



Rock County Human Services Department
P. O. Box 1649, 3530 N. County Trunk F
Janesville, Wisconsin 53547-1649
Phone: 608/757-5271
Fax: 608/757-5374

ROCK COUNTY HUMAN SERVICES BOARD
Wednesday, June 12, 2013 – 4:30 p.m.

Rock County Health Care Center– 3rd Floor Conference Room, Janesville

AGENDA

1. Call Meeting to Order
2. Approval of Agenda
3. Approval of Minutes of Human Services Board Meeting of May 22, 2013 *
4. Citizen Participation
5. Approval of Contracts, Transfers, and/or Encumbrances * – Ms. Mooren
6. Approval of Bills * – Mr. Zuehlke
7. Update on AlcoCare and Peer Specialist – Ms. Flanagan
8. Resolution Creating a Position of Case Manager II and Deleting Position of Drug and Alcohol Abuse Counselor * – Ms. Flanagan
9. Resolution Increasing the Number of Behavioral Health Redesign Steering Committee Members * – Ms. Flanagan
10. Resolution to Approve Contract for Painting of the YSC * - Mr. Horozewski
11. Resolution Recognizing Roberta Kerr's Retirement * – Ms. Haigh
12. Resolution Recognizing Linda Romps' Retirement * – Ms. Haigh
13. Resolution Accepting Additional Income Maintenance Allocation and Amending the 2013 Budget to Hire, Equip and Train New Staff in Anticipation of Increased Caseloads with the Advent of the Affordable Care Act * – Ms. Haigh
14. Set Date For 2013 Public Hearing
15. Director's Report *
- Trauma Informed Care Grant

NOTE TO COMMITTEE MEMBERS: To ensure a quorum, please call the Administrative Secretary at 757-5271 if you are unable to attend the meeting.

* Attachment ** These items may be handed out at the meeting if not available for the mailing.

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16. Committee Requests for Future Agenda Items
17. Next Meeting: Wednesday **June 26, 2013** at **4:30 p.m.** at the **Rock County Health Care Center, 3rd Floor Conference Room**, in **Janesville, Wisconsin**.
18. Adjourn

NOTE TO COMMITTEE MEMBERS: To ensure a quorum, please call the Administrative Secretary at 757-5271 if you are unable to attend the meeting.

* Attachment ** These items may be handed out at the meeting if not available for the mailing.

Contract Review Cover Sheet

Instructions: Departments are required to complete this form and send with two copies of the contract to General Services. Review the County Policy and Procedure Manual for specifics on the Contract Review Process.

HSD_2013_0059

G:\BUSINESS\CONTRACTS\2013-Contracts\ACS\CBRF\Fountainhead Homes

New Contract: or, _____ or, _____
 (check box if yes) Amendment to Contract # Addendum to Contract #

Human Services Department
 Originating Department

Sara Mooren
 Contact Person

x 8431
 Phone

Contract with: Fountainhead Homes
 (Name of entity)

Contract Period: Start Date: 1/1/2013 Expiration Date: 12/31/2014

Contract Amount: \$ Rate x Number of approved clients

<u>Service</u>	<u>Rate</u>	<u>Unit</u>	<u>Change from prior year</u>
Ashwabay House (PW Client Specific)	\$3,798.33	Month	3.9%

Expenditure/ Revenue Account Numbers (provide 9-digit object codes):

36-3666-0000-64604 Long Term Support
 36-3668-0000-64604 Community Options Program (COP)
 36-3674-0000-64604 COP Waiver
 36-3675-0000-64604 Community Relocation Initiative
 36-3678-0000-64604 Community Integration Program (CIP II)
 36-3681-0000-64604 Nursing Home Diversion
 36-3706-0000-64604 Community Support Program (CSP)

Executive Summary:

Rock County Human Services Department has developed contracts with several providers for Community Based Residential Facility services. This rate has been formulated to provide an appropriate level of care for a specific client. Rates for these services fall within the average of other providers providing similar services.

Were Bids or Quotations Solicited? Yes No

Covered by State Contract? Yes No

State Contract #

Contract will be signed by: County Board Chair
 Other? Who? Human Services Board Chair

Contract Review Cover Sheet

Instructions: Departments are required to complete this form and send with two copies of the contract to General Services. Review the County Policy and Procedure Manual for specifics on the Contract Review Process.

HSD_2013_0099
New Contract: or, _____ or, _____
(check box if yes) Amendment to Contract # Addendum to Contract #

Human Services Department Sara Mooren x8431
Originating Department Contact Person Phone

Contract with: HealthNet of Rock County, Inc.
(Name of entity)

Contract Period: Start Date: 1/1/2013 Expiration Date: 12/31/2013

Contract Amount: \$57,867(0% from 2012)

Expenditure/ Revenue Account Numbers: _____
(provide 9-digit object codes)
36-3690-0000-62119 Outpatient

Executive Summary: Rock County Human Services Department has contracts with two agencies in Rock County to provide free clinic services and medical documentation services. The amount of the contracts is not intended to cover the full cost of these services, but rather serves as a partial offset to their operating costs. The intent is to provide services to the former General Relief population, which is primarily single adults without children, who are unable to obtain medical care through other established programs.

Were Bids or Quotations Solicited? Yes No
Covered by State Contract? Yes No

State Contract # _____

Contract will be signed by: County Board Chair
 Other? Who? Chair, Human Services Board

5/22/13

Contract Review Cover Sheet

Instructions: Departments are required to complete this form and send with two copies of the contract to General Services. Review the County Policy and Procedure Manual for specifics on the Contract Review Process.

HSD_2013_0027_A1 G:\BUSINESS\CONTRACT\2013_Contracts\SUB\St. Rose

New Contract: or, _____ or, _____
(check box if yes) Amendment to Contract # Addendum to Contract #

Human Services Department Sara Mooren x 8431
Originating Department Contact Person Phone

Contract with: Lad Lake, Inc., d/b/a St. Rose Youth & Family Center, Inc.
(Name of entity)

Contract Period: Start Date: 1/1/2013 Expiration Date: 12/31/2013

Contract Amount: \$ Rate x Number of approved clients

Service	Rate	Unit	Change from prior year
Residential Care Center	\$306.80	Day	-3.6%
Group Homes	\$194.90	Day	1.4%
Group Home Crisis Respite	\$192.10	Day	0.0%
Residential Respite*	\$135.00	Day	0.0%
STAGES Stabilization*	\$250.00	Day	0.0%
Crossroads Group Home*	\$194.90	Day	1.4%
School*	\$111.53	Day	New

*Indicates services requiring special approval

Expenditure/ Revenue Account Numbers (provide 9-digit object codes):

- 36-3638-0000-64604 Child Protective Services – Substitute Care
- 36-3654-0000-64604 Juvenile Justice Services – Substitute Care

Executive Summary:

Rock County Human Services Department has contracts with several substitute care providers. The number of children approved for placement at each facility will determine the actual amount of each contract. The State rather than the County now negotiates the rates with each agency based on a universal standard.

The 2013 County Adopted Budget includes the following funds for substitute care:

Child Protective Services		Juvenile Justice Services	
\$1,890,412	Foster Homes I-V	\$397,144	Foster Homes I-V
\$167,998	Group Homes	\$254,322	Group Homes
\$1,688,261	Residential Care Centers	\$916,812	Residential Care Centers
<u>\$3,746,671</u>	Total	<u>\$1,568,278</u>	Total

Were Bids or Quotations Solicited? Yes No

Covered by State Contract? Yes No

State Contract #

Contract will be signed by: County Board Chair
 Other? Who? Human Services Board Chair

5/22/13

Contract Review Cover Sheet

Instructions: Departments are required to complete this form and send with two copies of the contract to General Services. Review the County Policy and Procedure Manual for specifics on the Contract Review Process.

G:\BUSINESS\CONTRACT\2012 Contracts\ACS\CBRF\REM Wisconsin II

New Contract: or, HSD_2012_0008_A1 or, _____
(check box if yes) Amendment to Contract # Addendum to Contract #

Human Services Sara Mooren X8431
Originating Department Contact Person Phone

Contract with: REM Wisconsin II, Inc.
(Name of entity)

Contract Period: Start Date: 01/01/12 Expiration Date: 12/31/13

Contract Amount: Rate x number of approved clients

Service	Rate	% Increase/Decrease
CBRF	\$6,027.59	NA
AFH (Client Specific 1/1/13 - 4/23/13)	\$7,319.17	New
AFH (Client Specific 4/24/13 - 12/31/13)	\$10,176.51	New

- Expenditure/ Revenue Account Numbers (provide 9-digit object codes):
- 36-3666-0000-64604 Long Term Support
 - 36-3668-0000-64604 Community Options Program (COP)
 - 36-3674-0000-64604 COP Waiver
 - 36-3678-0000-64604 Community Integration Program (CIP-II)
 - 36-3706-0000-64604 Community Support Program (CSP)
 - 36-3691-0000-64604 Children's Long Term Support

Executive Summary:
The Department is amending this contract to add two Adult Family Home rates for a specific high need client. Rock County Human Services Department has developed contracts with providers for Community Based Residential Facility services and Adult Family Homes. This is one of the providers from which Rock County clients may choose for such services.

Were Bids or Quotations Solicited? Yes No
Covered by State Contract? Yes No

State Contract # _____

Contract will be signed by: County Board Chair
 Other HSD Board Chair

5/22/13

Contract Review Cover Sheet

Instructions: Departments are required to complete this form and send with two copies of the contract to General Services. Review the County Policy and Procedure Manual for specifics on the Contract Review Process.

HSD_2013_0124 G:\BUSINESS\CONTRACT\2013 Contracts\SUB\Rock-River Academy

New Contract: or, _____ or, _____
 (check box if yes) Amendment to Contract # Addendum to Contract #

Human Services Department Sara Mooren x 8431
 Originating Department Contact Person Phone

Contract with: Rock River Academy and Residential Center
 (Name of entity)

Contract Period: Start Date: 6/1/2013 Expiration Date: 12/31/2013

Contract Amount: \$ Rate x Number of approved clients

Service	Rate	Unit	Change from prior year
Residential Care Center	\$404.00	Day	New
School*	\$144.00	Day	New

*Indicates services requiring special approval

Expenditure/ Revenue Account Numbers (provide 9-digit object codes):

- 36-3638-0000-64604 Child Protective Services – Substitute Care
- 36-3654-0000-64604 Juvenile Justice Services – Substitute Care

Executive Summary:

Rock County Human Services Department has contracts with several substitute care providers. The number of children approved for placement at each facility will determine the actual amount of each contract. The State rather than the County now negotiates the rates with each agency based on a universal standard.

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<u>Child Protective Services</u>		<u>Juvenile Justice Services</u>	
\$1,890,412	Foster Homes I-V	\$397,144	Foster Homes I-V
\$167,998	Group Homes	\$254,322	Group Homes
\$1,688,261	Residential Care Centers	\$916,812	Residential Care Centers
<u>\$3,746,671</u>	<u>Total</u>	<u>\$1,568,278</u>	<u>Total</u>

Were Bids or Quotations Solicited? Yes No

Covered by State Contract? Yes No

State Contract #

Contract will be signed by: County Board Chair
 Other? Who? Human Services Board Chair

INDEX OF ACCOUNTS			
2013 Cost Centers and Programs			
Agency Management and Support		Index #	Funding
3600	Agency Management and Support	1	Federal/State/County
3602	Overhead	2	Federal/State/County
3603	Special Human Services Department Account	3	County or Contributions
Economic Support			
3604	Economic Support	4	Federal/County
3610	Child Care Administration	5	Federal
3614	Low Income Home Energy Assistance Program (LIHEAP)	6	Federal
3622	Temporary Aid to Needy Families (TANF) Related	7	Federal/State
3624	Interim Assistance	8	County
3732	Locally Matched Child Care Development	9	Federal
Child Protective Services			
3634	Child Protective Services	10	Basic County Allocation/Cty
3638	Child Protective Services Substitute Care	11	Fees/County
3641	Brighter Futures	12	Federal/State
3645	Children and Family Incentive Funds	13	Federal/State/County
3655	Kinship Care	14	State
Juvenile Justice Services			
3646	Juvenile Justice Services	15	State/Fees/County
3636	Independent Living Program	16	Federal
3648	Community Youth Aids	17	Federal/County/State
3649	Juvenile Accountability Incentive Block Grant	18	Federal/County
3654	Youth Aids	19	Fees/County
3656	Community Intervention Program	20	State
3657	AODA Youth Assessment & Treatment	21	Federal
3659	Disproportionate Minority Confinement Grant	22	Federal/Other
3660	Mental Health Block Grant	23	Federal
3664	Juvenile Detention Center	24	Federal/County/Fees
Long Term Support			
3666	Long Term Support	25	BCA/County
3667	Medical Assistance Pass Through (MAPT)	26	Federal/County
3668	Community Options Program (COP)	27	State
3671	Elder Abuse & Neglect	28	State
3674	Community Options Waiver Program (COP-Waiver)	29	Federal/State
3675	Community Relocation Initiative (CRI)	30	Federal/State
3678	Community Integration Program (CIP-II)	31	Federal/State
3681	Nursing Home Diversion	32	Federal/State
3682	Alzheimers Family Caregiver Support Program (AFCSP)	33	State
Mental Health & AODA Services			
3686	Detox Services	34	County/Fees
3687	Non-Residents	35	State
3689	Crisis Intervention Services	36	Federal/County/Fees
3695	SOAR	37	Federal/County

INDEX OF ACCOUNTS**2013 Cost Centers and Programs**

3713	PATH	38	Federal/State/County
3690	Outpatient Services	39	Federal/State/County
3658	Severely Emotionally Disturbed (SED) Grant	40	Federal/County
3691	Children's Long Term Support	41	Federal
3692	Intravenous Drug (IV-D) Grant	42	Federal/County
3693	SBIRT	43	Federal
3694	Alcohol and Other Drug Abuse (AODA) Inner City Grant	44	Federal
3696	Treatment Alternatives Program (TAP)	45	Federal
3700	AODA Block Grant	46	Federal
3704	Intoxicated Driver Program	47	Fees/Surcharges
Adult Community Services			
3706	Community Support Program	48	County/Fees/Federal
3714	CSP Waiting List	49	State
Wisconsin Works			
3720	Wisconsin Works - Admin/Services	50	Federal
3721	Wisconsin Works - Benefits	51	Federal
3726	Child Care Eligibility	52	Federal
Job Center			
3730	Job Center	53	Partners/State/County

OGR30601

Account Number	Name	Yearly Prct Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
10 3636240000-64604	PROGRAM EXPENSE	35,000.00	4.6%	-1,643.0	0.00	36,643.04	
3636243604		06/04/13	-VN#017530	ALLIANT ENERGY		1,210.00	
3636243604		06/04/13	-VN#013780	KMART CORP #4255		49.80	
3636243604		06/04/13	-VN#013780	KMART CORP #4255		50.00	
3636243604		06/04/13	-VN#013780	KMART CORP #4255		49.58	
3636243604		06/04/13	-VN#013780	KMART CORP #4255		49.13	
3636243604		06/04/13	-VN#013780	KMART CORP #4255		48.63	
3636243604		06/04/13	-VN#018338	HEMOCARE PHARMACY		29.73	
3636243604		06/04/13	-VN#017530	ALLIANT ENERGY		138.00	
3636243604		06/04/13	-VN#017530	ALLIANT ENERGY		18.17	1,643.04
				CLOSING BALANCE	35,000.00		
				INTERIM ASSIST			1,643.04
				PROG-TOTAL-PO			

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$1,643.04 INCURRED BY INTERIM ASSISTANCE. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

Unknown COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD
 DATE _____ CHAIR

OSS30602

Rock County - Production

06/04/13

COMMITTEE APPROVAL REPORT

Page 1

Account Number	Name	Yearly Pront Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
0000000000-14100 0000000010	ACCTS RECEIVABLE	0.00 100.0%	-10.0	0.00	10.00	10.00	10.00
		06/04/13 -VN#015485	ROCK COUNTY HUMAN SERVICES DEP				
			CLOSING BALANCE		0.00		
	BAL.SHEET A/C		PROG-TOTAL-PO			10.00	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$10.00 INCURRED BY BALANCE SHEET ACCOUNT. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

HUMAN SERVICES

COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____

DEPT-HEAD

DATE _____

CHAIR

Account Number	Name	Yearly Prct Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
11							
3636340000-64604	PROGRAM EXPENSE	95,922.00	0.1%	-136.0	244.99	95,813.01	
3636341803		06/04/13	-VN#015485	ROCK COUNTY HUMAN SERVICES DEP		16.00	
3636341814		06/04/13	-VN#015485	ROCK COUNTY HUMAN SERVICES DEP		60.00	
3636341814		06/04/13	-VN#015485	ROCK COUNTY HUMAN SERVICES DEP		60.00	136.00
				CLOSING BALANCE		95,677.01	
19							
3636360000-64604	PROGRAM EXPENSE	7,804.00	0.1%	-14.0	0.01	7,817.99	
3636360000		06/04/13	-VN#015485	ROCK COUNTY HUMAN SERVICES DEP		14.00	14.00
				CLOSING BALANCE		7,803.99	
18							
3636460000-64604	PROGRAM EXPENSE	15,950.00	10.2%	-300.0	-1,330.37	17,580.37	
3636465017		06/04/13	-VN#015485	ROCK COUNTY HUMAN SERVICES DEP		300.00	300.00
				CLOSING BALANCE		17,280.37	
36							
3636830000-63100	OFC SUPP & EXP	0.00	100.0%	-100.0	0.00	100.00	
3636830000		06/04/13	-VN#015485	ROCK COUNTY HUMAN SERVICES DEP		100.00	100.00
				CLOSING BALANCE		0.00	
40							
3636890000-64604	PROGRAM EXPENSE	210,000.00	80.6%	-450.0	169,819.12	40,630.88	
3636890001		06/04/13	-VN#015485	ROCK COUNTY HUMAN SERVICES DEP		450.00	450.00
				CLOSING BALANCE		40,180.88	
50							
3637060000-64604	PROGRAM EXPENSE	300,000.00	0.1%	-303.1	-140.99	300,444.12	
3637060000		06/04/13	-VN#015485	ROCK COUNTY HUMAN SERVICES DEP		53.13	
3637061206		06/04/13	-VN#015485	ROCK COUNTY HUMAN SERVICES DEP		250.00	303.13
				CLOSING BALANCE		300,140.99	
		CSP		PROG-TOTAL-PO		1,303.13	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$1,303.13 INCURRED BY COMMUNITY SUPPORT PROGRAM. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

HUMAN SERVICES COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD
 DATE _____ CHAIR

OSS30604

Account Number	Name	Yearly Prct Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
2							
3636020000-62119	OTHER SERVICES	35,990.00 41.3%	-163.6	15,031.07	21,122.61		
3636020000	P1300589-PO# 06/05/13 -VN#050412					159.88	
3636020000	P1300589-PO# 06/05/13 -VN#050412					3.80	163.68
					CLOSING BALANCE	20,958.93	
2							
3636020000-63100	OFC SUPP & EXP	85,282.00 0.5%	-466.5	0.00	85,748.55		
3636020000	P1300569-PO# 06/05/13 -VN#018296					19.90	
3636020000	P1300578-PO# 06/05/13 -VN#012412					23.00	
3636020000	P1300578-PO# 06/05/13 -VN#012412					23.00	
3636020000	P1300596-PO# 06/05/13 -VN#048467					66.24	
3636020000	P1300596-PO# 06/05/13 -VN#048467					61.23	
3636020000	P1300596-PO# 06/05/13 -VN#048467					13.04	
3636020000	P1300596-PO# 06/05/13 -VN#048467					103.68	
3636020000	P1300596-PO# 06/05/13 -VN#048467					30.51	
3636020000	P1300596-PO# 06/05/13 -VN#048467					125.95	466.55
					CLOSING BALANCE	85,282.00	
2							
3636020000-63200	PUBL/SUBCR/DUES	3,068.00 14.9%	-460.0	0.00	3,528.00		
3636020000	P1301992-PO# 06/05/13 -VN#016372					460.00	460.00
					CLOSING BALANCE	3,068.00	
3							
3636030000-64908	CONTRIBUTIONS	8,000.00 5.1%	-414.7	0.00	8,414.75		
3636033011	P1301991-PO# 06/05/13 -VN#046734					60.00	
3636033012	P1302054-PO# 06/05/13 -VN#052334					354.75	414.75
					CLOSING BALANCE	8,000.00	
4							
3636040000-64604	PROGRAM EXPENSE	2,000.00 11.8%	-36.0	-200.62	2,236.62		
3636040000	P1300593-PO# 06/05/13 -VN#035939					36.00	36.00
					CLOSING BALANCE	2,200.62	
11							
3636340000-61915	CERT/LIC/OTHER	3,800.00 1.3%	-50.0	0.00	3,850.00		
3636340000	P1302116-PO# 06/05/13 -VN#050537					30.00	
3636340000	P1302117-PO# 06/05/13 -VN#051139					20.00	50.00
					CLOSING BALANCE	3,800.00	
11							
3636340000-62176	LABORATORY	4,000.00 34.9%	-319.0	-1,080.29	5,399.38		
3636340000	P1300593-PO# 06/05/13 -VN#035939					319.09	319.09
					CLOSING BALANCE	5,080.29	
11							
3636340000-64200	TRAINING EXP	18,096.00 0.8%	-180.0	340.00	17,936.00		
3636340000	P1301398-PO# 06/05/13 -VN#032461					60.00	
3636340000	P1301413-PO# 06/05/13 -VN#052353					80.00	
3636340000	P1302085-PO# 06/05/13 -VN#032461					40.00	180.00

Account Number	Name	Yearly Prcent Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
CLOSING BALANCE					17,756.00		
11 3636340000-64604	PROGRAM EXPENSE	95,922.00	0.9%	-983.6	70.01	96,835.67	
3636340000	P1301990-PO# 06/05/13 -VN#023565			ALL WAYS TRAVEL CENTER		174.98	
3636341731	P1300572-PO# 06/05/13 -VN#011232			BELOIT TRANSIT SYSTEM		370.00	
3636341814	P1301989-PO# 06/05/13 -VN#052717			ALABAMA MEDIA GROUP		231.20	
3636341814	P1300581-PO# 06/05/13 -VN#013019			GREGG INVESTIGATIONS INC		25.00	
3636345000	P1300617-PO# 06/05/13 -VN#017412			WISCONSIN DEPARTMENT OF JUSTIC		182.50	983.68
CLOSING BALANCE					95,851.99		
15 3636410000-64604	PROGRAM EXPENSE	294,864.00	44.5%	-2,955.4	134,191.66	163,627.77	
3636412570	P1301993-PO# 06/05/13 -VN#038867			PARTNERS IN PREVENTION		606.08	
3636415014	P1301415-PO# 06/05/13 -VN#040172			ORION FAMILY SERVICES		2,349.35	2,955.43
CLOSING BALANCE					160,672.34		
18 3636460000-61915	CERT/LIC/OTHER	1,335.00	3.3%	-45.0	0.00	1,380.00	
3636460000	P1302026-PO# 06/05/13 -VN#014947			NOTARY BOND RENEWAL SERVICE		25.00	
3636460000	P1302025-PO# 06/05/13 -VN#051139			WISCONSIN DEPARTMENT OF FINANC		20.00	45.00
CLOSING BALANCE					1,335.00		
18 3636460000-62176	LABORATORY	3,600.00	37.1%	-468.5	-868.51	4,937.04	
3636460000	P1300592-PO# 06/05/13 -VN#042156			REDWOOD BIOTECH		266.03	
3636460000	P1300593-PO# 06/05/13 -VN#035939			REDWOOD TOXICOLOGY LABORATORY		24.00	
3636460000	P1300593-PO# 06/05/13 -VN#035939			REDWOOD TOXICOLOGY LABORATORY		178.50	468.53
CLOSING BALANCE					4,468.51		
18 3636460000-64200	TRAINING EXP	4,140.00	0.4%	-20.0	0.00	4,160.00	
3636460000	P1302084-PO# 06/05/13 -VN#032461			UNIVERSITY OF WISCONSIN MADISO		20.00	20.00
CLOSING BALANCE					4,140.00		
3636460000-64604	PROGRAM EXPENSE	15,950.00	13.4%	-817.7	-1,330.37	18,098.11	
3636465016	06/05/13 -VN#029548			GERUE, LEA		96.63	
3636465016	06/05/13 -VN#029548			GERUE, LEA		103.11	
3636465016	P1301986-PO# 06/05/13 -VN#047420			KWIK TRIP STORES		100.00	
3636465016	P1301987-PO# 06/05/13 -VN#035947			NOAHS ARK		259.00	
3636465016	P1301988-PO# 06/05/13 -VN#035947			NOAHS ARK		259.00	817.74
CLOSING BALANCE					17,280.37		
26 3636640000-62104	CONSULTING SERV	0.00	100.0%	-45.0	0.00	45.00	
3636640000	P1301896-PO# 06/05/13 -VN#013844			KESSENICHS LTD		45.00	45.00
CLOSING BALANCE					0.00		
26 3636640000-63400	OPERATING SUPPLI	32,145.00	5.6%	-1,703.3	-125.00	33,973.35	
3636640000	P1300574-PO# 06/05/13 -VN#020525			BOB BARKER COMPANY INC		580.86	

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
3636640000		P1300574-PO# 06/05/13	-VN#020525	BOB BARKER COMPANY INC		752.85	
3636640000		P1302099-PO# 06/05/13	-VN#042046	LINDSEY, JAMIE		125.00	
3636640000		P1300595-PO# 06/05/13	-VN#041569	SENTRY FOOD STORE		30.00	
3636640000		P1300596-PO# 06/05/13	-VN#048467	STAPLES ADVANTAGE		214.64	1,703.35
				CLOSING BALANCE	32,270.00		
26							
3636640000-64200	TRAINING EXP	3,600.00 6.6%	-239.0	0.00	3,839.00		
3636640000		06/05/13 -VN#042917		GERBER, CARRIE		99.00	
3636640000		P1301885-PO# 06/05/13	-VN#034975	KALAHARI RESORT CONVENTION CEN		140.00	239.00
				CLOSING BALANCE	3,600.00		
36							
3636830000-62400	R & M SERV	0.00 100.0%	-40.0	-40.00	80.00		
3636830000		P1302112-PO# 06/05/13	-VN#018266	SULLIVAN SIGNS INC		40.00	40.00
				CLOSING BALANCE	40.00		
37							
3636860000-62119	OTHER SERVICES	237,108.00 84.6%	-319.0	201,047.01	36,379.99		
3636860000		P1300580-PO# 06/05/13	-VN#046006	GENESIS BEHAVIORAL SERVICES IN		319.00	319.00
				CLOSING BALANCE	36,060.99		
40							
3636890000-64200	TRAINING EXP	4,050.00 0.9%	-40.0	0.00	4,090.07		
3636890000		06/05/13 -VN#050549		RUDOLPH, REBECCA		40.07	40.07
				CLOSING BALANCE	4,050.00		
40							
3636890000-64604	PROGRAM EXPENSE	210,000.00 79.6%	-2,461.6	169,819.12	42,642.50		
3636890000		P1300584-PO# 06/05/13	-VN#025421	JANESVILLE TRANSIT SYSTEM		960.00	
3636890002		06/05/13 -VN#019042		DRIFTWOOD MOTEL		110.00	
3636890002		06/05/13 -VN#047490		PARK CITY APARTMENTS		182.00	
3636890002		06/05/13 -VN#044083		SRB PROPERTY MANAGEMENT LLC		500.00	
3636890002		06/05/13 -VN#044083		SRB PROPERTY MANAGEMENT LLC		125.00	
3636890004		06/05/13 -VN#018338		HEMOCARE PHARMACY		65.64	
3636890004		06/05/13 -VN#018338		HEMOCARE PHARMACY		23.06	
3636890004		06/05/13 -VN#013809		KEALEY PHARMACY		150.85	
3636890004		06/05/13 -VN#013809		KEALEY PHARMACY		190.85	
3636890004		06/05/13 -VN#013809		KEALEY PHARMACY		32.85	
3636890004		06/05/13 -VN#013809		KEALEY PHARMACY		52.52	
3636890004		06/05/13 -VN#013809		KEALEY PHARMACY		36.90	
3636890004		06/05/13 -VN#013809		KEALEY PHARMACY		1.00	
3636890004		06/05/13 -VN#013809		KEALEY PHARMACY		30.95	2,461.62
				CLOSING BALANCE	40,180.88		
41							
3636900000-62119	OTHER SERVICES	62,524.00 91.1%	-198.4	57,215.99	5,506.41		
3636900000		P1301788-PO# 06/05/13	-VN#052672	NEEDY MEDS INC		160.00	
3636900000		P1300594-PO# 06/05/13	-VN#036664	SAFEGWAY PEST CONTROL		11.55	
3636900000		P1300618-PO# 06/05/13	-VN#050490	VEOLIA ENVIRONMENTAL SERVICES-		26.85	198.40

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
					CLOSING BALANCE		5,308.01
41 3636900000-62170	PHYSICIAN/OTHER	142,920.00 2.0%	-2,966.7	0.00	145,886.76		
3636900000	P1300573-PO# 06/05/13 -VN#052289			PSYCHOLOGY CLINIC INC,THE		990.00	
3636900000	P1301256-PO# 06/05/13 -VN#017904			KAYE PHD,DR MICHAEL		936.36	
3636900000	P1301256-PO# 06/05/13 -VN#017904			KAYE PHD,DR MICHAEL		1,040.40	2,966.76
					CLOSING BALANCE		142,920.00
41 3636900000-62503	INTERPRETER FEES	12,000.00 10.3%	-200.0	-1,039.98	13,239.98		
3636900000	P1301100-PO# 06/05/13 -VN#017809			GONZALEZ, BELEM		200.00	200.00
					CLOSING BALANCE		13,039.98
44 3636940000-62119	OTHER SERVICES	46,500.00 9.6%	-4,510.2	0.00	51,010.28		
3636940000	P1301994-PO# 06/05/13 -VN#038867			PARTNERS IN PREVENTION		4,510.28	4,510.28
					CLOSING BALANCE		46,500.00
3636970000-64200	TRAINING EXP	1,605.00 0.9%	-15.0	0.00	1,620.00		
3636970000	P1301999-PO# 06/05/13 -VN#048193			DIVERSITY ACTION TEAM		15.00	15.00
					CLOSING BALANCE		1,605.00
50 3637060000-62119	OTHER SERVICES	11,066.00 40.4%	-77.9	4,555.45	6,588.52		
3637060000	P1300594-PO# 06/05/13 -VN#036664			SAFEWAY PEST CONTROL		23.45	
3637060000	P1300618-PO# 06/05/13 -VN#050490			VEOLIA ENVIRONMENTAL SERVICES-		54.52	77.97
					CLOSING BALANCE		6,510.55
50 3637060000-67200	CAPITAL IMPROV	3,438.00 91.8%	-3,158.7	0.00	6,596.75		
3637060000	P1301902-PO# 06/05/13 -VN#018296			AARONS LOCK AND SAFE INC		3,158.75	3,158.75
					CLOSING BALANCE		3,438.00
50 3637060000-64604	PROGRAM EXPENSE	300,000.00 0.0%	-72.0	-140.99	300,213.06		
3637061206	06/05/13 -VN#049507			ZAKARIAS,KATHERINE		72.07	72.07
					CLOSING BALANCE		300,140.99
49 3637130000-64604	PROGRAM EXPENSE	14,134.00 21.2%	-3,000.0	0.00	17,134.00		
3637132013	P1302139-PO# 06/05/13 -VN#013780			KMART CORP #4255		3,000.00	3,000.00
					CLOSING BALANCE		14,134.00
55 3637300000-62119	OTHER SERVICES	99,672.00 55.2%	-38.0	55,119.38	44,590.62		
3637300000	P1300594-PO# 06/05/13 -VN#036664			SAFEWAY PEST CONTROL		38.00	38.00
					CLOSING BALANCE		44,552.62
55 3637300000-62400	R & M SERV	71,297.00 31.2%	-455.0	22,756.06	48,995.98		

SS-JOB CENTER

DEPT. PAGE 4

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
3637300000		P1302115-PO# 06/05/13	-VN#032311	SHERWIN WILLIAMS CO		312.90	
3637300000		P1300618-PO# 06/05/13	-VN#050490	VEOLIA ENVIRONMENTAL SERVICES-		142.14	455.04
				CLOSING BALANCE	48,540.94		
55 3637300000-63100	OFC SUPP & EXP	12,000.00	7.6%	-128.9	1,045.90	11,083.00	
3637300000		P1300596-PO# 06/05/13	-VN#048467	STAPLES ADVANTAGE		128.90	128.90
				CLOSING BALANCE	10,954.10		
	JOB CENTER			PROG-TOTAL-PO		27,049.66	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$27,049.66 INCURRED BY JOB CENTER. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

HUMAN SERVICES COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

DATE _____ CHAIR

05530603

Rock County - Production

06/04/13

COMMITTEE APPROVAL REPORT

Page 2

Account Number	Name	Yearly Prct Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
11 3636340000-64604	PROGRAM EXPENSE	95,922.00	0.0%	-269.9	244.99	95,946.99	
3636341803		06/01/13 -VN#013780		KMART CORP #4255		119.98	
3636341803		06/01/13 -VN#017992		DEWEY'S SERVICE		150.00	269.98
				CLOSING BALANCE	95,677.01		
22 3636540000-64604	PROGRAM EXPENSE	1,581,978.00	0.0%	-254.0	0.00	1,582,232.00	
3636541522		06/01/13 -VN#048575		ANU FAMILY SERVICES		254.00	254.00
				CLOSING BALANCE	1,581,978.00		
		SC YOUTH AIDS		PROG-TOTAL-PO		523.98	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$523.98 INCURRED BY SUBSTITUTE CARE - YOUTH AIDS. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

HUMAN SERVICES COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

DATE _____ CHAIR

05530603

Rock County - Production

06/04/13

COMMITTEE APPROVAL REPORT

Page 1

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
000000000-25233	HUM SER SUB CARE	0.00 100.0%	-973.7	0.00	973.77		
0000000010		06/01/13 -VN#016260		SOCIAL SECURITY ADMINISTRATION		710.00	
0000000010		06/01/13 -VN#016260		SOCIAL SECURITY ADMINISTRATION		84.00	
0000000010		06/01/13 -VN#039079		SOCIAL SECURITY ADMINISTRATION		179.77	973.77
				CLOSING BALANCE	0.00		
		BAL.SHEET A/C	PROG-TOTAL-PO			973.77	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$973.77
 INCURRED BY BALANCE SHEET ACCOUNT. CLAIMS COVERING THE ITEMS ARE PROPER
 AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

HUMAN SERVICES COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD
 DATE _____ CHAIR

RESOLUTION NO. _____

AGENDA NO. _____

RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS

Kate Flanagan
INITIATED BY

Human Services Board
SUBMITTED BY



Phil Boutwell
DRAFTED BY

May 28, 2013
DATE DRAFTED

Creating a Position of Case Manager II and Deleting Position of Drug and Alcohol Abuse
Counselor

- 1 **WHEREAS**, the Human Services Department requests that the County Board create a position of Case
- 2 Manager II and delete the position of Drug and Alcohol Abuse Counselor; and,
- 3
- 4 **WHEREAS**, the Department believes there are programmatic and service treatment advantages to Rock
- 5 County by filling the position with a higher skill set employee; and,
- 6
- 7 **WHEREAS**, it would difficult to fill the vacant Drug and Alcohol Abuse Counselor position with an
- 8 appropriate candidate given the job duties under the present classification and the need to increase the
- 9 educational requirements to meet best practices; and,
- 10
- 11 **WHEREAS**, the position should be a Case Manager II to allow for other duties to be performed when
- 12 clients do not show up for appointments and when the other AODA staff person, who is a Case Manager
- 13 II is away on benefit time; and,
- 14
- 15 **WHEREAS**, the fiscal impact of the change is minimal and does not require a budget amendment
- 16 because the recently vacated position being reclassified was held by a long-term employee at the top of
- 17 the pay range.
- 18
- 19 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly assembled
- 20 this _____ day of _____, 2013 does hereby create a position of Case Manager II and delete a
- 21 vacant position of Drug and Alcohol Abuse Counselor.

Respectfully Submitted,

HUMAN SERVICES BOARD

Brian Knudson, Chair

Phillip Owens

Sally Jean Weaver-Landers, Vice Chair

Terry Thomas

Terry Fell

Shirley Williams

William Grahn

Marvin Wopat

Ashley Kleven

COUNTY BOARD STAFF COMMITTEE

J. Russell Podzilni, Chair

Sandra Kraft, Vice Chair

Eva Arnold

Henry Brill

Betty Jo Bussie

Mary Mawhinney

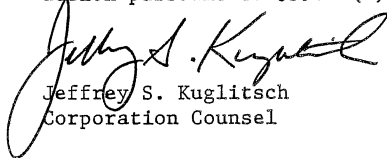
Marilynn Jensen

Louis Peer

Kurtis Yankee

LEGAL NOTE:

County Board is authorized to take this
action pursuant to §59.22(2), Wis. Stats.


Jeffrey S. Kuglitsch
Corporation Counsel

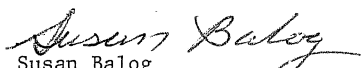
ADMINISTRATIVE NOTE:

Recommended.


Craig Knutson
County Administrator

FISCAL NOTE:

No significant fiscal impact.


Susan Balog
Sr. Accountant/Assistant to Finance Director

Executive Summary

Creating a Position of Case Manager II and Deleting Position of Drug and Alcohol Abuse Counselor

This resolution creates a position of Case Manager II and deletes a vacant Drug and Alcohol Abuse Counselor position. This is warranted for a number of reasons. The job duties under the paraprofessional Drug and Alcohol Abuse Counselor classification are out of date and do not match with current best practices. Much of the work done by the former incumbent was limited to working with the Intoxicated Driver Program. The reclassification allows the new hire to work with a broader population served by the Department, many of whom have co-occurring disorders (e.g. mental illness and drug/alcohol addictions). In addition, the AODA Program presently employs a Case Manager II position. Creating a Case Manager II position allows for both positions to cover each other's appointments and duties.

The personnel action does not require a 2013 budget amendment. The cost savings due to the vacancy created by the retirement of the incumbent employee at the top of the pay range more than offsets the cost.

RESOLUTION NO. _____

AGENDA NO. _____

RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS

Behavioral Health Redesign
Steering Committee
INITIATED BY



Elizabeth Pohlman McQuillen
DRAFTED BY

Human Services Board
SUBMITTED BY

June 4, 2013
DATE DRAFTED

INCREASING THE NUMBER OF BEHAVIORAL HEALTH REDESIGN STEERING COMMITTEE MEMBERS

- 1 **WHEREAS**, on March 8, 2012, the Rock County Board of Supervisors established the Behavioral
- 2 Health Redesign Steering Committee to bring stakeholders, including providers, administrators,
- 3 consumers, family members, justice system personnel, schools, and other community members involved
- 4 with the behavioral health system together on a regular basis to discuss issues affecting the system,
- 5 resolve problems, plan for the future, and act as an advisory committee to the County Board on matters
- 6 involving behavioral health; and,
- 7
- 8 **WHEREAS**, a Behavioral Health Redesign Steering Committee has been meeting since April 2012; and,
- 9
- 10 **WHEREAS**, there are behavioral health stakeholders in the community that would be an asset to the
- 11 committee if there was availability on the committee; and
- 12
- 13 **WHEREAS**, the Behavioral Health Redesign Steering Committee is recommending three additional
- 14 membership slots be added to the committee to include additional stakeholders to engage in the county's
- 15 behavioral health redesign process.
- 16
- 17 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly assembled
- 18 this _____ day of _____, 2013 does hereby increase the membership of the Behavioral Health
- 19 Redesign Steering Committee to twenty-three.
- 20
- 21 **BE IT FURTHER RESOLVED**, that one of the new the members will have a one-year appointment, a
- 22 second new member will have a two-year appointment, and a third new member will have a three-year
- 23 appointment. Subsequent appointments will be for a three year term.

Respectfully submitted,

HUMAN SERVICES BOARD

Brian Knudson, Chair

Phillip Owens

Sally Jean Weaver-Landers, Vice Chair

Terry Thomas

Terry Fell

Shirley Williams

William Grahn

Marvin Wopat

Ashley Kleven

INCREASING THE NUMBER OF BEHAVIORAL HEALTH REDESIGN STEERING COMMITTEE MEMBERS

Page 2

COUNTY BOARD STAFF COMMITTEE

J. Russell Podzilni, Chair

Sandra Kraft, Vice Chair

Eva Arnold

Henry Brill

Betty Jo Bussie

Mary Mawhinney

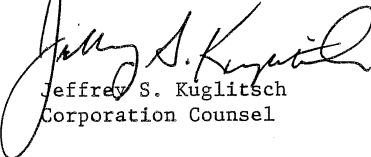
Marilynn Jensen

Louis Peer

Kurtis Yankee


LEGAL NOTE:

The County Board is authorized to take this action pursuant to section 59.01 and 59.51, Wis. Stats., in addition to section IV(c) of the Rock County Board of Supervisors Rules of Procedure.


Jeffrey S. Kuglitsch
Corporation Counsel

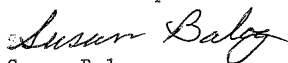
ADMINISTRATIVE NOTE:

Recommended.


Craig Knutson
County Administrator

FISCAL NOTE:

No fiscal impact.


Susan Balog
Sr. Accountant/Assistant to Finance Director

Executive Summary

INCREASING THE NUMBER OF BEHAVIORAL HEALTH REDESIGN STEERING COMMITTEE MEMBERS

The Rock County Board of Supervisors established the Behavioral Health Redesign Steering Committee (BHRSC) in March 2012 to bring stakeholders involved with the behavioral health system together, on a regular basis, to discuss issues affecting the system, resolve problems, and plan for the future.

The aim of the BHRSC is to facilitate the implementation of a broad system quality improvement process that will lead to improved outcomes for Rock County residents experiencing mental illness and/or substance use disorders. Through the effort of this committee, these individuals will experience improved access to effective treatment and supports and decreased involvement in the justice systems.

When the BHRSC was established, it was set up to contain 20 members across a wide spectrum of agencies. Over the last year, in moving toward systems redesign, the BHRSC has discovered that the inclusion of additional stakeholders vital to county-wide systems change should be included as members of this process. Agencies such as Mercy Health System, HealthNet, and the Janesville School District, amongst others, are critical partners that should be at the table in working on a systems redesign process.

At the BHRSC's May 2013 meeting, the group unanimously agreed that additional community stakeholders needed to be at the table and thus, are requesting the committee be expanded to twenty-three regular members.

RESOLUTION NO. _____

AGENDA NO. _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Human Services Board
INITIATED BY



Lance Horozewski, JJPS Div.
Mgr.
DRAFTED BY

Human Services Board
SUBMITTED BY

June 3, 2013
DATE DRAFTED

Awarding Contract for Painting at the Youth Services Center

1 **WHEREAS**, a recent Youth Services Center (YSC) review by the Wisconsin Department of
2 Corrections, and the Rock County Human Services and General Services Departments identified the
3 need to paint the secure side the facility; and,
4

5 **WHEREAS**, the Rock County Purchasing Division did advertise and solicit proposals for the project
6 with the results attached; and,
7

8 **WHEREAS**, Rock County Purchasing and General Services Department staff did review all proposals
9 received for cost, experience and quality of services and recommended the lowest, most responsible and
10 responsive proposal; and,
11

12 **WHEREAS**, funds for painting the secure side of YSC are already incorporated into the 2013 Human
13 Services Department Budget.
14

15 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly assembled
16 this _____ day of _____, 2013, does hereby issue a purchase order to J Van Horn Painting
17 of Milton, WI in the amount of \$58,600 for the painting at the Rock County Youth Services Center.
18

19 **BE IT FURTHER RESOLVED**, that payment be made to the vendor upon approval by the Human
20 Services Board.

Respectfully submitted,

HUMAN SERVICES BOARD

Brian Knudson, Chair

Shirley Williams

Sally Jean Weaver-Landers, Vice-Chair

Marvin Wopat

Terry Fell

William Grahn

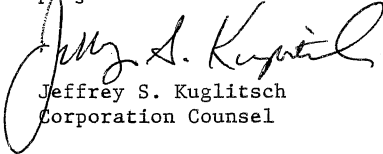
Ashley Kleven

Phillip Owens

Terry Thomas

LEGAL NOTE:


The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats. In addition, sec. 59.52(29), Wis. Stats. requires the project to be let to the lowest responsible bidder.



Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:


Recommended.



Craig Knutson
County Administrator

FISCAL NOTE:

Sufficient funds were included in the budget for capital improvements at the Youth Services Center.



Susan Balog
Sr. Accountant/Assistant to Finance Director

Executive Summary

Awarding Contract for Painting at the Youth Services Center

The Youth Services Center is a dually licensed facility with one half serving as non-secure shelter care and the other half serving as secure detention. In 2012 the shelter care portion of the facility was painted and updated with a more modern color scheme. The last time the secure detention portion of the facility was painted was in 2001. Moreover, the Wisconsin Department of Corrections, the oversight agency for secure detention facilities in the State of Wisconsin, has recommended on three occasions that the facility is in need of painting and an updated color scheme.

Rock County Purchasing requested sealed proposals from qualified vendors for painting services. Three vendors responded. However, two vendors were non-compliant due to bid bonds not being received. Fifteen vendors were solicited and did not respond.

J Van Horn Painting was the sole bidder for this painting project and has extensive experience with such complex projects. The bid is in the amount of \$58,600. Funds have already been included in the 2013 Human Services Department Budget for this project.

RESOLUTION NO. _____

AGENDA NO. _____

RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS

Charmian Klyve
INITIATED BY



Carla Haigh
DRAFTED BY

Human Service Board
SUBMITTED BY

May 31, 2013
DATE DRAFTED

TO RECOGNIZE ROBERTA KERR

- 1 **WHEREAS**, Roberta Kerr has served the citizens of Rock County over the past 26 years as a
- 2 dedicated and valued employee of Rock County; and,
- 3
- 4 **WHEREAS**, Roberta Kerr began her career with the county on August 3, 1987 for the Human
- 5 Services Department as an Economic Support Specialist. She served in this position until
- 6 November 22, 2004 when Roberta was promoted to Lead Economic Support Specialist and
- 7 has diligently worked in that capacity until her retirement on June 14, 2013; and,
- 8
- 9 **WHEREAS**, Roberta Kerr has proven herself to be a compassionate, caring, and committed
- 10 Lead Economic Support Specialist, always advocating for Economic Support program
- 11 participants, mentoring Economic Support staff, and willingly assisting in any needed capacity
- 12 within the Economic Support Division; and,
- 13
- 14 **WHEREAS**, the Rock County Board of Supervisors, representing the citizens of Rock
- 15 County, wishes to commend Roberta Kerr for her achievements and long and faithful service
- 16 to the Department and citizens of Rock County.
- 17
- 18 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors,
- 19 duly assembled this ____ day of _____, 2013, does hereby recognize Roberta Kerr for
- 20 her 26 years of service and extend best wishes to her in her future endeavors; and,
- 21
- 22 **BE IT FURTHER RESOLVED** that the County Clerk be authorized and directed to furnish
- 23 a copy of this resolution to Roberta Kerr.

Respectfully Submitted,

Rock County Human Services Board

Brian Knudson, Chair

Phillip Owens

Sally Jean Weaver-Landers, Vice Chair

Terry Thomas

Terry Fell

Shirley Williams

William Grahn

Marvin Wopat

Ashley Kleven

TO RECOGNIZE ROBERTA KERR

Page 2

COUNTY BOARD STAFF COMMITTEE

J. Russell Podzilni, Chair

Sandra Kraft, Vice Chair

Eva Arnold

Henry Brill

Betty Jo Bussie

Mary Mawhinney

Marilynn Jensen

Louis Peer

Kurtis L. Yankee

RESOLUTION NO. _____

AGENDA NO. _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Charmian Klyve
INITIATED BY



Carla Haigh
DRAFTED BY

Human Service Board
SUBMITTED BY

May 31, 2013
DATE DRAFTED

TO RECOGNIZE LINDA ROMPS

1 **WHEREAS**, Linda Romps has served the citizens of Rock County over the past 28 years as a
2 dedicated and valued employee of Rock County; and,

3
4 **WHEREAS**, Linda Romps began her career with the County on June 6, 1985 for the Human
5 Services Department as an Economic Support Specialist. She served in this position until she
6 moved into an Information and Assistance Specialist position with the Council on Aging.
7 Linda then returned to the Human Services Department on February 5, 2001 and has diligently
8 worked in the capacity of Economic Support Specialist until her retirement on June 4, 2013;
9 and,

10
11 **WHEREAS**, Linda Romps has proven herself to be a compassionate, caring, and committed
12 Economic Support Specialist, always advocating for Economic Support program participants,
13 specializing in serving the elderly and disabled citizens of Rock County; and,

14
15 **WHEREAS**, the Rock County Board of Supervisors, representing the citizens of Rock
16 County, wishes to commend Linda Romps for her achievements and long and faithful service
17 to the Department and citizens of Rock County.

18
19 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors,
20 duly assembled this ____ day of _____, 2013, does hereby recognize Linda Romps for
21 her 28 years of service and extend best wishes to her in her future endeavors; and,

22
23 **BE IT FURTHER RESOLVED** that the County Clerk be authorized and directed to furnish
24 a copy of this resolution to Linda Romps.

Respectfully Submitted,

Rock County Human Services Board

Brian Knudson, Chair

Phillip Owens

Sally Jean Weaver-Landers, Vice Chair

Terry Thomas

Terry Fell

Shirley Williams

William Grahn

Marvin Wopat

Ashley Kleven

COUNTY BOARD STAFF COMMITTEE

J. Russell Podzilni, Chair

Sandra Kraft, Vice Chair

Eva Arnold

Henry Brill

Betty Jo Bussie

Mary Mawhinney

Marilynn Jensen

Louis Peer

Kurtis L. Yankee

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Human Services Board
INITIATED BY



Phil Boutwell, Deputy Director
DRAFTED BY

Human Services Board
SUBMITTED BY

May 22, 2013
DATE DRAFTED

Accepting Additional Income Maintenance Allocation and Amending the 2013 Budget to Hire, Equip and Train New Staff in Anticipation of Increased Caseloads with the Advent of the Affordable Care Act

1 **WHEREAS** the federal Affordable Care Act (ACA) will expand health insurance coverage to
2 Wisconsin residents through a Health Insurance Marketplace, or Exchange, or steer those with incomes
3 below a designated federal poverty measure to the Medicaid program; and,
4

5 **WHEREAS**, actuaries working with the State estimate that the Rock County Economic Support
6 Division and its Southern IM Consortium partners could see 17,900 Exchange inquiries, 11,100 new
7 Medicaid applications and renewals, corresponding increases in Food Share applications as well as a
8 multitude of moves between the Exchange and Medicaid over the next two year period; and
9

10 **WHEREAS**, the State is nearing the end of budget process and it appears that approximately \$887,615
11 of additional ACA related Income Maintenance Allocation and federal matching funds are directed
12 towards the Southern Consortium for 2013 to hire, train and equip additional staff, of which \$389,391
13 would be targeted to Rock County; and,
14

15 **WHEREAS**, Rock County serves as the fiscal agent for the Southern Consortium such that the entire
16 Southern IM Consortium amount is appropriated and proportionally allocated to the member counties
17 based on their caseload size; and,
18

19 **WHEREAS**, the current staffing levels in Southern Consortium will be insufficient to assist residents
20 to access the Exchange and the Medicaid Program; and,
21

22 **WHEREAS**, The Economic Support Division requests up to twelve full-time Economic Support
23 Specialist (project) positions, three Job Center Support Specialist (project) positions to provide customer
24 assistance, one full-time Economic Support Supervisor (project) position and one full-time Economic
25 Support Supervisor position; and,
26

27 **WHEREAS**, given the uncertainty of state and federal funding beyond July 2015, all of the positions,
28 with the exception of the one Economic Support Supervisor, are considered project funded positions and
29 do not possess any seniority rights for "bumping" purposes should their positions be eliminated in the
30 future due to inadequate funding, or program changes; and,
31

32 **NOW, THEREFORE, BE IT RESOLVED** the Rock County Board of Supervisors duly assembled
33 this _____ day of _____, 2013 does hereby authorize the 2013 County Budget be amended to
34 accept the additional ACA related funding and the above Economic Support staffing changes to become
35 effective upon passage of the State funding for ACA and passage of this resolution
36

37 **BE IT FURTHER RESOLVED** that the 2013 Human Services Budget be amended as Follows:
38

	<u>Budget</u>	<u>Increase</u>	<u>Amended</u>
	<u>6/1/13</u>	<u>(Decrease)</u>	<u>Budget</u>
41 Account/Description			
42 Source of Funds			
43 36-3605-0000-42100			
44 Federal Aid	\$2,400,000	\$498,224	\$2,898,224

**Accepting Additional Income Maintenance Allocation and Amending the 2013
Budget to Hire, Equip and Train New Staff in Anticipation of Increased Caseloads
with the Advent of the Affordable Care Act**

Page 2

45	Use of Funds			
46	36-3605-0000-62119			
47	Other Contracted Services	\$2,405,000	\$498,224	\$2,903,224
48				
49	Source of Funds			
50	36-3604-0000-42100			
51	Federal Aid – IM Allocation	\$2,376,465	\$389,391	\$2,765,856
52				
53	Use of Funds			
54	36-3604-0000-61100			
55	Regular Wages	\$1,797,759	\$222,938	\$2,020,697
56				
57	36-3604-0000-61400			
58	FICA	\$139,435	\$17,055	\$156,490
59				
60	36-3604-0000-61510			
61	Retirement	\$121,121	\$13,032	\$134,153
62				
63	36-3604-0000-61610			
64	Health Insurance	\$770,143	\$101,368	\$871,511
65				
66	36-3604-0000-61620			
67	Dental Insurance	\$21,933	\$3,774	\$25,707
68				
69	36-3604-0000-61630			
70	Life Insurance	\$752	\$70	\$822
71				
72	36-3604-0000-68202			
73	Allocated Agency Mgmt & Support	\$384,715	\$17,507	\$402,222
74				
75	36-3604-0000-68203			
76	Allocated Overhead	\$152,393	\$13,647	\$166,040

Accepting Additional Income Maintenance Allocation and Amending the 2013 Budget to Hire, Equip and Train New Staff in Anticipation of Increased Caseloads with the Advent of the Affordable Care Act

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Respectfully submitted,

Human Services Board

Brian Knudson, Chair

Sally Jean Weaver-Landers, Vice Chair

Terry Fell

Billy Bob Grahn

Ashley Kleven

Phillip Owens

Terry Thomas

Shirley Williams

Marvin Wopat

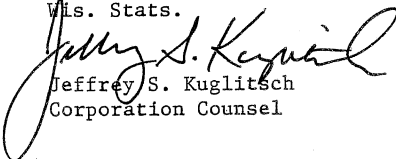
FINANCE COMMITTEE ENDORSEMENT

Reviewed and approved on a vote of

Mary Mawhinney, Chair

LEGAL NOTE:

County Board is authorized to take this action pursuant to §59.22(2), Wis. Stats. As an amendment to the adopted 2013 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.


Jeffrey S. Kuglitsch
Corporation Counsel

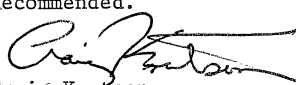
FISCAL NOTE:

This resolution authorizes the acceptance and expenditure of \$887,615 in Federal Aid for the Affordable Care Act.

Sherry Oja
Finance Director

ADMINISTRATIVE NOTE:

Recommended.


Craig Knutson
County Administrator

Executive Summary

Accepting Additional Income Maintenance Allocation and Amending the 2013 Budget to Hire, Equip and Train New Staff in Anticipation of Increased Caseloads with the Advent of the Affordable Care Act

The State is nearing the end of budget process and it appears that approximately \$887,615 of additional federal Affordable Care Act (ACA) funding will be directed towards the Southern Income Maintenance Consortium for 2013, of which \$389,391 would be targeted to Rock County. The Affordable Care Act (ACA) will expand health insurance coverage to Wisconsin residents through a Health Insurance Marketplace, or Exchange, or steer those with incomes below a designated federal poverty measure to the Medicaid program.

Funds will be used to hire, train and equip additional staff to assist residents of Rock as well as ACA Consortium member counties to obtain either health care coverage through the Exchange or the Medicaid program. Actuaries working with the State estimate that the Rock County Economic Support Division and its Southern IM Consortium partners could see 17,900 Exchange inquiries, 11,100 new Medicaid applications and renewals, corresponding increases in Food Share applications as well as a multitude of moves between the Exchange and Medicaid over the next two year period.

Rock County serves as the fiscal agent for the Southern Consortium and ACA funds will be appropriated and proportionally allocated to the member counties based on their caseload size.

The Rock County Economic Support Division requests up to twelve full-time Economic Support Specialist (project) positions, three Job Center Support Specialist (project) positions to provide customer assistance, one full-time Economic Support Supervisor (project) position and one full-time Economic Support Supervisor position to address this increased caseload for Rock County. The Economic Support Supervisor position will handle training responsibilities. Given the uncertainty of state and federal funding, all of the project positions do not possess any seniority rights for "bumping" purposes should their positions be eliminated in the future due to inadequate funding, or program changes.

ROCK COUNTY HUMAN SERVICES DEPARTMENT
DIRECTOR'S REPORT
Wednesday, June 12, 2013

HSD MANAGEMENT TEAM MEETING – May 21, 2013

CALL TO ORDER

AGENDA ADDITIONS

MINUTE MODIFICATIONS

DIVISION MANAGER CHECK-IN

ASSIGNMENTS

ISSUES FOR DISCUSSION AND RESOLUTION

- **Budget**
- **Workgroup Updates**
- **Praise and Recognition**
- **Record of Receipt of P&P Signature Form List**
- **Staff Recognition Money**
- **Community Resource Fair**
- **TRQM P&P #501 New**
- **TRQM P&P #503**
- **Non-Emergency Medical Transportation Manager**
- **Credit Card**
- **Safe Link**

INFORMATION ITEMS

HSD Board Agenda

HSD MANAGEMENT TEAM MEETING – May 28, 2013

Meeting Cancelled.
