



Rock County Human Services Department
P. O. Box 1649, 3530 N. County Trunk F
Janesville, Wisconsin 53547-1649
Phone: 608/757-5271
Fax: 608/757-5374

ROCK COUNTY HUMAN SERVICES BOARD
Wednesday, February 9, 2011 – 4:30 p.m.

Rock County Health Care Center – 3rd Floor Conference Room, Janesville

AGENDA

1. Call Meeting to Order
2. Approval of Agenda
3. Approval of Minutes of Human Services Board Meeting of January 26, 2011 *
4. Citizen Participation
5. Update on Mental Health Collaboration – Mr. Boutwell, Ms. Flanagan
6. Resolution to Modify the 2010 Rock County Human Services Department Budget to Accept Additional Nursing Home Diversion (NHD) Funding * – Ms. Mooren
7. Resolution to Modify the 2010 Rock County Human Services Department Budget to Accept Additional Community Relocation Initiative (CRI) Funding * – Ms. Mooren
8. Resolution to Modify the 2010 Rock County Human Services Department Budget to Accept Additional Funds for the Provision of Economic Support Services * – Ms. Mooren
9. Resolution to Modify the 2010 Rock County Human Services Department Budget to Accept Additional Wisconsin Works (W-2) Funds * – Ms. Mooren
10. Approval of Contracts, Transfers, and/or Encumbrances * – Ms. Mooren
11. Approval of Bills – Mr. Zuehlke
12. Director's Report
 - W2 / ES Caseload
13. Committee Requests for Future Agenda Items
14. Next Meeting: Wednesday, February 23, 2011 at 4:30 p.m. at the Rock County Health Care Center, 3rd Floor Conference Room, Janesville, Wisconsin.
15. Adjourn

NOTE TO COMMITTEE MEMBERS: To ensure a quorum, please call the Administrative Secretary at 757-5271 if you are unable to attend the meeting.

* Attachment ** These items may be handed out at the meeting if not available for the mailing.

RESOLUTION NO. _____

AGENDA NO. _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Human Services Board
INITIATED BY



Sara Mooren
DRAFTED BY

Human Services Board
SUBMITTED BY

January 26, 2011
DATE DRAFTED

**Modifying the 2010 Rock County Human Services Department Budget to Accept
Additional Nursing Home Diversion (NHD) Funding**

1 **WHEREAS**, the Human Services Department annually receives funding from the Wisconsin Department
2 of Health Services to administer the Nursing Home Diversion (NHD) Program; and,
3
4 **WHEREAS**, the NHD program provides funding for Rock County residents at imminent risk of moving
5 from their current community living arrangement and into a nursing home due to lack of funding for
6 current placement, lack of caregivers, and/or services to meet their needs; and,
7
8 **WHEREAS**, the Human Services Department was allocated an additional \$27,948 for the NHD program
9 due to the increased number of NHD slots assigned by the state.
10
11 **NOW, THEREFORE, BE IT RESOLVED** by the Rock County Board of Supervisors duly assembled
12 this _____ day of _____, 2011, does hereby accept \$27,948 in additional NHD funds and
13 amends the 2010 Rock County Human Services Department budget as follows:
14

<u>Account/Description</u>	<u>Budget 12/31/10</u>	<u>Increase (Decrease)</u>	<u>Amended Budget</u>
<u>Source of Funds</u>			
36-3681-0000-42100 Federal Aid	\$177,273	\$27,948	\$205,221
<u>Use of Funds</u>			
36-3681-0000-64604 Program Expense	\$130,522	\$33,001	\$163,523
36-3681-0000-68206 Allocated LTS	\$46,751	(\$5,053)	\$41,698

Human Services Board

Brian Knudson, Chair

Phillip Owens

Jennifer Bishop, Vice Chair

Terry Thomas

Robert Fizzell

Sally Jean Weaver-Landers

Kathy Kelm

Marvin Wopat

Minnie Murray

**Modifying the 2010 Rock County Human Services Department Budget to Accept Additional
Nursing Home Diversion (NHD) Funding**
Page 2

FINANCE COMMITTEE ENDORSEMENT

Reviewed and approved on a vote of _____.

Mary Mawhinney, Chair

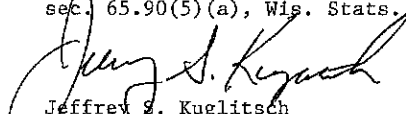
FISCAL NOTE:

This resolution amends Human Services Department's 2010 budget by \$27,948 for the Nursing Home Diversion Program. No additional County matching funds are required.


Jeffrey A. Smith
Finance Director

LEGAL NOTE:

The County Board is authorized to accept grant funds pursuant to sec. 59.52(19), Wis. Stats. As an amendment to the adopted 2010 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.


Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.


Craig Knutson
County Administrator

Executive Summary

Modifying the 2010 Rock County Human Services Department Budget to Accept Additional Nursing Home Diversion (NHD) Funding

This resolution amends the 2010 Human Services Department budget to accept \$27,948 in additional Nursing Home Diversion (NHD) funds. The NHD program provides funding for Rock County residents at imminent risk of moving from their current community living arrangement and into a nursing home due to lack of funding for current placement, lack of caregivers, and/or services to meet their needs. In 2010 the Human Services Department was allocated an additional \$27,948 from the Wisconsin Department of Health Services for the NHD program due to the increased number of NHD slots assigned by the state.

No additional County dollars are required to accept these funds.

Thank you for your consideration.

RESOLUTION NO. _____

AGENDA NO. _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Human Services Board
INITIATED BY



Sara Mooren
DRAFTED BY

Human Services Board
SUBMITTED BY

January 26, 2011
DATE DRAFTED

**Modifying the 2010 Rock County Human Services Department Budget to Accept
Additional Community Relocation Initiative (CRI) Funding**

1 **WHEREAS**, the Human Services Department annually receives funding from the Wisconsin Department
2 of Health Services to administer the Community Relocation Initiative (CRI); and,
3

4 **WHEREAS**, the CRI program provides funding for the relocation of Rock County residents from a
5 nursing home setting into a community-based setting; and,
6

7 **WHEREAS**, the Human Services Department's Long Term Support Division was able to identify
8 additional clients in need of relocation into community-based settings and claim an additional \$239,309 in
9 CRI funding.
10

11 **NOW, THEREFORE, BE IT RESOLVED** by the Rock County Board of Supervisors duly assembled
12 this _____ day of _____, 2011, does hereby accept \$239,309 in additional CRI funds and
13 amends the 2010 Rock County Human Services Department budget as follows:
14

<u>Account/Description</u>	<u>Budget</u> <u>12/31/10</u>	<u>Increase</u> <u>(Decrease)</u>	<u>Amended</u> <u>Budget</u>
<u>Source of Funds</u>			
18 36-3675-0000-42100	\$48,149	\$239,309	\$287,458
19 Federal Aid			
20			
<u>Use of Funds</u>			
22 36-3675-0000-64604	\$25,739	\$224,023	\$249,762
23 Program Expense			
24 36-3675-0000-68206	\$22,050	\$15,286	\$37,336
25 Allocated LTS			

Respectfully submitted,

Human Services Board

Brian Knudson, Chair

Phillip Owens

Jennifer Bishop, Vice Chair

Terry Thomas

Robert Fizzell

Sally Jean Weaver-Landers

Kathy Kelm

Marvin Wopat

Minnie Murray

**Modifying the 2010 Rock County Human Services Department Budget to Accept Additional
Community Relocation Initiative (CRI) Funding**
Page 2

FINANCE COMMITTEE ENDORSEMENT

Reviewed and approved on a vote of _____.

Mary Mawhinney, Chair

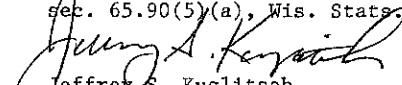
FISCAL NOTE:

This resolution amends Human Services Department's 2010 budget by \$239,309 for the Community Relocation Initiative Program. No additional County matching funds are required.


Jeffrey A. Smith
Finance Director


LEGAL NOTE:

The County Board is authorized to accept grant funds pursuant to sec. 59.52(19), Wis. Stats. As an amendment to the adopted 2010 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.


Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.


Craig Knutson
County Administrator

Executive Summary

Modifying the 2010 Rock County Human Services Department Budget to Accept Additional Community Relocation Initiative (CRI) Funding

This resolution amends the 2010 Human Services Department budget to accept \$239,309 in additional Community Relocation Initiative (CRI) funds. These funds are utilized to transition Rock County clients from the institutional setting of a nursing home into the more home-like setting of Adult Family Homes and small Community Based Residential Facilities. In 2010, Long Term Support Division staff were able to relocate more eligible clients than originally anticipated and claim these additional funds.

No additional County dollars are required to accept these funds.

Thank you for your consideration.

RESOLUTION NO. _____

AGENDA NO. _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Human Services Board
INITIATED BY



Sara Mooren
DRAFTED BY

Human Services Board
SUBMITTED BY

January 27, 2011
DATE DRAFTED

**Modifying the 2010 Rock County Human Services Department Budget to Accept
Additional Funds for the Provision of Economic Support Services**

1 **WHEREAS**, the Human Services Department annually receives sum-sufficient funding through the
2 Wisconsin Department of Health Services and the Department Children and Families for Emergency
3 Assistance, Medical Assistance Transportation, and the Funeral and Cemetery Aids Program; and,
4

5 **WHEREAS**, these funding sources provide eligible Rock County residents financial assistance in the
6 case of an emergency that may result in homelessness, transportation to Medicaid covered services, and
7 reimbursement of funeral and cemetery costs; and,
8

9 **WHEREAS**, the Human Services Department anticipates the 2010 expenditures to exceed the 2010
10 Budget by \$195,676; and,
11

12 **WHEREAS**, the Human Services Department anticipates additional funding of \$195,676 from the
13 Department of Health Services and the Department of Children and Families to offset additional
14 expenditures.
15

16 **NOW, THEREFORE, BE IT RESOLVED** by the Rock County Board of Supervisors duly
17 assembled this _____ day of _____, 2011, does accept \$195,676 in additional funds and
18 amends the 2010 Rock County Human Services Department budget as follows:
19

<u>Account/Description</u>	<u>Budget</u> <u>12/31/10</u>	<u>Increase</u> <u>(Decrease)</u>	<u>Amended</u> <u>Budget</u>
<u>Source of Funds</u>			
23 36-3622-0000-42100	\$155,635	\$235,981	\$391,616
24 Federal Aid			
25 36-3622-0000-42200	\$301,383	(\$40,305)	\$261,078
26 State Aid			
27			
28			
<u>Use of Funds</u>			
30 36-3622-0000-64604	\$457,018	\$195,676	\$652,694
31 Program Expense			

Modifying the 2010 Rock County Human Services Department Budget to Accept Additional Funds for the Provision of Economic Support Services
Page 2

Respectfully submitted,

Human Services Board

Brian Knudson, Chair

Jennifer Bishop, Vice Chair

Robert Fizzell

Kathy Kelm

Minnie Murray

Phillip Owens

Terry Thomas

Sally Jean Weaver-Landers

Marvin Wopat

FINANCE COMMITTEE ENDORSEMENT

Reviewed and approved on a vote of
_____.

Mary Mawhinney, Chair

FISCAL NOTE:

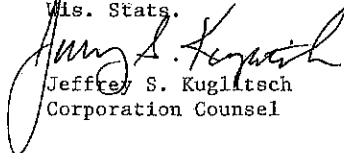
This resolution authorizes the acceptance of an additional \$195,676 in Federal Aid and State Aid for Human Services' economic Support Services. No additional County matching funds are required.



Jeffrey A. Smith
Finance Director

LEGAL NOTE:

As an amendment to the adopted 2010 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.



Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Craig Knutson
County Administrator

Executive Summary

Modifying the 2010 Rock County Human Services Department Budget to Accept Additional Funds for the Provision of Economic Support Services

This resolution amends the 2010 Human Services Department budget to accept \$195,676 in additional economic support related funds. The Human Services Department annually receives sum-sufficient funding through the Wisconsin Department of Health Services and the Department Children and Families for Emergency Assistance, Medical Assistance Transportation, and the Funeral and Cemetery Aids Program.

- Emergency Assistance provides financial assistance to eligible Rock County residents with a child to help keep them in their home. Families must have a current emergency of impending homelessness, homelessness, energy crisis, fire, flood or natural disaster.
- Medical Assistance (MA) Transportation provides reimbursement for transportation to and from MA covered services, such as a medical appointment, for clients receiving MA.
- The Funeral and Cemetery Aids Program reimburses funeral and cemetery expenses for eligible clients already receiving specific sources of public assistance in the event of a death.

No additional County dollars are required to accept these funds.

Thank you for your consideration.

RESOLUTION NO. _____

AGENDA NO. _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Human Services Board
INITIATED BY



Sara Mooren
DRAFTED BY

Human Services Board
SUBMITTED BY

January 27, 2011
DATE DRAFTED

**Modifying the 2010 Rock County Human Services Department Budget to Accept
Additional Wisconsin Works (W-2) Funds**

1 **WHEREAS**, the Human Services Department administers the Wisconsin Works (W-2) program in Rock
2 County through a contract with the Wisconsin Department of Children and Families; and,
3

4 **WHEREAS**, the W-2 program provides support services designed to facilitate access to and sustain
5 employment for eligible low-income parents with minor children; and,
6

7 **WHEREAS**, the Human Services Department anticipates receiving an additional \$601,000 from the
8 Wisconsin Department of Children and Families for program administration, services, and participant
9 benefits in 2010.
10

11 **NOW, THEREFORE, BE IT RESOLVED** by the Rock County Board of Supervisors duly
12 assembled this ____ day of _____, 2011, does accept \$601,000 in additional funds and
13 amends the 2010 Rock County Human Services Department budget as follows:
14

<u>Account/Description</u>	<u>Budget</u>	<u>Increase</u>	<u>Amended</u>
<u>Source of Funds</u>	<u>12/31/10</u>	<u>(Decrease)</u>	<u>Budget</u>
18 36-3721-0000-42100 19 Federal Aid	\$632,570	\$601,000	\$1,233,570
21 <u>Use of Funds</u>			
22 36-3721-0000-64604 23 Program Expense	\$632,570	\$601,000	\$1,233,570

Human Services Board

Brian Knudson, Chair

Phillip Owens

Jennifer Bishop, Vice Chair

Terry Thomas

Robert Fizzell

Sally Jean Weaver-Landers

Kathy Kelm

Marvin Wopat

Minnie Murray

Modifying the 2010 Rock County Human Services Department Budget to Accept Additional Wisconsin Works (W-2) Funds

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FINANCE COMMITTEE ENDORSEMENT

Reviewed and approved on a vote of _____.

Mary Mawhinney, Chair

FISCAL NOTE:

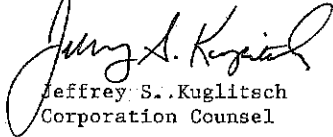
This resolution authorizes the acceptance of an additional \$601,000 in Federal Aid for Human Services' 2010 W-2 Program. No additional County matching funds are required.



Jeffrey A. Smith
Finance Director

LEGAL NOTE:

As an amendment to the adopted 2010 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.



Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Craig Knutson
County Administrator

Executive Summary

Modifying the 2010 Rock County Human Services Department Budget to Accept Additional Wisconsin Works (W-2) Funds

This resolution amends the 2010 Human Services Department budget to accept \$601,000 in additional funds for the Wisconsin Works (W-2) program. The Human Services Department administers the W-2 program in Rock County through a contract with the Wisconsin Department of Children and Families.

The W-2 program provides support services designed to facilitate access to and sustain employment for eligible low-income parents with minor children. The Department anticipates receiving an additional \$601,000 from the Wisconsin Department of Children and Families for program administration, services and participant benefits in 2010.

No additional County dollars are required to accept these funds.

Thank you for your consideration.

127

Contract Review Cover Sheet

Instructions: Departments are required to complete this form and send with two copies of the contract to General Services. Review the County Policy and Procedure Manual for specifics on the Contract Review Process.

New Contract: **11-047** or, _____ or, _____
(check box if yes) Amendment to Contract # Addendum to Contract #

Human Services Originating Department Sara Mooren Contact Person X8431 Phone

Contract with: Fountainhead Homes
(Name of entity)

Contract Period: Start Date: 01/01/11 Expiration Date: 12/31/12

Contract Amount: Rate x number of approved clients

Ashwabay House
\$2,274.33/month (+3% from 2010)
+ additional service rate of \$1,382/month for client (PW) (+3% from 2010)

- Expenditure/ Revenue Account Numbers (provide 9-digit object codes):
- 36-3666-0000-64604 Long Term Support
 - 36-3668-0000-64604 Community Options Program (COP)
 - 36-3674-0000-64604 COP Waiver
 - 36-3678-0000-64604 Community Integration Program (CIP-II)
 - 36-3706-0000-64604 Community Support Program (CSP)

Executive Summary:
Rock County Human Services Department has developed contracts with several providers for Community Based Residential Facility services. This is one of several providers from which Rock County clients may choose for such services.

NEW 11-047 AMENDMENT TO: _____ ADDENDUM TO: _____

ADMINISTRATION CONTRACT REVIEW NO. 88869

Contract between Rock Co. Human Services Dept. and Fountainhead Homes for Community Based Residential Facility services for period of 1/1/11 - 12/31/12.
Contract Amount: Rate x no of approved clients.

Corporation Counsel has reviewed this Document and finds it to be proper, as to form.

Henry S. Kuper 1/21/11
Signature Date

Total Fiscal Impact & Source of Funds:

June 2011 \$868

Finance Director Date

Reviewed by Purchasing for compliance:
Jodi R. Mellin 1/28/11

1/27

Contract Review Cover Sheet

Instructions: Departments are required to complete this form and send with two copies of the contract General Services. Review the County Policy and Procedure Manual for specifics on the Contract Review Process.

11-094

New Contract: or, _____ or, _____
(check box if yes) Amendment to Contract # Addendum to Contract #

Human Services Department Sara Mooren x8431
Originating Department Contact Person Phone

Contract with: Northwest Passage, LTD.
(Name of entity)

Contract Period: Start Date: 1/01/2011 Expiration Date: 12/31/2011

Contract Amount: \$ Rate x number of approved clients

<u>SERVICE</u>	<u>RATE</u>	<u>UNIT</u>	<u>CHANGE FROM PRIOR YEAR</u>
Residential Care Centers (RCC)	\$275.00	Day	0%
RCC – 30-Day Clinical Assessment	\$310.00	Day	+6.8%
RCC – Behavioral Stabilization and Intervention	\$245.00	Day	0%
Sexual Offenders Program *	\$275.00	Day	0%
Intensive Needs Program *	\$275.00	Day	0%
Intensified Residential Care*	\$350.00	Day	0%

* Indicates services requiring special approval

Expenditure/ Revenue Account Numbers: 36-3638-0000-64604 Child Protective Services – Substitute Care
(provide 9-digit object codes) 36-3654-0000-64604 Juvenile Justice Services – Substitute Care

Executive Summary: Rock County Human Services Department has contracts with several substitute care providers. The number of children approved for placement at each facility will determine the actual amount of each contract. The 2011 County Adopted Budget includes the following funds for substitute care:

Child Protective Services:

\$2,198,453	Foster homes, family group homes, treatment foster homes
498,532	Group homes
1,103,546	Residential Care Centers
\$3,800,531	Total

Juvenile Justice Services:

\$205,479	Foster homes, family group homes, treatment foster homes
284,452	Group homes
736,607	Residential Care Centers
\$1,226,538	Total

Were Bids or Quotations Solicited?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Covered by State Contract?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

State Contract #

Contract will be signed by: County Board Chair
 Other? Who? Chair, Human Services Board

NEW 11-094 AMENDMENT TO: _____

ADDENDUM TO: _____

ADMINISTRATION CONTRACT REVIEW

NO. 88870

Contract between Rock Co. Human Services Dept. and Northwest Passage LTD for Residential Care Centers; Sexual Offenders Prog.; Intensive needs Prog. & Intensified Residential Care for period of 1/1/11 - 12/31/11. Contract Amount: Rate x no. of approved clients.

Corporation Counsel has reviewed this Document and finds it to be proper as to form.

Total Fiscal Impact & Source of Funds:

James S. Ferguson 1/31/11
Signature Date

Samuel [unclear]

[Signature] 1-31-11
Finance Director Date

Reviewed by Purchasing for compliance:

Jodi K. Mullis 1/20/11

White - General Services
Yellow - Originating Department
Pink - County Clerk

1/25

Contract Review Cover Sheet

Instructions: Departments are required to complete this form and send with two copies of the contract to General Services. Review the County Policy and Procedure Manual for specifics on the Contract Review Process.

11-095

New Contract: or, _____ or, _____
(check box if yes) Amendment to Contract # Addendum to Contract #

Human Services Department Sara Mooren x8431
Originating Department Contact Person Phone

Contract with: Oconomowoc Developmental Training Center
(Name of entity)

Contract Period: Start Date: 1/01/2011 Expiration Date: 12/31/2011

Contract Amount: \$ Rate x number of approved clients

<u>SERVICE</u>	<u>RATE</u>	<u>UNIT</u>	<u>CHANGE FROM PRIOR YEAR</u>
Residential Care Centers:			
Main	\$326.00	Day	0%
Intensive Treatment*	\$416.00	Day	0%
Sawyer House	\$326.00	Day	0%
Casey House	\$326.00	Day	0%
Cory House	\$326.00	Day	0%
Day School – Reg*	\$184.00	Day	5.46%
Day School – Intensive*	\$248.00	Day	3.96%
Respite - Regular Hourly*	\$20.00	Hour	11.11%
Respite - Reg Daily*	\$180.00	Day	5.88%
Respite - Intensive Hourly*	\$30.00	Hour	7.14%
Respite - Intensive Daily*	\$210.00	Day	5.00%

- Indicates services requiring special approval

Expenditure/ Revenue Account Numbers: 36-3638-0000-64604 Child Protective Services – Substitute Care
(provide 9-digit object codes) 36-3654-0000-64604 Juvenile Justice Services – Substitute Care

Executive Summary: Rock County Human Services Department has contracts with several substitute care providers. The number of children approved for placement at each facility will determine the actual amount of each contract. The 2011 County Adopted Budget includes the following funds for substitute care:

Child Protective Services:

\$2,198,453	Foster homes, family group homes, treatment foster homes
498,532	Group homes
<u>1,103,546</u>	Residential Care Centers
\$3,800,531	Total

Juvenile Justice Services:

\$205,479	Foster homes, family group homes, treatment foster homes
284,452	Group homes
<u>736,607</u>	Residential Care Centers
\$1,226,538	Total

Were Bids or Quotations Solicited? Yes No

Covered by State Contract? Yes No

State Contract # _____

Contract will be signed by: County Board Chair
 Other? Who? Chair, Human Services Board

NEW 13-095 AMENDMENT TO: _____

ADDENDUM TO: _____

NO. 88862

ADMINISTRATION CONTRACT REVIEW

Contract between Rock Co. Human Services Dept. and Oconomowoc Developmental Training Center for Residential Care Centers, Intensive Treatment, Day School & Respite services for period of 1/1/11 - 12/31/11. Contract Amount: Rate x no. of approved clients.

Corporation Counsel has reviewed this Document and finds it to be proper, as to form.

William A. Kupat 1/26/11
 Signature Date

Total Fiscal Impact & Source of Funds:

Sufficient funds included
2011 5012 2011
[Signature] 1-26-11
 Finance Director Date

Reviewed by Purchasing for compliance:
Jodi S. Miller 1/26/11

White - General Services
 Yellow - Originating Department
 Pink - County Clerk

NEW 11-096 AMENDMENT TO: _____

ADDENDUM TO: _____

ADMINISTRATION CONTRACT REVIEW

NO. ee863

Contract between Rock Co. Human Services Dept. and Pathways Group Home for Group Home and
Respite services for period of 1/1/11 - 12/31/11.
Contract Amount: Rate x no. of approved clients.

Corporation Counsel has reviewed this
Document and finds it to be proper, as to form.

Total Fiscal Impact & Source of Funds:

Heather A. King 1/26/11
Signature Date

[Signature] 862

Reviewed by Purchasing for compliance:
Jodi R. Miller 1/26/11

[Signature] 1/26/11
Finance Director Date

White - General Services
Yellow - Originating Department
Pink - County Clerk

Covered by State Contract?

Yes

No

State Contract # _____

Contract will be signed by:

County Board Chair

Other? Who? Chair, Human Services Board

NEW 11-055 AMENDMENT TO: _____

ADDENDUM TO: _____

ADMINISTRATION CONTRACT REVIEW

NO. 88857

Contract between Rock Co. Human Services Dept. and St. Amilian-Lakeside Inc. for Foster Care; Respite; Academic Day Treatment & Stabilization Programming for period of 1/1/11 - 12/31/11; Contract Amount: Rate x no. of approved Clients.

Corporation Counsel has reviewed this Document and finds it to be proper, as to form.

Total Fiscal Impact & Source of Funds:

Judith S. Kozlowski 1/27/11
Signature Date

[Signature] 866

[Signature]
Finance Director Date 1-27-11

Reviewed by Purchasing for compliance:
Jodi A. Mullis 1/27/11

White - General Services
Yellow - Originating Department
Pink - County Clerk

1/27

Contract Review Cover Sheet

Instructions: Departments are required to complete this form and send with two copies of the contract to General Services. Review the County Policy and Procedure Manual for specifics on the Contract Review Process.

New Contract: (check box if yes) or, 11-049 - SS681 Amendment to Contract # or, _____ Addendum to Contract #

Human Services Originating Department Sara Mooren Contact Person X8431 Phone

Contract with: Swifthaven Community Assisted Living -Edgerton
(Name of entity)

Contract Period: Start Date: 01/01/11 Expiration Date: 12/31/12

Contract Amount: Rate x number of approved clients

Expenditure/ Revenue Account Numbers (provide 9-digit object codes):
36-3666-0000-64604 Long Term Support
36-3668-0000-64604 Community Options Program (COP)
36-3674-0000-64604 COP Waiver
36-3678-0000-64604 Community Integration Program (CIP-II)
36-3706-0000-64604 Community Support Program (CSP)

Executive Summary:
The Rock County Human Services Department is amending this contract to reflect Swifthaven as a Residential Care Apartment Complex (RCAC). The rate and terms of the original contract will continue as stated in the original agreement, except as otherwise expressly provided in this

NEW AMENDMENT TO: 11-049, 88681 ADDENDUM TO: _____

ADMINISTRATION CONTRACT REVIEW NO. 88868

Amendment to contract between Rock Co. Human Services Dept. and Swifthaven Community Assisted Living-Edgerton to reflect Swifthaven as a Residential Care Apartment Complex for period of 1/1/11 - 12/31/12. Contract Amount: Rate x no. of approved clients. Rates & terms remain the same.

Corporation Counsel has reviewed this Document and finds it to be proper, as to form.

[Signature] 1/31/11
Signature Date

Total Fiscal Impact & Source of Funds:
[Signature] _____
[Signature] _____
Finance Director Date 1/31/11

Reviewed by Purchasing for compliance:
[Signature] 1/28/11

White - General Services
Yellow - Originating Department
Pink - County Clerk

Contract Review Cover Sheet

Instructions: Departments are required to complete this form and send with two copies of the contract to General Services. Review the County Policy and Procedure Manual for specifics on the Contract Review Process.

11-010

New Contract: or, _____ or, _____
(check box if yes) Amendment to Contract # Addendum to Contract #

Human Services Department Sara Mooren x8431
Originating Department Contact Person Phone

Contract with: THRIVE TREATMENT SERVICES, LLC
(Name of entity)

Contract Period: Start Date: 1/01/2011 Expiration Date: 12/31/2011

Contract Amount: \$ Rate x number of approved clients

SERVICE	RATE	UNIT	CHANGE FROM PRIOR YEAR
Treatment Foster Care	\$3,025.00	Month	+0%
Specialized Treatment Foster Care *	\$3,650.00	Month	+0%

* Indicates services requiring special approval

Expenditure/ Revenue Account Numbers: 36-3638-0000-64604 Child Protective Services -- Substitute Care
(provide 9-digit object codes) 36-3654-0000-64604 Juvenile Justice Services -- Substitute Care

Executive Summary: Rock County Human Services Department has contracts with several substitute care providers. The number of children approved for placement at each facility will determine the actual amount of each contract. The 2011 County Adopted Budget includes the following funds for substitute care:

Child Protective Services:

\$2,198,453 Foster homes, family group homes, treatment foster homes
498,532 Group homes
1,103,546 Residential Care Centers

Juvenile Justice Services:

\$205,479 Foster homes, family group homes, treatment foster homes
284,452 Group homes
736,607 Residential Care Centers

NEW 11-010 AMENDMENT TO: _____ ADDENDUM TO: _____

ADMINISTRATION CONTRACT REVIEW

NO. 88866

Contract between Rock Co. Human Services Dept. and Thrive Treatment Services LLC for Treatment Foster Care and Specialized Treatment Foster Care for period of 1/1/11 - 12/31/11.
Contract Amount: Rate x no. of approved clients.

Corporation Counsel has reviewed this document and finds it to be proper, as to form.

[Signature] /127/11
Signature Date

Total Fiscal Impact & Source of Funds:

Sufficient funds available in HSP's 2011 budget
[Signature] /127/11
Finance Director Date

Reviewed by Purchasing for compliance:
[Signature]

ROCK COUNTY

SUPPLEMENTAL APPROPRIATIONS - TRANSFERS

10-114
Transfer No.

Requested by Human Services

Charmlian Klyve

Department

Date 1/25/11

FROM

TO


ACCOUNT #	DESCRIPTION	AMOUNT
36-3706-0000-64604	GSP Program Exp	30,800

ACCOUNT #	DESCRIPTION	AMOUNT
36-3706-0000-67200	GSP Cap Improvement	30,800

FISCAL NOTE:

Sufficient funds are available in the above object code for the requested transfer.

ADMINISTRATIVE NOTE:

Recommended. 

REQUIRED APPROVAL:

Governing Committee

Finance Committee

DATE

COMMITTEE CHAIR

_____ File _____

ROCK COUNTY TRANSFER REQUESTS

FINANCE DIRECTOR
RECEIVED

#10-114
JAN 26, 2011

TO: FINANCE DIRECTOR

REQUESTED BY: Human Services

Department

[Signature]
Department Head Signature

DATE:

01/25/11

FROM:	AMOUNT
1) ACCOUNT #: 36-3706-0000-64604 DESCRIPTION: CSP Program Expense (2010) CURRENT BALANCE: \$ 71545 @ 1/24/11 PROVIDED BY THE FINANCE DIRECTOR <i>[Signature]</i>	\$ 30,800.00
2) ACCOUNT #: DESCRIPTION: CURRENT BALANCE: \$ PROVIDED BY THE FINANCE DIRECTOR	
3) ACCOUNT #: DESCRIPTION: CURRENT BALANCE: \$ PROVIDED BY THE FINANCE DIRECTOR	
4) ACCOUNT #: DESCRIPTION: CURRENT BALANCE: \$ PROVIDED BY THE FINANCE DIRECTOR	

TO:	AMOUNT
ACCOUNT #: 36-3706-0000-67200 DESCRIPTION: CSP Capital Improvements (2010)	\$ 30,800.00
ACCOUNT #: DESCRIPTION:	
ACCOUNT #: DESCRIPTION:	
ACCOUNT #: DESCRIPTION:	

REASON FUNDS ARE AVAILABLE FOR TRANSFER - BE SPECIFIC:

The Human Services Department (HSD) is requesting a transfer of \$30,800 from CSP Program Expense to CSP Capital Improvements. CSP Program Expense funds are used to pay for services directed at enabling mentally ill adults to remain in their own homes or be cared for in a foster home or Community Based Residential Facility (CBRF), rather than being placed in a nursing home/institutional setting. In 2010, savings were achieved by using Community Options Program (COP) funds (state funding) to cover the costs of these services for eligible clients.

REASON TRANSFER IS NECESSARY - BE SPECIFIC:

All expenses are related to the move of the Community Support Program (CSP) and the Janesville Counseling Center to the new Franklin Street location. Expenses include the installation of door latches, data lines, a paging system, connection to the County's telephone system, and data network configuration.

**ROCK COUNTY HUMAN SERVICES DEPARTMENT
DIRECTOR'S REPORT
WEDNESDAY, FEBRUARY 9, 2011**

HSD MANAGEMENT TEAM MEETING – January 25, 2011

CALL TO ORDER

AGENDA ADDITIONS

MINUTE MODIFICATIONS

DIVISION MANAGER CHECK-IN

ASSIGNMENTS

ISSUES FOR DISCUSSION AND RESOLUTION

- **Tailgate Party**
- **Recapturing Revenue**

INFORMATION ITEMS

- **HSD Board Agenda**
- MEETING WRAP-UP
-

HSD MANAGEMENT TEAM MEETING – February 1, 2011

CALL TO ORDER

AGENDA ADDITIONS

MINUTE MODIFICATIONS

DIVISION MANAGER CHECK-IN

ASSIGNMENTS

ISSUES FOR DISCUSSION AND RESOLUTION

- **Training Activities**
- **Performance and Discipline**
- **Sexual Harassment and Diversity Training**
- **Grievance Reporting**
- **Wellness Screenings**
- **Motorpool Plan – JJ Vehicles**
- **Internships/Practicums**
- **TRIP Policies Workgroup**
- **Weather**

INFORMATION ITEMS

- **HSD Board Agenda**
- MEETING WRAP-UP
-