



Rock County Human Services Department
P. O. Box 1649, 3530 N. County Trunk F
Janesville, Wisconsin 53547-1649
Phone: 608/757-5271
Fax: 608/757-5374

ROCK COUNTY HUMAN SERVICES BOARD
Wednesday, February 13, 2013 – 4:30 p.m.

Rock County Health Care Center – 3rd Floor Conference Room, Janesville

AGENDA

1. Call Meeting to Order
2. Approval of Agenda
3. Approval of Minutes of Human Services Board Meeting of January 23, 2013 *
4. Citizen Participation
5. Approval of Contracts, Transfers, and/or Encumbrances * – Ms. Mooren
6. Approval of Bills * – Mr. Zuehlke
7. Resolution Awarding Contract for Collection Services * – Mr. Zuehlke
8. Children and Family Needs Committee Update – Ms. Day
9. Resolution to Recognize Connie Ryan's Retirement * – Ms. Flanagan and Ms. Meboe
10. Report on Harpers Place – Ms. Flanagan and Ms. Maurer
11. Director's Report *
 - Community Care Resources (CCR)
12. Committee Requests for Future Agenda Items
13. Next Meeting: Wednesday **February 27, 2013** at **4:30 p.m.** at the **Rock County Health Care Center, 3rd Floor Conference Room**, in **Janesville, Wisconsin**.
14. Adjourn

NOTE TO COMMITTEE MEMBERS: To ensure a quorum, please call the Administrative Secretary at 757-5271 if you are unable to attend the meeting.

* Attachment ** These items may be handed out at the meeting if not available for the mailing.

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Contract Review Cover Sheet

Instructions: Departments are required to complete this form and send with two copies of the contract to General Services. Review the County Policy and Procedure Manual for specifics on the Contract Review Process.

HSD_2013_0083_A1

G:\BUSINESS\CONTRACT\2013 Contracts\JJS\Oregon MH

New Contract: or, HSD_2013_0083 or, _____
(check box if yes) Amendment to Contract # Addendum to Contract #

Human Services Department Sara Mooren x 8431
Originating Department Contact Person Phone

Contract with: Oregon Mental Health Services, LLC
(Name of entity)

Contract Period: Start Date: 1/1/2013 Expiration Date: 12/31/2013

Contract Amount: \$ Rate x Number of approved clients

<u>Service</u>	<u>Rate</u>	<u>Unit</u>	<u>Change from prior year</u>
In-Home Therapy	\$65.72	Hour	0.0%
Travel	\$65.71	Hour	0.0%
In-Home Therapy (non-certified)	\$27.50	Hour	New
Travel (non-certified)	\$27.50	Hour	New

Expenditure/ Revenue Account Numbers (provide 9-digit object codes):

36-3641-0000-64604 Brighter Futures – In-Home Therapy
36-3634-0000-62119 Child Protective Services – In-Home Therapy
36-3646-0000-62119 Juvenile Justice Services – In-Home Therapy

Executive Summary:

Oregon Mental Health Services will provide intensive in-home family therapy to promote youth and family stability and prevent the unnecessary removal of youth from their home and community. This amendment adds rates for a non-certified therapist.

Were Bids or Quotations Solicited? Yes No

Covered by State Contract? Yes No

State Contract #

Contract will be signed by: County Board Chair
 Other? Who? Human Services Board Chair

112110
In Index

Contract Review Cover Sheet

Instructions: Departments are required to complete this form and send with two copies of the contract to General Services. Review the County Policy and Procedure Manual for specifics on the Contract Review Process.

HSD_2013_0120

G:\BUSINESS\CONTRACT\2013 Contracts\UJS\Orion Family Services

New Contract: or, _____ or, _____
(check box if yes) Amendment to Contract # Addendum to Contract #

Human Services Department
Originating Department

Sara Mooren
Contact Person

x 8431
Phone

Contract with: Orion Family Services Inc.
(Name of entity)

Contract Period: Start Date: 1/1/2013 Expiration Date: 12/31/2013

Contract Amount: \$ Rate x Number of approved clients

<u>Service</u>	<u>Rate</u>	<u>Unit</u>	<u>Change from prior year</u>
Licensed/Certified Therapist Therapy	\$65.72	Hour	New
Licensed/Certified Therapist Travel	\$65.71	Hour	New
Certified Qualified Trainee Therapy	\$65.72	Hour	New
Certified Qualified Thainee Travel	\$65.71	Hour	New

Expenditure/ Revenue Account Numbers (provide 9-digit object codes):

36-3641-0000-64604 Brighter Futures – In-Home Therapy
36-3634-0000-62119 Child Protective Services – In-Home Therapy
36-3646-0000-62119 Juvenile Justice Services – In-Home Therapy

Executive Summary:

Orion Family Services Inc. will provide intensive in-home family therapy to promote youth and family stability and prevent the unnecessary removal of youth from their home and community.

Were Bids or Quotations Solicited? Yes No

Covered by State Contract? Yes No

State Contract #

Contract will be signed by: County Board Chair
 Other? Who? Human Services Board Chair

11/21/13
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Contract Review Cover Sheet

Instructions: Departments are required to complete this form and send with two copies of the contract to General Services. Review the County Policy and Procedure Manual for specifics on the Contract Review Process.

HSD_2013_0070

G:\BUSINESS\CONTRACT\2013 Contracts\ACS\CBRF\Sun Valley

New Contract: or, _____ or, _____
(check box if yes) Amendment to Contract # Addendum to Contract #

Human Services Department Sara Mooren x 8431
Originating Department Contact Person Phone

Contract with: Sun Valley Homes, LLC
(Name of entity)

Contract Period: Start Date: 1/1/2013 Expiration Date: 12/31/2014

Contract Amount: \$ Rate x Number of approved clients

<u>Service</u>	<u>Rate</u>	<u>Unit</u>	<u>Change from prior year</u>
Sun Valley Terrace - CBRF	\$3,534.49	Month	4%
Sun Valley North - CBRF	\$3,365.20	Month	3%
Sun Valley East I & II - CBRF	\$3,725.00	Month	2%
Sun Valley West - CBRF	\$3,432.75	Month	4%

Expenditure/ Revenue Account Numbers (provide 9-digit object codes):

36-3666-0000-64604 Long Term Support
36-3668-0000-64604 Community Options Program (COP)
36-3674-0000-64604 COP Waiver
36-3675-0000-64604 Community Relocation Initiative
36-3678-0000-64604 Community Integration Program (CIP II)
36-3681-0000-64604 Nursing Home Diversion
36-3706-0000-64604 Community Support Program (CSP)

Executive Summary:

Rock County Human Services Department has developed contracts with several providers for Community Based Residential Facility services. This is one of several providers from which Rock County clients may choose for such services. Rates for these services fall on the high end of the average rates of other contracted providers, providing similar services.

Were Bids or Quotations Solicited? Yes No

Covered by State Contract? Yes No

State Contract #

Contract will be signed by: County Board Chair
 Other? Who? Human Services Board Chair

INDEX OF ACCOUNTS
2012 Cost Centers and Programs

		Index #	Funding
Agency Management and Support			
3600	Agency Management and Support	1	Federal/State/County
3602	Overhead	2	Federal/State/County
3603	Special Human Services Department Account	3	County or Contributions
Economic Support			
3604	Economic Support	4	Federal/County
3605	IM Consortium	5	Federal/State
3607	FSET	6	Federal
3610	Child Care Administration	7	Federal
3614	Low Income Home Energy Assistance Program (LIHEAP)	8	Federal
3622	Temporary Aid to Needy Families (TANF) Related	9	Federal/State
3624	Interim Assistance	10	County
Child Protective Services			
3634	Child Protective Services	11	Basic County Allocation/Cty
3637	Home Visitation	12	Federal
3638	Child Protective Services Substitute Care	13	Fees/County
3639	In-Home Safety	14	Federal
3641	Brighter Futures	15	Federal/State
3645	Children and Family Incentive Funds	16	Federal/State/County
3655	Kinship Care	17	State
Juvenile Justice Services			
3646	Juvenile Justice Services	18	State/Fees/County
3636	Independent Living Program	19	Federal
3648	Community Youth Aids	20	Federal/County/State
3649	Juvenile Accountability Incentive Block Grant	21	Federal/County
3654	Youth Aids	22	Fees/County
3656	Community Intervention Program	23	State
3659	Disproportionate Minority Contact Grant	24	Federal/Other
3660	Mental Health Block Grant	25	Federal
3664	Youth Services Center	26	Federal/County/Fees
Long Term Support			
3666	Long Term Support	27	BCA/County
3667	Medical Assistance Pass Through (MAPT)	28	Federal/County
3668	Community Options Program (COP)	29	State
3671	Elder Abuse & Neglect	30	State
3674	Community Options Waiver Program (COP-Waiver)	31	Federal/State
3675	Community Relocation Initiative (CRI)	32	Federal/State
3678	Community Integration Program (CIP-II)	33	Federal/State
3681	Nursing Home Diversion	34	Federal/State
3682	Alzheimers Family Caregiver Support Program (AFCSP)	35	State
3683	Aging and Disability Resource Center (ADRC)	36	Federal/State
Mental Health & AODA Services			
3686	Detox Services	37	County/Fees

INDEX OF ACCOUNTS			
2012 Cost Centers and Programs			
3687	Non-Residents	38	State
3688	Criminal Justice Coordinating Councils Grant	39	Federal
3689	Crisis Intervention Services	40	Federal/County/Fees
3690	Outpatient Services	41	Federal/State/County
3658	Severely Emotionally Disturbed (SED) Grant	42	Federal/County
3691	Children's Long Term Support	43	Federal
3694	Alcohol and Other Drug Abuse (AODA) Inner City Grant	44	Federal
3696	Treatment Alternatives Program (TAP)	45	Federal
3700	AODA Block Grant	46	Federal
3703	IDP Enhancement Grant	47	Federal
3704	Intoxicated Driver Program	48	Fees/Surcharges
3713	PATH	49	Federal/State/County
Adult Community Services			
3706	Community Support Program	50	County/Fees/Federal
3714	CSP Waiting List	51	State
Wisconsin Works			
3720	Wisconsin Works - Admin/Services	52	Federal
3721	Wisconsin Works - Benefits	53	Federal
3726	Child Care Eligibility	54	Federal
Job Center			
3730	Job Center	55	Partners/State/County

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2012

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COMMITTEE APPROVAL REPORT

Page 1

Account Number	Name	Yearly Prct Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
52 3637200000-64604 3637202215	PROGRAM EXPENSE	17,865.00 114.8%	20,516.7	0.00	-2,651.73		
		12/31/12 -VN#025421	JANESVILLE TRANSIT SYSTEM			300.00	300.00
*** OVERDRAFT ***			CLOSING BALANCE		-2,951.73		
	W-2 ADMIN		PROG-TOTAL-PO			300.00	

transfer coming

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$300.00 INCURRED BY WISCONSIN WORKS (W-2) ADMIN. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.

C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.
HUMAN SERVICES COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____

DEPT-HEAD

DATE _____

CHAIR

SS-W-2 ADMIN

DEPT. PAGE 1

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0GR21401

2012

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02/06/13

COMMITTEE APPROVAL REPORT

Page 1

Account Number	Name	Yearly Prct Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
10 3636240000-64604	PROGRAM EXPENSE	45,000.00	69.3% 31,212.8	0.00	13,787.13		
3636243604		12/31/12 -VN#013780		KMART CORP #4255		45.08	
3636243604		12/31/12 -VN#050088		OIUM, CYNTHIA L		200.00	245.08
				CLOSING BALANCE	13,542.05		
				INTERIM ASSIST			245.08

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$245.08 INCURRED BY INTERIM ASSISTANCE. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

Unknown COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

DATE _____ CHAIR

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OAD21401

2012

Account Number	Name	Yearly Prct Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
46 3637000000-62119	OTHER SERVICES	236,494.00	98.9% 233,943.9	0.00	2,550.07		
3637001331		12/31/12	-VN#045616	ALCOCARE INC		30.00	
3637001331		12/31/12	-VN#011210	BELOIT AREA		75.00	
3637001331		12/31/12	-VN#012097	CROSSROADS COUNSELING CENTER		75.00	
3637001331		12/31/12	-VN#012097	CROSSROADS COUNSELING CENTER		25.00	
3637001331		12/31/12	-VN#014260	LUTHERAN SOCIAL SERVICES		300.00	505.00
				CLOSING BALANCE	2,045.07		
48 3637040000-62119	OTHER SERVICES	170,529.00	45.8% 78,111.0	0.00	92,418.00		
3637041331		12/31/12	-VN#011210	BELOIT AREA		25.00	
3637041331		12/31/12	-VN#011210	BELOIT AREA		112.50	
3637041331		12/31/12	-VN#011210	BELOIT AREA		812.50	
3637041331		12/31/12	-VN#014260	LUTHERAN SOCIAL SERVICES		160.00	1,110.00
				CLOSING BALANCE	91,308.00		
		IDP	PROG-TOTAL-PO			1,615.00	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$1,615.00 INCURRED BY INTOXICATED DRIVER PROGRAM. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

HUMAN SERVICES

COMMITTEE APPROVES THE ABOVE. COM-APPROVAL

DEPT-HEAD

DATE

CHAIR

05530201

2013

Account Number	Name	Yearly Prct Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
11							
3636340000-64604	PROGRAM EXPENSE	95,922.00	0.4%	-386.5	0.01	96,308.56	
3636341814		02/06/13	-VN#015485	ROCK COUNTY HUMAN SERVICES DEP		175.63	
3636341814		02/06/13	-VN#015485	ROCK COUNTY HUMAN SERVICES DEP		143.50	
3636341814		02/06/13	-VN#015485	ROCK COUNTY HUMAN SERVICES DEP		-80.00	
3636345020		02/06/13	-VN#015485	ROCK COUNTY HUMAN SERVICES DEP		147.44	386.57
CLOSING BALANCE						95,921.99	
18							
3636460000-64604	PROGRAM EXPENSE	15,950.00	3.8%	-611.8	0.01	16,561.85	
3636460000		02/06/13	-VN#015485	ROCK COUNTY HUMAN SERVICES DEP		36.92	
3636465017		02/06/13	-VN#015485	ROCK COUNTY HUMAN SERVICES DEP		574.94	611.86
CLOSING BALANCE						15,949.99	
50							
3637060000-64604	PROGRAM EXPENSE	300,000.00	0.0%	-150.0	0.01	300,149.99	
3637061206		02/06/13	-VN#015485	ROCK COUNTY HUMAN SERVICES DEP		150.00	150.00
CLOSING BALANCE						299,999.99	
49							
3637130000-64604	PROGRAM EXPENSE	14,134.00	12.4%	-1,759.0	0.00	15,893.00	
3637132013		02/06/13	-VN#015485	ROCK COUNTY HUMAN SERVICES DEP		1,759.00	1,759.00
CLOSING BALANCE						14,134.00	
SHELTER PLUS						PROG-TOTAL-PO	2,907.43

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$2,907.43 INCURRED BY SHELTER PLUS CARE. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

HUMAN SERVICES COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD
 DATE _____ CHAIR

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06R30201

2013

Account Number	Name	Yearly Prct Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
363624000-64604	PROGRAM EXPENSE	35,000.00	5.7% -1,996.8	0.00	36,996.83		
3636243604		02/06/13	-VN#048174	SRB ON MILWAUKEE LLC		150.00	
3636243604		02/06/13	-VN#013780	KMART CORP #4255		49.96	
3636243604		02/06/13	-VN#051785	SD REAL ESTATE		150.00	
3636243604		02/06/13	-VN#013780	KMART CORP #4255		48.56	
3636243604		02/06/13	-VN#013780	KMART CORP #4255		49.92	
3636243604		02/06/13	-VN#013780	KMART CORP #4255		49.99	
3636243604		02/06/13	-VN#013780	KMART CORP #4255		29.53	
3636243604		02/06/13	-VN#050088	OIUM, CYNTHIA L		200.00	
3636243604		02/06/13	-VN#013780	KMART CORP #4255		48.97	
3636243604		02/06/13	-VN#018338	HOMECARE PHARMACY		19.90	
3636243604		02/06/13	-VN#052555	TOOK, JEFF		150.00	
3636243604		02/06/13	-VN#023917	DICKMAN, TAMMY		200.00	
3636243604		02/06/13	-VN#049226	PFEIFFER, KEVIN		200.00	
3636243604		02/06/13	-VN#048174	SRB ON MILWAUKEE LLC		150.00	
3636243604		02/06/13	-VN#051302	SCHUH, JAMES A		200.00	
3636243604		02/06/13	-VN#048174	SRB ON MILWAUKEE LLC		150.00	
3636243604		02/06/13	-VN#030118	RED ROAD HOUSE INC		150.00	1,996.83
				CLOSING BALANCE	35,000.00		
				INTERIM ASSIST			1,996.83

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$1,996.83 INCURRED BY INTERIM ASSISTANCE. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

Unknown COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD
 DATE _____ CHAIR

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0AD30101

2013

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02/06/13

COMMITTEE APPROVAL REPORT

Page 1

Account Number	Name	Yearly Prct Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
46 3637000000-62119	OTHER SERVICES	276,494.00	3.9% -11,025.0	0.00	287,519.00		
3637001326		01/31/13	-VN#045616	ALCOCARE INC		1,820.00	
3637001326		01/31/13	-VN#045616	ALCOCARE INC		780.00	
3637001326		01/31/13	-VN#045616	ALCOCARE INC		1,170.00	
3637001326		01/31/13	-VN#045616	ALCOCARE INC		1,820.00	
3637001326		01/31/13	-VN#045616	ALCOCARE INC		1,430.00	
3637001326		01/31/13	-VN#045616	ALCOCARE INC		1,170.00	
3637001326		01/31/13	-VN#045616	ALCOCARE INC		1,820.00	
3637001326		01/31/13	-VN#045616	ALCOCARE INC		910.00	
3637001326		01/31/13	-VN#045616	ALCOCARE INC		105.00	11,025.00
CLOSING BALANCE					276,494.00		
AODA BLOCK GRANT					PROG-TOTAL-PO		11,025.00

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$11,025.00 INCURRED BY AODA BLOCK GRANT. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.

C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

HUMAN SERVICES

COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

DATE _____ CHAIR

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Rock County - Production

02/05/13

COMMITTEE APPROVAL REPORT

Page 1

Account Number	Name	Yearly Prct Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
2 3636020000-63100 3636020000	OFC SUPP & EXP P1200621-PO# 12/31/12 -VN#017412	81,615.00 71.1%	84,189.6	-26,143.94	23,569.25	80.00	80.00
					CLOSING BALANCE		23,489.25
3 3636030000-64605 3636030000	NON-REIMB EXP P1200621-PO# 12/31/12 -VN#034647	1,200.00 35.0%	506.5	-85.45	778.92	33.02	33.02
					CLOSING BALANCE		745.90
5 3636050000-62119 3636050000	OTHER SERVICES P1203878-PO# 12/31/12 -VN#047826	2,400,000.00 90.6%	2,176,510.3	0.00	223,489.70	1,288.91	1,288.91
					CLOSING BALANCE		222,200.79
11 3636340000-62176 3636340000	LABORATORY P1200612-PO# 12/31/12 -VN#035939	3,500.00 0.0%	3,083.2	-3,083.23	3,499.98	186.09	186.09
					CLOSING BALANCE		3,313.89
11 3636340000-64604 3636341814 3636345000 3636345009	PROGRAM EXPENSE P1200602-PO# 12/31/12 -VN#013607 P1200621-PO# 12/31/12 -VN#017412 P1203862-PO# 12/31/12 -VN#011191	153,756.00 52.6%	81,493.3	-478.49	72,741.16	26.73 34.50 560.00	621.23
					CLOSING BALANCE		72,119.93
19 3636360000-64604 3636360000	PROGRAM EXPENSE P1203635-PO# 12/31/12 -VN#031085	7,803.00 102.5%	8,221.6	-217.78	-200.88	398.00	398.00
					CLOSING BALANCE		-598.88
*** OVERDRAFT *** 12 3636370000-62119 3636370000 3636370000	OTHER SERVICES P1203893-PO# 12/31/12 -VN#040095 P1203861-PO# 12/31/12 -VN#051636	236,610.00 87.7%	185,677.9	22,061.10	28,871.00	14,349.00 6,974.00	21,323.00
					CLOSING BALANCE		7,548.00
13 3636380000-64604 3636382900 3636382900 3636382900 3636382900 3636382900 3636382900 3636382900 3636382900 3636382900	PROGRAM EXPENSE P1203161-PO# 12/31/12 -VN#011860 P1201842-PO# 12/31/12 -VN#038202 P1201833-PO# 12/31/12 -VN#045607 P1201834-PO# 12/31/12 -VN#030884 P1201835-PO# 12/31/12 -VN#023583 P1203034-PO# 12/31/12 -VN#015448 P1203162-PO# 12/31/12 -VN#016325 P1203267-PO# 12/31/12 -VN#016339 P1201836-PO# 12/31/12 -VN#016702	4,257,862.00 76.6%	3,262,348.4	0.00	995,513.55	216.69 1,893.36 50.94 230.64 143.22 552.16 400.05 653.79 473.99	4,614.84
					CLOSING BALANCE		990,898.71

SS-SC CPS

DEPT. PAGE 1

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Account Number	Name	Yearly Prct Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
14 3636390000-62119 3636390000	OTHER SERVICES P1203853-PO# 12/31/12 -VN#020197	127,240.00 98.5%	125,377.9	0.00	1,862.04	1,096.00	1,096.00
					CLOSING BALANCE	766.04	
15 3636410000-64604 3636410000	PROGRAM EXPENSE P1203892-PO# 12/31/12 -VN#034911	273,414.00 102.0%	272,715.8	6,172.41	-5,474.21	6,278.00	6,278.00
					CLOSING BALANCE	-11,752.21	
18 3636460000-62119 3636460000 3636460000	OTHER SERVICES P1203869-PO# 12/31/12 -VN#052482 P1203868-PO# 12/31/12 -VN#052108	139,235.00 53.5%	74,505.1	0.00	64,729.88	1,282.50 330.00	1,612.50
					CLOSING BALANCE	63,117.38	
18 3636460000-62176 3636460000 3636460000 3636460000	LABORATORY P1200612-PO# 12/31/12 -VN#035939 P1200612-PO# 12/31/12 -VN#035939 P1200611-PO# 12/31/12 -VN#042156	2,800.00 0.2%	3,036.1	-3,042.13	2,805.98	147.50 42.00 20.85	210.35
					CLOSING BALANCE	2,595.63	
26 3636640000-62105 3636640000	FOOD SERVICES P1203881-PO# 12/31/12 -VN#039742	63,080.00 98.6%	62,232.5	0.00	847.49	877.77	877.77
					CLOSING BALANCE	-30.28	
26 3636640000-62119 3636640000 3636640000 3636640000	OTHER SERVICES P1200601-PO# 12/31/12 -VN#032251 P1200601-PO# 12/31/12 -VN#032251 P1200601-PO# 12/31/12 -VN#032251	11,400.00 0.0%	11,990.8	-11,990.87	11,399.99	300.00 300.00 159.00	759.00
					CLOSING BALANCE	10,640.99	
26 3636640000-62163 3636640000	LAUNDRY P1203880-PO# 12/31/12 -VN#010938	14,673.00 103.5%	15,169.0	19.98	-516.06	334.93	334.93
					CLOSING BALANCE	-850.99	
26 3636640000-63400 3636640000 3636640000 3636640000	OPERATING SUPPLI P1200614-PO# 12/31/12 -VN#041569 P1200614-PO# 12/31/12 -VN#041569 P1200614-PO# 12/31/12 -VN#041569	38,200.00 31.9%	35,949.5	-23,733.79	25,984.24	35.31 45.65 63.93	144.89
					CLOSING BALANCE	25,839.35	
3636660000-64200 3636660000	TRAINING EXP P1203874-PO# 12/31/12 -VN#032461	2,805.00 75.7%	2,125.0	0.00	679.93	10.00	10.00
					CLOSING BALANCE	669.93	

SS-LTS

DEPT. PAGE 2

transfer coming

transfer coming

Account Number	Name	Yearly Prct Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
55 3637300000-62400 3637300000	R & M SERV P1203879-PO# 12/31/12 -VN#049330	62,674.00 87.8%	64,027.0	-8,985.39	7,632.36	1,022.00	1,022.00
					CLOSING BALANCE	6,610.36	
	JOB CENTER		PROG-TOTAL-PO			153,372.70	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$153,372.70 INCURRED BY JOB CENTER. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.

C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

HUMAN SERVICES COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

DATE _____ CHAIR

OSS 30106

2013

Account Number	Name	Yearly Prct Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
1							
3636000000-64200	TRAINING EXP	22,340.00	0.0%	-15.0	0.00	22,355.00	
3636000000	P1301029-PO# 02/05/13 -VN#049092			RWCFS INC		15.00	15.00
					CLOSING BALANCE	22,340.00	
2							
3636020000-63100	OFC SUPP & EXP	85,282.00	3.0%	-2,721.3	107.90	87,895.44	
3636020000	P1300588-PO# 02/05/13 -VN#014534			MENARDS		172.95	
3636020000	P1300596-PO# 02/05/13 -VN#048467			STAPLES ADVANTAGE		84.38	
3636020000	P1300596-PO# 02/05/13 -VN#048467			STAPLES ADVANTAGE		181.26	
3636020000	P1300596-PO# 02/05/13 -VN#048467			STAPLES ADVANTAGE		227.21	
3636020000	P1300596-PO# 02/05/13 -VN#048467			STAPLES ADVANTAGE		4.80	
3636020000	P1300596-PO# 02/05/13 -VN#048467			STAPLES ADVANTAGE		151.34	
3636020000	P1300596-PO# 02/05/13 -VN#048467			STAPLES ADVANTAGE		140.99	
3636020000	P1300596-PO# 02/05/13 -VN#048467			STAPLES ADVANTAGE		21.80	
3636020000	P1300596-PO# 02/05/13 -VN#048467			STAPLES ADVANTAGE		55.88	
3636020000	P1300596-PO# 02/05/13 -VN#048467			STAPLES ADVANTAGE		86.04	
3636020000	P1300596-PO# 02/05/13 -VN#048467			STAPLES ADVANTAGE		201.22	
3636020000	P1300596-PO# 02/05/13 -VN#048467			STAPLES ADVANTAGE		1,393.47	2,721.34
					CLOSING BALANCE	85,174.10	
3							
3636030000-64605	NON-REIMB EXP	1,000.00	2.4%	-24.6	0.01	1,024.59	
3636030000	02/05/13 -VN#046206			MUTH, MICHELLE		24.60	24.60
					CLOSING BALANCE	999.99	
3							
3636030000-64908	CONTRIBUTIONS	8,000.00	2.5%	-200.0	0.00	8,200.00	
3636033009	P1301031-PO# 02/05/13 -VN#020399			KLUND, CLAUDE J		200.00	200.00
					CLOSING BALANCE	8,000.00	
5							
3636050000-62119	OTHER SERVICES	2,405,000.00	0.0%	-5,696.5	7,111.00	2,403,585.50	
3636050000	P1301082-PO# 02/05/13 -VN#020199			COLUMBIA COUNTY HUMAN SERVICES		5,696.50	5,696.50
					CLOSING BALANCE	2,397,889.00	
11							
3636340000-64200	TRAINING EXP	18,096.00	38.2%	-7,041.0	120.00	25,017.00	
3636340000	P1301029-PO# 02/05/13 -VN#049092			RWCFS INC		45.00	
3636340000	P1300936-PO# 02/05/13 -VN#032461			UNIVERSITY OF WISCONSIN MADISO		6,976.00	
3636340000	P1301006-PO# 02/05/13 -VN#032461			UNIVERSITY OF WISCONSIN MADISO		20.00	7,041.00
					CLOSING BALANCE	17,976.00	
11							
3636340000-64604	PROGRAM EXPENSE	95,922.00	0.8%	-813.4	0.01	96,735.40	
3636341731	P1300572-PO# 02/05/13 -VN#011232			BELOIT TRANSIT SYSTEM		445.00	
3636341731	02/05/13 -VN#011500			BROWN, SANDRA		21.09	
3636341731	02/05/13 -VN#047437			POPE, LYNDSEY		16.17	
3636341731	02/05/13 -VN#047437			POPE, LYNDSEY		7.74	
3636341731	02/05/13 -VN#051382			WUKSINICH, KATHY		54.21	
3636341814	P1300583-PO# 02/05/13 -VN#013607			JANESVILLE GAZETTE INC		25.20	
3636345020	P1300595-PO# 02/05/13 -VN#041569			SENTRY FOOD STORE		24.95	

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Account Number	Name	Yearly Prct Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
3636345020	P1300595-PO# 02/05/13 -VN#041569			SENTRY FOOD STORE		59.48	
3636345020	P1300596-PO# 02/05/13 -VN#048467			STAPLES ADVANTAGE		159.57	813.41
				CLOSING BALANCE	95,921.99		
12 3636370000-64604	PROGRAM EXPENSE	5,650.00 12.8%	-725.0	0.00	6,375.00		
3636370000	P1300707-PO# 02/05/13 -VN#051929			PREVENT CHILD ABUSE AMERICA		725.00	725.00
				CLOSING BALANCE	5,650.00		
3636410000-64604	PROGRAM EXPENSE	294,864.00 67.8%	-388.6	200,356.02	94,896.67		
3636412570	P1301007-PO# 02/05/13 -VN#045135			CASCADE MOUNTAIN		285.00	
3636412570	P1300595-PO# 02/05/13 -VN#041569			SENTRY FOOD STORE		103.69	388.69
				CLOSING BALANCE	94,507.98		
18 3636460000-61915	CERT/LIC/OTHER	1,335.00 3.3%	-45.0	0.00	1,380.00		
3636460000	P1300960-PO# 02/05/13 -VN#014947			NOTARY BOND RENEWAL SERVICE		25.00	
3636460000	P1300959-PO# 02/05/13 -VN#051139			WISCONSIN DEPARTMENT OF FINANC		20.00	45.00
				CLOSING BALANCE	1,335.00		
18 3636460000-64200	TRAINING EXP	4,140.00 12.0%	-497.8	0.00	4,637.88		
3636460000	P1300989-PO# 02/05/13 -VN#050013			COMFORT SUITES		76.22	
3636460000	P1300989-PO# 02/05/13 -VN#050013			COMFORT SUITES		150.22	
3636460000	P1300990-PO# 02/05/13 -VN#050013			COMFORT SUITES		150.22	
3636460000	P1300990-PO# 02/05/13 -VN#050013			COMFORT SUITES		76.22	
3636460000	P1301029-PO# 02/05/13 -VN#049092			RWCFS INC		45.00	497.88
				CLOSING BALANCE	4,140.00		
26 3636640000-62119	OTHER SERVICES	10,000.00 4.7%	-477.0	0.00	10,477.00		
3636640000	P1300576-PO# 02/05/13 -VN#032251			COUNTRY NURSES		477.00	477.00
				CLOSING BALANCE	10,000.00		
26 3636640000-63400	OPERATING SUPPLI	37,024.00 2.2%	-918.8	75.05	37,867.77		
3636640000	P1300574-PO# 02/05/13 -VN#020525			BOB BARKER COMPANY INC		260.62	
3636640000	P1300596-PO# 02/05/13 -VN#048467			STAPLES ADVANTAGE		658.20	918.82
				CLOSING BALANCE	36,948.95		
26 3636640000-64200	TRAINING EXP	3,600.00 0.4%	-15.0	0.00	3,615.00		
3636640000	P1301029-PO# 02/05/13 -VN#049092			RWCFS INC		15.00	15.00
				CLOSING BALANCE	3,600.00		
27 3636660000-64200	TRAINING EXP	2,685.00 4.9%	-762.4	630.00	2,817.45		
3636660000	P1300975-PO# 02/05/13 -VN#052521			MILWAUKEE BAR ASSOCIATION INC		350.00	
3636660000	P1300934-PO# 02/05/13 -VN#050597			REHABILITATION FOR WISCONSIN		255.00	
3636660000	P1300595-PO# 02/05/13 -VN#041569			SENTRY FOOD STORE		89.97	

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Account Number	Name	Yearly Prct Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
3636660000		02/05/13 -VN#044585	THOMPSON, JENNIFER			67.48	762.45
					CLOSING BALANCE	2,055.00	
40							
3636890000-64604	PROGRAM EXPENSE	210,000.00 79.5%	-2,636.0	169,748.02	42,888.03		
3636890002		02/05/13 -VN#042333	PINE TREE INN			105.00	
3636890002		02/05/13 -VN#042333	PINE TREE INN			295.00	
3636890002		02/05/13 -VN#039771	REDWOOD MOTEL			49.00	
3636890002		02/05/13 -VN#044083	SRB PROPERTY MANAGEMENT LLC			125.00	
3636890002		02/05/13 -VN#044083	SRB PROPERTY MANAGEMENT LLC			164.00	
3636890002		02/05/13 -VN#044083	SRB PROPERTY MANAGEMENT LLC			250.00	
3636890004		02/05/13 -VN#018338	HOMECARE PHARMACY			63.13	
3636890004		02/05/13 -VN#018338	HOMECARE PHARMACY			18.00	
3636890004		02/05/13 -VN#018338	HOMECARE PHARMACY			65.64	
3636890004		02/05/13 -VN#018338	HOMECARE PHARMACY			32.58	
3636890004		02/05/13 -VN#013809	KEALEY PHARMACY			250.50	
3636890004		02/05/13 -VN#013809	KEALEY PHARMACY			34.90	
3636890004		02/05/13 -VN#013809	KEALEY PHARMACY			463.70	
3636890004		02/05/13 -VN#013809	KEALEY PHARMACY			162.75	
3636890004		02/05/13 -VN#013809	KEALEY PHARMACY			40.85	
3636890004		02/05/13 -VN#013809	KEALEY PHARMACY			53.90	
3636890004		02/05/13 -VN#013809	KEALEY PHARMACY			89.85	
3636890004		02/05/13 -VN#013809	KEALEY PHARMACY			72.85	
3636890004		02/05/13 -VN#013809	KEALEY PHARMACY			187.65	
3636890004		02/05/13 -VN#013809	KEALEY PHARMACY			66.80	
3636890004		02/05/13 -VN#013809	KEALEY PHARMACY			44.95	2,636.05
					CLOSING BALANCE	40,251.98	
41							
3636900000-62119	OTHER SERVICES	62,524.00 92.5%	-11.5	57,867.01	4,668.54		
3636900000		P1300594-PO# 02/05/13 -VN#036664	SAFEMART PEST CONTROL			11.55	11.55
					CLOSING BALANCE	4,656.99	
41							
3636900000-62170	PHYSICIAN/OTHER	142,920.00 1.3%	-1,985.4	0.01	144,905.39		
3636900000		P1300586-PO# 02/05/13 -VN#030410	MARCUS, JEFFREY			1,985.40	1,985.40
					CLOSING BALANCE	142,919.99	
41							
3636900000-62503	INTERPRETER FEES	12,000.00 1.1%	-135.0	0.01	12,134.99		
3636900000		P1300598-PO# 02/05/13 -VN#043260	SWITS LTD			135.00	135.00
					CLOSING BALANCE	11,999.99	
3636970000-64200	TRAINING EXP	1,605.00 13.7%	-60.0	280.00	1,385.00		
3636970000		P1301029-PO# 02/05/13 -VN#049092	RWCFS INC			60.00	60.00
					CLOSING BALANCE	1,325.00	
50							
3637060000-61915	CERT/LIC/OTHER	2,557.00 43.0%	-1,100.0	0.00	3,657.00		
3637060000		P1301083-PO# 02/05/13 -VN#027503	STATE OF WISCONSIN			550.00	

Account Number	Name	Yearly Prct Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
3637060000	P1301083-PO# 02/05/13 -VN#027503		STATE OF WISCONSIN			550.00	1,100.00
			CLOSING BALANCE		2,557.00		
50							
3637060000-62119	OTHER SERVICES	11,066.00 74.8%	-23.4	8,303.77	2,785.68		
3637060000	P1300594-PO# 02/05/13 -VN#036664		SAFEWAY PEST CONTROL			23.45	23.45
			CLOSING BALANCE		2,762.23		
49							
3637130000-64604	PROGRAM EXPENSE	14,134.00 3.1%	-450.0	0.00	14,584.00		
3637132013	02/05/13 -VN#039287		BILLY BOBS RED ROAD HOUSE			450.00	450.00
			CLOSING BALANCE		14,134.00		
55							
3637300000-62119	OTHER SERVICES	99,672.00 95.6%	-38.0	95,418.76	4,291.24		
3637300000	P1300594-PO# 02/05/13 -VN#036664		SAFEWAY PEST CONTROL			38.00	38.00
			CLOSING BALANCE		4,253.24		
55							
3637300000-62400	R & M SERV	71,297.00 46.8%	-134.9	33,505.86	37,926.09		
3637300000	P1300569-PO# 02/05/13 -VN#018296		AARONS LOCK AND SAFE INC			85.00	
3637300000	P1300588-PO# 02/05/13 -VN#014534		MENARDS			49.95	134.95
			CLOSING BALANCE		37,791.14		
55							
3637300000-63100	OFC SUPP & EXP	12,000.00 5.0%	-607.1	0.00	12,607.11		
3637300000	P1300596-PO# 02/05/13 -VN#048467		STAPLES ADVANTAGE			607.11	607.11
			CLOSING BALANCE		12,000.00		
	JOB CENTER		PROG-TOTAL-PO			27,523.20	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$27,523.20 INCURRED BY JOB CENTER. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

HUMAN SERVICES COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

DATE _____ CHAIR

OSS 30202

Rock County - Production

02/06/13

COMMITTEE APPROVAL REPORT

Page 1

Account Number	Name	Yearly Prct Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
3636340000-64604	PROGRAM EXPENSE	95,922.00	0.6%	-600.0	0.01	96,521.99	
3636341803		02/06/13	-VN#046652	YAN WYHE, KAREN		250.00	
3636341803		02/06/13	-VN#017992	DEWEY'S SERVICE		150.00	
3636341803		02/06/13	-VN#016117	SHOPKO INC #130		200.00	600.00
				CLOSING BALANCE	95,921.99		
3636460000-64604	PROGRAM EXPENSE	15,950.00	0.5%	-94.3	0.01	16,044.36	
3636460000		02/06/13	-VN#016117	SHOPKO INC #130		94.37	94.37
				CLOSING BALANCE	15,949.99		
	JUVENILE JUSTICE		PROG-TOTAL-PO			694.37	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$694.37 INCURRED BY JUVENILE JUSTICE SERVICES. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

HUMAN SERVICES

COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____

DEPT-HEAD

DATE _____

CHAIR

Page 15615

RESOLUTION NO. _____

AGENDA NO. _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Human Services Board
INITIATED BY

Timothy Zuehlke, HSD Controller
DRAFTED BY



Human Service Board
SUBMITTED BY

February 4, 2013
DATE DRAFTED

Awarding Contract for Collection Services

- 1 **WHEREAS**, funds have been incorporated into the 2013 Human Services Budget to contract with a
- 2 private firm for collection services; and,
- 3
- 4 **WHEREAS**, Rock County has outstanding debt that has been uncollectible through the State of
- 5 Wisconsin Tax Revenue Intercept Program; and,
- 6
- 7 **WHEREAS**, the contract states a commission to be paid of 19% of all collectible debt; and,
- 8
- 9 **WHEREAS**, the contract will be entered under the State of Wisconsin contract #15-94633-401.
- 10
- 11 **NOW, THEREFORE, BE IT RESOLVED**, by the Rock County Board of Supervisors, duly assembled
- 12 this _____ day of _____, 2013, that a contract for Collection services commencing January 1,
- 13 2013, be awarded to Professional Placement Services, LLC of Milwaukee, Wisconsin in the amount of
- 14 estimated cost of \$16,000 based on the terms and conditions set forth in the contract; and,
- 15
- 16 **BE IT FURTHER RESOLVED**, that it will be a two-year contract with an option for a one-year annual
- 17 extensions upon the approval of the Human Services Board.

Respectfully Submitted,

ROCK COUNTY HUMAN SERVICES BOARD

Brian Knudson, Chair

Shirley Williams

Sally Jean Weaver-Landers, Vice Chair

Marvin Wopat

Terry Fell

PURCHASING PROCEDURAL ENDORSEMENT

William Grahn

Reviewed and approved on a vote of

Ashley Kleven

Phillip Owens

Mary Mawhinney, Chair

Terry Thomas

Awarding Contract for Collection Services

Page 2

FISCAL NOTE:

This resolution authorizes a contract with Professional Placement Services, LLC for debt collection services. Professional Placement Services will retain a commission of 19% of any collected debt.



Sherry Oja
Finance Director

LRGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51(2), Wis. Stats.



Eugene R. Dumas
Deputy Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Craig Knutson
County Administrator

Executive Summary

The purpose of this resolution is to authorize a contract with Professional Placement Services, LLC for collection services of Rock County Human Services outstanding debt.

Currently, Rock County Human Services utilizes the State of Wisconsin Tax Revenue Intercept Program to collect outstanding debt. This program has seen a decrease in collections over the past couple of years and we were looking at options of collecting more of this debt.

We have estimated that this service would collect between \$95,000 and \$115,000 of our current debt. The only expense that we would incur would be at the time of collection. The commission to be paid to Professional Placement Services would be 19%.

RESOLUTION NO. _____

AGENDA NO. _____

RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS

Charmian Klyve
INITIATED BY



Melissa Meboe
DRAFTED BY

Human Service Board
SUBMITTED BY

January 30, 2013
DATE DRAFTED

RECOGNIZING CONNIE RYAN

WHEREAS, Connie Ryan has served the citizens of Rock County for over twenty-three (23) years as a dedicated and valued employee of Rock County; and,

WHEREAS, Connie Ryan began her career on April 17, 1990 as a food service worker. After a brief nine-months in that role, Ms. Ryan took a position in the Psychiatric Hospital as a Psychiatric Technician. While working in this program, Ms. Ryan worked directly with individuals hospitalized during a mental health emergency, observing, documenting, and providing direct intervention for folks in the hospital setting. In the early 2004, when the Psychiatric Hospital closed, Connie's Psychiatric Technician position moved into the Crisis Intervention Unit. Ms. Ryan accepted her final position in the County as a Psychiatric Technician in this unit. Ms. Ryan's direct contact with individuals in a mental health emergency continued but in a new capacity. Ms. Ryan would meet with individuals who were going to be placed in a hospital setting and completed the admission paperwork with them, assisted them in preparing for transportation to the hospital and often provided that transportation for the individuals. Ms. Ryan also assisted in medication delivery, observation and management with clients in our county CSP and Stabilization programs. Ms. Ryan also performed welfare checks on individuals who were in the Crisis, Stabilization, or CSP programs, thereby assuring the health and safety of the clients; and,

WHEREAS, Connie Ryan had an open ear and willingness to talk to and support callers on the Crisis line. Her compassion and knowledge of mental illness assisted her in her role in determining how to respond to callers and where to draw an important line in assuring clients were accountable for themselves when they had the ability and power to be. Over the years, Ms. Ryan has developed an important relationship with most of the County's long-term mental health consumers. Her presence on the crisis line will be missed by many, both in the unit and in the community. Ms. Ryan will have retired from Rock County Department of Human Services on January 27, 2013; and,

WHEREAS, Connie Ryan has proven herself to be a compassionate and caring employee, advocating on behalf of Rock County residents; and,

WHEREAS, the Rock County Board of Supervisors, representing the citizens of Rock County, wishes to recognize Connie Ryan for her achievements and significant contributions to the citizens of Rock County and her lifelong and faithful service.

NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors, duly assembled this ____ day of _____, 2013, does hereby recognize Connie Ryan for her 23 years of service and extend best wishes to her in her future endeavors; and,

BE IT FURTHER RESOLVED that the County Clerk be authorized and directed to furnish a copy of this resolution to Connie Ryan.

RECOGNIZING CONNIE RYAN

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ROCK COUNTY HUMAN SERVICES BOARD

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**ROCK COUNTY HUMAN SERVICES DEPARTMENT
DIRECTOR'S REPORT
Wednesday, February 13, 2013**

HSD MANAGEMENT TEAM MEETING – January 22, 2013

CALL TO ORDER

AGENDA ADDITIONS

MINUTE MODIFICATIONS

DIVISION MANAGER CHECK-IN

ASSIGNMENTS

ISSUES FOR DISCUSSION AND RESOLUTION

- **Budget**
- **Workgroup Updates**
- **Praise and Recognition**
- **Credential Renewal Information**
- **HCC Name Change**
- **No. 0166 & No. 0152 Work Rules Revision**
- **Orfordville High School Job Fair**
- **CLTS Letterhead**
- **2012 Accomplishments & Bringing Fun Into Work**

INFORMATION ITEMS

HSD Board Agenda

HSD MANAGEMENT TEAM MEETING – January 29, 2013

Meeting Cancelled.

HSD MANAGEMENT TEAM MEETING – February 5, 2013

CALL TO ORDER

AGENDA ADDITIONS

MINUTE MODIFICATIONS

DIVISION MANAGER CHECK-IN

ASSIGNMENTS

ISSUES FOR DISCUSSION AND RESOLUTION

- **Budget**
- **Workgroup Updates**
- **Praise and Recognition**
- **Blood Borne Pathogen Training**
- **Feb. 15th Deadline for Employee Sign Off on P&P**
- **Crisis Vehicles**
- **Orfordville High School Job Fair**
- **2013-2014 Initiatives**

INFORMATION ITEMS

HSD Board Agenda
