

MINUTES
BOARD OF DIRECTOR
Pathways Center, 600 Henry Ave, Beloit, WI
June 29, 2011
8:30 a.m.

<u>Present</u>		<u>Absent</u>	<u>Staff</u>	
Kim Capstick	Linda Seemeyer	Sheila DeForest	Lisa Furseth	Debbie Keller
Royce DeBow	Gary Seidel	Bob Fizzell	Traci Rogers	Dave Rohr
Travis Egan	Penny Sonheim	Anna Marie Johnson	Marc Perry	Donna Hays
Nancy Forbeck	Dale Thorpe	Jim Joiner	John Ramstad	Jaime Salgado
Michael Gensler		Joe Stadelman	Jennifer Perreault	Mary Thomas
		Jana Vegge	Olivia Howard	Lynn Jones
			Traci Scherck	Michelle DeRubeis

1. CALL TO ORDER – Meeting was called to order by Travis Egan, Board Chair.
2. ROLL CALL – Roll was called and the above attendance was recorded.
3. PRESENTATION 2010 AUDIT - Jean Christensen, WIPFLI, presented 2010 Audit. There were no findings in the past two years; makes CAI a low risk auditee. Two items were identified in the management letter and the letter also incorporates management response. These include the following:
 - Review of payroll change reports
 - Billing and collection processes for daycare centers
4. CONSENT AGENDA ITEMS
 - Approval of Agenda - Revised
 - Minutes, April 2011
 - Governance Committee
 - Minutes, May 17, 2011

ACTION: Royce DeBow moved to accept the Consent Agenda as submitted, Gary Seidel seconded, accepted unanimously.
5. COMMUNICATION
 - Chair Remarks
 - Executive Directors Report
 - Weatherization contract will close on June 30, 2011
 - Lisa noted the following:
 - All ARRA contract money was spent
 - Davis Bacon rules no longer applies
 - There will be additional reductions in the future but not clear as to how many or when this will occur
 - Due to funding restrictions couple of staff at the admin office have had reduced hours

ACTION: Royce DeBow motioned to approve the Executive Director's Report as presented, Mike Gensler seconded, accepted unanimously.
6. FINANCE COMMITTEE – Approval of 2010 Audit

ACTION: Gary Seidel moved to approve the 2010 Audit as presented by WIPFLI, Linda Seemeyer seconded, accepted unanimously.

7. GOVERNANCE COMMITTEE

- Election of Board Members and Officers

Travis Egan – 3rd 2 year term, 2011 – 2013, Walworth Private

Kim Capstick – 2nd 2-year term, 2011 – 2013, Rock Consumer

Nancy Forbeck – 2nd 2-year term, 2011- 2013, Rock Private

Jana Vegge – 2nd term, 2-year 2011-2013 (*first term 3 years), Rock Consumer

Nino Cruz – 1st term, 2-year term 2011-2013, Walworth Consumer

Officers/Executive Committee

Royce Debow – Chair Elect, Term 2011- 2012

Gary Seidel – Treasurer/Secretary, Term 2011-2012

*Travis Egan will continue in the second year of a 2-year term as Chair

Linda Seemeyer – At-Large

Joe Stadelman – At-Large

ACTION: Nancy Forbeck moved to accept the above slate of candidates and associated terms, Mike Gensler seconded, accepted unanimously.

8. ADJOURN

Next Meeting: August 31, 2011, 8:30 a.m., 1545 Hobbs Dr., Delavan, WI