

**County of Rock
Public Works Department**

Highways
Parks
Airport



3715 Newville Road
Janesville Wisconsin 53545
Telephone: 608/757-5450
Fax: 608/757-5470
www.co.rock.wi.us

A G E N D A

Public Works Committee Meeting
Tuesday, June 24, 2014 – 8:00 a.m.
Southern Wisconsin Regional Airport
4004 South Oakhill Avenue
Janesville, WI 53546

1. Call to Order
2. Approval of Agenda
3. Approval of Minutes of May 27, 2014
4. Citizen Participation, Communications, and Announcements
5. **AIRPORT BUSINESS**
Action Items
 - a. Approve Contract with Destree Architecture & Design for restaurant Tenant Search
 - b. Approve Bills, Encumbrances/Pre-Approved Encumbrances, Amendments and Transfers
 - c. Airport Accounts Receivable
6. **Information Items**
 - a. Project Updates
 - (1) Terminal Project III
 - (a) Discuss Cost to Provide Date Service
 - (2) Terminal Parking Lot
 - (3) North Perimeter Road
7. **HIGHWAY BUSINESS**
Action Items
 - a. Approve Design Engineering for Street Lighting – CTH G
 - b. Approve Bills, Encumbrances/Pre-Approved Encumbrances, Amendments and Transfers
8. Next Meeting date for July 2014
9. Adjournment



DESTREE
architecture & design

May 23, 2014

Ron Burdick
Airport Director
Southern Wisconsin Regional Airport
4004 South Oakhill Road
Janesville, WI 53456

Project:

Southern Wisconsin Regional Airport – Restaurant Tenant Search

Dear Ron,

Destree Design Architects, Inc is please to assist Rock County in their search for a restaurant tenant at Southern Wisconsin Regional Airport. Destree will work in collaboration with Rock County to provide:

- Bidders - Reach out to Local Contacts for Chain and Independently Owned Restaurants (8hrs)
- Consult on Lease Rates and related Build-out Scope (6hrs)
- Assist and Review Request for Proposal (4hrs)
- Prepare Marketing Sell Sheets including Plan and Rendering (Mead & Hunt provided) (6hrs)
- Attend 4 meetings (12hrs)

Preliminary Schedule:

- Bidder Search Begins - June 2014
- Request of Proposal (RFP) - August 2014
- Bidder Selected –September 2014
- Construction Begins Winter 2014
- Restaurant Opens Spring 2015

Consulting Services will be billed as follows:

Lump Sum \$4,800

Reimbursables:

Reimbursables are included in the Basic Services.

Service Rates:

Hourly rates are as follows:

\$125.00/hr	Architect, Interior Designer – Melissa Destree, AIA, IIDA
\$80.00/hr	Technical – Richard Dolezal
\$75.00/hr	Support/Graphics – Toby Latimer

Additional Services:

Additional work, as approved by SWRA/Rock County in writing, may include but is not limited to:

- Additional Client meetings per hourly rate
- Additional Renderings
- Space Planning

Approval:

If you find this proposal acceptable, please sign and return to Destree Design Architects, Inc. Contact me if you have questions or are requesting a revision to the contract. We look forward to working with you.

Sincerely,



Melissa Destree, AIA, IIDA
Destree Design Architects, Inc.

Rock County

Date

**Rock County Department of Public Works
Division of Highways – Issue Paper**

ISSUE - APPROVE DESIGN ENGINEERING FOR STREET LIGHTING- CTH G

DISCUSSION - Near the south end of the CTH G Mega Project, sidewalks and bicycle lanes are being planned. To assure safe use of these facilities, it is advisable to provide street lighting.

The eastern side of the route between Huebbe Parkway and Philhower Road is within the City of Beloit. The City has expressed an interest in having this portion of the project lit by new street lights that are both functional and aesthetic. The County will negotiate a cost sharing agreement with the City for both the design and construction of the street lighting. This route will continue as another significant entrance to the community, serving not only the City but the nearby Towns.

Installing street lights as part of the road reconstruction project is possible under the funding rules. This is desirable, as it avoids additional disruption and restoration if done separately from the road construction.

This proposal is to add design of the street lighting to the roadway design contract of AECOM, Inc. These documents would be incorporated into the roadway plans and be bid and constructed in conjunction with the roadway in 2015. There would be an economy of scale in both the design effort and for construction. The additional lighting design fee proposal is for \$34,525. It is proposed to reallocate funds already approved for the Mega Project for design. Since final roadway plans are not complete, we are still unsure of the construction cost estimates. A reduction in current construction cost estimates is likely and would fund this new task.

RECOMMENDATION - Approval of the design contract change.

Respectfully submitted by,

Benjamin J. Coopman, Jr., P.E.
Public Works Director

Rock County Transfer Request - Over \$1,000

TO: FINANCE DIRECTOR Date June 13, 2014
 Requested By Public Works Department

Transfer No. 14-30
Benjamin J Coopman, Jr Department Head

FROM:	AMOUNT	TO:	AMOUNT
Account #: 41-4300-4321-63505 Description: Tires & Batteries Current Balance: \$125,000	\$125,000	Account #: 41-4300-4321-63605 Description: Road Striping	\$125,000
Account #: Description: Current Balance:		Account #: Description:	
Account #: Description: Current Balance:		Account #: Description:	
Account #: Description: Current Balance:		Account #: Description:	

REASON FUNDS ARE AVAILABLE FOR TRANSFER - BE SPECIFIC

Funds intended for object code 63605 for routine striping of county roads were miskeyed at Public Works when 2014 budget data was being entered.

REASON TRANSFER IS NECESSARY - BE SPECIFIC

Striping activity occurs primarily during the summer period and bills for the striping will be coming in for payment which should be posted to the striping account, object code 63605.

FISCAL NOTE:

Sufficient funds are available for transfer. *5/6/14*

ADMINISTRATIVE NOTE:

Recommended *BJR 6-13-14*

REQUIRED APPROVAL

DATE

COMMITTEE CHAIR

Governing Committee _____

Finance Committee _____