



Rock County Human Services Department
P. O. Box 1649, 3530 N. County Trunk F
Janesville, Wisconsin 53547-1649
Phone: 608/757-5271
Fax: 608/757-5374

ROCK COUNTY HUMAN SERVICES BOARD

Wednesday, April 10, 2013 – 4:30 p.m.

Rock County Health Care Center – 3rd Floor Conference Room, Janesville

AGENDA

1. Call Meeting to Order
2. Approval of Agenda
3. Approval of Minutes of Human Services Board Meeting of March 27, 2013 *
4. Citizen Participation
5. Approval of Contracts, Transfers, and/or Encumbrances * – Ms. Mooren
6. Approval of Bills * – Mr. Zuehlke
7. Resolution to Recognize Economic Support Staff * – Ms. Haigh
8. Discussion of AlcoCare Residential Treatment Option – Ms. Flanagan, Ms. Rudolph
9. Update on Family Care – Ms. Thompson, Ms. Klyve, Mr. Boutwell
10. Director's Report *
 - Update on WCHSA Day at the Capitol
11. Committee Requests for Future Agenda Items
12. Next Meeting: Wednesday **April 24, 2013 at 4:30 p.m.** at the **Rock County Job Center, Room D/E,** in **Janesville, Wisconsin.**
13. Adjourn

NOTE TO COMMITTEE MEMBERS: To ensure a quorum, please call the Administrative Secretary at 757-5271 if you are unable to attend the meeting.

* Attachment ** These items may be handed out at the meeting if not available for the mailing.

Contract Review Cover Sheet

Instructions: Departments are required to complete this form and send with two copies of the contract to General Services. Review the County Policy and Procedure Manual for specifics on the Contract Review Process.

G:\BUSINESS\CONTRACT\2012 Contracts\CLTS\Abilities, Inc

HSD_2012_0131

New Contract: or, _____ or, _____
(check box if yes) Amendment to Contract # Addendum to Contract #

Human Services Department Sara Mooren x 8431
Originating Department Contact Person Phone

Contract with: Abilities, Inc.
(Name of entity)

Contract Period: Start Date: 4/1/2012 Termination Date: 12/31/2013

Contract Amount: Rate x number of approved clients.

SERVICE	RATE	Unit	% Increase/Decrease
AFH - West Gate*	\$5,785.94	Month	New
CBRF - Shady Acres*	\$7,147.84	Month	New
AFH - Hickory*	\$7,147.84	Month	New
CBRF - Stepping Stones*	\$4,642.96	Month	New
Supportive Home Care*	\$125.00	Day	New
Adult Day Care - Dream Catchers	\$35.00	Day	New
Adult Day Care - Aptitudes	\$35.00	Day	New

*Client Specific

Expenditure/ Revenue Account Numbers (provide 9-digit object codes):

- 36-3691-0000-64604 Childrens Long Term Support
- 36-3666-0000-64604 Long Term Support
- 36-3668-0000-64604 Community Options Program (COP)
- 36-3674-0000-64604 COP Waiver
- 36-3675-0000-64604 Community Relocation Initiative
- 36-3678-0000-64604 Community Integration Program (CIP II)
- 36-3681-0000-64604 Nursing Home Diversion
- 36-3706-0000-64604 Community Support Program (CSP)

Executive Summary: Rock County Human Services Department initiated a contract with Abilities, Inc. to provide care to children and adults whose behaviors or conditions require a high degree of supervision and overnight awake care that is provided by staff persons who rotate shifts within a 24-hour period. HSD has identified high need youth and adults currently placed in a high cost Residential Care Center to move into the shift staffed home. The majority of the funding is covered through the Children's Long Term Support Waiver. The remainder is covered by COP program dollars and the Children's Long Term Support Waiver.

Were Bids or Quotations Solicited? Yes No (Renewal)

Covered by State Contract? Yes No

State Contract #

Contract will be signed by: County Board Chair
 Other: Human Services Board Chair

INDEX OF ACCOUNTS
2012 Cost Centers and Programs

		Index #	Funding
Agency Management and Support			
3600	Agency Management and Support	1	Federal/State/County
3602	Overhead	2	Federal/State/County
3603	Special Human Services Department Account	3	County or Contributions
Economic Support			
3604	Economic Support	4	Federal/County
3605	IM Consortium	5	Federal/State
3607	FSET	6	Federal
3610	Child Care Administration	7	Federal
3614	Low Income Home Energy Assistance Program (LIHEAP)	8	Federal
3622	Temporary Aid to Needy Families (TANF) Related	9	Federal/State
3624	Interim Assistance	10	County
Child Protective Services			
3634	Child Protective Services	11	Basic County Allocation/Cty
3637	Home Visitation	12	Federal
3638	Child Protective Services Substitute Care	13	Fees/County
3639	In-Home Safety	14	Federal
3641	Brighter Futures	15	Federal/State
3645	Children and Family Incentive Funds	16	Federal/State/County
3655	Kinship Care	17	State
Juvenile Justice Services			
3646	Juvenile Justice Services	18	State/Fees/County
3636	Independent Living Program	19	Federal
3648	Community Youth Aids	20	Federal/County/State
3649	Juvenile Accountability Incentive Block Grant	21	Federal/County
3654	Youth Aids	22	Fees/County
3656	Community Intervention Program	23	State
3659	Disproportionate Minority Contact Grant	24	Federal/Other
3660	Mental Health Block Grant	25	Federal
3664	Youth Services Center	26	Federal/County/Fees
Long Term Support			
3666	Long Term Support	27	BCA/County
3667	Medical Assistance Pass Through (MAPT)	28	Federal/County
3668	Community Options Program (COP)	29	State
3671	Elder Abuse & Neglect	30	State
3674	Community Options Waiver Program (COP-Waiver)	31	Federal/State
3675	Community Relocation Initiative (CRI)	32	Federal/State
3678	Community Integration Program (CIP-II)	33	Federal/State
3681	Nursing Home Diversion	34	Federal/State
3682	Alzheimers Family Caregiver Support Program (AFCSP)	35	State
3683	Aging and Disability Resource Center (ADRC)	36	Federal/State
Mental Health & AODA Services			
3686	Detox Services	37	County/Fees

INDEX OF ACCOUNTS

2012 Cost Centers and Programs

3687	Non-Residents	38	State
3688	Criminal Justice Coordinating Councils Grant	39	Federal
3689	Crisis Intervention Services	40	Federal/County/Fees
3690	Outpatient Services	41	Federal/State/County
3658	Severely Emotionally Disturbed (SED) Grant	42	Federal/County
3691	Children's Long Term Support	43	Federal
3694	Alcohol and Other Drug Abuse (AODA) Inner City Grant	44	Federal
3696	Treatment Alternatives Program (TAP)	45	Federal
3700	AODA Block Grant	46	Federal
3703	IDP Enhancement Grant	47	Federal
3704	Intoxicated Driver Program	48	Fees/Surcharges
3713	PATH	49	Federal/State/County
Adult Community Services			
3706	Community Support Program	50	County/Fees/Federal
3714	CSP Waiting List	51	State
Wisconsin Works			
3720	Wisconsin Works - Admin/Services	52	Federal
3721	Wisconsin Works - Benefits	53	Federal
3726	Child Care Eligibility	54	Federal
Job Center			
3730	Job Center	55	Partners/State/County

05530402

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
0000000000-14100 0000000010	ACCTS RECEIVABLE	0.00 100.0%	-350.0	0.00	350.00		
		04/02/13 -VN#015485	ROCK COUNTY HUMAN SERVICES DEP			350.00	350.00
			CLOSING BALANCE		0.00		
		BAL.SHEET A/C	PROG-TOTAL-PO			350.00	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$350.00 INCURRED BY BALANCE SHEET ACCOUNT. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.

C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

HUMAN SERVICES

COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____

DEPT-HEAD

DATE _____

CHAIR

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Account Number	Name	Yearly Prct Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
1 3636000000-64201 3636000000	CONVENTION EXP	6,755.00 04/02/13 -VN#015485	2.9% -199.0	0.00 ROCK COUNTY HUMAN SERVICES DEP	6,954.00	199.00	199.00
CLOSING BALANCE					6,755.00		
2 3636020000-63100 3636020000	OFC SUPP & EXP	85,282.00 04/02/13 -VN#015485	11.0% -54.3	-9,327.15 ROCK COUNTY HUMAN SERVICES DEP	94,663.45	54.30	54.30
CLOSING BALANCE					94,609.15		
3 3636030000-64908 3636033009	CONTRIBUTIONS	8,000.00 04/02/13 -VN#015485	0.2% -20.0	0.00 ROCK COUNTY HUMAN SERVICES DEP	8,020.00	20.00	20.00
CLOSING BALANCE					8,000.00		
4 3636040000-64604 3636040000 3636040000	PROGRAM EXPENSE	2,000.00 04/02/13 -VN#025421 04/02/13 -VN#011232	58.1% -1,163.0	0.00 JANESVILLE TRANSIT SYSTEM BELOIT TRANSIT SYSTEM	3,163.00	360.00 803.00	1,163.00
CLOSING BALANCE					2,000.00		
11 3636340000-64604 3636341814 3636341814	PROGRAM EXPENSE	95,922.00 04/02/13 -VN#015485 04/02/13 -VN#015485	0.0% 18.5	0.01 ROCK COUNTY HUMAN SERVICES DEP ROCK COUNTY HUMAN SERVICES DEP	95,903.49	65.00 -83.50	-18.50
CLOSING BALANCE					95,921.99		
18 3636460000-64604 3636465016	PROGRAM EXPENSE	15,950.00 04/02/13 -VN#015485	4.3% -237.0	931.51 ROCK COUNTY HUMAN SERVICES DEP	15,255.49	237.00	237.00
CLOSING BALANCE					15,018.49		
17 3636550000-64604 3636550000	PROGRAM EXPENSE	2,000.00 04/02/13 -VN#015485	18.3% -32.0	-335.99 ROCK COUNTY HUMAN SERVICES DEP	2,367.99	32.00	32.00
CLOSING BALANCE					2,335.99		
50 3637060000-64604 3637061206	PROGRAM EXPENSE	300,000.00 04/02/13 -VN#015485	0.1% -326.2	0.01 ROCK COUNTY HUMAN SERVICES DEP	300,326.25	326.26	326.26
CLOSING BALANCE					299,999.99		
55 3637300000-62400 3637300000	R & M SERV	71,297.00 04/02/13 -VN#015485	39.8% -35.9	28,413.00 ROCK COUNTY HUMAN SERVICES DEP	42,919.90	35.90	35.90
CLOSING BALANCE					42,884.00		

Account Number	Name	Yearly Prct Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
		JOB CENTER	PROG-TOTAL-PO			2,048.96	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$2,048.96 INCURRED BY JOB CENTER. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

HUMAN SERVICES

COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

DATE _____ CHAIR

0GR30401

Account Number	Name	Yearly Prct Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
10							
3636240000-64604	PROGRAM EXPENSE	35,000.00	2.7%	-972.1	0.00	35,972.11	
3636243604		04/02/13	-VN#013780	KMART CORP #4255		42.14	
3636243604		04/02/13	-VN#018338	HEMOCARE PHARMACY		29.97	
3636243604		04/02/13	-VN#049226	PFEIFFER, KEVIN		200.00	
3636243604		04/02/13	-VN#048174	SRB ON MILWAUKEE LLC		150.00	
3636243604		04/02/13	-VN#051302	SCHUH, JAMES A		200.00	
3636243604		04/02/13	-VN#050564	W AND H PROPERTIES LLC		200.00	
3636243604		04/02/13	-VN#048174	SRB ON MILWAUKEE LLC		150.00	972.11
				CLOSING BALANCE	35,000.00		
	INTERIM ASSIST		PROG-TOTAL-PO			972.11	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$972.11
 INCURRED BY INTERIM ASSISTANCE. CLAIMS COVERING THE ITEMS ARE PROPER
 AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

Unknown COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD
 DATE _____ CHAIR

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0AD30301

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
46 3637000000-62119	OTHER SERVICES	276,494.00	0.0%	-170.9	0.00	276,664.95	
3637000000		03/31/13 -VN#013809		KEALEY PHARMACY		135.95	
3637001331		03/31/13 -VN#011210		BELOIT AREA		25.00	
3637001331		03/31/13 -VN#027256		BELOIT MEMORIAL HOSPITAL		10.00	170.95
				CLOSING BALANCE	276,494.00		
48 3637040000-62119	OTHER SERVICES	191,585.00	0.0%	-162.5	0.00	191,747.50	
3637041331		03/31/13 -VN#011210		BELOIT AREA		162.50	162.50
				CLOSING BALANCE	191,585.00		
		IDP		PROG-TOTAL-PO		333.45	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$333.45 INCURRED BY INTOXICATED DRIVER PROGRAM. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

HUMAN SERVICES COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

DATE _____ CHAIR

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Rock County - Production

04/02/13

COMMITTEE APPROVAL REPORT

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Account Number	Name	Yearly Prcent	YTD	Encumb	Unencumb	Inv/Enc	Total
		Appropriation Spent	Expenditure	Amount	Balance	Amount	
1							
3636000000-64200	TRAINING EXP	22,340.00	8.9%	-2,000.0	0.00	24,340.00	
3636000000		04/02/13	-VN#046595	RAMSDAIL-FAY, JENNIFER		2,000.00	2,000.00
				CLOSING BALANCE	22,340.00		
1							
3636000000-64201	CONVENTION EXP	6,755.00	6.2%	-420.0	0.00	7,175.00	
3636000000	P1301541-PO#	04/02/13	-VN#026263	CHULA VISTA		140.00	
3636000000	P1301557-PO#	04/02/13	-VN#022253	RADISSON HOTEL LA CROSSE		140.00	
3636000000	P1301467-PO#	04/02/13	-VN#050663	WHSFMA SPRING WORKSHOP		140.00	420.00
				CLOSING BALANCE	6,755.00		
2							
3636020000-62400	R & M SERV	28,800.00	4.3%	-1,265.0	0.00	30,065.07	
3636020000	P1300590-PO#	04/02/13	-VN#026293	PITNEY BOWES INC		1,265.07	1,265.07
				CLOSING BALANCE	28,800.00		
2							
3636020000-63100	OFC SUPP & EXP	85,282.00	13.5%	-2,229.7	-9,327.15	96,838.94	
3636020000	P1301380-PO#	04/02/13	-VN#033353	CDW GOVERNMENT INC		68.25	
3636020000	P1301098-PO#	04/02/13	-VN#014692	MOORE MEDICAL CORP		199.98	
3636020000	P1300596-PO#	04/02/13	-VN#048467	STAPLES ADVANTAGE		214.55	
3636020000	P1300596-PO#	04/02/13	-VN#048467	STAPLES ADVANTAGE		43.13	
3636020000	P1300596-PO#	04/02/13	-VN#048467	STAPLES ADVANTAGE		56.86	
3636020000	P1300596-PO#	04/02/13	-VN#048467	STAPLES ADVANTAGE		56.36	
3636020000	P1300596-PO#	04/02/13	-VN#048467	STAPLES ADVANTAGE		20.42	
3636020000	P1300596-PO#	04/02/13	-VN#048467	STAPLES ADVANTAGE		238.18	
3636020000	P1300596-PO#	04/02/13	-VN#048467	STAPLES ADVANTAGE		747.16	
3636020000	P1300596-PO#	04/02/13	-VN#048467	STAPLES ADVANTAGE		40.40	
3636020000	P1300596-PO#	04/02/13	-VN#048467	STAPLES ADVANTAGE		35.00	
3636020000	P1301036-PO#	04/02/13	-VN#016466	STORAGE SYSTEMS MIDWEST INC		509.50	2,229.79
				CLOSING BALANCE	94,609.15		
3							
3636030000-64908	CONTRIBUTIONS	8,000.00	3.7%	-300.0	0.00	8,300.00	
3636033011	P1301540-PO#	04/02/13	-VN#052164	COXE,KELLY OR JAMES		268.65	
3636033017	P1301540-PO#	04/02/13	-VN#052164	COXE,KELLY OR JAMES		31.35	300.00
				CLOSING BALANCE	8,000.00		
4							
3636040000-64200	TRAINING EXP	2,070.00	7.7%	-160.0	0.00	2,230.00	
3636040000	P1301553-PO#	04/02/13	-VN#020841	COMFORT SUITES GREEN BAY		70.00	
3636040000	P1301552-PO#	04/02/13	-VN#041609	WISCONSIN ASSOCIATION ON PUBLI		90.00	160.00
				CLOSING BALANCE	2,070.00		
11							
3636340000-62503	INTERPRETER FEES	3,000.00	8.5%	-255.0	0.00	3,255.00	
3636340000	P1300598-PO#	04/02/13	-VN#043260	SWITS LTD		255.00	255.00
				CLOSING BALANCE	3,000.00		
11							
3636340000-63300	TRAVEL	165,000.00	0.2%	-406.8	0.00	165,406.80	

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Account Number	Name	Yearly Prct Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
11 3636340000		04/02/13 -VN#052385	KLAPHEKE, ELIZABETH			406.80	406.80
			CLOSING BALANCE		165,000.00		
11 3636340000-64200 3636340000	TRAINING EXP	18,096.00 0.2%	-120.0	160.00	18,056.00		
		P1301414-PO# 04/02/13 -VN#024276	WISCONSIN JUVENILE COURT INTAK			120.00	120.00
			CLOSING BALANCE		17,936.00		
11 3636340000-64604 3636341814	PROGRAM EXPENSE	95,922.00 0.0%	-19.2	0.01	95,941.23		
		P1301485-PO# 04/02/13 -VN#052614	CHIPPEWA VALLEY NEWSPAPERS			19.24	19.24
			CLOSING BALANCE		95,921.99		
15 3636410000-64604 3636415013 3636415015 3636415015	PROGRAM EXPENSE	294,864.00 55.2%	-8,973.5	171,861.02	131,976.56		
		P1300926-PO# 04/02/13 -VN#048575	ANU FAMILY SERVICES			1,622.94	
		P1300927-PO# 04/02/13 -VN#052351	FOUNDATIONS COUNSELING CENTER			5,821.64	
		P1300927-PO# 04/02/13 -VN#052351	FOUNDATIONS COUNSELING CENTER			1,529.00	8,973.58
			CLOSING BALANCE		123,002.98		
18 3636460000-62176 3636460000 3636460000 3636460000 3636460000	LABORATORY	3,600.00 14.4%	-521.8	0.00	4,121.88		
		P1300592-PO# 04/02/13 -VN#042156	REDWOOD BIOTECH			265.92	
		P1300592-PO# 04/02/13 -VN#042156	REDWOOD BIOTECH			138.96	
		P1300593-PO# 04/02/13 -VN#035939	REDWOOD TOXICOLOGY LABORATORY			104.00	
		P1300593-PO# 04/02/13 -VN#035939	REDWOOD TOXICOLOGY LABORATORY			13.00	521.88
			CLOSING BALANCE		3,600.00		
18 3636460000-63300 3636460000	TRAVEL	91,500.00 0.1%	-104.5	0.00	91,604.53		
		04/02/13 -VN#T36298	JOHNSON, MICHELLE			104.53	104.53
			CLOSING BALANCE		91,500.00		
18 3636460000-62119 3636463041 3636463041	OTHER SERVICES	225,222.00 15.0%	-2,400.0	36,395.15	191,226.85		
		P1300708-PO# 04/02/13 -VN#011940	COMMUNITY CARE RESOURCES INC			1,200.00	
		P1300708-PO# 04/02/13 -VN#011940	COMMUNITY CARE RESOURCES INC			1,200.00	2,400.00
			CLOSING BALANCE		188,826.85		
18 3636460000-64604 3636465016 3636465016 3636465016 3636465016 3636465016 3636465016 3636465016 3636465016	PROGRAM EXPENSE	15,950.00 0.3%	-994.2	931.51	16,012.78		
		04/02/13 -VN#029548	GERUE, LEA			73.49	
		P1301566-PO# 04/02/13 -VN#034975	KALAHARI RESORT CONVENTION CEN			700.00	
		P1301568-PO# 04/02/13 -VN#046650	MILWAUKEE PUBLIC MUSEUM			50.00	
		P1301568-PO# 04/02/13 -VN#046650	MILWAUKEE PUBLIC MUSEUM			83.30	
		P1301567-PO# 04/02/13 -VN#046650	MILWAUKEE PUBLIC MUSEUM			50.00	
		P1301565-PO# 04/02/13 -VN#017413	WISCONSIN DEPARTMENT OF NATURA			12.50	
		P1301565-PO# 04/02/13 -VN#017413	WISCONSIN DEPARTMENT OF NATURA			25.00	994.29
			CLOSING BALANCE		15,018.49		

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Account Number	Name	Yearly Prct Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
22 3636540000-64604 3636540000	PROGRAM EXPENSE P1301564-PO# 04/02/13 -VN#026314	1,581,978.00 0.0%	-600.0	0.00	1,582,578.00	600.00	600.00
					CLOSING BALANCE	1,581,978.00	
26 3636640000-62119 3636640000 3636640000 3636640000	OTHER SERVICES P1300576-PO# 04/02/13 -VN#032251 P1300576-PO# 04/02/13 -VN#032251 P1300576-PO# 04/02/13 -VN#032251 P1300576-PO# 04/02/13 -VN#032251	10,000.00 24.2%	-1,201.5	-1,224.99	12,426.49	430.00 159.00 271.00 341.50	1,201.50
					CLOSING BALANCE	11,224.99	
26 3636640000-62170 3636640000	PHYSICIAN/OTHER P1301563-PO# 04/02/13 -VN#014550	6,180.00 7.6%	-470.6	0.00	6,650.68	470.68	470.68
					CLOSING BALANCE	6,180.00	
26 3636640000-63400 3636640000 3636640000 3636640000	OPERATING SUPPLI P1300577-PO# 04/02/13 -VN#012202 P1301419-PO# 04/02/13 -VN#012690 P1301419-PO# 04/02/13 -VN#012690 P1301229-PO# 04/02/13 -VN#013780	34,561.00 3.2%	-772.6	-344.60	35,678.24	428.04 24.75 119.85 200.00	772.64
					CLOSING BALANCE	34,905.60	
27 3636660000-64200 3636660000	TRAINING EXP P1301066-PO# 04/02/13 -VN#052550	2,685.00 16.3%	-490.0	50.04	3,124.96	490.00	490.00
					CLOSING BALANCE	2,634.96	
36 3636830000-67161 3636830000	HS EQUIP OV 5000 P1300003-PO# 04/02/13 -VN#040481	6,836.00 93.4%	-6,386.0	0.00	13,222.00	6,386.00	6,386.00
					CLOSING BALANCE	6,836.00	
36 3636830000-67200 3636830000 3636830000	CAPITAL IMPROV P1301521-PO# 04/02/13 -VN#048467 P1301521-PO# 04/02/13 -VN#048467 P1301521-PO# 04/02/13 -VN#048467	300,221.00 0.8%	-2,407.3	0.00	302,628.30	821.45 419.61 1,166.24	2,407.30
					CLOSING BALANCE	300,221.00	
37 3636860000-62119 3636860000	OTHER SERVICES P1300580-PO# 04/02/13 -VN#046006	237,108.00 86.0%	-2,233.0	206,151.01	33,189.99	2,233.00	2,233.00
					CLOSING BALANCE	30,956.99	
40 3636890000-64200 3636890000	TRAINING EXP P1301066-PO# 04/02/13 -VN#052550	4,050.00 13.8%	-560.0	0.00	4,610.00	560.00	560.00

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DEPT. PAGE 3

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Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
CLOSING BALANCE					4,050.00		
40							
3636890000-64604	PROGRAM EXPENSE	210,000.00	79.6%	-2,357.8	169,638.02	42,719.86	
3636890002	04/02/13 -VN#012216			DEL MAE MOTEL		180.00	
3636890002	04/02/13 -VN#012216			DEL MAE MOTEL		180.00	
3636890002	04/02/13 -VN#039287			BILLY BOBS RED ROAD HOUSE		450.00	
3636890002	04/02/13 -VN#044083			SRB PROPERTY MANAGEMENT LLC		250.00	
3636890002	04/02/13 -VN#044083			SRB PROPERTY MANAGEMENT LLC		250.00	
3636890004	04/02/13 -VN#018338			HOMECARE PHARMACY		39.62	
3636890004	04/02/13 -VN#018338			HOMECARE PHARMACY		70.64	
3636890004	04/02/13 -VN#013809			KEALEY PHARMACY		18.95	
3636890004	04/02/13 -VN#013809			KEALEY PHARMACY		66.85	
3636890004	04/02/13 -VN#013809			KEALEY PHARMACY		87.95	
3636890004	04/02/13 -VN#013809			KEALEY PHARMACY		52.52	
3636890004	04/02/13 -VN#013809			KEALEY PHARMACY		15.95	
3636890004	04/02/13 -VN#013809			KEALEY PHARMACY		96.65	
3636890004	04/02/13 -VN#013809			KEALEY PHARMACY		98.75	
3636891614	P1301569-PO# 04/02/13 -VN#052289			PSYCHOLOGY CLINIC INC,THE		500.00	2,357.88
CLOSING BALANCE					40,361.98		
41							
3636900000-62170	PHYSICIAN/OTHER	142,920.00	11.8%	-5,790.7	-11,140.41	159,851.16	
3636900000	P1300586-PO# 04/02/13 -VN#030410			MARCUS,JEFFREY		1,764.80	
3636900000	P1300586-PO# 04/02/13 -VN#030410			MARCUS,JEFFREY		4,025.95	5,790.75
CLOSING BALANCE					154,060.41		
41							
3636900000-64200	TRAINING EXP	12,540.00	2.2%	-280.0	0.01	12,819.99	
3636900000	P1301066-PO# 04/02/13 -VN#052550			DD NETWORK INC		280.00	280.00
CLOSING BALANCE					12,539.99		
3636970000-64200	TRAINING EXP	1,605.00	17.4%	-280.0	0.00	1,885.00	
3636970000	P1301066-PO# 04/02/13 -VN#052550			DD NETWORK INC		280.00	280.00
CLOSING BALANCE					1,605.00		
50							
3637060000-64200	TRAINING EXP	3,135.00	28.8%	-1,002.0	96.94	4,040.06	
3637060000	P1301180-PO# 04/02/13 -VN#045787			CROSS COUNTRY EDUCATION LLC		477.00	
3637060000	P1301066-PO# 04/02/13 -VN#052550			DD NETWORK INC		525.00	1,002.00
CLOSING BALANCE					3,038.06		
55							
3637300000-62400	R & M SERV	71,297.00	39.7%	-41.7	28,413.00	42,925.72	
3637300000	P1300588-PO# 04/02/13 -VN#014534			MENARDS		41.72	41.72
CLOSING BALANCE					42,884.00		
55							
3637300000-63100	OFC SUPP & EXP	12,000.00	21.8%	-615.4	-2,004.51	14,619.94	
3637300000	P1300596-PO# 04/02/13 -VN#048467			STAPLES ADVANTAGE		568.57	
3637300000	P1300596-PO# 04/02/13 -VN#048467			STAPLES ADVANTAGE		46.86	615.43
SS-JOB CENTER							

Account Number	Name	Yearly Prct Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
					14,004.51		
3637300000-67161	HS EQUIP OV 5000	17,710.00	72.1%	-12,772.0	0.00	30,482.00	
3637300000	P1300002-PO# 04/02/13 -VN#040481						
						12,772.00	12,772.00
					17,710.00		
	JOB CENTER						
						58,431.08	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$58,431.08 INCURRED BY JOB CENTER. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

HUMAN SERVICES

COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

DATE _____ CHAIR

055 30403

Rock County - Production

04/03/13

COMMITTEE APPROVAL REPORT

Page 1

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
000000000-25233	HUM SER SUB CARE	0.00 100.0%	-889.7	0.00	889.77		
000000010		04/03/13 -VN#039079		SOCIAL SECURITY ADMINISTRATION		179.77	
000000010		04/03/13 -VN#016260		SOCIAL SECURITY ADMINISTRATION		710.00	889.77
				CLOSING BALANCE	0.00		
		BAL.SHEET A/C	PROG-TOTAL-PO			889.77	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$889.77
 INCURRED BY BALANCE SHEET ACCOUNT. CLAIMS COVERING THE ITEMS ARE PROPER
 AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.

C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

HUMAN SERVICES

COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____

DEPT-HEAD

DATE _____

CHAIR

Page 11/12

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Rock County - Production

04/03/13

COMMITTEE APPROVAL REPORT

Page 2

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
3636340000-64604	PROGRAM EXPENSE	95,922.00	0.3%	-313.9	0.01		
3636341724		04/03/13 -VN#046652		VAN WYHE, KAREN		250.00	
3636341803		04/03/13 -VN#016117		SHOPKO INC #130		63.95	313.95
				CLOSING BALANCE	95,921.99		
		CPS		PROG-TOTAL-PO		313.95	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$313.95 INCURRED BY CHILD PROTECTIVE SERVICES. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

HUMAN SERVICES

COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____

DEPT-HEAD

DATE _____

CHAIR

SS-CPS

DEPT. PAGE 1

page 12/02

RESOLUTION NO. _____

AGENDA NO. _____

RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS

Charmian Klyve
INITIATED BY



Carla Haigh
DRAFTED BY

Human Service Board
SUBMITTED BY

April 2, 2013
DATE DRAFTED

RECOGNIZING ECONOMIC SUPPORT STAFF

1 **WHEREAS**, Economic Support staff administer difficult, complex, and ever-changing public
2 assistance programs to the citizens of Rock County; and,
3
4 **WHEREAS**, our system of delivery has changed to a consortium model as of January 1, 2012
5 and the staff have adapted to that ever-changing model; and,
6
7 **WHEREAS**, these staff successfully manage extremely high caseloads, determine eligibility
8 and consistently deliver timely and accurate benefits and payments based on various
9 entitlement and non-entitlement programs. Customer contacts are made in a courteous,
10 professional manner and staff continue to maintain a high quality of customer service even
11 during times of increasing caseloads. Due to the continued affects of the economic crisis,
12 caseloads have remained high and yet ES staff have managed to maintain an exceptional
13 FoodShare payment accuracy rate. ES staff meet with individuals and families in crisis every
14 day. In addition to providing services that this agency offers, staff work collaboratively with
15 other community organizations to provide these individuals and families with resources they
16 need to resolve emergency needs as well; and,
17
18 **WHEREAS**, these staff work with individuals and families to help provide essential human
19 services, especially for those who are least able to help themselves. Through the
20 conscientious efforts of these staff, more children and adults in our community have medical
21 coverage and a healthier future; and,
22
23 **WHEREAS**, Economic Support staff play a major role in promoting self-sufficiency, and
24 work toward relieving the effects of poverty and improving the quality of life for residents of
25 Rock County; and,
26
27 **WHEREAS**, the Rock County Board of Supervisors, representing the citizens of Rock
28 County, wishes to recognize Economic Support staff for their overall performance and
29 dedicated service to the citizens of Rock County.
30
31 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors,
32 duly assembled this _____ day of _____ 2013, does hereby recognize the
33 Economic Support staff for their dedication and excellence in the work they do; and
34
35 **BE IT FURTHER RESOLVED** that the County Clerk be authorized and directed to furnish
36 a copy of this resolution to all Economic Support staff.

Respectfully Submitted,

RECOGNIZING ECONOMIC SUPPORT STAFF

Page 2

HUMAN SERVICES BOARD

Brian Knudson, Chair

Phillip Owens

Sally Jean Weaver-Landers, Vice-Chair

Terry Thomas

Terry Fell

Shirley Williams

William Grahn

Marvin Wopat

Ashley Kleven

**ROCK COUNTY HUMAN SERVICES DEPARTMENT
DIRECTOR'S REPORT
Wednesday, April 10, 2013**

HSD MANAGEMENT TEAM MEETING – March 26, 2013

CALL TO ORDER

AGENDA ADDITIONS

MINUTE MODIFICATIONS

DIVISION MANAGER CHECK-IN

ASSIGNMENTS

ISSUES FOR DISCUSSION AND RESOLUTION

- **Budget**
- **Workgroup Updates**
- **Praise and Recognition**
- **FMLA P&P**
- **Client Rights Training**
- **HSD Money for Staff Recognition**
- **Rock Haven Move**

INFORMATION ITEMS

HSD Board Agenda

**HSD MANAGEMENT TEAM MEETING – April 2, 2013
Meeting Cancelled.**
