



Rock County Human Services Department  
P. O. Box 1649, 3530 N. County Trunk F  
Janesville, Wisconsin 53547-1649  
Phone: 608/757-5271  
Fax: 608/757-5374

**ROCK COUNTY HUMAN SERVICES BOARD**  
Wednesday, March 23, 2011 – 4:30 p.m.

**Rock County Health Care Center – 3<sup>rd</sup> Floor Conference Room, Janesville**

**AGENDA**

1. Call Meeting to Order
2. Approval of Agenda
3. Approval of Minutes of Human Services Board Meeting of March 9, 2011 \*
4. Citizen Participation
5. Juvenile Justice Updates – Mr. Horozewski
6. Resolution to Recognize Social Workers \* – Mr. Horozewski
7. Resolution to Recognize Economic Support Workers \* - Ms. Sutton
8. Resolution to Oppose the Initiative in the Governor's Budget that removes Income Maintenance Administration from the Counties and Creates a State Operated Centralized Income Maintenance Unit \* - Mr. Boutwell
9. Approval of Contracts, Transfers, and/or Encumbrances \* – Mr. Boutwell, Mr. Zuehlke
10. Approval of Bills – Mr. Zuehlke
11. Director's Report
  - W2 / ES Caseload
  - Update on State Budget
12. Committee Requests for Future Agenda Items
13. Next Meeting: Wednesday, March 23, 2011 at 4:30 p.m. at the Rock County Health Care Center, 3rd Floor Conference Room, Janesville, Wisconsin.
14. Adjourn

NOTE TO COMMITTEE MEMBERS: To ensure a quorum, please call the Administrative Secretary at 757-5271 if you are unable to attend the meeting.

\* Attachment    \*\* These items may be handed out at the meeting if not available for the mailing.

RESOLUTION NO. \_\_\_\_\_

AGENDA NO. \_\_\_\_\_

RESOLUTION  
ROCK COUNTY BOARD OF SUPERVISORS

Charmian J. Klyve, Director  
INITIATED BY



Sandy Brown  
DRAFTED BY

Human Services Board  
SUBMITTED BY

February 21, 2011  
DATE DRAFTED

**TO RECOGNIZE ROCK COUNTY SOCIAL WORKERS**

1   **WHEREAS**, March has been declared National Social Worker Recognition Month; and,  
2  
3   **WHEREAS**, the Rock County Board of Supervisors, representing the citizens of Rock  
4   County, wish to recognize the Rock County Human Services Social Workers for their  
5   excellence in delivering services to the citizens of Rock County; and,  
6  
7   **WHEREAS**, the Social Workers of the Rock County Department of Human Services provide  
8   services to a wide variety of Rock County citizens; and,  
9  
10   **WHEREAS**, Social Workers in the Mental Health area provide crisis counseling and  
11   treatment services to reduce the need for hospital based care; and services to maintain clients  
12   in the community; and provide family crisis services, in-home family services as well as  
13   services to children with severe and persistent mental illness to provide support to the families  
14   and reduce the need for out of home placement of children and adolescents by providing  
15   services to Rock County residents who otherwise might be a danger to self or others, and  
16   further by addressing emotional/behavioral patterns that otherwise adversely impact on the  
17   family and community; and,  
18  
19   **WHEREAS**, the Social Workers in the Juvenile Justice Services Division perform important  
20   and difficult work, serving children/youth referred for delinquent behavior and/or for being  
21   beyond parental control; and,  
22  
23   **WHEREAS**, the Child Protective Services Social Workers provide essential safety services  
24   and respond to reports of abuse and neglect and work to control for the safety of children who  
25   are at risk of abuse, maltreatment and/or neglect, and intervene to alter the conditions within  
26   the families which create the risk of maltreatment and/or neglect, relying upon home-based  
27   services and collaboration with other professionals providing essential services to these  
28   children/families; and,  
29  
30   **WHEREAS**, the Social Workers in the Adult Community Services area provide services to  
31   individuals with persistent and chronic mental illness assisting them to live in the community;  
32   and prevent costly hospitalizations whenever possible; and,  
33  
34   **WHEREAS**, the Social Workers in the Long Term Support Division perform essential work  
35   to ensure needed services are provided for the frail elderly and physically disabled living in  
36   the community; by investigating reports of elder/adult abuse and neglect, providing for their  
37   health and safety, and meeting unmet needs by linking them to community resources; all of  
38   which allows these individuals to remain independently in the community.  
39  
40   **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors,  
41   duly assembled this \_\_\_\_\_ day of \_\_\_\_\_, 2011, do hereby recognize the  
42   Rock County Social Workers for their excellent work and diligent efforts in the delivery of  
43   services to needy Rock County citizens and their families in 2011.  
44  
45   **BE IT FURTHER RESOLVED** that the County Clerk be authorized and directed to furnish  
46   a copy of this resolution to the Rock County Human Services Department.

Respectfully Submitted,

**Rock County Human Services Board**

\_\_\_\_\_  
Brian Knudson, Chair

\_\_\_\_\_  
Kathy Kelm

\_\_\_\_\_  
Jennifer Bishop

\_\_\_\_\_  
Minnie Murry

\_\_\_\_\_  
Robert Fizzell

\_\_\_\_\_  
Sally Jean Landers-Weavers, Vice Chair

\_\_\_\_\_  
Terry Thomas

\_\_\_\_\_  
Phillip Owens

\_\_\_\_\_  
Marvin Wopat

RESOLUTION NO. \_\_\_\_\_

AGENDA NO. \_\_\_\_\_

RESOLUTION  
ROCK COUNTY BOARD OF SUPERVISORS

Charmian Klyve  
INITIATED BY



Cindy Sutton  
DRAFTED BY

Human Service Board  
SUBMITTED BY

March 16, 2011  
DATE DRAFTED

**RESOLUTION TO RECOGNIZE ECONOMIC SUPPORT AND WISCONSIN WORKS STAFF**

- 1 **WHEREAS**, Economic Support and Wisconsin Works (W-2) staff administer difficult, complex, and ever-
- 2 changing public assistance programs to the citizens of Rock County; and,
- 3
- 4 **WHEREAS**, these staff successfully manage extremely high caseloads, determine eligibility and consistently
- 5 deliver timely and accurate benefits and payments based on various entitlement and non-entitlement programs.
- 6 Customer contacts are made in a courteous, professional manner and staff continue to maintain a high quality of
- 7 customer service even during times of increasing caseloads, economic issues and additional State quality
- 8 assurance mandates. Due to the continued affects of the economic crisis, caseloads have remained high and yet
- 9 ES staff have managed to maintain a 100% FoodShare payment accuracy rate over the past 2 years. ES staff
- 10 meet with families in crisis every day. In addition to providing services that this agency offers, staff work
- 11 collaboratively with other community organizations to provide these families with resources they need to resolve
- 12 emergency needs as well; and,
- 13
- 14 **WHEREAS**, these staff work with individuals and families to help provide essential human services, especially
- 15 for those who are least able to help themselves. Through the conscientious efforts of these staff, more children in
- 16 our community have medical coverage and a healthier future; and,
- 17
- 18 **WHEREAS**, Economic Support and Wisconsin Works Staff play a major role in promoting self-sufficiency; and
- 19 work toward relieving the effects of poverty and improving the quality of life for residents of Rock County; and,
- 20
- 21 **WHEREAS**, the Rock County Board of Supervisors, representing the citizens of Rock County, wishes to
- 22 recognize Economic Support and Wisconsin Work staff for their overall performance and dedicated service to
- 23 the citizens of Rock County.
- 24
- 25 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors, duly assembled this
- 26 \_\_\_\_\_ day of \_\_\_\_\_, 2011, does hereby recognize the Economic Support and Wisconsin Works Staff for
- 27 their dedication and excellence in the work they do; and,
- 28
- 29 **BE IT FURTHER RESOLVED** that the County Clerk be authorized and directed to furnish a copy of this
- 30 resolution to all Economic Support and Wisconsin Works Staff.

Respectfully Submitted,

**HUMAN SERVICES BOARD**

\_\_\_\_\_  
Brian Knudson, Chair

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Kathy Kelm

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Jennifer Bishop, Vice-Chair

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Minnie Murry

\_\_\_\_\_  
Sally Jean Weaver-Landers

\_\_\_\_\_  
Phillip Owens

\_\_\_\_\_  
Terry Thomas

\_\_\_\_\_  
Marvin Wopat

\_\_\_\_\_  
Robert Fizzell

RESOLUTION NO. \_\_\_\_\_

AGENDA NO. \_\_\_\_\_

**RESOLUTION  
ROCK COUNTY BOARD OF SUPERVISORS**

Human Services Board  
INITIATED BY



Phil Boutwell  
DRAFTED BY

Human Services Board  
SUBMITTED BY

March 16, 2011  
DATE DRAFTED

**Opposing the Initiative in the Governor's Budget that removes Income Maintenance Administration from the Counties and Creates a State Operated Centralized Income Maintenance Unit**

- 1 **WHEREAS**, the State 2011-2013 Biennial Budget Bill requires that the income maintenance  
2 administration unit (IM unit) services be centralized at the State by May 1, 2012; and,  
3  
4 **WHEREAS**, the income maintenance function is the biggest component of the Economic Support  
5 Division that is presently located in the Rock County Job Center; and,  
6  
7 **WHEREAS**, approximately 50 Economic Support workers enroll eligible Rock County residents in  
8 economic assistance benefits such as food share and Medicaid and presently maintain an unduplicated  
9 caseload of 15,800 people; and,  
10  
11 **WHEREAS**, those County positions would be eliminated and a centralized income maintenance would  
12 be created and operated by a private entity under contract with the State; and,  
13  
14 **WHEREAS**, while the consolidation of the IM functions would save Rock County approximately  
15 \$140,000 on an annual basis, it would also result in a number of adverse unintended consequences that  
16 would cost money and diminish services; and,  
17  
18 **WHEREAS**, the Economic Support Division occupies a large portion of the Job Center, and if it is  
19 eliminated, the rent will increase significantly for the other County operations and partner agencies co-  
20 located in the Job Center; and,  
21  
22 **WHEREAS**, the Job Center lease expires on December 31, 2011 and it is anticipated that the lease will  
23 be extended on a month to month basis until the full impact of the IM consolidation is understood and  
24 the Job Center partners can agree to a higher rent and a long term commitment; and,  
25  
26 **WHEREAS**, the State presently operates Badger Care Core, Badger Care Core Plus, and FoodShare  
27 through an Enrollment Services Center (BSC) operated by a private entity, which is the identical model  
28 to what is being proposed for the State centralized IM functions; and,  
29  
30 **WHEREAS**, at present, only 16% of its Badger Care Core, Badger Care Core Plus, and FoodShare  
31 cases are being processed within the stated goal of less than the self-imposed thirty-day enrollment  
32 standard; and,  
33  
34 **WHEREAS**, operating an effective income maintenance function requires knowledgeable and  
35 committed staff in a local setting that can enroll clients in a timely fashion without errors, and solve  
36 complex problems in a short period of time so that County residents do not go without basic needs;  
37 and,  
38  
39 **WHEREAS**, the Human Services Board views IM as a core mission of the Department and not having  
40 a local presence of IM staff would result in less effective service delivery and more costly Child  
41 Protective Services, Mental Health and Community Support programs, Juvenile Justice Services, and  
42 Long Term Support programs.  
43  
44 **NOW, THEREFORE, BE IT RESOLVED** by the Rock County Board of Supervisors duly assembled  
45 this \_\_\_\_ day of \_\_\_\_, 2011, does hereby oppose the initiative in the Governor's Budget that takes  
46 income maintenance administration away from the counties and creates a statewide centralized Income  
47 Maintenance Unit; and,

**Opposing Initiative in Governor's Budget that takes Income Maintenance Administration away from Counties and Creates a Statewide Centralized Income Maintenance Unit**  
Page 2

48 **BE IT FURTHER RESOLVED**, that the Rock County Clerk is directed to send a copy of this  
49 resolution to the Rock County Legislative Delegation, the Wisconsin Counties Association, and to all  
50 other counties in the State of Wisconsin.

Respectfully submitted,  
Human Services Board

\_\_\_\_\_  
Brian Knudson, Chair

\_\_\_\_\_  
Jennifer Bishop, Vice Chair

\_\_\_\_\_  
Robert Fizzell

\_\_\_\_\_  
Kathy Kelm

\_\_\_\_\_  
Minnie Murray

\_\_\_\_\_  
Phillip Owens

\_\_\_\_\_  
Terry Thomas

\_\_\_\_\_  
Sally Jean Weaver-Landers

\_\_\_\_\_  
Marvin Wopat

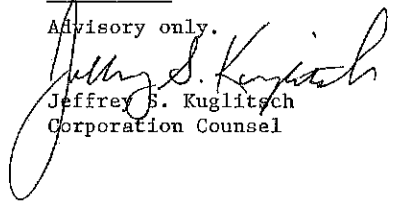
FISCAL NOTE:

This resolution addresses a legislative policy issue and has no direct fiscal impact on Rock County operations in and by itself.

  
Jeffrey A. Smith  
Finance Director

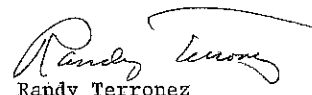
LEGAL NOTE:

Advisory only.

  
Jeffrey S. Kuglitsch  
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.

  
Randy Terronez  
Acting County Administrator



3/11

# Contract Review Cover Sheet

Instructions: Departments are required to complete this form and send with two copies of the contract to General Services. Review the County Policy and Procedure Manual for specifics on the Contract Review Process.

New Contract: **11-108** or, \_\_\_\_\_ or, \_\_\_\_\_  
(check box if yes) Amendment to Contract # Addendum to Contract #

\_\_\_\_\_ Human Services \_\_\_\_\_ Sara Mooren \_\_\_\_\_ X8431  
Originating Department Contact Person Phone

Contract with: D.D. Delights Incorporated  
(Name of entity)

Contract Period: Start Date: 03/01/11 Expiration Date: 12/31/11

Contract Amount: Rate x number of approved clients

Supportive Home Care Services \$19.50 Hour New in 2011

Expenditure/ Revenue Account Numbers (provide 9-digit object codes):

- 36-3666-0000-64604 Long Term Support
- 36-3668-0000-64604 Community Options Program (COP)
- 36-3674-0000-64604 COP Waiver
- 36-3678-0000-64604 Community Integration Program (CIP-II)
- 36-3706-0000-64604 Community Support Program (CSP)

Executive Summary:  
Rock County Human Services Department has developed this contract for a specific client

NEW  11-108 AMENDMENT TO: \_\_\_\_\_ ADDENDUM TO: \_\_\_\_\_

### ADMINISTRATION CONTRACT REVIEW

NO. 88952

Contract between Rock Co. Human Services Dept. and D.D. Delights Incorporated for Supportive Home Care services for period of 3/1/11 - 12/31/11.  
Contract Amount: Rate x no. of approved clients.

Corporation Counsel has reviewed this Document and finds it to be proper, as to form.

[Signature] 3/14/11  
Signature Date

Total Fiscal Impact & Source of Funds:

Sufficient funds available  
in 2011's 2011 budget  
[Signature] 3/14/11  
Finance Director Date

Reviewed by Purchasing for compliance:  
[Signature] 3/14/11





**ROCK COUNTY HUMAN SERVICES DEPARTMENT  
DIRECTOR'S REPORT  
WEDNESDAY, MARCH 23, 2011**

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**HSD MANAGEMENT TEAM MEETING – March 8, 2011**

CALL TO ORDER

AGENDA ADDITIONS

MINUTE MODIFICATIONS

DIVISION MANAGER CHECK-IN

ASSIGNMENTS

ISSUES FOR DISCUSSION AND RESOLUTION

- **Praise and Recognition**
- **Follow Up date for Jeff Russell**
- **Annual Report**
- **New Invoicing System**

INFORMATION ITEMS

- **HSD Board Agenda**
- MEETING WRAP-UP**

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**HSD MANAGEMENT TEAM MEETING – March 15, 2011**  
Meeting cancelled.

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