

Public Works Committee Minutes
Tuesday, June 22, 2010 – 8:30 a.m.
Airport Administration Building
Southern Wisconsin Regional Airport - Janesville WI

Call to Order. Chair Yankee called the meeting of the Public Works Committee to order at 8:30 a.m.

Committee Members Present. Supervisors Arnold, Bussie, Diestler and Yankee

Committee Members Absent. Supervisor Fox

Staff Members:	Ron Burdick	Airport Director
	Ben Coopman	Public Works Director
	Deb Lawton	Secretary II
	Lori Williams	Parks Director

Others Present:	Tom Morgan	AirFest
	Phil Owens	Airport Tenant/Rock County Board Supervisor
	Nick Quint	Blackhawk A/C Maint
	D. Homan	Hangar #49
	Bonnie Cooksey	JJC
	R. E. Logan	JJC
	Terry Meehan	JJC
	Richard Lundeen	Mead & Hunt
	Ivo Rozendaal	Mead & Hunt

Approval of Agenda. Supervisors Arnold and Diestler moved the agenda placing items 5b, 6a, 7a and 7b after Citizen Participation, Communications and Announcements. **MOTION CARRIED.**

Approval of Minutes of May 25, 2010. Supervisors Arnold and Bussie moved the minutes. **MOTION CARRIED.**

Citizen Participation, Communications and Announcements. None.

AIRPORT BUSINESS

Discuss/Approve Request from Janesville Jet Center to Change the Minimum Standards for Flight Instruction. Supervisors Arnold and Diestler moved the request. Supervisor Bussie commented she had seen nothing from Corporation Counsel. Mr. Burdick read Corporation Counsel's comments to the Committee stating that changes to the Minimum Standards can be done through Committee action. Corporation Counsel suggested the Committee review all the Minimum Standards as a package and compare with what other airports are doing at this time. Discussion

on changing the Minimum Standards took place. Supervisors Diestler and Bussie moved to table.

Bob Logan of Janesville Jet Center stated the owner of Janesville Jet Center had to seek full-time employment due to a slowdown in the economy; therefore, they do not have a full-time employee as required in the Minimum Standards. That is a temporary situation but until the Minimum Standards are reviewed, Janesville Jet Center would not be in compliance. Supervisors Diestler and Arnold moved to allow Janesville Jet Center to continue operating without a full-time employee as required by the Minimum Standards for a period of 90 days. MOTION CARRIED.

PARKS BUSINESS

Approve Resolution, Agreements by and between the Wisconsin Department of Transportation and Rock County for the construction and maintenance of the Bicycle/Pedestrian path within the Rights of Way of State Highway 26 in Rock County. Supervisors Diestler and Arnold moved the resolution. Parks Director Williams stated this is the same item approved by the Committee at the Parks meeting but we were asked to formalize it in a resolution. Chair Yankee asked how far from the road will the bike path be and Lori replied the plans state a variable width. Mr. Coopman stated it would be like the trail at Fort Atkinson. Discussion. MOTION CARRIED.

HIGHWAY BUSINESS

Consider Change Order to Oil Equipment Company Purchase Order for Shop Hoist Project. Supervisors Bussie and Arnold moved the change order. Mr. Coopman explained the cost of a sump pump and associated work was not included in the original bid. That cost totaled \$7,556. MOTION CARRIED.

Consider Voucher over \$10,000 to Oil Equipment Company for \$105,571.55 for Shop Hoist. Supervisors Arnold and Diestler moved the voucher. MOTION CARRIED.

AIRPORT BUSINESS

Presentation by Mead & Hunt on Terminal Improvements. Mr. Lundeen and Mr. Rozendaal went over the terminal remodeling and addition project. Discussion. Mr. Lundeen stated they would like direction from the Committee on proceeding with a one-story building and working with Ron on the next stages of the building. Discussion on funding took place. Supervisor Owens suggested a curved glass wall on the airside of the terminal and was disappointed they did not include a rendering of the north side of the building. The Committee consensus was to proceed with the one-story addition and remodel project with footings that could hold a second

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story at a future date. Mead and Hunt will return with more modifications and suggestions at a later date.

Approve Voucher 9067 to the Wisconsin Department of Transportation in the Amount of \$240,000 for Land Loan. Supervisors Bussie and Diestler moved the voucher. MOTION CARRIED.

Consider Request from Helicopter Specialties to Relocate Fuel Farm Fencing. Mr. Burdick went over several options with the Committee. The Committee agreed that Helicopter Specialties should pay for the fence change. Ron Burdick recommended spending \$620 to address the problem. Helicopter Specialties can pay the difference between the \$4,000 option and the \$620. Supervisors Arnold and Diestler moved to have the Airport Director work with Helicopter Specialties on fencing options. MOTION CARRIED.

Update on 2010 Capital Improvement Projects. Ron went over the reconstruction of taxiway alpha. This project was submitted for the next round of ARRA (American Recovery and Reinvestment Act) funds, but that program did not get off the ground. All available AIP funds were given out in the meantime.

He reported that 80/20 funding is available this year from the State and if the Bureau of Aeronautics agrees to a special bid letting, it is possible this project could be completed yet this year. (A budget amendment resolution would come before this Committee first.) Otherwise, the project will be pushed back to 2011.

Airport Accounts Receivables. The Committee viewed the report.

Next Meeting Date. Due to several Committee members being unavailable for the regular meeting date of Tuesday, July 27, the Committee decided to meet Wednesday, July 28, at the Airport.

Adjournment. Supervisors Arnold and Diestler moved adjournment at 11:00 a.m. MOTION CARRIED.

Respectfully submitted,

Debra A. Lawton
Secretary II