

HEALTH SERVICES COMMITTEE

October 9, 2013

COMMITTEE MEMBERS PRESENT: Supervisors Bussie, Beaver, Grahn, Howland and Fell

STAFF MEMBERS PRESENT: Sue Prostko, Nursing Home Administrator; Dave Sudmeier, Controller

CALL TO ORDER/APPROVAL OF AGENDA – Chair Bussie called the meeting of the Rock County Health Services Committee to order at 8:00 a.m. in the Rock Haven Conference Room. Supervisors Beaver and Howland moved approval of the agenda. ADOPTED.

APPROVAL OF MINUTES – September 11, 2013 – Supervisors Grahn and Fell moved approval of the minutes of September 11, 2013. ADOPTED.

INTRODUCTION OF CITIZENS, COMMUNICATIONS AND ANNOUNCEMENTS –

Supervisor Bussie has received many phone calls from people regarding an article in the Janesville Gazette on September 30, 2013. The article was in regards to Rock Haven having a below average over all rating. Nursing Home Administrator, Sue Prostko explained that the rating comes from the Center for Medicare and Medicaid Services. They base the rating on past state surveys, fire code and staffing to determine the five star rating. Sue to check with CMS on the reason of our low rating and the accuracy of it. Sue will report back to the committee on her findings.

Chair Bussie informed Sue Prostko, NHA that the committee is all in favor of staff training. If more money is needed for training expenses, to bring back to the next meeting. Staff training is very important to prevent any injuries or serious harm to themselves or residents.

Bills – Supervisors Grahn and Fell moved approval of the bills as presented. ADOPTED. The committee approval report was out of sync last month and has now been fixed. The reports will now be double checked for accuracy before sending to the committee.

BUDGET TRANSFERS – None

PRE-APPROVED ENCUMBRANCE/ENCUMBRANCES – None

OLD BUSINESS

Family Council Meetings – Letters will be going out to the families in October to invite them to Family Council Meetings. The meetings are to help families problem solve issues or concerns that they may be having.

NEW BUSINESS

Aimee Thomas, ADON – Aimee was introduced to the committee by Sue Prostko, NHA. Aimee gave a brief summary of her job duties and what duties she attends to during her day.

Resolution Recognizing Colleen Martelle – Supervisors Grahn and Fell moved approval of resolution to recognize Colleen Martelle for years of service to Rock Haven. ADOPTED

Centrad Contract for Oxygen, Tracheostomy and Respiratory Supplies – Supervisor Beaver and Fell moved approval of contract. Centrad has been supplying our supplies for many years and were the only company that put in a bid for the contract. ADOPTED

Budget Review Meeting – Chair Bussie does not feel the need to schedule a budget review meeting after Craig Knutson's presentation of the budget. She feels that the committee knows what will be presented. A meeting will be scheduled, if necessary, after the presentation.

REPORTS

Census – The census is at 124. Bringing in more Medicare patients in for rehab and strengthening. Working with the therapy department to not discharge Medicare patients on Fridays.

Senior Management – Flu shots are being administered the month of October for staff and residents. Looking to get 90 percent of staff to accept the flu shot. There will be gift drawings for staff that get the shot.

Education – The computer charting Care Tracker will go live on October 14, 2013. Staff log into the computer with a 4-digit pin or a fingerprint.

Resident Council Meeting – Resident Council met on October 8, 2013 and minutes will be provided next month. The pet visits have started back at Rock Haven. Residents have missed this and are enjoying the pets.

Finance – Mr. Sudmeier will have reports at the November meeting.

Health Services Committee
October 9, 2013

Page 3

NEXT MEETING DATE – The next regular meeting of the Health Services Committee is scheduled for Wednesday, November 13, 2013 at 8 a.m. in the Rock Haven Class Room in the Village Commons.

ADJOURNMENT – Supervisors Howland and Fell moved to adjourn the meeting. ADOPTED. The meeting adjourned at 9:00 a.m.

Respectfully submitted,
Michelle Lynch

NOT OFFICIAL UNTIL APPROVED BY THE COMMITTEE