

Rock County Agriculture & Extension Education Committee
Wednesday, June 11, 2014 – 7:00 p.m.
2nd Floor Courthouse Conference Room
Rock County Courthouse
Janesville WI

1. Call to Order
2. Approval of Agenda
3. Approval of May 14, 2014 Meeting Minutes
4. Citizen Participation, Information and Announcements
5. 4-H Fairgrounds Maintenance and Contracts
 - a. Resolution: Awarding Contract for Rock County 4-H Fairgrounds Blacktop Project
6. Fair Board Report
7. Approval of Extension Bills/Transfers/Encumbrances
8. Educator Reports: Megan Rebout, 4-H Program Advisor: Kathy Hetzel, Family Living Educator
9. Farm/Garden Driveway Repairs
10. Update from Department
11. Comments from the Committee
12. Adjourn

RESOLUTION NO. _____

AGENDA NO. _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Randy Thompson
INITIATED BY



Randy Thompson
DRAFTED BY

Agriculture & Extension Education Committee
SUBMITTED BY

June 5, 2014
DATE DRAFTED

**AWARDING CONTRACT FOR ROCK COUNTY 4-H FAIRGROUNDS
BLACKTOP PROJECT**

- 1 **WHEREAS**, the 2014 adopted budget contains \$82,633 in funds for capital improvement projects; and,
- 2
- 3 **WHEREAS**, the blacktop located in the courtyard area of the 4-H Fairgrounds is beyond repair and in
- 4 need of replacement; and,
- 5
- 6 **WHEREAS**, the Rock County Purchasing Department did advertise and solicit bids for the project with
- 7 the results attached; and,
- 8
- 9 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly assembled
- 10 this ____ day of _____, 2014 issue a Purchase Order to Frank Brother's, Janesville, WI, the
- 11 lowest responsible bidder, in the amount of \$12,590.00 to perform the blacktop project at the Rock
- 12 County Fairgrounds.

Respectfully submitted,

Agriculture & Extension Education Committee

Rich Bostwick, Chair

Lawrence Wiedenfeld, Vice Chair

Jason Dowd

Rick Richard

Alan Sweeney

FISCAL NOTE:

Sufficient funding is available in the Fairgrounds capital improvement account, A/C 56-5610-0000-67200, for the cost of this project. The Fairgrounds is funded by a combination of cell tower lease payments, facilities and grounds rental fees and sales tax revenues.

Handwritten signature of Sherry Oja in black ink.

Sherry Oja
Finance Director

ADMINISTRATIVE NOTE:

Recommended.

Handwritten signature of Randolph D. Terronez in black ink.

Randolph D. Terronez
Acting County Administrator

LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats.

Handwritten signature of Jeffrey S. Kuglitsch in black ink.
Jeffrey S. Kuglitsch
Corporation Counsel

EXECUTIVE SUMMARY

Rock County is the owner of the Rock County 4-H Fairgrounds. The 4-H Fairgrounds property consists of 18.5 acres located at 1301 Craig Avenue, Janesville. The County of Rock is responsible for the repair and maintenance of the grounds and facilities.

The blacktop located in the courtyard area between the livestock barns is beyond repair and is in need of replacement. The area to be blacktopped is approximately 80' x 80'. The bid includes the removal of the old asphalt, finish base course and apply 3 inches of new asphalt.

The lowest responsible bid was submitted by Frank Brothers, Janesville, Wisconsin in the amount of \$12,590. Frank Brothers, Janesville, also included the lowest bid for extra base material and asphalt on a cubic yard bases if required during project installation.

Sufficient funds are available in the 4-H Property Maintenance account. Bid specifications require the project to be completed by July 8th.

Respectfully Submitted,

Randy Thompson
Fairgrounds Coordinator



BID SUMMARY

PROJECT NUMBER 2014-32
PROJECT NAME FAIRGROUNDS ASPHALT PROJECT
BID DUE DATE JUNE 4, 2014 - 1:30 NOON (LOCAL TIME)
DEPARTMENT UW EXTENSION - FAIRGROUNDS

	FRANK BROTHERS JANESVILLE WI	ROCK ROAD JANESVILLE WI
BASE BID	\$ 12,590.00	\$ 19,008.88
EXTRA SAW CUTTING PER FOOT	\$ 1.50	\$ 2.00
EXTRA BASE MATERIAL - CUBIC YARD	\$ 7.50	\$ 20.00
EXTRA ASPHALT - CUBIC YARD	\$ 112.50	\$ 150.00

Invitation to Bid was advertised in the Janesville Gazette and on the Internet. One additional vendor was solicited that did not respond.

PREPARED BY: Alan Dransfield
SENIOR BUYER

DEPARTMENT HEAD RECOMMENDATION: Recommend Frank Brothers
Randy Thoms 6/5/14
SIGNATURE DATE

GOVERNING COMMITTEE APPROVAL:

CHAIR _____ VOTE _____ DATE _____

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt	
56-5600-0000-63300	TRAVEL		05/27/2014	DUERST,DONNA	289.66	
			05/28/2014	FLICKINGER,ANGELA	406.88	
			05/27/2014	REBOUT,MEGAN	56.56	
			05/27/2014	MARSDEN,CHRISTINE	184.24	
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance	
	13,500.00	3,922.18	621.19	937.34	8,019.29	
56-5600-0000-63500	R&M SUPPLIES	P1400050	05/19/2014	HARRIS ACE HARDWARE	27.96	
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance	
	0.00	0.00	0.00	27.96	(27.96)	
56-5600-0000-64209	DEMO EXP	P1400062	05/19/2014	SENTRY FOOD STORE	33.40	
		P1400063	05/20/2014	SHOPKO INC #130	13.27	
		P1400065	05/06/2014	SOIL AND PLANT ANALYSIS LAB	180.00	
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance	
	4,000.00	923.12	185.75	226.67	2,664.46	
56-5600-0000-64904	SUNDRY EXPENSE ENC	R1402376	05/27/2014	AMAZON.COM	30.14	
		P1400059	04/20/2014	POWERS,MIKE	18.75	
		P1401958	05/05/2014	GONZALEZ,DULCE	220.00	
		P1402178	05/27/2014	FARRELL,CONNIE L	65.00	
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance	
	25,500.00	8,443.26	1,536.00	333.89	15,186.85	
U.W.EXTENSION PROG TOTAL				1,525.86		
56-5610-0000-63500	R&M SUPPLIES	P1401151	05/24/2014	BROWN OIL CO INC	660.20	
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance	
	13,800.00	3,099.18	2,454.71	660.20	7,585.91	
56-5610-0000-67200	CAPITAL IMPROV ENC	R1402249	05/12/2014	GERALD FOX CONTRACTORS	4,000.00	
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance	
	86,633.00	2,404.71	2,492.00	4,000.00	77,736.29	
FAIRGROUNDS PROG TOTAL				4,660.20		
56-5625-0000-63400	OPERATING SUPPLI	P1400273	05/08/2014	MENARDS	49.76	

COMMITTEE APPROVAL REPORT

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt	
	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	9,499.00		2,033.13	2,445.99	49.76	4,970.12
FARM-GENERAL FUND PROG TOTAL					49.76	

I have examined the preceding bills and encumbrances in the total amount of **\$6,235.82**
 Claims covering the items are proper and have been previously funded. These items are to be treated as follows:
 A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
 B. Bills under \$10,000 to be paid.
 C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: JUN 11 2014

Dept Head _____

Committee Chair _____