State of Wisconsin enacted legislation providing for allocation
2. to the respective counties in that state on an acreage basis for the county fish and game projects,
3. including conservation of resources and habitat, on the condition that the counties match the state
4. allocation; and,
- 5.
6. **WHEREAS**, Rock County made application to participate in county fish and game projects
7. pursuant to provisions of s.23.09(12) of the Wisconsin Statutes and as authorized by County
8. Board Resolution 10-1B-459; and,
- 9.
10. **WHEREAS**, \$2,000 was budgeted for this grant in 2010; and,
- 11.
12. **WHEREAS**, matching grant funds totaling \$2,035 are available from the Wisconsin DNR and a
13. resolution accepting the same is required.
- 14.
15. **NOW, THEREFORE, BE IT RESOLVED** that the County Board Chair and the County Clerk
16. are hereby authorized and directed to sign the grant agreements and that these documents be
17. submitted to the Wisconsin Department of Natural Resources; and,
- 18.
19. **BE IT FURTHER RESOLVED**, that the Parks Director be authorized to file all necessary
20. documents for administration and reimbursement of this program; and,
- 21.
- 22.
23. **BE IT FURTHER RESOLVED** that the Rock County Board of Supervisors duly assembled this
24. \_\_\_\_ day of \_\_\_\_\_, 2010 does hereby approve the acceptance of these funds and amend the
25. Department of Public Works Parks Division 2010 Budget as follows:
- 26.
- 27.

	<u>Budget</u> <u>1/1/10</u>	<u>Increase</u> <u>(Decrease)</u>	<u>Amended</u> <u>Budget</u>
<b><u>Sources of Funds Parks:</u></b>			
41-4592-4788-42200/ State Aid	\$2,000	\$35	\$2,035
<b><u>Use of Funds Parks:</u></b>			
41-4592-4788-69999/ Non-Converted Expense	\$2,000	\$35	\$2,035



ACCEPTING WISCONSIN DEPARTMENT OF NATURAL RESOURCES COUNTY  
FISH AND GAME PROJECT GRANT FUNDS AND AMENDING PARKS BUDGET  
Page 2

Respectfully submitted,

**PUBLIC WORKS COMMITTEE**

\_\_\_\_\_  
Kurtis Yankee, Chair

\_\_\_\_\_  
Betty Jo Bussie, Vice-Chair

\_\_\_\_\_  
Richard K. Ott

\_\_\_\_\_  
Eva M. Arnold

\_\_\_\_\_  
David Diestler

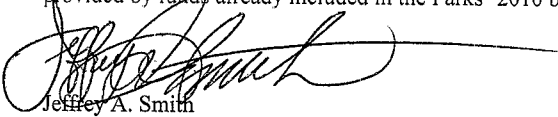
**Finance Committee Endorsement**

Reviewed and approved on a vote of \_\_\_\_\_

\_\_\_\_\_  
Mary Mawhinney, Chair

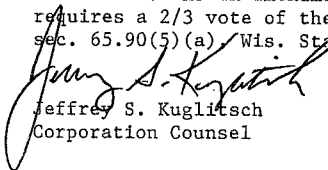
**FISCAL NOTE:**

This resolution authorizes the acceptance and expenditure of an additional \$35 in State Aid for the Invasive Species Control Project at Carver-Roehl Park. The 50% matching funds are provided by funds already included in the Parks' 2010 budget and by volunteers.

  
Jeffrey A. Smith  
Finance Director

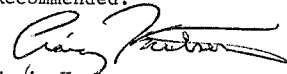
**LEGAL NOTE:**

The County Board is authorized to accept grant funds pursuant to sec. 59.52(19), Wis. Stats. As an amendment to the adopted 2010 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a) Wis. Stats.

  
Jeffrey S. Kuglitsch  
Corporation Counsel

**ADMINISTRATIVE NOTE:**

Recommended.

  
Craig Knutson  
County Administrator

***EXECUTIVE SUMMARY -***  
**ACCEPTANCE OF WISCONSIN DEPARTMENT OF NATURAL RESOURCES  
COUNTY FISH AND GAME PROJECT GRANT FUNDS**

Each Wisconsin County is allocated a certain amount of money annually to fund small projects on a 50/50 match basis. Rock County applied for the maximum of \$1,946 in 2010. Parks planned to access this funding source to help pay for invasive species control at Carver-Roehl Park. Though this funding source requires a 50% match by the County, all time and materials supplied by the Parks and Highway Divisions, as well as other community resources, may be used as in-kind match. Our match is planned to be in kind labor with minimal staff involvement. The Friends of Carver- Roehl and local volunteers have expressed strong interest in continued assistance with this project.

After applying and being awarded the grant the amount was increased to \$2,035. The initial species to be controlled using this grant is garlic mustard, with buckthorn being a second priority. That area has been addressed by this grant the last 3 years and volunteer efforts over the past ten years.

Staff has solicited three quotes on the work and one was accepted within the funding parameters.

Respectfully submitted by,

A handwritten signature in cursive script that reads "Lori Williams". The signature is written in black ink and is positioned above the typed name and title.

Lori Williams, Director  
Rock County Parks

RESOLUTION NO. \_\_\_\_\_

AGENDA NO. \_\_\_\_\_

# RESOLUTION

## ROCK COUNTY BOARD OF SUPERVISORS

Public Works Committee  
*Initiated by*

Public Works Committee  
& Parks Advisory Committee  
*Submitted by*



Lori Williams, Parks Director  
*Drafted by*

April 1, 2010  
*Date Drafted*

**AUTHORIZING APPLICATION WITH  
WISCONSIN DEPARTMENT OF NATURAL RESOURCES  
FOR WARREN KNOWLES-GAYLORD NELSON STEWARDSHIP GRANT FUNDS**

- 1 **WHEREAS**, Rock County is interested in acquiring or developing lands for public outdoor
- 2 recreation purposes as described in the application; and,
- 3
- 4 **WHEREAS**, financial aid is required to carry out the project; and,
- 5
- 6 **WHEREAS**, Rock County has budgeted \$50,000 in the current budget to complete the land
- 7 acquisition projects.
- 8
- 9 **NOW THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly
- 10 assembled this \_\_\_\_ day of \_\_\_\_\_ 2010, hereby authorizes Lori Williams, Parks
- 11 Director, Parks Division-Public Works Department, to act on behalf of Rock County to submit
- 12 an application to the State of Wisconsin Department of Natural Resources for any financial aid
- 13 that may be available.

Respectfully submitted,

**PUBLIC WORKS COMMITTEE**

\_\_\_\_\_  
Kurtis Yankee, Chair

\_\_\_\_\_  
Betty Jo Bussie, Vice-Chair

\_\_\_\_\_  
Eva M Arnold

\_\_\_\_\_  
Richard K. Ott

\_\_\_\_\_  
David Diestler

**AUTHORIZING APPLICATION WITH WISCONSIN DEPARTMENT OF NATURAL RESOURCES FOR  
WARREN KNOWLES-GAYLORD NELSON STEWARDSHIP GRANT FUNDS**

Page 2

FISCAL NOTE:

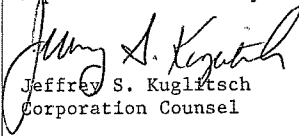
This Resolution only authorizes an application for a grant and, therefore, has no fiscal impact at this time. If a grant is awarded, a subsequent resolution would be required to accept the grant and amend the budget



Jeffrey A. Smith  
Finance Director

LEGAL NOTE:

The authority to accept grant funds pursuant to sec. 59.52(19), Wis. Stats., necessarily implies the authority to make application for such funds.



Jeffrey S. Kuglitsch  
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Craig Knutson  
County Administrator

- EXECUTIVE SUMMARY -  
**AUTHORIZING APPLICATION WITH  
WISCONSIN DEPARTMENT OF NATURAL RESOURCES  
FOR WARREN KNOWLES-GAYLORD NELSON STEWARDSHIP GRANT FUNDS**

The Rock County Parks, Outdoor Recreation, and Open Space (POROS) Plan implementation schedule identifies land acquisition near the Tiffany five arch stone bridge as a project in process. In order to move forward on this project, the Parks Division desires to make application for Department of Natural Resources Stewardship Funds. If the application is successful, the grant funds would be used to purchase property to enhance the viewing of the Tiffany Bridge.

The grant being applied for requires a 50/50 match of local funds. The anticipated project is \$184,000 of which, approximately \$92,000 would be Stewardship Funds. The \$92,000 local match would include \$50,000 in the current budget for the purpose of land acquisition, and the balance of \$42,000 would be appropriated from the Park's portion of the ATC Funds. Should the application be successful, further action from the Board would be required to authorize land purchase and appropriate funding.

Respectfully submitted by,

A handwritten signature in cursive script that reads "Lori Williams".

Lori Williams  
Parks Director

**Current Rock County Park Projects  
April - 2010**

- **Beckman Mill** ----- **Lighting Project – Bid awarded  
Boardwalk/Trail System Specs – Bids received to be awarded  
Boardwalk Conditional use permit received.  
DNR & Army Corps permits in process**
  
- **Beloit to Janesville  
Peace Trail**-----**Installed signs  
RR crossing to be installed**
  
- **Boys and Girls Club**-----**Property Appraisal received**
  
- **Carver Roehl**-----**Park entrance/ culvert bids due April 15, 2010  
Garlic Mustard Grant Project in process  
RFP for master plan to be done**
  
- **Community Coordinator**—**Scheduled to start May 3, 2010**
  
- **Delong** ----- **In process  
Applying for Stewardship Grant**
  
- **Gibbs Lake Park**-----**Move service gate by new privy road  
Tree work to be done  
Controlled burn in spring needed**
  
- **Ice Age Trail**-----**Deal with encroachment issues  
Restoration of Kerry Hull issues**
  
- **Magnolia Bluff** ----- **Construction of New Horse Lot in process  
Oak savannah restoration - ongoing  
Removed Guardrails in lower lot  
Lower Parking Lot reconstruction  
RFP for master plan to be done**

- **Murwin Park**-----**Bathroom Installation scheduled for week of  
April 12, 2010  
Old Privy Removal after installation of new toilet**
  
- **Royce Dallman**-----**Remove dead trees scheduled for spring  
Plant new trees after removal process**
  
- **Controlled Burns**-----**Done at Lee Park, Alms Farm Cemetery,  
And Ice Age Park Pond  
Lake Koshkonong Access scheduled for 4/8 or 4/9**
  
- **Snowmobile Grant**-----**Annual meeting held and pre-application sent in**