



ROCK COUNTY HUMAN SERVICES BOARD MEETING
Wednesday, September 28, 2011 – 4:30 P.M.

Call to Order: Chair Knudson called the meeting to order at 4:30 p.m. on Wednesday, September 28, 2011, in the 3rd Floor Conference room in the Rock County Health Care Center, Janesville, Wisconsin.

Committee Members Present: Brian Knudson, Supervisor; Robert Fizzell, Supervisor; Phillip Owens, Supervisor; Sally Jean Weaver-Landers, Citizen Representative; Terry Fell (in at 4:35), Supervisor; Marvin Wopat, Supervisor (in at 4:35); Kathleen Kelm, Citizen Representative; and Terry Thomas, Supervisor.

Committee Members Absent: Tammie King, Citizen Representative.

Staff Present: Sara Mooren, Fiscal Operations Manager; Tim Zuehlke, Controller; and Kelly Garcia, ESS Supervisor.

Others Present: None.

Approval of Agenda: Supervisor Fizzell moved the agenda, seconded by Citizen Representative Sally Jean Weaver-Landers. Chair Knudson requested the addition of one transfer and one encumbrance to Item #5. The agenda was approved unanimously. APPROVED.

Approval of Minutes of Human Services Board Meeting of September 14, 2011: Supervisor Owens moved the minutes as presented, seconded by Supervisor Thomas, with unanimous approval. APPROVED.

Citizen Participation: None.

Approval of Contracts, Transfers, and/or Encumbrances: Ms. Mooren presented twenty contracts, one transfer, and one encumbrance for approval and responded to questions. Supervisor Owens asked questions about the laundry costs at the JDC and suggested the County consider creating its own laundry service. Ms. Klyve explained Human Services will be looking at perhaps bundling our laundry RFP with the Sheriff's Department or Rock Haven's laundry service RFP to get a better rate. Citizen Representative Kelm moved the contracts, transfer, and encumbrance, seconded by Supervisor Thomas with unanimous approval. APPROVED.

Approval of Bills: Mr. Zuehlke presented the bills for approval and responded to questions.

IDP	23,618.50	Interim Assist	3,349.21
Juvenile Justice	691.00	W-2 Admin	2,473.12
Job Center	31,731.53		

Mr. Zuehlke explained transfers will be processed to cover the negative amounts on the bills. Ms. Garcia responded to questions on IM burials. Supervisor Kelm suggested negotiating postal costs with Pitney and Bowes. Supervisor Wopat talked to an inpatient facility in Madison and will advise them to send their information to Ms. Mooren. Supervisor Wopat moved to approve the bills as presented, seconded by Supervisor Fizzell with unanimous approval. APPROVED.

Report on W-2 and FSET: Ms. Garcia, ESS Supervisor at the Job Center, presented information on the W-2 and FSET programs. The W-2 program is geared toward individuals who are in need of some financial resources while they look or train for work and have dependent children. The FSET program is

open to individuals who are receiving Food Share. She distributed a brochure on the STEP program. The Step (Success Through Employment Planning) program is a voluntary program. The program offers services such as resume and cover letter development, job development and work experience. FSET provides childcare assistance, transportation assistance and more. Ms. Garcia responded to questions, and explained there are positions open but background checks are barriers for some jobs for otherwise eligible workers.

Rock County currently has approximately 200 W-2 cases of which 100 of these cases being W-2T cases. W-2T cases are generally for people with mental health or physical issues that are a barrier to employment. Ms. Garcia distributed a handout on the process of W-2. The W-2 program is an employment program that targets employment. CMC cases are parents with infants up to twelve weeks old. The CSJ (Customer Service Jobs) cases are job search cases wherein they receive work experience and job seeking skill workshops. Ms. Garcia explained transitional Food Share is offered for a period of time to people that do find employment.

Ms. Garcia advised on October 1, 2011 the benefit allotment for CSJ cases and W-2T cases will be reduced by \$20 starting with the November payment. She explained that people who participate in all the activities of the program will receive the maximum allotment, and people who do not participate in some activities will get sanctioned and receive a reduction in benefits. On January 1, 2012 the CMC cases will also limit CMC payment until the child is eight weeks old. In addition, the 24-month limit in W-2 tier placements has been reinstated.

Director's Report:

• **ES/W-2 Caseload:**

The W-2 numbers are currently at 185 cases with no intensive CSJ cases. Ms. Klyve stated with all the changes Ms. Garcia mentioned, it is unknown how the W-2 program will be affected. Thus far, the W-2 program has not required any county tax levy support. We hope that continues in 2012.

Ms. Klyve discussed the Milwaukee Journal Sentinel article (handout) about the Milwaukee County ESC cases. Economic Support will begin processing Food Share only ESC cases in November. We will be carefully reviewing issued benefits, and working on fixing any problems with these cases. Jefferson County will be the lead for Fraud in the consortium.

Committee Requests for Future Agenda Items:

Chair Knudson suggested changing the November 23rd HSD Board meeting to Monday, November 21st due to the Thanksgiving holiday. Everyone was in agreement and confirmed the meeting date will be changed to November 21st.

Supervisor Thomas distributed multiple handouts from the WCA meeting he attended the day before. He would like everyone to review the information, especially the WCA Human Services Redesign, and place this on the agenda for the next meeting.

Supervisor Fizzell distributed a handout with questions on Rock County Mental Health services and would like this to be a future agenda item.

Supervisor Wopat stated it is important that adolescents on probation be given a urine analysis. Many bipolar diagnosis are incorrect as the youth is actually using drugs or alcohol.

Next Meeting: Wednesday, October 12, 2011 at 4:30 p.m., at the Rock County Health Care Center, 3rd Floor Conference Room, Janesville, Wisconsin.

Adjournment: Supervisor Fizzell motioned to adjourn, seconded by Supervisor Thomas, with unanimous approval at 5:45 p.m.



Jodi Parson, Administrative Secretary

NOT OFFICIAL UNTIL APPROVED BY THE BOARD