

HEALTH SERVICES COMMITTEE

MARCH 13, 2013

COMMITTEE MEMBERS PRESENT: Supervisors Bussie, Grahn, Fell,

COMMITTEE MEMBERS ABSENT: Supervisor Howland

STAFF MEMBERS PRESENT: Sherry Gunderson, Rock Haven Administrator; David Sudmeier, Controller; David Hayes, Dietary Manager

OTHERS PRESENT: Randy Terronez, Assistant to County Administrator; Jim Haseman; Volunteer Ombudsman

CALL TO ORDER/APPROVAL OF AGENDA – Chair Bussie called the meeting of the Rock County Health Services Committee to order at 8:00 a.m. in the Rock Haven Classroom. Supervisors Grahn and Fell moved approval of the agenda. ADOPTED.

APPROVAL OF MINUTES – February 13, 2013 - Supervisors Grahn and Fell moved approval of the minutes of February 13, 2013. ADOPTED.

INTRODUCTION OF CITIZENS, COMMUNICATIONS AND ANNOUNCEMENTS – Ms. Gunderson gave an update on the interviews scheduled for March 19 and 20th for Nursing Home Administrator. Seven people will interview for the administrator position.

BILLS – Supervisors Fell and Beaver moved to approve the bills as presented. The bills were ADOPTED as presented.

BUDGET TRANSFERS - Supervisors Beaver and Grahn moved to approve the budget transfers with the correction of account number. The transfers were ADOPTED with the one correction.

PRE-APPROVED ENCUMBRANCE/ENCUMBRANCES – Supervisors Beaver and Grahn moved to approve the encumbrances as presented. The encumbrances were ADOPTED as presented.

OLD BUSINESS

Rock Haven Facility Update – Ms. Gunderson gave an update on the progress of the new facility. The first two move dates with Mulrooney moving went very well and the next move date will be April 9th. The Best Buy Geek Squad team installed all the televisions. Brother's main delivered the appliances. All the

window treatments will be installed next week by Phoenix Textile and the beds will be all put together. Things are coming along very well with everyone working together. Staff tours will take place the week of March 25th and in April staff will have the fire safety training in the new facility.

Resident Council Minutes – Minutes were provided. Residents will be working with staff to pack up belongings not being used to be ready for the move.

NEW BUSINESS

Complaint Survey of February 14, 2013 – The state received a complaint about Resident care. A survey was conducted and the complaint was not substantiated. No citations were issued.

Private Pay Rates for 2013 – Private Pay Rates have not been raised in over four years. The rates will increase by 3 percent effective May 13, 2013.

Joint Committee Meeting and Tour of Rock Haven – There will be a joint committee meeting of the Health Service Committee and General Services for a tour of the new facility, April 30th with the time to be determined later. No business will take place.

Open House Plans – The open house will be scheduled May 11, 2013 at 1PM for the ribbon cutting and tours to the public until 4:00 P.M. Supervisor Bussie would like everyone on the Health Service Committee to be present.

REPORTS

Census – The census as of today is 127. There is one semi private bed that is currently open.

Senior Management – There are more moving days April 9 and 29, May 13, 14 and 20. We are in our annual survey window and hoping the state surveyors wait until we move to combine our annual and new facility surveys.

Education – There are many educational opportunities this month. Staff tours of the new facility will be starting the week of March 25th.

Conferences and Meetings – Ms. Gunderson will be attending several Leading Age Meetings in the next couple of months.

Health Services Committee
March 13, 2013

Page 3

Resident Council Meeting – Resident Council met on March 12, 2013. Minutes to be provided at next meeting. Family and Resident tours of the new facility will be held on April 23, 2013.

Finance – Mr. Sudmeier gave a copy of the fourth quarter report with an update.

NEXT MEETING DATE – The next regular meeting of the Health Services Committee is scheduled for Wednesday, April 10, 2013 at 8 a.m. in Rock Haven Apartment.

ADJOURNMENT - Supervisor Fell and Grahn moved to adjourn the meeting.
ADOPTED. The meeting adjourned at 8:42 a.m.

Respectfully submitted,
Michelle Lynch

NOT OFFICIAL UNTIL APPROVED BY THE COMMITTEE