



Rock County Human Services Department
P. O. Box 1649, 3530 N. County Trunk F
Janesville, Wisconsin 53547-1649
Phone: 608/757-5271
Fax: 608/757-5374

ROCK COUNTY HUMAN SERVICES BOARD
Wednesday, July 10, 2013 – 4:30 p.m.

Rock County Health Care Center– 3rd Floor Conference Room, Janesville

AGENDA

1. Call Meeting to Order
2. Approval of Agenda
3. Approval of Minutes of Human Services Board Meeting of June 26, 2013 *
4. Citizen Participation
5. Approval of Contracts, Transfers, and/or Encumbrances * – Ms. Mooren
6. Approval of Bills * – Mr. Zuehlke
7. Presentation on 2012 Annual Report
 - a. Overview on 2012 Annual Report – Ms. Klyve, Ms. Mooren
 - b. Mental Health/AODA Division – Ms. Flanagan
 - c. Child Protective Services Division – Ms. Brown
8. Director's Report *
 - Semi-Annual Report – Attendance at Conventions/Conferences
9. Committee Requests for Future Agenda Items
10. Next Meeting: Wednesday July 24, 2013 at 4:30 p.m. at the Rock County Health Care Center, 3rd Floor Conference Room, in Janesville, Wisconsin.
11. Adjourn

NOTE TO COMMITTEE MEMBERS: To ensure a quorum, please call the Administrative Secretary at 757-5271 if you are unable to attend the meeting.

* Attachment ** These items may be handed out at the meeting if not available for the mailing.

Rock County Transfer Request - Over \$500

TO: FINANCE DIRECTOR Date 7/1/13
 Requested By Human Services Department
 Department

Transfer No. 13-22
Charmian Klyve
 Department Head

FROM:	AMOUNT	TO:	AMOUNT
Account #: 36-3664-0000-67200 Description: Capital Improvement Current Balance: \$11,400	\$10,000	Account #: 36-3664-0000-62119 Description: Other Contracted Services	\$10,000
Account #: Description: Current Balance:		Account #: Description:	
Account #: Description: Current Balance:		Account #: Description:	
Account #: Description: Current Balance:		Account #: Description:	

REASON FUNDS ARE AVAILABLE FOR TRANSFER - BE SPECIFIC

We are prioritizing the use of YSC funds in 2013 and would like to re-direct a portion of our capital budget to cover WCCF costs.

REASON TRANSFER IS NECESSARY - BE SPECIFIC

HSD will be contracting with the same consultants (WCCF) that evaluated and provided recommendations for the Youth Services Center a few years ago. They will provide follow-up recommendations from that prior review and also review any current organizational issues and provide additional recommendations.

FISCAL NOTE:

Sufficient funds available for transfer. SB 07/03/13

ADMINISTRATIVE NOTE:

REQUIRED APPROVAL

DATE

COMMITTEE CHAIR

Governing Committee _____

Finance Committee _____

INDEX OF ACCOUNTS

2013 Cost Centers and Programs

		Index #	Funding
Agency Management and Support			
3600	Agency Management and Support	1	Federal/State/County
3602	Overhead	2	Federal/State/County
3603	Special Human Services Department Account	3	County or Contributions
Economic Support			
3604	Economic Support	4	Federal/County
3605	IM Consortium	5	Federal/State
3607	FSET	6	Federal
3610	Child Care Administration	7	Federal
3614	Low Income Home Energy Assistance Program (LIHEAP)	8	Federal
3622	Temporary Aid to Needy Families (TANF) Related	9	Federal/State
3624	Interim Assistance	10	County
Child Protective Services			
3634	Child Protective Services	11	Basic County Allocation/Cty
3637	Home Visitation	12	Federal
3638	Child Protective Services Substitute Care	13	Fees/County
3639	In-Home Safety	14	Federal
3641	Brighter Futures	15	Federal/State
3645	Children and Family Incentive Funds	16	Federal/State/County
3655	Kinship Care	17	State
Juvenile Justice Services			
3646	Juvenile Justice Services	18	State/Fees/County
3636	Independent Living Program	19	Federal
3648	Community Youth Aids	20	Federal/County/State
3649	Juvenile Accountability Incentive Block Grant	21	Federal/County
3654	Youth Aids	22	Fees/County
3656	Community Intervention Program	23	State
3659	Disproportionate Minority Contact Grant	24	Federal/Other
3660	Mental Health Block Grant	25	Federal
3664	Youth Services Center	26	Federal/County/Fees
Long Term Support			
3666	Long Term Support	27	BCA/County
3667	Medical Assistance Pass Through (MAPT)	28	Federal/County
3668	Community Options Program (COP)	29	State
3671	Elder Abuse & Neglect	30	State
3674	Community Options Waiver Program (COP-Waiver)	31	Federal/State
3675	Community Relocation Initiative (CRI)	32	Federal/State
3678	Community Integration Program (CIP-II)	33	Federal/State
3681	Nursing Home Diversion	34	Federal/State
3682	Alzheimers Family Caregiver Support Program (AFCSP)	35	State
3683	Aging and Disability Resource Center (ADRC)	36	Federal/State
Mental Health & AODA Services			
3686	Detox Services	37	County/Fees

INDEX OF ACCOUNTS			
2013 Cost Centers and Programs			
3687	Non-Residents	38	State
3688	Criminal Justice Coordinating Councils Grant	39	Federal
3689	Crisis Intervention Services	40	Federal/County/Fees
3690	Outpatient Services	41	Federal/State/County
3658	Severely Emotionally Disturbed (SED) Grant	42	Federal/County
3691	Children's Long Term Support	43	Federal
3694	Alcohol and Other Drug Abuse (AODA) Inner City Grant	44	Federal
3696	Treatment Alternatives Program (TAP)	45	Federal
3700	AODA Block Grant	46	Federal
3703	IDP Enhancement Grant	47	Federal
3704	Intoxicated Driver Program	48	Fees/Surcharges
3713	PATH	49	Federal/State/County
Adult Community Services			
3706	Community Support Program	50	County/Fees/Federal
3714	CSP Waiting List	51	State
Wisconsin Works			
3720	Wisconsin Works - Admin/Services	52	Federal
3721	Wisconsin Works - Benefits	53	Federal
3726	Child Care Eligibility	54	Federal
Job Center			
3730	Job Center	55	Partners/State/County

05530702

Rock County - Production

07/01/13

COMMITTEE APPROVAL REPORT

Page 1

Account Number	Name	Yearly Prct Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
3 3636030000-64604 3636033024	PROGRAM EXPENSE	0.00 100.0%	-125.0	0.00	125.00	125.00	125.00
		07/01/13 -VN#015485	ROCK COUNTY HUMAN SERVICES DEP				
			CLOSING BALANCE		0.00		
11 3636340000-64604 3636341814	PROGRAM EXPENSE	95,922.00 0.0%	60.0	0.01	95,861.99	-60.00	-60.00
		07/01/13 -VN#015485	ROCK COUNTY HUMAN SERVICES DEP				
			CLOSING BALANCE		95,921.99		
19 3636360000-64604 3636360000	PROGRAM EXPENSE	7,804.00 1.4%	-117.0	0.01	7,921.05	117.06	117.06
		07/01/13 -VN#015485	ROCK COUNTY HUMAN SERVICES DEP				
			CLOSING BALANCE		7,803.99		
18 3636460000-64604 3636465016	PROGRAM EXPENSE	15,950.00 9.1%	-136.2	-1,330.37	17,416.62	136.25	136.25
		07/01/13 -VN#015485	ROCK COUNTY HUMAN SERVICES DEP				
			CLOSING BALANCE		17,280.37		
49 3637130000-64604 3637132013	PROGRAM EXPENSE	14,134.00 1.7%	-254.0	0.00	14,388.00	254.00	254.00
		07/01/13 -VN#015485	ROCK COUNTY HUMAN SERVICES DEP				
			CLOSING BALANCE		14,134.00		
	SHELTER PLUS		PROG-TOTAL-PO			572.31	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$572.31
 INCURRED BY SHELTER PLUS CARE. CLAIMS COVERING THE ITEMS ARE PROPER
 AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.

C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

HUMAN SERVICES

COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____

DEPT-HEAD

DATE _____

CHAIR

OGR30701

Rock County - Production

07/01/13

COMMITTEE APPROVAL REPORT

Page 1

Account Number	Name	Yearly Prct Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
10 3636240000-64604	PROGRAM EXPENSE	35,000.00	0.1%	-49.9	0.00	35,049.93	
3636243604		07/01/13	-VN#018338	HEMOCARE PHARMACY		29.93	
3636243604		07/01/13	-VN#GR051085	[REDACTED]		20.00	49.93
				CLOSING BALANCE	35,000.00		
				INTERIM ASSIST			49.93
				PROG-TOTAL-PO			

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$49.93 INCURRED BY INTERIM ASSISTANCE. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

Unknown COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

DATE _____ CHAIR

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OSS30701

Rock County - Production

07/01/13

COMMITTEE APPROVAL REPORT

Page 1

Account Number	Name	Yearly Prct Appropriation Spent	Yearly Prct	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
1 363600000-64201 363600000	CONVENTION EXP	6,755.00	0.3%	-375.0	400.00	6,730.00	375.00	375.00
	P1302228-PO# 07/01/13 -VN#052776				HYATT REGENCY ATLANTA			
					CLOSING BALANCE	6,355.00		
2 363602000-62400 363602000	R & M SERV	28,800.00	8.7%	-1,265.0	-1,265.06	31,330.13	1,265.07	1,265.07
	P1300590-PO# 07/01/13 -VN#026293				PITNEY BOWES INC			
					CLOSING BALANCE	30,065.06		
2 363602000-63100 363602000	OFC SUPP & EXP	85,282.00	7.6%	-1,249.6	-5,238.11	91,769.75		
	07/01/13 -VN#044093				ANSELM, JENNIFER		20.66	
	P1302110-PO# 07/01/13 -VN#033353				CDW GOVERNMENT INC		47.46	
	P1300578-PO# 07/01/13 -VN#012412				E AND D WATER WORKS INC		23.00	
	P1300588-PO# 07/01/13 -VN#014534				MENARDS		89.97	
	P1301522-PO# 07/01/13 -VN#048467				STAPLES ADVANTAGE		352.00	
	P1300596-PO# 07/01/13 -VN#048467				STAPLES ADVANTAGE		487.96	
	P1300596-PO# 07/01/13 -VN#048467				STAPLES ADVANTAGE		50.60	
	P1300596-PO# 07/01/13 -VN#048467				STAPLES ADVANTAGE		24.87	
	P1300596-PO# 07/01/13 -VN#048467				STAPLES ADVANTAGE		107.07	
	P1300596-PO# 07/01/13 -VN#048467				STAPLES ADVANTAGE		33.69	
	P1300596-PO# 07/01/13 -VN#048467				STAPLES ADVANTAGE		12.36	1,249.64
					CLOSING BALANCE	90,520.11		
3 363603000-64605 363603000	NON-REIMB EXP	1,000.00	40.4%	-46.8	-357.34	1,404.15	46.81	46.81
	P1300595-PO# 07/01/13 -VN#041569				SENTRY FOOD STORE			
					CLOSING BALANCE	1,357.34		
3 363603000-64908 3636033020	CONTRIBUTIONS	8,000.00	1.4%	-115.8	0.00	8,115.86	115.86	115.86
	07/01/13 -VN#049692				COTTINGTON, AMY			
					CLOSING BALANCE	8,000.00		
4 363604000-64604 363604000	PROGRAM EXPENSE	2,000.00	14.5%	-54.0	-236.62	2,290.62	54.00	54.00
	P1300593-PO# 07/01/13 -VN#035939				REDWOOD TOXICOLOGY LABORATORY			
					CLOSING BALANCE	2,236.62		
11 363634000-63300 363634000	TRAVEL	165,000.00	0.0%	-23.7	0.00	165,023.73	23.73	23.73
	07/01/13 -VN#T36459				MCKLEVIY, CHRISTINA			
					CLOSING BALANCE	165,000.00		
11 363634000-64200 363634000 363634000 363634000	TRAINING EXP	18,096.00	1.6%	-500.0	200.00	18,396.00		
	P1302205-PO# 07/01/13 -VN#032461				UNIVERSITY OF WISCONSIN MADISO		240.00	
	P1302086-PO# 07/01/13 -VN#032461				UNIVERSITY OF WISCONSIN MADISO		240.00	
	P1302224-PO# 07/01/13 -VN#032461				UNIVERSITY OF WISCONSIN MADISO		20.00	500.00
					CLOSING BALANCE	17,896.00		

SS-CPS

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Account Number	Name	Yearly Prct Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
11							
3636340000-64604	PROGRAM EXPENSE	95,922.00	0.2%	-266.0	0.01	96,188.06	
3636341395	P1302275-PO# 07/01/13 -VN#035603			HOARD, LISA		160.00	
3636341814	P1300581-PO# 07/01/13 -VN#013019			GREGG INVESTIGATIONS INC		35.00	
3636341814	P1300581-PO# 07/01/13 -VN#013019			GREGG INVESTIGATIONS INC		45.00	
3636341814	P1300583-PO# 07/01/13 -VN#013607			JANESVILLE GAZETTE INC		26.07	266.07
						CLOSING BALANCE	95,921.99
12							
3636370000-64604	PROGRAM EXPENSE	5,650.00	12.8%	-725.0	0.00	6,375.00	
3636370000	P1302277-PO# 07/01/13 -VN#051929			PREVENT CHILD ABUSE AMERICA		725.00	725.00
						CLOSING BALANCE	5,650.00
15							
3636410000-64604	PROGRAM EXPENSE	294,864.00	37.4%	-920.1	111,433.83	184,350.35	
3636412570	P1302329-PO# 07/01/13 -VN#038867			PARTNERS IN PREVENTION		378.03	
3636415014	P1301415-PO# 07/01/13 -VN#040172			ORION FAMILY SERVICES		542.15	920.18
						CLOSING BALANCE	183,430.17
18							
3636460000-62119	OTHER SERVICES	225,222.00	6.2%	-14,000.0	0.00	239,222.00	
3636460000	P1302346-PO# 07/01/13 -VN#052774			FFT LLC		14,000.00	14,000.00
						CLOSING BALANCE	225,222.00
18							
3636460000-62176	LABORATORY	3,600.00	43.8%	-241.0	-1,337.04	5,178.04	
3636460000	P1300593-PO# 07/01/13 -VN#035939			REDWOOD TOXICOLOGY LABORATORY		217.00	
3636460000	P1300593-PO# 07/01/13 -VN#035939			REDWOOD TOXICOLOGY LABORATORY		24.00	241.00
						CLOSING BALANCE	4,937.04
18							
3636460000-64604	PROGRAM EXPENSE	15,950.00	10.8%	-393.9	-1,330.37	17,674.36	
3636460000	P1300595-PO# 07/01/13 -VN#041569			SENTRY FOOD STORE		325.28	
3636460000	P1300595-PO# 07/01/13 -VN#041569			SENTRY FOOD STORE		68.71	393.99
						CLOSING BALANCE	17,280.37
18							
3636460000-62119	OTHER SERVICES	225,222.00	0.2%	-504.5	0.00	225,726.51	
3636465009	P1302229-PO# 07/01/13 -VN#052774			FFT LLC		504.51	504.51
						CLOSING BALANCE	225,222.00
18							
3636460000-64604	PROGRAM EXPENSE	15,950.00	9.2%	-152.3	-1,330.37	17,432.74	
3636465016	07/01/13 -VN#042918			DOBSON, BENJAMIN		10.00	
3636465016	07/01/13 -VN#052798			HROBSKY, CHAD		10.00	
3636465016	P1300588-PO# 07/01/13 -VN#014534			MENARDS		40.87	
3636465016	P1300595-PO# 07/01/13 -VN#041569			SENTRY FOOD STORE		21.10	
3636465016	P1300595-PO# 07/01/13 -VN#041569			SENTRY FOOD STORE		70.40	152.37
						CLOSING BALANCE	17,280.37

Account Number	Name	Yearly Prct Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
<i>26</i> 3636640000-61915	CERT/LIC/OTHER	1,870.00	6.5%	-122.0	0.00	1,992.00	
3636640000	P1302290-PO# 07/01/13 -VN#030413					22.00	
3636640000	P1302290-PO# 07/01/13 -VN#030413					57.00	
3636640000	P1302290-PO# 07/01/13 -VN#030413					43.00	122.00
	CLOSING BALANCE				1,870.00		
<i>26</i> 3636640000-62119	OTHER SERVICES	10,000.00	69.0%	-612.5	-6,287.74	16,900.24	
3636640000	P1300576-PO# 07/01/13 -VN#032251					271.00	
3636640000	P1300576-PO# 07/01/13 -VN#032251					341.50	612.50
	CLOSING BALANCE				16,287.74		
<i>26</i> 3636640000-63400	OPERATING SUPPLI	32,145.00	10.2%	-1,824.6	-1,454.73	35,424.37	
3636640000	P1300588-PO# 07/01/13 -VN#014534					224.44	
3636640000	P1302191-PO# 07/01/13 -VN#014925					163.00	
3636640000	P1302191-PO# 07/01/13 -VN#014925					641.25	
3636640000	P1302191-PO# 07/01/13 -VN#014925					519.75	
3636640000	P1301800-PO# 07/01/13 -VN#052674					7.49	
3636640000	P1301800-PO# 07/01/13 -VN#052674					13.49	
3636640000	P1301800-PO# 07/01/13 -VN#052674					11.79	
3636640000	P1301800-PO# 07/01/13 -VN#052674					39.99	
3636640000	P1301800-PO# 07/01/13 -VN#052674					12.49	
3636640000	P1301800-PO# 07/01/13 -VN#052674					20.49	
3636640000	P1301800-PO# 07/01/13 -VN#052674					24.99	
3636640000	P1301800-PO# 07/01/13 -VN#052674					19.61	
3636640000	P1300596-PO# 07/01/13 -VN#048467					125.86	1,824.64
	CLOSING BALANCE				33,599.73		
<i>26</i> 3636640000-64200	TRAINING EXP	3,600.00	1.2%	-45.0	0.00	3,645.00	
3636640000	07/01/13 -VN#042917					45.00	45.00
	CLOSING BALANCE				3,600.00		
<i>27</i> 3636660000-64200	TRAINING EXP	2,685.00	9.6%	-518.9	260.04	2,943.86	
3636660000	07/01/13 -VN#035800					25.00	
3636660000	P1302199-PO# 07/01/13 -VN#042347					493.90	518.90
	CLOSING BALANCE				2,424.96		
<i>31</i> 3636740000-64604	PROGRAM EXPENSE	2,298,638.00	0.0%	-279.0	0.00	2,298,917.00	
3636741408	P1300588-PO# 07/01/13 -VN#014534					279.00	279.00
	CLOSING BALANCE				2,298,638.00		
<i>37</i> 3636860000-62119	OTHER SERVICES	237,108.00	40.8%	-319.0	97,174.01	140,252.99	
3636860000	P1300580-PO# 07/01/13 -VN#046006					319.00	319.00
	CLOSING BALANCE				139,933.99		

SS-DETOX

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Account Number	Name	Yearly Prct Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
40 3636890000-64200 3636890000	TRAINING EXP P1302260-PO# 07/01/13 -VN#045282	4,050.00 49.8%	-2,018.0	0.00	6,068.00	2,018.00	2,018.00
					CLOSING BALANCE 4,050.00		
40 3636890000-64604	PROGRAM EXPENSE	210,000.00 77.9%	-4,852.2	168,503.72	46,348.56		
3636890000	07/01/13 -VN#049612			AZURA HARBOR HOLDINGS LLC		3,824.18	
3636890002	07/01/13 -VN#014040			LANNON STONE MOTEL		80.00	
3636890002	07/01/13 -VN#014040			LANNON STONE MOTEL		40.00	
3636890002	07/01/13 -VN#014040			LANNON STONE MOTEL		153.00	
3636890002	07/01/13 -VN#014040			LANNON STONE MOTEL		160.00	
3636890002	07/01/13 -VN#042333			PINE TREE INN		45.00	
3636890002	07/01/13 -VN#044083			SRB PROPERTY MANAGEMENT LLC		250.00	
3636890004	07/01/13 -VN#018338			HOMECARE PHARMACY		26.72	
3636890004	07/01/13 -VN#018338			HOMECARE PHARMACY		13.15	
3636890004	07/01/13 -VN#018338			HOMECARE PHARMACY		11.11	
3636890004	07/01/13 -VN#013809			KEALEY PHARMACY		140.85	
3636890004	07/01/13 -VN#013809			KEALEY PHARMACY		19.42	
3636890004	07/01/13 -VN#013809			KEALEY PHARMACY		58.85	
3636890004	07/01/13 -VN#010634			WALGREENS		30.00	4,852.28
						CLOSING BALANCE 41,496.28	
41 3636900000-62170	PHYSICIAN/OTHER	142,920.00 24.4%	-2,388.2	-32,555.69	177,863.95		
3636900000	P1300573-PO# 07/01/13 -VN#052289			PSYCHOLOGY CLINIC INC, THE		530.00	
3636900000	P1301256-PO# 07/01/13 -VN#017904			KAYE PHD, DR MICHAEL		1,196.46	
3636900000	P1300586-PO# 07/01/13 -VN#030410			MARCUS, JEFFREY		661.80	2,388.26
						CLOSING BALANCE 175,475.69	
41 3636900000-64200 3636900000	TRAINING EXP P1302204-PO# 07/01/13 -VN#038452	12,540.00 2.0%	-259.9	0.01	12,799.97	259.98	259.98
						CLOSING BALANCE 12,539.99	
44 3636940000-62119 3636940000	OTHER SERVICES P1302330-PO# 07/01/13 -VN#038867	46,500.00 12.7%	-5,923.1	0.00	52,423.10	5,923.10	5,923.10
						CLOSING BALANCE 46,500.00	
50 3637060000-64604 3637061206	PROGRAM EXPENSE 07/01/13 -VN#049692	300,000.00 0.1%	-170.2	-140.99	300,311.22	170.23	170.23
						CLOSING BALANCE 300,140.99	
55 3637300000-62400	R & M SERV	71,297.00 21.6%	-4,359.7	19,800.99	55,855.76		
3637300000	P1302345-PO# 07/01/13 -VN#028010			PER MAR SECURITY SERVICES		86.00	
3637300000	P1300600-PO# 07/01/13 -VN#016774			TRI COR MECHANICAL INC		234.00	
3637300000	P1300600-PO# 07/01/13 -VN#016774			TRI COR MECHANICAL INC		937.75	
3637300000	P1300600-PO# 07/01/13 -VN#016774			TRI COR MECHANICAL INC		3,102.00	4,359.75

Account Number	Name	Yearly Prct Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
					CLOSING BALANCE	51,496.01	
3637300000-63100	OFC SUPP & EXP	12,000.00	7.1%	-426.9	-435.88	12,862.85	
3637300000	P1300596-PO# 07/01/13 -VN#048467				STAPLES ADVANTAGE	426.97	426.97
					CLOSING BALANCE	12,435.88	
	JOB CENTER				PROG-TOTAL-PO	44,952.84	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$44,952.84 INCURRED BY JOB CENTER. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

HUMAN SERVICES

COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

DATE _____ CHAIR

Account Number	Name	Yearly Prct Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
3636340000-64604 3636341724	PROGRAM EXPENSE	95,922.00 07/02/13 -VN#035740	0.2% -250.0 CADD, PEGGY	0.01	96,171.99	250.00	250.00
CLOSING BALANCE					95,921.99		
3636380000-64604 3636381722 3636381722	PROGRAM EXPENSE	3,818,021.00 07/02/13 -VN#042153 07/02/13 -VN#042153	0.0% -376.7 LOVEALL, LEE LOVEALL, LEE	0.00	3,818,397.70	142.72 233.98	376.70
CLOSING BALANCE					3,818,021.00		
		SC -CPS	PRCG-TOTAL-PO			626.70	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$626.70 INCURRED BY SUBSTITUTE CARE-CPS. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

HUMAN SERVICES

COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____

DEPT-HEAD

DATE _____

CHAIR

**ROCK COUNTY HUMAN SERVICES DEPARTMENT
DIRECTOR'S REPORT
Wednesday, July 10, 2013**

HSD MANAGEMENT TEAM MEETING – June 25, 2013

CALL TO ORDER

AGENDA ADDITIONS

MINUTE MODIFICATIONS

DIVISION MANAGER CHECK-IN

ASSIGNMENTS

ISSUES FOR DISCUSSION AND RESOLUTION

- **Budget**
- **Workgroup Updates**
- **Praise and Recognition**
- **2014 Building/Office Improvements**

INFORMATION ITEMS

HSD Board Agenda

HSD MANAGEMENT TEAM MEETING – July 2, 2013

Meeting Cancelled.
