



Rock County Human Services Department  
P. O. Box 1649, 3530 N. County Trunk F  
Janesville, Wisconsin 53547-1649  
Phone: 608/757-5271  
Fax: 608/757-5374

**ROCK COUNTY HUMAN SERVICES BOARD**  
Wednesday, January 23, 2013 – 4:30 p.m.

**Rock County Health Care Center – 3<sup>rd</sup> Floor Conference Room, Janesville**

**AGENDA**

**AMENDED**  
1/21/13

1. Call Meeting to Order
2. Approval of Agenda
3. Approval of Minutes of Human Services Board Meeting of January 9, 2013 \*
4. Citizen Participation
5. Approval of Contracts, Transfers, and/or Encumbrances \* – Ms. Mooren
6. Approval of Bills \* – Mr. Zuehlke
7. ADRC Demolition Update – Ms. Thompson and Mr. Boutwell
8. Report by TRQM – Mr. Singer
9. Director's Report \*
  - ES Update – Health Care Portal
  - Possible MH/Addictions Parity
10. Committee Requests for Future Agenda Items
11. Next Meeting: Wednesday February 13, 2013 at 4:30 p.m. at the Rock County Health Care Center, 3<sup>rd</sup> Floor Conference Room, in Janesville, Wisconsin.
12. Adjourn

**NOTE TO COMMITTEE MEMBERS:** To ensure a quorum, please call the Administrative Secretary at 757-5271 if you are unable to attend the meeting.

\* Attachment    \*\* These items may be handed out at the meeting if not available for the mailing.

## Contract Review Cover Sheet

Instructions: Departments are required to complete this form and send with two copies of the contract to General Services. Review the County Policy and Procedure Manual for specifics on the Contract Review Process.

**HSD\_2013\_0041**

G:\BUSINESS\CONTRACT\2013 Contracts\AODA\Tellurian

New Contract: \_\_\_\_\_ or, \_\_\_\_\_  
 (check box if yes) Amendment to Contract # Addendum to Contract #

Human Services Department  
 Originating Department

Sara Mooren  
 Contact Person

x 8431  
 Phone

Contract with: \_\_\_\_\_ **Tellurian**  
 (Name of entity)

Contract Period: Start Date: 1/1/2013 Expiration Date: 12/31/2013

Contract Amount: \$ Rate x Number of approved clients

Service	Rate	Unit	Change from prior year
Residential AODA Treatment - includes psychiatric services	\$260.00	Day	8.3%
Urinalysis	\$10.00	Each	0%

Expenditure/ Revenue Account Numbers (provide 9-digit object codes):

<u>36-3700-0000-62119</u>	<u>AODA Block Grant - Other Contracted Services</u>
<u>36-3704-0000-62119</u>	<u>Intoxicated Driver Program - Other Contracted Services</u>

Executive Summary:

The Human Services Department's Adopted 2013 Budget includes Federal, State, and Intoxicated Driver Program (IDP) funds to purchase AODA treatment services. This provider is one of many providers available for eligible clients to choose from. AODA treatment services are provided within the limits of available Federal, State, and IDP revenues. Waiting lists are established if necessary.

Were Bids or Quotations Solicited? Yes No

Covered by State Contract? Yes No

State Contract #

Contract will be signed by: County Board Chair

Other? Who? Human Services Board Chair

11/4/13  
In Index

# Contract Review Cover Sheet

Instructions: Departments are required to complete this form and send with two copies of the contract to General Services. Review the County Policy and Procedure Manual for specifics on the Contract Review Process.

HSD\_2013\_0058 G:\BUSINESS\CONTRACT\2013 Contracts\ACS\CBRF\Cartographics

New Contract:  or, \_\_\_\_\_ or, \_\_\_\_\_  
(check box if yes) Amendment to Contract # Addendum to Contract #

Human Services Department Sara Mooren x 8431  
Originating Department Contact Person Phone

Contract with: Cartographics Corporation  
(Name of entity)

Contract Period: Start Date: 1/1/2013 Expiration Date: 12/31/2014

Contract Amount: \$ Rate x Number of approved clients

Service	Rate	Unit	Change from prior year
Sherman & Wright Xlarge Room	\$2,800.00	Month	3.7%
Sherman & Wright Small/Medium Room	\$2,300.00	Month	2.5%

- Expenditure/ Revenue Account Numbers (provide 9-digit object codes):
- 36-3666-0000-64604 Long Term Support
  - 36-3668-0000-64604 Community Options Program (COP)
  - 36-3674-0000-64604 COP Waiver
  - 36-3675-0000-64604 Community Relocation Initiative
  - 36-3678-0000-64604 Community Integration Program (CIP II)
  - 36-3681-0000-64604 Nursing Home Diversion
  - 36-3706-0000-64604 Community Support Program (CSP)

### Executive Summary:

Rock County Human Services Department has developed contracts with several providers for Community Based Residential Facility services. This is one of several providers from which Rock County clients may choose for such services. Rates for these services fall on the low end of the average rates of other contracted providers, providing similar services.

Were Bids or Quotations Solicited?  Yes  No  
Covered by State Contract?  Yes  No

State Contract #

Contract will be signed by:  County Board Chair  
 Other? Who? Human Services Board Chair



OGR21302

2012

Rock County - Production

01/15/13

COMMITTEE APPROVAL REPORT

Page 1

Account Number	Name	Yearly Prct Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
10 3636240000-64604	PROGRAM EXPENSE	45,000.00	76.9%	34,643.4	0.00	10,356.51	
3636243604		12/31/12	-VN#017530	ALLIANT ENERGY		121.00	
3636243604		12/31/12	-VN#013780	KMART CORP #4255		49.49	
3636243604		12/31/12	-VN#013780	KMART CORP #4255		47.51	
3636243604		12/31/12	-VN#013780	KMART CORP #4255		50.00	
3636243604		12/31/12	-VN#013780	KMART CORP #4255		49.97	
3636243604		12/31/12	-VN#013780	KMART CORP #4255		48.80	
3636243604		12/31/12	-VN#013780	KMART CORP #4255		47.25	
3636243604		12/31/12	-VN#013780	KMART CORP #4255		49.76	463.78
				CLOSING BALANCE		9,892.73	
				INTERIM ASSIST			463.78
				PROG-TOTAL-PO			

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$463.78  
 INCURRED BY INTERIM ASSISTANCE. CLAIMS COVERING THE ITEMS ARE PROPER  
 AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

Unknown COMMITTEE APPROVES THE ABOVE. COM-APPROVAL \_\_\_\_\_ DEPT-HEAD  
 DATE \_\_\_\_\_ CHAIR

Page 1 of 2

Account Number	Name	Yearly Prct Appropriation Spent	Yearly Prct 3.9%	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
10 3636240000-64504	PROGRAM EXPENSE	35,000.00		-1,370.9	0.00	36,370.93		
3636243604		01/15/13	-VN#013780	KMART CORP #4255			49.99	
3636243604		01/15/13	-VN#013780	KMART CORP #4255			49.73	
3636243604		01/15/13	-VN#052386	GRAF, LAURIE A			150.00	
3636243604		01/15/13	-VN#050219	EMERSON HALL APARTMENTS			29.00	
3636243604		01/15/13	-VN#028436	JACOB HOMES CORP			150.00	
3636243604		01/15/13	-VN#024688	ROMAN, WILLIAM L			200.00	
3636243604		01/15/13	-VN#049050	WALKER PROPERTY MANAGEMENT LLC			150.00	
3636243604		01/15/13	-VN#042726	TUCKER, JANET			150.00	
3636243604		01/15/13	-VN#050219	EMERSON HALL APARTMENTS			29.00	
3636243604		01/15/13	-VN#050219	EMERSON HALL APARTMENTS			29.00	
3636243604		01/15/13	-VN#048174	SRB ON MILWAUKEE LLC			150.00	
3636243604		01/15/13	-VN#017530	ALLIANT ENERGY			34.21	
3636243604		01/15/13	-VN#049226	PFEIFFER, KEVIN			200.00	1,370.93
				CLOSING BALANCE		35,000.00		
				INTERIM ASSIST				1,370.93
				PROG-TOTAL-PO				

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$1,370.93 INCURRED BY INTERIM ASSISTANCE. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

Unknown COMMITTEE APPROVES THE ABOVE. COM-APPROVAL \_\_\_\_\_ DEPT-HEAD  
 DATE \_\_\_\_\_ CHAIR

OAD21302

2012

Account Number	Name	Yearly Prncnt Appropriation	Prncnt Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
46 363700000-62119	OTHER SERVICES	236,494.00	96.9%	229,373.9	0.00	7,120.07		
3637001331		12/31/12	-VN#027266	BELOIT MEMORIAL HOSPITAL			90.00	
3637001331		12/31/12	-VN#012097	CROSSROADS COUNSELING CENTER			655.00	
3637001331		12/31/12	-VN#012097	CROSSROADS COUNSELING CENTER			1,125.00	
3637001331		12/31/12	-VN#012097	CROSSROADS COUNSELING CENTER			610.00	
3637001331		12/31/12	-VN#012097	CROSSROADS COUNSELING CENTER			30.00	
3637001331		12/31/12	-VN#012097	CROSSROADS COUNSELING CENTER			675.00	
3637001331		12/31/12	-VN#012097	CROSSROADS COUNSELING CENTER			225.00	
3637001331		12/31/12	-VN#012097	CROSSROADS COUNSELING CENTER			300.00	
3637001331		12/31/12	-VN#030576	JANESVILLE PSYCHIATRIC CLINIC			30.00	
3637001331		12/31/12	-VN#030576	JANESVILLE PSYCHIATRIC CLINIC			55.00	
3637001331		12/31/12	-VN#030576	JANESVILLE PSYCHIATRIC CLINIC			60.00	
3637001331		12/31/12	-VN#030576	JANESVILLE PSYCHIATRIC CLINIC			375.00	
3637001331		12/31/12	-VN#030576	JANESVILLE PSYCHIATRIC CLINIC			30.00	
3637001331		12/31/12	-VN#014260	LUTHERAN SOCIAL SERVICES			50.00	
3637001331		12/31/12	-VN#014260	LUTHERAN SOCIAL SERVICES			30.00	
3637001331		12/31/12	-VN#014260	LUTHERAN SOCIAL SERVICES			60.00	
3637001331		12/31/12	-VN#014260	LUTHERAN SOCIAL SERVICES			60.00	
3637001331		12/31/12	-VN#014260	LUTHERAN SOCIAL SERVICES			30.00	
3637001331		12/31/12	-VN#014260	LUTHERAN SOCIAL SERVICES			80.00	4,570.00

CLOSING BALANCE 2,550.07

48 363704000-62119	OTHER SERVICES	170,529.00	45.0%	76,866.0	0.00	93,663.00		
3637041331		12/31/12	-VN#012097	CROSSROADS COUNSELING CENTER			30.00	
3637041331		12/31/12	-VN#012097	CROSSROADS COUNSELING CENTER			225.00	
3637041331		12/31/12	-VN#012097	CROSSROADS COUNSELING CENTER			55.00	
3637041331		12/31/12	-VN#012097	CROSSROADS COUNSELING CENTER			30.00	
3637041331		12/31/12	-VN#012097	CROSSROADS COUNSELING CENTER			235.00	
3637041331		12/31/12	-VN#030576	JANESVILLE PSYCHIATRIC CLINIC			30.00	
3637041331		12/31/12	-VN#030576	JANESVILLE PSYCHIATRIC CLINIC			50.00	
3637041331		12/31/12	-VN#014260	LUTHERAN SOCIAL SERVICES			10.00	
3637041331		12/31/12	-VN#014260	LUTHERAN SOCIAL SERVICES			10.00	
3637041331		12/31/12	-VN#014260	LUTHERAN SOCIAL SERVICES			70.00	
3637041331		12/31/12	-VN#014260	LUTHERAN SOCIAL SERVICES			140.00	
3637041331		12/31/12	-VN#014260	LUTHERAN SOCIAL SERVICES			30.00	
3637041331		12/31/12	-VN#014260	LUTHERAN SOCIAL SERVICES			80.00	
3637041331		12/31/12	-VN#014260	LUTHERAN SOCIAL SERVICES			30.00	
3637041331		12/31/12	-VN#014260	LUTHERAN SOCIAL SERVICES			30.00	
3637041331		12/31/12	-VN#014260	LUTHERAN SOCIAL SERVICES			130.00	
3637041331		12/31/12	-VN#014260	LUTHERAN SOCIAL SERVICES			30.00	
3637041331		12/31/12	-VN#014260	LUTHERAN SOCIAL SERVICES			30.00	1,245.00

CLOSING BALANCE 92,418.00

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
		IDP	PROG-TOTAL-PO			5,815.00	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$5,815.00 INCURRED BY INTOXICATED DRIVER PROGRAM, CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.

B. BILLS UNDER \$10,000 TO BE PAID.

C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

HUMAN SERVICES

COMMITTEE APPROVES THE ABOVE, COM-APPROVAL \_\_\_\_\_

DEPT-HEAD

DATE \_\_\_\_\_

CHAIR

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Account Number	Name	Yearly Prort Appropriation Spent	Yearly Prort Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
11 3636340000-62176 3636340000	LABORATORY	3,500.00	0.0%	2,881.5	-2,881.53	3,499.98	201.70	201.70
	P1200612-PO# 12/31/12 -VN#036939							REDWOOD TOXICOLOGY LABORATORY
						CLOSING BALANCE		3,298.28
11 3636340000-63300 3636340000	TRAVEL	175,814.00	94.0%	164,936.3	0.00	10,377.68	187.69	187.59
	12/31/12 -VN#052385							KLAPHEKE, ELIZABETH
						CLOSING BALANCE		10,190.09
11 3636340000-67161 3636340000	HS EQUIP OV 5000	19,538.00	0.0%	0.0	0.00	19,538.00	12,772.00	12,772.00
	P1203541-PO# 12/31/12 -VN#040481							RHYME BUSINESS PRODUCTS
						CLOSING BALANCE		6,766.00
11 3636340000-64604 3636341395 3636341814	PROGRAM EXPENSE	153,756.00	52.5%	81,248.3	-478.49	72,986.16	160.00	245.00
	P1203784-PO# 12/31/12 -VN#040585							HERMANSON, BARBARA AND RANDY
	P1203781-PO# 12/31/12 -VN#052113						85.00	HUNTSVILLE TIMES, THE
						CLOSING BALANCE		72,741.16
19 3636360000-64604 3636360000 3636360000	PROGRAM EXPENSE	7,803.00	99.5%	7,529.8	240.85	32.28	60.64	691.79
	P1200614-PO# 12/31/12 -VN#041569							SENTRY FOOD STORE
	P1203661-PO# 12/31/12 -VN#016117						631.15	SHOPKO INC #130
						CLOSING BALANCE		-659.51
*** OVERDRAFT *** 12 3636370000-62119 3636370000	OTHER SERVICES	236,610.00	85.6%	180,677.9	22,061.10	33,871.00	5,000.00	5,000.00
	P1203841-PO# 12/31/12 -VN#040095							CHILDRENS SERVICE SOCIETY
						CLOSING BALANCE		28,871.00
15 3636410000-64604 3636412570	PROGRAM EXPENSE	273,414.00	101.1%	254,297.6	22,340.41	-3,224.02	33.73	33.73
	P1200614-PO# 12/31/12 -VN#041569							SENTRY FOOD STORE
						CLOSING BALANCE		-3,257.75
*** OVERDRAFT *** 18 3636460000-64604 3636460000 3636460000 3636460000	PROGRAM EXPENSE	40,450.00	75.8%	31,406.6	-719.99	9,763.36	862.50	3,287.88
	P1203810-PO# 12/31/12 -VN#052482							HOPE CHILD AND FAMILY COUNSEL
	P1203809-PO# 12/31/12 -VN#040172						1,929.29	ORION FAMILY SERVICES
	P1203658-PO# 12/31/12 -VN#016117						496.09	SHOPKO INC #130
						CLOSING BALANCE		6,475.48
17 3636550000-64604 3636550000	PROGRAM EXPENSE	2,000.00	9.6%	1,881.2	-1,688.99	1,807.72	210.00	210.00
	P1200621-PO# 12/31/12 -VN#017412							WISCONSIN DEPARTMENT OF JUSTIC
						CLOSING BALANCE		1,597.72
24 3636590000-62119 3636590000	OTHER SERVICES	63,312.00	90.8%	57,498.2	0.00	5,813.71	6,133.00	6,133.00
	P1203811-PO# 12/31/12 -VN#050821							ROCK COMMUNITIES YOUTH NETWORK
						SS-DMC		DEPT, PAGE 2

*transfer coming*

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
*** OVERDRAFT ***				CLOSING BALANCE	-319.29		
26 3636640000-62119	OTHER SERVICES	11,400.00 0.0%	11,600.8	-11,600.87	11,399.99		
3636640000	P1200601-PO# 12/31/12 -VN#032251			COUNTRY NURSES		390.00	390.00
				CLOSING BALANCE	11,009.99		
26 3636640000-62163	LAUNDRY	14,673.00 100.0%	14,653.0	19.98	0.00		
3636640000	P1203844-PO# 12/31/12 -VN#010938			ARAMARK UNIFORM SERVICES INC		516.06	516.06
*** OVERDRAFT ***				CLOSING BALANCE	-516.06		
26 3636640000-63400	OPERATING SUPPLI	38,200.00 29.3%	34,469.7	-23,247.13	26,977.35		
3636640000	P1203662-PO# 12/31/12 -VN#014794			NASCO		993.11	
3636640000	P1200614-PO# 12/31/12 -VN#041569			SENTRY FOOD STORE		39.21	
3636640000	P1200617-PO# 12/31/12 -VN#048467			STAPLES ADVANTAGE		236.81	
3636640000	P1200617-PO# 12/31/12 -VN#048467			STAPLES ADVANTAGE		210.64	1,479.77
				CLOSING BALANCE	25,497.58		
40 3636890000-64604	PROGRAM EXPENSE	199,389.00 122.4%	246,351.0	-2,197.98	-44,764.03		
3636890000	P1203785-PO# 12/31/12 -VN#052469			COMMUNITY HEALTH SYSTEMS INC		1,850.40	
3636890000	12/31/12 -VN#013780			KMART CORP #4255		30.37	
3636890002	12/31/12 -VN#038556			NORTHERN TOWN MOTEL		360.00	
3636890002	12/31/12 -VN#038556			NORTHERN TOWN MOTEL		180.00	
3636890002	12/31/12 -VN#044083			SRB PROPERTY MANAGEMENT LLC		125.00	
3636890004	12/31/12 -VN#018338			HEMOCARE PHARMACY		54.70	
3636890004	12/31/12 -VN#018338			HEMOCARE PHARMACY		37.55	
3636890004	12/31/12 -VN#018338			HEMOCARE PHARMACY		67.63	
3636890004	12/31/12 -VN#018338			HEMOCARE PHARMACY		5.00	
3636890004	12/31/12 -VN#018338			HEMOCARE PHARMACY		9.00	
3636890004	12/31/12 -VN#018338			HEMOCARE PHARMACY		57.25	
3636890004	12/31/12 -VN#018338			HEMOCARE PHARMACY		62.47	
3636890004	12/31/12 -VN#018338			HEMOCARE PHARMACY		65.64	
3636890004	12/31/12 -VN#018338			HEMOCARE PHARMACY		18.00	
3636890004	12/31/12 -VN#013809			KEALEY PHARMACY		63.85	
3636890004	12/31/12 -VN#013809			KEALEY PHARMACY		74.85	
3636890004	12/31/12 -VN#013809			KEALEY PHARMACY		120.70	
3636890004	12/31/12 -VN#013809			KEALEY PHARMACY		31.90	
3636890004	12/31/12 -VN#013809			KEALEY PHARMACY		41.90	
3636890004	12/31/12 -VN#013809			KEALEY PHARMACY		123.76	
3636890004	12/31/12 -VN#013809			KEALEY PHARMACY		337.07	
3636890004	12/31/12 -VN#013809			KEALEY PHARMACY		24.95	
3636890004	12/31/12 -VN#013809			KEALEY PHARMACY		199.60	
3636890004	12/31/12 -VN#013809			KEALEY PHARMACY		19.95	
3636890004	12/31/12 -VN#013809			KEALEY PHARMACY		107.75	4,069.28
*** OVERDRAFT ***				CLOSING BALANCE	-48,833.31		
40 3636890000-62119	OTHER SERVICES	943,336.00 156.5%	1,476,373.5	0.00	-533,037.58		

*transfer coming*

Account Number	Name	Yearly Prct Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
3636890500		P1203848-PO# 12/31/12 -VN#039684		CLEARVIEW NORTH		7,942.32	
3636890500		P1203848-PO# 12/31/12 -VN#039684		CLEARVIEW NORTH		12,450.00	20,392.32
*** OVERDRAFT ***				CLOSING BALANCE	-553,429.90		
41 3636900000-62119	OTHER SERVICES	4,667.00 29.9%	2,329.2	-933.14	3,270.89		
3636900000		P1200613-PO# 12/31/12 -VN#036664		SAFEWAY PEST CONTROL		11.55	11.55
				CLOSING BALANCE	3,259.34		
41 3636900000-62170	PHYSICIAN/OTHER	116,840.00 47.1%	117,890.2	-62,785.23	61,734.97		
3636900000		P1200595-PO# 12/31/12 -VN#052289		PSYCHOLOGY CLINIC INC, THE		950.00	950.00
				CLOSING BALANCE	60,784.97		
41 3636900000-62503	INTERPRETER FEES	8,500.00 1.2%	7,422.7	-7,316.96	8,394.21		
3636900000		P1201136-PO# 12/31/12 -VN#017809		GONZALEZ, BELEM		225.00	225.00
				CLOSING BALANCE	8,169.21		
41 3636900000-67161	HS EQUIP OV 5000	6,836.00 0.0%	0.0	0.00	6,836.00		
3636900000		P1203542-PO# 12/31/12 -VN#040481		RHYME BUSINESS PRODUCTS		6,386.00	6,386.00
				CLOSING BALANCE	450.00		
47 3637030000-62119	OTHER SERVICES	24,630.00 15.0%	3,705.8	0.00	20,924.17		
3637030000		P1203780-PO# 12/31/12 -VN#012097		CROSSROADS COUNSELING CENTER		1,860.00	1,860.00
				CLOSING BALANCE	19,064.17		
48 3637040000-62176	LABORATORY	6,600.00 0.0%	5,375.9	-5,375.96	6,599.98		
3637040000		P1200612-PO# 12/31/12 -VN#035939		REDWOOD TOXICOLOGY LABORATORY		138.00	138.00
				CLOSING BALANCE	6,461.98		
48 3637040000-62503	INTERPRETER FEES	1,100.00 0.0%	918.7	-918.74	1,099.99		
3637040000		P1201136-PO# 12/31/12 -VN#017809		GONZALEZ, BELEM		75.00	75.00
				CLOSING BALANCE	1,024.99		
50 3637060000-62119	OTHER SERVICES	11,115.00 137.0%	16,116.8	-879.51	-4,122.38		
3637060000		P1200613-PO# 12/31/12 -VN#036664		SAFEWAY PEST CONTROL		23.45	23.45
*** OVERDRAFT ***				CLOSING BALANCE	-4,145.83		
52 3637200000-64604	PROGRAM EXPENSE	17,865.00 112.9%	20,186.4	0.00	-2,321.46		
3637202212		P1200612-PO# 12/31/12 -VN#035939		REDWOOD TOXICOLOGY LABORATORY		42.00	42.00
*** OVERDRAFT ***				CLOSING BALANCE	-2,363.46		
55 3637300000-62400	R & M SERV	62,674.00 87.3%	63,733.2	-8,985.39	7,926.19		

*Year end adjustment by courthouse*

*transfer coming*

*transfer coming*

Account Number	Name	Yearly Prct Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
3637300000		P1203545-PO# 12/31/12	-VN#018194	CLOCK MASTER		10.00	
3637300000		P1203843-PO# 12/31/12	-VN#014164	LLOYDS PLUMBING AND HEATING		207.08	
3637300000		P1203845-PO# 12/31/12	-VN#016774	TRI COR MECHANICAL INC		423.60	640.58
				CLOSING BALANCE	7,285.61		
55 3637300000-63100	OFC SUPP & EXP	13,000.00	16.5%	11,101.1	-13,256.19	15,155.03	
3637300000		P1200617-PO# 12/31/12	-VN#048467	STAPLES ADVANTAGE		140.58	140.58
				CLOSING BALANCE	15,014.45		
	JOB CENTER		PROG-TOTAL-PO			75,485.35	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$75,485.35 INCURRED BY JOB CENTER. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

HUMAN SERVICES

COMMITTEE APPROVES THE ABOVE. COM-APPROVAL \_\_\_\_\_ DEPT-HEAD

DATE \_\_\_\_\_ CHAIR



Account Number	Name	Yearly Prct Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
	JOB CENTER		PROG-TOTAL-PO			9,162.70	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$9,162.70 INCURRED BY JOB CENTER. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

HUMAN SERVICES COMMITTEE APPROVES THE ABOVE. COM-APPROVAL \_\_\_\_\_ DEPT-HEAD

DATE \_\_\_\_\_ CHAIR

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Rock County - Production

01/16/13

COMMITTEE APPROVAL REPORT

Page 1

Account Number	Name	Yearly Prct Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
000000000-25233 0000000010	HUM SER SUB CARE	0.00 100.0%	-1,396.0	0.00	1,396.00		
		01/16/13 -VN#016260		SOCIAL SECURITY ADMINISTRATION		1,396.00	1,396.00
			CLOSING BALANCE		0.00		
	BAL.SHEET A/C		PROG-TOTAL-PO			1,396.00	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$1,396.00 INCURRED BY BALANCE SHEET ACCOUNT. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

HUMAN SERVICES COMMITTEE APPROVES THE ABOVE. COM-APPROVAL \_\_\_\_\_

DEPT-HEAD

DATE \_\_\_\_\_

CHAIR

SS-BAL.SHEET A/C

DEPT, PAGE 1

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**ROCK COUNTY HUMAN SERVICES DEPARTMENT  
DIRECTOR'S REPORT  
Wednesday, January 23, 2013**

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**HSD MANAGEMENT TEAM MEETING – January 8, 2013**

CALL TO ORDER

AGENDA ADDITIONS

MINUTE MODIFICATIONS

DIVISION MANAGER CHECK-IN

ASSIGNMENTS

ISSUES FOR DISCUSSION AND RESOLUTION

- **Budget**
- **Workgroup Updates**
- **Praise and Recognition**
- **First Floor Space**
- **Set Date for All Supervisor's Meeting**
- **Job Center Back Door and Back Parking Lot**
- **Family Care**

INFORMATION ITEMS

- **HSD Board Agenda**
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**HSD MANAGEMENT TEAM MEETING – January 15, 2013**

Meeting Cancelled. Holiday.

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