

Public Works Committee Minutes
Tuesday, November 23, 2010 – 8:30 a.m.
Airport Administration Building
Southern Wisconsin Regional Airport - Janesville WI

Call to Order. Chair Yankee called the meeting of the Public Works Committee to order at 8:30 a.m.

Committee Members Present. Supervisors Arnold, Bussie, Diestler and Yankee

Committee Members Absent. Supervisor Fox

Staff Members: Ron Burdick Airport Director
 Deb Lawton Secretary II

Others Present: Phil Owens Hangar 43/Rock County Board Supervisor
 Bonnie Cooksey JJC
 Dave Homan Hangar 39
 Rick Leyes Hangar 29
 Bob Logan JJC
 Robert Roessel RT Aviation
 Mike Strader Regal-Beloit Corporation

Approval of Agenda. Supervisors Arnold and Diestler moved the agenda. **MOTION CARRIED.**

Approval of Minutes of October 26, 2010. Supervisors Bussie and Arnold moved the minutes. **MOTION CARRIED.**

Citizen Participation, Communications and Announcements. None

AIRPORT BUSINESS

Discuss 2011 Lease and T-Hangar Rates. Ron distributed rate information to those in attendance. He discussed rates at other airports as well as fuel flowage rates and landing fees from other airports. Mr. Burdick also discussed the most current Urban Rate of Inflation, which is 1.2% for the year. He is recommending this rate as the increase for 2011. Discussion. Mr. Leyes had questions about statistics. We are in a major recession and the hangars are not in the best shape. The hangars leak. Why should you increase hangar rent when they are not adequately maintained? Discussion on how to change the Airport budget to include funds for hangar maintenance took place. Supervisor Owens pointed out there has been a 20% increase in rents over the past seven years. Ron stated the total increase in all rents would be less than \$2,000 in 2011. Discussion on building new hangars took place. One tenant asked if he could build a hangar or bank of hangars on the Airport and was told yes, he should get in touch with Ron Burdick. This rent increase proposal will be on the December agenda for action. Lengthy discussion on building new t-hangars took place.

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Update on Draft of New Minimum Standards and Rules and Regulations. Ron stated the Minimum Standards and Rules and Regulations were included with the agenda. The tenants have been notified of the draft which can be accessed by the website. They have 30 days to make suggestions. Mr. Burdick will return to this Committee after all comments have been received. The FAA and this Committee as well as the full County Board, must approve the Minimum Standards and Rules and Regulations before they can go into effect.

Update on State and Federal Projects. Mr. Burdick reported the marking on Runway 4/22 has been completed.

The notice to proceed on the snow removal equipment was sent out to Fabco in Madison and should be delivered by the first of the year.

The Bureau of Aeronautics and Mead and Hunt have negotiated a contract for design of the terminal building. Ron will meet with the City of Janesville and Mead and Hunt tomorrow to discuss the project.

Ron has scheduled six meetings with a group of airport stakeholders to work on the terminal layout plan. That group will include a member of the Public Works Committee - Brent Fox, Steve King, Sr. - Janesville Jet Center, James Otterstein - Rock County Planning Department, Matt Kealy of Kealy's Cafe and several t-hangar tenants including Phil Owens and Dave Homan. Their recommendations will come to this Committee for approval. Construction on the terminal is estimated to begin in April 2011.

Report on FAA Conference. Ron attended this conference, held in Schaumburg, Illinois, as the agenda included the newly required eight-hour wildlife training class. Other sessions included emergency planning, runway incursions and compliance training.

Airport Accounts Receivables. The report was distributed and discussion took place on overdue accounts.

Next Meeting Date. The next meeting date will be Monday, December 13, at 8:30 a.m.

Adjournment. Supervisors Arnold and Diestler moved adjournment at 9:55 a.m. MOTION CARRIED.

Respectfully submitted,

Debra A. Lawton
Secretary II